



Royal Oak

NOTICE OF CITY COMMISSION MEETING

October 14, 2024 | 7:30p.m.

Royal Oak residents, visitors to the city and vendors with business before the city commission are welcome to attend all public meetings of the city commission or remotely through viewing options listed below.

Individuals attending the meetings may participate in public comment when a public hearing is opened for comment; and/or when the member of the public has an agenda item. All individuals wishing to speak will raise their hand and after being recognized by the meeting chair, shall proceed to the lectern unless a physical impairment requires adaptive alternative. They shall state their full name (providing accurate spelling) and state the topic(s) to be discussed.

Public comment is welcome for items appearing on the agenda or any matter of city concern. Public comment is made in-person during this portion of the meeting. An individual shall be allowed to speak only once during the public comment portion of a meeting agenda or a public hearing. Speakers shall be limited to a presentation of three minutes. *

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Additional Information

Members of the public shall be allowed exhibits, displays and visual aids which will be used in connection with presentations of agenda items coming before the city commission at their meeting. Any member of the public desiring to distribute support materials shall *submit these to the city manager's office the Friday prior meeting.*

**Speakers requesting more than three minutes must have such period of time extended by a vote of the city commission. Any member of the public recognized by the meeting chair whose time to comment, or present has expired will be directed by the meeting chair to cease speaking. Should a second request from the meeting chair be required, the speaker shall immediately cease and failing to do so will cause removal of this individual from the meeting.*



Royal Oak

Agenda

Royal Oak City Commission Meeting

Monday, October 14, 2024, 7:30 p.m.

City Hall Commission Chambers Room 121

203 South Troy Street

Royal Oak, MI 48067

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at 248-246-3050 at least two (2) business days prior to the meeting.

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Royal Oak City Commission Closed Session Meeting

September 9, 2024, 7:00 p.m.
City Hall, Room 122
203 S. Troy Street
Royal Oak, Michigan 48067

Present: Mayor Fournier
Commissioner Cheezum
Commissioner Douglas
Commissioner Herzog
Mayor Pro Tem Hunt
Commissioner Kolo
Commissioner Macey

1. Call to Order by Mayor Fournier

Mayor Fournier called the meeting to order at 7:00 p.m.

2. Request to Enter Closed Session under Section 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute in a written legal opinion or memorandum.

Moved by: Commissioner Macey

Seconded by: Commissioner Herzog

Be it resolved, the city commission enters into closed session under Section 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute in a written legal opinion or memorandum.

Ayes (6): Mayor Fournier, Commissioner Cheezum, Commissioner Douglas, Commissioner Herzog, Mayor Pro Tem Hunt, and Commissioner Macey

Motion Adopted (6 to 0)

3. Closed Session

Commissioner Kolo arrived to the meeting at 7:05 p.m.

4. Return to Open Session

5. Adjourn

Moved by: Commissioner Douglas
Seconded by: Commissioner Macey

Motion to adjourn 7:46 p.m.

Ayes (7): Mayor Fournier, Commissioner Cheezum, Commissioner Douglas,
Commissioner Herzog, Mayor Pro Tem Hunt, Commissioner Kolo, and
Commissioner Macey

Motion Adopted (7 to 0)

Melanie Halas, City Clerk

Michael C. Fournier, Mayor



Royal Oak City Commission Meeting

September 9, 2024, 7:30 p.m.
City Hall Commission Chambers Room 121
203 South Troy Street
Royal Oak, MI 48067

Present: Mayor Fournier
Commissioner Cheezum
Commissioner Douglas
Commissioner Herzog
Mayor Pro Tem Hunt
Commissioner Kolo
Commissioner Macey

1. Call to Order by Mayor Fournier

The meeting was called to order by Mayor Fournier at 7:49 p.m.

2. Invocation by Commissioner Herzog

3. Pledge of Allegiance

4. Approval of Agenda

Moved by: Commissioner Macey
Seconded by: Commissioner Kolo

Be it resolved, the city commission hereby approves the agenda for the September 9, 2024 meeting.

