

**August 21, 2023
Commission for the Arts
Royal Oak City Hall, Room 122
203 S. Troy Street
7:30 PM – Regular Meeting
Minutes**

1. Call to Order

The meeting was called to order at 7:32pm by Jason Gittinger.

Members Present: Jodie Ellison, Jason Gittinger, Melissa Behring, Laura Bonnel,
Alesha Beistline, Denise Reske

Members Absent: Pat Paruch

Staff Present: Susan Barkman, Judy Davids

2. Public Comment

None.

3. Approval of Agenda

Motion: To approve the agenda with the addition of Hamer Finch Wilkens Sculpture

Approval

Motion by: Jodie Ellison

Second: Denise Reske

Approved unanimously.

4. [Approval of Minutes – July 17th Meeting Minutes](#)

Motion: To approve the minutes of July 17, 2023

Motion by: Denise Reske

Second: Jodie Ellison

Approved unanimously.

5. New Business

A. Hamer Finch Wilkinson

Motion: To approve the preliminary design of the Hamer Finch Wilkens
Sculpture.

Motion by: Laura Bonnel

Seconded by: Alesha Beistline

Approved unanimously.

The city attorney visited and discussed the payment schedule issue. In order to better support to the artist in the creation of the piece. The Commission for the Arts supported that the city attorney work with a payment schedule for 3 payments with the final payment to be paid upon installation. Nicc can work out how to split the total cost up.

Motion: The Commission for the Arts supports a payment schedule of 3 payments with the final payment being paid after installation.

Motion by: Jodie Ellison

Second: Denise Reske

Approved unanimously.

B. Artist Laureate Contract

The contract is with the City Attorney for review and will be available next month for their recommendation.

Programs will be held at the library, senior center, and possibly the schools and Metro Detroit Youth Club.

The artist and the commission discussed that there should be a total of 14 months for the contract, with programming taking place in the first 12 months. The artist should complete a minimum of 1 program per month, for a total of 12 programs.

The final product shall be a book of poetry generated from artist laureate programs.

Susan to follow up with the city attorneys office regarding curating guidelines.

For the artist payment, the Commission for the Arts give direction for the payment to be split into two equal payments ½ on contract signing and ½ on final completion of the book.

The artist has up to \$5,000 for materials and supplies related to the program.

Staff shall have the ability to approve expenses under \$500 with higher amounts coming to the Commission for the Arts for approval.

The artist laureate shall report bi-monthly to the commission for the arts on their progress.

Motion: Staff can approve expenses less than \$500 for the artist laureate program.

C. Art Explored 2023-2024

Staff shared that it is time to prepare for the Art Explored Program for the year. The commission needs to think about what they would like to see for submissions in the year ahead.

Subcommittee - Alesha, Melissa, Denise will be the members of the subcommittee for this year.

6. Old Business

A. Business Mural Grant Program

Staff will be moving forward with putting together materials for a business mural grant program allowing businesses outside of the DDA to receive grant funds to assist them with murals.

7. Subcommittee/Program Reports

8. General Announcements

9. Social Media

10. Adjournment

Motion to adjourn.

Motion by: Jodie Ellison

Second: Laura Bonnell

Approved unanimously.