



Royal Oak

Life Now Playing

REQUEST FOR BANNER

ORGANIZATION: _____

CONTACT NAME: _____ DATE: _____

ADDRESS: _____

E-MAIL: _____ PHONE: _____

PURPOSE: _____

EXACT WORDING OF BANNER: _____

DATES OF DISPLAY: _____ UNTIL _____

FEE: \$225 TO BE PAID AT TIME OF APPLICATION

A first request for any banner must have City Commission approval, in advance of the event date.

NOTE: If you have any questions regarding the attached drawing, and you wish to make arrangements to deliver your banner, contact the DPS Office, 1600 N Campbell, Royal Oak. (248) 246-3300.

ALL BANNERS NOT PICKED UP WITHIN TWO WEEKS AFTER THE SCHEDULED EVENT WILL BE DISPOSED OF BY THE DEPARTMENT OF PUBLIC SERVICE. FEES ARE NON-REFUNDABLE.

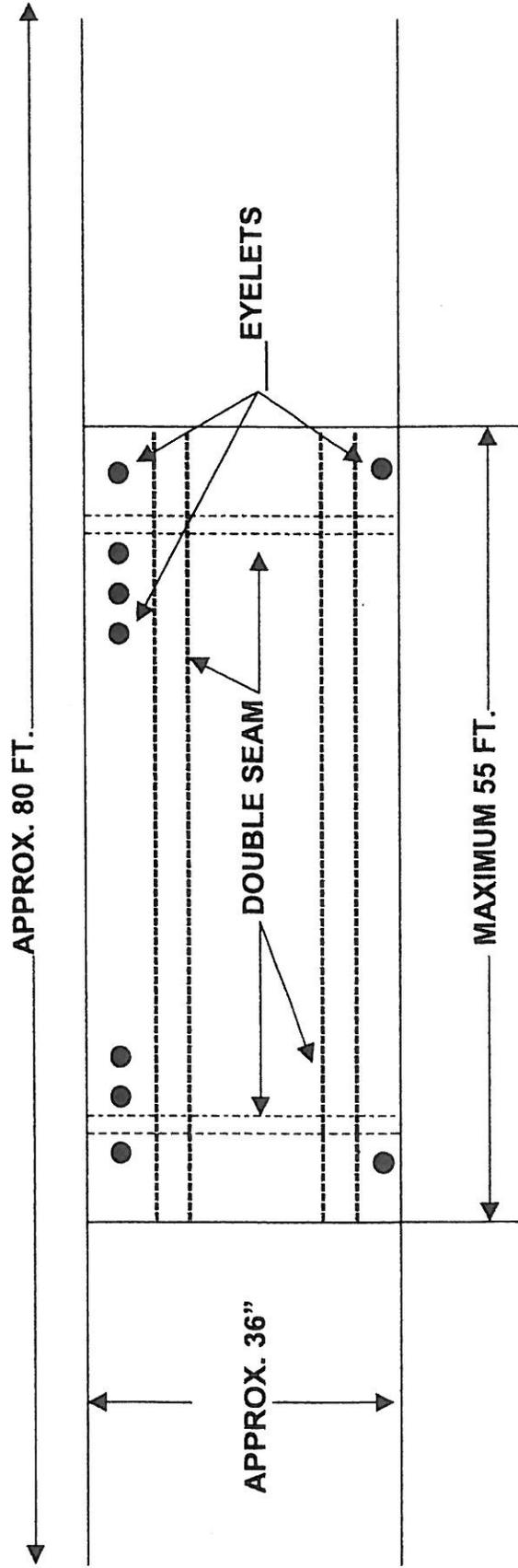
Banner Location Selection (\$225 fee at each location):

- Main Street at 11 Mile Road
- Main Street at Fifth Street
- Check here if you'd like this event posted on the City's website. Information must be provided to the following email address: info@romi.gov

Application and fee can be mailed or brought to:

City of Royal Oak
City Clerk's Office
211 Williams Street
Royal Oak MI 48067
(248) 246-3050

Fee Paid \$ _____ Receipt # _____ Cash ___ Check # _____ Date: _____ Clerk: _____



3/8" rope should be installed between the edge of the banner and the eyelets.

Mesh net banners are required. Ropes must be attached and ready for installation.

Eyelets should be spaced 12" to 15" apart along the top edge.

(Banners may be installed at Main at 11 Mile Road or Main at Fifth Street.)