Motion Adopted

5. Proclamation Designating Constitution Week

Commissioner Douglas presented the following proclamation to Heather Curtis, Regent of the Ezra Parker Chapter of the National Society of the Daughters of the American Revolution.

Whereas, September 17, 2024, marks the two hundred and thirty-seventh anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, the United States Constitution establishes the rule of law and the power as well as the limits of government, while enabling us to choose those who will govern; and

Whereas, it also implies the responsibility of its citizens to understand it and to support it; and

Whereas, it is the oldest written instrument of democratic rule in the world still in use, inspiring many to come here and contribute to the nation that created it, and

Whereas, it is fitting and proper to accord official recognition to this seminal document and its memorable anniversary and to the patriotic celebrations which will commemorate the occasion, and

Whereas, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

Now, therefore, be it resolved, I Mayor Fournier, and members of the Royal Oak City Commission on behalf of the entire Royal Oak Community do hereby proclaim the week of September 17 through 23 as Constitution Week and ask our citizens to reaffirm the ideals of the framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

6. Proclamation Congratulating Royal Oak Hockey Club

No one was present to accept the proclamation.

Whereas, since 1956 the City of Royal Oak has offered a recreational hockey program at John Lindell Ice Arena for our community; and

Whereas, Suburban Sports Group has been managing the John Lindell Arena since March of 2011; and

Whereas, as part of the management of the facility Suburban Sports Group created the Royal Oak Hockey Club to offer youth developmental, recreational, and travel hockey opportunities; and

Whereas, the Michigan Amateur Hockey Association (MAHA) is the governing body as sanctioned by USA Hockey for the state of Michigan; and

Whereas, annually MAHA awards the John Stansik Association of the Year Award to the association who has made outstanding contributions to the sport and efforts to grow the game. John was a director, parent and friend of the game who in 1998 turned a former bowling alley in Plymouth Michigan into the Artic Pond Ice Rink

and led to the creation of several youth associations eventually evolving to the Victory Honda program, the Artic Pond grew to three separate arenas serving different communities in metro Detroit and John was the founding member of Hockey Has Heart, a charitable organization helping members of the hockey community in need; and

Whereas, the association presented this honor must best exemplify John's spirit and enthusiasm for the game of ice hockey; and

Whereas, the state of Michigan boasts over 43,000 registered participants playing, coaching, and officiating playing the game in 84 sanctioned associations and the Royal Oak Hockey Club was chosen from this field for this very distinct honor; and

Whereas, the Royal Oak community has benefited from an organized youth hockey program since 1956 and the partnership with Suburban Sports Group has enhanced this experience as Suburban offers administration of programs, management of the arena, and player development through the Suburban Hockey Schools which has just celebrated its 50th Anniversary; and

Whereas, Suburban Hockey Foundation and the City of Royal Oak have recently partnered to create The Assist grant opportunity which will provide financial support to Royal Oak residents expanding availability to the game; and

Whereas, Royal Oak and Suburban Sports Group are proud of the hard work and collaboration which have gone into the Royal Oak Hockey Club creating a unique environment for growing, learning, and loving the game of ice hockey.

Now, therefore, be it resolved, I Mayor Fournier, and members of the Royal Oak City Commission on behalf of the entire Royal Oak Community do hereby congratulate the Royal Oak Hockey Club on being named the Top Association of the Year in the state of Michigan and look forward to growing the game of ice hockey for more Royal Oakers through our collaboration with the Suburban Sports Group.

7. Presentation Government Financial Officials Association Certificate of Achievement of Excellence

Interim City Manager Mark Wollenweber discussed the Certificate of Achievement of Excellence. The city has received this certificate for the last 18 years.

8. Public Comment

Bill Harrison spoke about comments that were made about him during the last city commission meeting and the November 2023 election.

Phyllis Salter spoke about the possibility of having signs in specific areas that would notify residents of important meetings or potential developments.

