

**DOWNTOWN DEVELOPMENT AUTHORITY
CITY COMMISSION CHAMBERS
ROYAL OAK, MICHIGAN
www.romi.gov**

**Wednesday, July 19, 2023
Regular Meeting
4:00 P.M.**

Present

Jay Dunstan
Michael Keith
Arbor Laclave
Salvatore LoGrasso
Lori London
Michael Sophiea, Chairperson
Mark Vanneste
Anthony Yezbick, Vice Chairperson
Gail von Staden

Absent

Paul Brake, City Manager

Staff

Timothy E Thwing, Executive Director

* * * * *

1. **Call to Order**
2. **Public Comment**
3. **Approval of Meeting Minutes from June 21, 2023**
4. **Expense Items**
 - a. **Monthly Expenses**
5. **Façade Grant Application – 111 W 4th St – Taylor & Colt Barber Spa**
6. **Master Plan – Downtown Activity Center**
7. **Reports**
 - a. **Siren Communication and Impact Report June 2023**

* * * * *

1. CALL TO ORDER

Chairperson Sophiea called the meeting to order at 4:00 p.m.

* * * * *

2. PUBLIC COMMENT

Chairperson Sophiea opened Public Comment.
After all public comment was received, public comment was closed.

* * * * *

MOVED by Director London
SECONDED by Director Yezbick

To Add the request for sponsorship funding from Joy Abendmode Bridal to the agenda for further discussion.

MOTION APPROVED UNANIMOUSLY.

* * * * *

MOVED by Director Laclave
SECONDED by Director London

To Add the request for sponsorship funding from Royal Oak Arts Council to the agenda for further discussion.

MOTION APPROVED UNANIMOUSLY.

* * * * *

MOVED by Director Yezbick
SECONDED by Director Dunstan

To Approve the request for sponsorship funding from Joy Abendmode Bridal in an amount not to exceed \$3,500 subject to submitting actual paid expenses and obtaining all city approvals, include a special event permit as may be required.

MOTION APPROVED UNANIMOUSLY.

* * * * *

MOVED by Director Yezbick
SECONDED by Director Dunstan

To Approve the request for sponsorship funding from the Royal Oak Arts Council in an amount not to exceed \$3,000 subject to submitting actual paid expenses and obtaining all city approvals, include a special event permit as may be required.

MOTION APPROVED UNANIMOUSLY.

* * * * *

3. APPROVAL OF MEETING MINUTES FROM JUNE 21, 2023

MOVED by Director Dunstan
SECONDED by Director London

To Approve the minutes of the June 21, 2023, DDA meeting, as amended (a correction of motion maker and second to adjourn meeting).

MOTION APPROVED UNANIMOUSLY.

* * * * *

4. EXPENSES

a. Monthly Expenses

The invoices received and paid for the month of June 2023 were provided as information, no action is required.

* * * * *

5. FAÇADE GRANT APPLICATION – 111 W 4th St. – TAYLOR & COLT BARBER SPA

MOVED by Director Keith
SECONDED by Director Dunstan

Be it resolved, the Downtown Development Authority hereby approves the application for a façade grant for 111 W. 4th Street as a reimbursement in an amount not to exceed \$6,525 or 50% of the actual project cost, whichever is less.

MOTION APPROVED UNANIMOUSLY.

* * * * *

6. MASTER PLAN DIRECTION – DOWNTOWN ACTIVITY CENTER

This topic was referred to the committees for further review, comments, and any recommendations.

* * * * *

7. REPORTS

a. Siren Communication & Impact Report June 2023
Provided for information no action necessary.

* * * * *

There being no further business to bring before the Royal Oak Downtown Development Authority, the following motion was made:

MOVED by Director Yezbick
SECONDED by Director Laclave

To Adjourn the July 19, 2023, DDA regular meeting at 4:45 p.m.

MOTION APPROVED UNANIMOUSLY.

* * * * *

A handwritten signature in blue ink, appearing to read "L. E. Yezbick", is written over a horizontal line.

EXECUTIVE DIRECTOR