

The City of Royal Oak
has updated its Code
of Ordinances to
include new rules for
rental properties.

This guide is intended
to provide a simple
version of what the
new rules mean.

Read the complete
ordinance at
romi.gov/code.



Questions?

PHONE: 248-246-3210

Rental Registration GUIDE



RULES FOR RENTAL PROPERTIES

You must register your rental property with the city before renting it out.

Rental Property Registration Requirements

- Provide the owner's name, address, number of units, and parking spaces.
- List the maximum number of occupants and provide insurance for short-term rentals.
- Have a responsible party who lives nearby to manage issues.
- Ensure the property has working smoke and carbon monoxide detectors, and fire extinguishers.
- For short-term rentals, provide renters with the **City's Good Neighbor Policy** and other important info.

Rental Property Rules

- Designate a responsible party within 30 miles of the rental.
- Post the property address inside the rental for emergencies.
- Follow occupancy limits and ensure all bedrooms meet safety standards.
- Keep the property maintained and follow city codes.
- Pay all registration and inspection fees on time to avoid penalties.

Inspection and Fees

- The City of Royal Oak can inspect rental properties to ensure they meet safety standards.
- Registration fees cover the cost of these inspections and must be paid to the city.

Violation Penalties

- **First Violation:** A civil fine of at least \$200 plus costs.
- **Second Violation:** A civil fine of at least \$350 plus costs.
- **Third Violation:** A misdemeanor with a fine up to \$500, up to 90 days in jail, or both. The rental registration may also be revoked.

By following these procedures, you'll help keep Royal Oak a safe and enjoyable place for everyone.

[Information here on where and how to register, costs, anything else they need to know,]



More information
and useful links can
be found at
romi.gov/rental-info