Nancy Poprafsky spoke about incidents banning books and of underage student committee members should vote.

9. Consent Agenda

Moved by: Commissioner Douglas
Seconded by: Commissioner Herzog

Be it resolved, the city commission hereby approves the consent agenda as follows:

Motion Adopted

9.a City Commission Meeting Minutes August 26, 2024

Be it resolved, the city commission meeting minutes of August 26, 2024 are hereby approved.

9.b Claims

9.b.1 September 3, 2024

Be it resolved, the claims of September 3, 2024 are hereby approved.

9.b.2 September 6, 2024

Be it resolved, the claims of September 6, 2024 are hereby approved.

9.c Approval of Purchase Orders

Be it resolved, the city commission approves the following requisition/purchase orders for fiscal year 2024-25:

Requisition # R008696

Vendor: Outfront

Requesting approval for: \$40,000

Price Source: in a multi-year contract

Budgeted: \$40,000

Department / Fund: DDA/TIFA / DDA development

Description: billboard ads

Requisition # R008418 change order

Vendor: Placer Labs

Requesting approval for: \$1,500 additional for a total of \$27,750

Price Source: quote

Budgeted: \$27,750

Department / Fund: DDA/TIFA / DDA development

Description: contact data

Requisition # R008679

Vendor: Blue Rose Capital Advisors

Requesting approval for: \$25,000

Price Source: in a multi-year contract

Budgeted: \$25,000

Department / Fund: finance / general
Description: debt advisory services

9.d Declaration and Disposal of Surplus Property

BE IT RESOLVED, the city commission declares the above property surplus and authorizes the disposal of the items by auction. Any net proceeds from the sale of items listed under “library” will be deposited into the general fund miscellaneous revenue account 271.000.67100.

9.e Proclamation Designating September 2024 National Recovery Month in Royal Oak

Whereas, according to the Substance Abuse and Mental Health Services Administration (SAMHSA), in 2022 17.3 percent of Americans (or 48.7 million people) 12 years or older, were classified as having a substance use disorder in the past year, including 29.5 million people who were classified as having an alcohol use disorder and 27.2 million people who were classified as having a drug use disorder; and

Whereas, according to the Centers for Disease Control and Prevention (CDC) over 107,000 overdose deaths occurred in the United States in 2023, a three-percent decrease from 2022; and

Whereas, substance use recovery is important for individual well-being and vitality, as well as for families, friends, communities, and businesses; and

Whereas, the Oakland Community Health Network continues to educate and raise awareness of the risks and potential harm associated with prescription drug misuse; and

Whereas, stigma and stereotypes associated with the substance use disorders often keep people from seeking treatment that could improve their quality of life; and

Whereas, substance use disorders occur when the re-current use of alcohol and/or other drugs cause clinically or functionally significant impairment, such as health problems, disability, and failure to meet major responsibilities at work, school, or home; and

Whereas, substance use disorder recovery is a journey of healing and transformation, enabling people to live in a community of their choice while striving to achieve their full potential; and

Whereas, substance use disorder recovery, benefits individuals with substance use disorders by focusing on their abilities to live, work, learn, and fully participate and contribute to society and enriches the community culture.

Now, therefore, be it resolved, I Mayor Fournier, and members of the Royal Oak City Commission on behalf of the entire Royal Oak Community and in partnership with the Oakland Community Health Network, do hereby

proclaim September 2024 as National Recovery Month in Royal Oak and call upon individuals, other government agencies, public, and private institutions, businesses, faith-based organizations, and schools to re-commit our City to increasing awareness and understanding of substance use, and the need for appropriate and accessible services to promote recovery.

9.f Receive and File

9.f.1 July 2024 Investment Report

10. Michigan Liquor Control Commission – BOP Royal Oak, LLC (d.b.a. Blind Owl Pub)

Chris Tower, on behalf of the applicant, spoke to the commission and discussed the plan of operation. Owner Nicolas Andreasson answered questions from the commissioners.

