

**DOWNTOWN DEVELOPMENT AUTHORITY
CITY COMMISSION CHAMBERS
ROYAL OAK, MICHIGAN
www.romi.gov**

**Wednesday, June 26, 2024
Regular Meeting
4:00 P.M.**

Present

Kyle DuBuc
Jay Dunstan
Lori London
Michael Sophiea, Chairperson
Mark Wollenweber, Interim City Manager
Mark Vanneste
Gail von Staden
Anthony Yezbick, Vice Chairperson

Absent

Michael Keith
Arbor Laclave
Salvatore LoGrasso

Staff

Timothy E Thwing, Executive Director
Daniel Solomon, Downtown Manager

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1. **Call to Order**
2. **Public Comment**
3. **Approval of Meeting Minutes from May 15th and May 23rd, 2024**
4. **Expense Items**
 - a. **Monthly Expenses May 2024**
5. **Business**
 - a. **Parking Discussion**
 - b. **Resolution to Accept Grant Funds**
6. **Reports**
 - a. **Siren Communication and Impact Report May 2024**

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1. CALL TO ORDER

Chairperson Sophiea called the meeting to order at 4:05 p.m.

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2. PUBLIC COMMENT

Chairperson Sophiea opened Public Comment.
After all public comment was received, public comment was closed.

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3. APPROVAL OF MEETING MINUTES FROM MAY 15th and May 23rd, 2024

MOVED by Director Yezbick
SECONDED by Director Vanneste

To Approve the minutes of the May 15 and May 23, 2024, meetings, as present.

MOTION APPROVED UNANIMOUSLY.

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4. EXPENSE ITEMS

a. Monthly Expenses May 2024

The invoices received and paid for the month of May 2024 were provided as information, no action is required.

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5. PARKING DISCUSSION

MOVED by Director Dunstan
SECONDED by Director DuBuc

Be It Resolved; the Royal Oak Downtown Development Authority hereby recommends that the City Commission reestablish the five dollar (\$5.00) flat fee after 5:00 pm in all city owned parking structures, and further that the monthly permit fee be increased from fifty dollars (\$50.00) to sixty dollars (\$60.00).

MOTION APPROVED UNANIMOUSLY.

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MOVED by Director Dunstan
SECONDED by Director Yezbick

Be It Resolved; the Royal Oak Downtown Development Authority hereby informs the City Commission that the DDA is interested in exploring the demolish of the old portion Center Street parking structure and installation of a surface parking lot.

MOTION APPROVED 7 yeas – 1 abstained (Director Wollenweber).

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Director Dunstan also referred to the January 12, 2023, Downtown Parking Assessment and a recommendation contained in the study that indicated, “provide two handicap accessible spaces in front of post office convenient to handicap access ramp on W 2nd Street. Provide appropriate curb cuts for wheelchair access.” Staff will review and provide update.

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MOVED by Director Dunstan
SECONDED by Director London

Be It Resolved; the Royal Oak Downtown Development Authority hereby informs the City Commission that the DDA is interested in entering into an agreement with the city allowing the DDA to manage the use commercial space located in Center Street parking structure.

MOTION APPROVED 7 yeas – 1 nay (Director Wollenweber).

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6. RESOLUTION TO ACCEPT GRANT FUNDS

MOVED by Director von Staden
SECONDED by Director Dubuc

Be It Resolved; the Royal Oak Downtown Development Authority hereby authorizes staff to apply for the Oakland County Placemaking and Public Spaces Program Grant for the purpose of supporting the downtown plaza project currently being designed for the closed portions of West Fifth Street between S. Lafayette Avenue and the CN Railroad.

MOTION APPROVED UNANIMOUSLY.

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7. REPORTS

- a. **Siren Communications and Impact Report May 2024**
Provided for information no action necessary.

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There being no further business to bring before the Royal Oak Downtown Development Authority, the following motion was made:

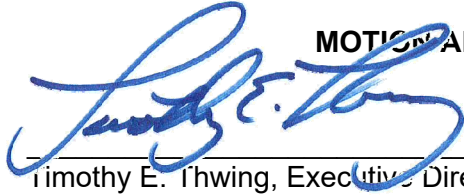
MOVED by Director Yezbick

SECONDED by Director Wollenweber

To Adjourn the June 26, 2024, DDA regular meeting at 4:48 p.m.

MOTION APPROVED UNANIMOUSLY.

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Timothy E. Thwing, Executive Director