



**Board of Trustees Meeting**  
**Nov. 8, 2023, 3:00-5:00 PM**

**City Hall-Conference Room**  
**122 203 S. Troy St.**  
**Royal Oak, MI 48067**

## **Agenda**

### **Opening-**

1. Call to Order/Welcome Guest(s)/Introductions
2. Public comment
3. Agenda adoption
4. Consent Agenda
  - Minutes approval –[Oct 11, 2023](#)
  - Financials receive and file – [Ending Oct 31](#)
  - [Director's Report](#)
  - Payables (Transfer from Huntington Account)
    - \$15,100 to Senior Center (Donation from Corewell, BB Donation)
    - \$11,000 to Parks & Recreation (Donation for Hamer Finch Park)
    - \$ 696 to Animal Shelter (BB Accumulated Donations)
    - \$ 60 to Commission for the Arts (BB Accumulated Donations)
    - \$ 300 to Public Library (BB Accumulated Donations)
  - Receivables
    - PayPal Summary (Pending Receipt)
    - \$15,000 Corewell Health Donation to Senior Center
    - \$11,000 Donation Central Park Development Group

### **Unfinished business**

5. Update on Blackbaud-E Tapestry w/Julie Lyons Bricker input
6. Update on ABE5 event financials (attachment)
7. Designation of donation in memory of Pat Paruch (attachment)
8. Member Report Presentation December 11, 2023

### **New business**

9. Shop with a Hero
10. Rehmann – approval to seek Service Contract
11. Next meeting agenda development- (December 13, 2023)

### **Parking Lot**

- A. Additional policies to consider: Investment policy (following financial set-up completion), Gift Acceptance Policy, 3<sup>rd</sup> Party Fundraising
- B. Partnering with Service Clubs (Rotary for example, Animal Shelter Friends, etc.)
- C. Royal Oak branded merchandise sales (define project, priority/timing)
- D. City Attorney/Kitch/Rehmann- status of staff compensation/MOU
- E. Royal Oak branded merchandise sales (define project, priority/timing)
- F. Royal Oak city staff interface: chart functions and additional relationship development
- G. Constant Contact Discussions
- H. Five years' goals and annual calendar quick review