Moved by: Commissioner Kolo
Seconded by: Commissioner Macey

Be it resolved, that the City Commission hereby approves the Plan of Operation, dated August 22, 2024, for BOP Royal Oak, LLC d/b/a Blind Owl Pub, located at 511 S. Main Street, Royal Oak, Michigan.

Be it further resolved, that the City Commission hereby approves the proposed Dance Permit Agreement with BOP Royal Oak, LLC and authorizes the Mayor and City Clerk to execute same on behalf of the city.

Be it further resolved, that the City Commission hereby approves the proposed Entertainment Permit Agreement with BOP Royal Oak, LLC and authorizes the Mayor and City Clerk to execute same on behalf of the city.

Motion Adopted

11. Adjournment

Moved by: Commissioner Douglas
Seconded by: Commissioner Herzog

Motion to adjourn at 8:27 p.m.

Motion Adopted

Melanie Halas, City Clerk

Michael C. Fournier, Mayor



Royal Oak City Commission Special Meeting

September 20, 2024, 6:00 p.m.
Police Department Community Room
450 East Eleven Mile Road
Royal Oak, MI 48067

Present: Mayor Fournier
Commissioner Cheezum
Commissioner Douglas
Commissioner Herzog
Mayor Pro Tem Hunt
Commissioner Kolo
Commissioner Macey

1. Call to Order by Mayor Fournier

The meeting was called to order by Mayor Fournier at 6:00 p.m.

2. Approval of Agenda

Moved by: Commissioner Macey
Seconded by: Commissioner Douglas

Be it resolved, the city commission hereby approves the agenda for the September 20, 2024 special meeting.

Motion Adopted

3. Public Comment

There was no one present who wished to speak during public comment.

4. Review of City Manager Application Process

Mr. Nate Geinzer gave an overview of the review of City Manager application process.

5. Request to Enter Closed Session under Section 8(f) of the Open Meetings Act to review and consider the contents of applications for employment to a public office based upon the request of the candidates that the applications remain confidential

Moved by: Commissioner Macey
Seconded by: Commissioner Cheezum

Be it resolved, the city commission enters into closed session under Section 8(f) of the Open Meetings Act to review and consider the contents of applications for employment to a public office based upon the request of the candidates that the applications remain confidential.

Motion Adopted

6. Closed Session

7. Return to Open Session

Moved by: Commissioner Kolo
Seconded by: Commissioner Macey

Be it resolved, the city commission moved to return to open session.

Motion Adopted

8. Consideration of Invitations to Candidates for Public Interviews for City Manager Position

9. Discussion of City Manager Search Next Steps

Moved by: Commissioner Douglas
Seconded by: Commissioner Macey

Be it resolved, the city commission invites candidates 25, 27, 31 and 50 for interviews.

Motion Adopted

Moved by: Commissioner Macey
Seconded by: Commissioner Douglas

Be it resolved, that the city commission will hold a special meeting to conduct the city manager interviews on Saturday, October 12, 2024 at 12:30 pm.

Be it further resolved, that the city commission will hold a special meeting to discuss the candidates on Tuesday, October 15, 2024 at 7:00 am.

Motion Adopted

10. Adjournment

Moved by: Commissioner Macey
Seconded by: Commissioner Cheezum

Motion to adjourn at 8:37 p.m.

Motion Adopted

Melanie Halas, City Clerk

Michael C. Fournier, Mayor



Royal Oak City Commission Closed Session Meeting

September 23, 2024, 6:30 p.m.
City Hall, Room 122
203 S. Troy Street
Royal Oak, Michigan 48067

Present: Mayor Fournier
Commissioner Cheezum
Commissioner Douglas
Mayor Pro Tem Hunt
Commissioner Kolo
Commissioner Macey

Absent: Commissioner Herzog

1. Call to Order by Mayor Fournier

Mayor Pro Tem Hunt called the meeting to order at 6:34 p.m.

2. Request to enter Closed Session:

2.a Under Section 8(e) of the Open Meetings Act to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation.

