



Royal Oak
**HISTORIC DISTRICT
STUDY COMMITTEE**

**Royal Oak Historic District Study Committee
Minutes – January 18, 2024**

City Hall - 203 South Troy Street, Conference Room 116, Royal Oak, MI 48067

1. HDSC Call to Order - 7:11 pm
2. Roll Call - Patrick Andras, Leo Derdelakos, Tammis Donaldson, Eric Romain, Chris Kraska, Jeff Ridley, Leslie Snow; Carol Schwanger
3. Approval of Agenda – January 18, 2024 - Leslie Snow made a motion to accept the agenda with the addition of item 8c (legal opinion regarding public hearings in the process of establishing a historic district), seconded by Chris Kraska. APPROVED
4. Approval of Minutes – December 21, 2023 - Chris Kraska made a motion to approve the minutes from the December 21 meeting, seconded by Patrick Andras. APPROVED
5. Public Comment - None
6. Election of Officers
 - a. Patrick Andras made a motion for Tammis Donaldson to continue to hold the position of the Chair, seconded by Jeff Ridley. APPROVED
 - b. Leslie Snow made a motion for Chris Kraska to continue to hold the position of Vice Chair, seconded by Patrick Andras. APPROVED
 - c. Chris Kraska made a motion for Leslie Snow to continue to hold the position of Secretary, seconded by Patrick Andras. APPROVED
7. Historic Preservation Observations in Royal Oak
 - a. Lost; 817 Magnolia - This property was torn down on or around January 2, 2024
8. Unfinished Business
 - a. Vinsetta Bridges
 - i. City Commission Meeting - The matter will possibly appear before the City Commission on Monday, February 12 or Thursday, February 29.
 - b. Historic Context Report; Request for Proposal(?) - Tammis Donaldson will call Commonwealth regarding obtaining what progress has been made on the report. The HDSC will begin to look into firms that can take on the project and obtain proposals.
 - c. Historic District Removal Procedures - City Attorney Legal Opinion - Carol Schwanger distributed the legal opinion. All HDSC members should read this document.
9. New Business
 - a. Marketing Presentation
 - i. Flyers; How to research your home or building & process to become historical - Leslie Snow will work on a checklist for the designation process, Leo Derdelakos and Eric Romain will continue working on the "how to research" portion, Jeff Ridley will develop ideas for promotion strategy and timeline, and all members will brainstorm content themes for possible upcoming social media posts for the next meeting.
 - b. Potential New Work
 - i. Woodcrest (Frederick D. Madison - architect) home - Leslie Snow and Eric Romain will work together on a letter for this property.
 - ii. 1041 S. Main (old Ford dealership)
 - iii. Vinsetta Blvd (Cape Cod house) - Chris Kraska sent some research to HDSC members via email

- iv. WPA murals at ROMS - Contact regarding this is ongoing (Leo Derdelakos)
- v. 422 W. Eleven Mile Rd (Yamasaki - architect) - Resurrect research on this and make contact with the new building owner

10. HDSC Annual Report Status - Has been printed and will be sent to the City Manager and City Attorney for review

11. Committee Member Comments - New appointment to the HDSC Jeff Ridley introduced himself and gave an overview of his research on his 1917 home.

12. Adjournment - Patrick Andras made a motion to adjourn, seconded by Chris Kraska.
APPROVED. Meeting adjourned at 9:24 pm.

Next meeting: Thursday, February 15, 2024 at 7:00 pm at City Hall.

Minutes recorded by Leslie Snow

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