Moved by: Commissioner Douglas
Seconded by: Commissioner Macey

Be it resolved, the city commission enters into closed session under Section 8(e) of the Open Meetings Act to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation. Mitchell Deperno v City of Royal Oak et. al., Oakland County Circuit Court, Case #2024-204795-NI and under the Open Meetings Act to consider material exempt from discussion or disclosure by state and federal statute in a written legal opinion.

Ayes (5): Commissioner Cheezum, Commissioner Douglas, Mayor Pro Tem Hunt, Commissioner Kolo, and Commissioner Macey

Motion Adopted (5 to 0)

2.b Under Section 8(h) under the Open Meetings Act to consider material exempt from discussion or disclosure by state and federal statute in a written legal opinion.

3. Closed Session

Mayor Fournier joined the meeting at 6:42 pm.

4. Return to Open Session

5. Adjourn

Moved by: Commissioner Douglas

Seconded by: Commissioner Macey

Motion to adjourn at 7:29 p.m.

Motion Adopted

Melanie Halas, City Clerk

Michael C. Fournier, Mayor



Minutes

Royal Oak City Commission Meeting

September 23, 2024, 7:30 p.m.
City Hall Commission Chambers Room 121
203 South Troy Street
Royal Oak, MI 48067

Present: Mayor Fournier
Commissioner Cheezum
Commissioner Douglas
Commissioner Herzog
Mayor Pro Tem Hunt
Commissioner Kolo
Commissioner Macey

1. Call to Order by Mayor Fournier

The meeting was called to order by Mayor Fournier at 7:33 p.m.

2. Invocation by Commissioner Kolo

3. Pledge of Allegiance

4. Approval of Agenda

Moved by: Commissioner Macey
Seconded by: Commissioner Douglas

Be it resolved, the city commission hereby approves the agenda for the September 23, 2024 meeting with the addition of advice from counsel regarding Mitchell Deperno v City of Royal Oak et al., Oakland County Circuit Court, Case 2024-204795-NI.

Motion Adopted

5. Proclamation Designation September 23 to 29, 2024 as Rail Safety Education Week

Mayor Fournier presented the proclamation to Officer Dave Salamas with the CN Railroad Police and Jeffrey Price from CN.

Whereas, See Tracks? Think Train® Week is to be held across the United States from September 23 to 29, 2024; and

Whereas, 2,192 rail grade crossing collisions resulted in 765 personal injuries and were responsible for 248 fatalities in the United States during 2023; and

Whereas, 1,378 pedestrian trespassing casualties have occurred in the United States resulting in 663 pedestrians being killed and another 715 injured while trespassing on railroad property rights of way during 2023; and

Whereas, educating and informing the public about rail safety and reminding the public that railroad rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, insuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws, will reduce the number of avoidable fatalities and injuries caused by incidents involving trains and citizens; and

Whereas, the International Association of Chiefs of Police, National Operation Lifesaver Inc., United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National See Tracks? Think Train® Week.

Now, therefore, be it resolved, I Mayor Fournier, and members of the Royal Oak City Commission on behalf of the entire Royal Oak Community do hereby proclaim September 23 to 29, 2024, National See Tracks? Think Train® Week in Royal Oak and encourage all citizens to recognize the importance of rail safety education.

6. Public Comment

George Gomez, 2018 Guthrie, spoke about zoning and construction of homes.

William Asher, 1003 Irving, commended the city commission for its support of the sustainability manager.

Deborah Barnett, 716 Mount Vernon, spoke against the paving of Mount Vernon..

Alyce Brown, 605 Mount Vernon, spoke against the paving of Mount Vernon.

Mark Sackett, General Manager of the Royal Oak Leprechauns, spoke about improvements at Memorial Park.

Arnie Grinblatt, 100 W Fifth Street, felt the railroad track crosswalk on Fifth Street was unsafe.

Anthony Krolkowski, 618 Mount Vernon, spoke against the paving of Mount Vernon and asked that there be a one month delay so that they can submit another petition.

Margaret Marsh, 831 Mount Vernon, spoke against the paving of Mount Vernon.

Robert Danou, 619 Mount Vernon, spoke against the paving of Mount Vernon.

Elizabeth Mulheisen, 523 Jamaica Drive, Troy, constituent and District Director for Senator Mallory McMorrow, spoke of the disrepair of the railroad crossing that was mentioned earlier.

Nancy Poprafsky felt they should leave Mount Vernon alone.

7. Canadian National Railway Safety, Operational, and Infrastructure Updates

Jeffrey Price, Manager of Public and Government Affairs for CN, read a prepared statement. He gave updates for the 11 Mile bridge and the pedestrian crossing that was mentioned during public comment. Mr. Price and Officer Salamas then took questions from the commissioners.

8. Consent Agenda

Commissioner Macey removed Items a and k from the consent agenda. Mayor Fournier removed item h from the consent agenda.

Moved by: Commissioner Kolo

Seconded by: Commissioner Herzog

Be it resolved, the city commission hereby approves the consent agenda as follows:

Motion Adopted

8.a City Commission Meeting Minutes September 9, 2024

This item was removed from the consent agenda and will be brought back for approval on the next agenda.

8.b Approval of Appointments Committee Rotation

Be it resolved, that the appointments committee members rotate to Commissioner Douglas, Commissioner Cheezum and Commissioner Macey effective immediately.

8.c Institute for Responsive Government Grant

Be it resolved, the Royal Oak City Commission hereby approves acceptance of a grant from the Institute for Responsive Government in the amount of \$30,000; and

Be it further resolved, the City Clerk is authorized to sign and submit the grant agreement.

8.d Claims

8.d.1 September 13 2024 Special

Be it resolved, the claims of September 13 2024 Special are hereby approved.

8.d.2 September 17 2024

Be it resolved, the claims of September 17 2024 are hereby approved.

8.d.3 September 20 2024

Be it resolved, the claims of September 20 2024 are hereby approved.

8.e Approval of Purchase Order

Be it resolved, the city commission approves the following requisition/purchase orders for fiscal year 2024-25:

Requisition # R008704

Vendor: Verdeterre Contracting

Requesting approval for: \$25,000

Price Source: bid among vendors currently under contract

Budgeted: \$25,000

Department / Fund: sewer maintenance / water & sewer

Description: sewer repair at 12 & Main

8.f Approval of 24-25 Winter Maintenance Agreement with the Road Commission for Oakland County

BE IT RESOLVED, the Royal Oak City Commission hereby approves the 2024-2025 Winter Maintenance Agreement with the Road Commission for Oakland County and authorizes the clerk and mayor to sign the agreement on its behalf.

8.g Request to Fill Vacant Parks Maintenance Worker II Position

Be it resolved, the Royal Oak City Commission hereby approves filling the vacant Parks Maintenance Worker II position, and further approves filling any position vacancies directly resulting from internal promotions related to this request.

8.h Standard Resolution 1 – Special Assessment Paving of Mount Vernon Boulevard

This item was removed from the consent agenda.

Moved by: Commissioner Douglas

Seconded by: Commissioner Macey

Whereas, pursuant to provisions of Chapter 12, City Charter of Royal Oak, as amended, the Royal Oak City Commission may commence

proceedings for the making of local public improvements within the city and determine the tentative necessity thereof without a petition; and

Whereas, the Royal Oak City Commission deems it in the public interest, health, and welfare to make certain public improvements in the city, to wit:

Special assessment for two (2) 20-foot wide lanes, 7-inch thick concrete paving with integral curb and gutter of Mount Vernon Boulevard from Custer Avenue to the dead end.

Now, therefore be it resolved that:

1. The city assessor be and is hereby directed to cause to be prepared a report which shall include necessary plans, profiles, specifications and detailed estimates of costs, an estimate of the life of the improvements, and a description of the public improvements, and to prepare a special assessment of the district and such other pertinent information as will permit the commission to decide the cost, extent, and necessity of the improvement proposed and what part or proportion thereof should be paid by special assessments upon the property especially benefited and what part, if any, should be paid by the city.
2. When the aforesaid report is completed, the city assessor shall file the same with the city clerk for presentation to the commission.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Ayes (5): Commissioner Cheezum, Commissioner Douglas, Commissioner Herzog, Commissioner Kolo, and Commissioner Macey

Nays (2): Mayor Fournier, and Mayor Pro Tem Hunt

Motion Adopted (5 to 2)

8.i Request to Fill Vacant IT Specialist Position

Be it resolved, the Royal Oak City Commission hereby approves the filling of the vacant IT Specialist position.

8.j Approval of Contract for Indigent Defense Managed Assigned Counsel Administrator

BE IT RESOLVED, the Royal Oak City Commission hereby approves the professional services contract with John Angott dba The Legal Pugilists for managed assigned counsel administrator; and,

BE IT FINALLY RESOLVED, the mayor and city clerk are authorized to execute the contract on behalf of the city.

8.k Human Rights Commission 2023-2024 Annual Report

This item was removed from the consent agenda.

Rachel Andrews, Chair of the Human Rights Commission, presented the annual report to the commission.

Moved by: Commissioner Macey
Seconded by: Commissioner Herzog

BE IT RESOLVED, the Royal Oak City Commission hereby approves the 2023-2024 Human Rights Commission Annual Report.

Motion Adopted

8.l Approval of City Attorney Employment Agreement

Be it resolved, the city commission hereby approves the amendment to the city attorney's employment agreement; and

Be it further resolved, the salary increase will be retroactive to August 1, 2024; and

Be it finally resolved, the mayor and city clerk are authorized to execute the agreement on behalf of the city.

8.m Receive and File

8.m.1 August 2024 Investment Report

9. Approval of Downtown Development Authority Downtown Mural at 204 West Fourth Street

Artists Amadeus Roy and Sean Graham spoke to the commission about their work.

Moved by: Commissioner Kolo
Seconded by: Commissioner Herzog

WHEREAS, the Commission for the Arts has recommended approval for the Cacao Tree Café mural at 204 W. Fourth St.

BE IT RESOLVED, the Royal Oak City Commission hereby approves the mural as art.

Motion Adopted

10. Approval of Downtown Development Authority Downtown Mural at 124 West Fourth Street

Moved by: Commissioner Cheezum
Seconded by: Mayor Pro Tem Hunt

WHEREAS, the Commission for the Arts has recommended approval for the Noir Leather mural at 124 W. Fourth St.

BE IT RESOLVED, the Royal Oak City Commission hereby approves of this mural as art.

Motion Adopted

11. Proposed Ordinance Amendment 2024-09, High School Student Appointments to Boards and Commission – Second Reading

ORDINANCE NO. 2024-09

CITY OF ROYAL OAK,

OAKLAND COUNTY, MICHIGAN

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak to amend: Part I: Administrative Legislation; Chapter 12, Appointments to Advisory Boards, Commissions and Committees; Section 12-11 Student Appointments, to provide that high school student appointees to advisory boards and commission may be voting members.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendments.

That of Section 12-11 Student Appointments, of Chapter 12, Appointments to Advisory Boards, Commissions and Committees, of Part I: Administrative Legislation, of the Code of Ordinances, City of Royal Oak, Michigan, is hereby amended, to read as follows:

- **12-11. Student appointments.**
 1. Whenever possible, terms of appointments made under this section shall coincide with the academic school year of the student representative, expiring at the beginning of the following academic year of the student representative or by September 1, whichever is earlier. A student representative who graduates may continue to serve until the beginning of the next academic year or until September 1, whichever is Former student

representatives are eligible for reappointment or to serve on other boards or committees.

2. Students appointed shall be Royal Oak residents and shall be attending high school at the time of their appointment.
3. Students seeking appointment under this chapter must submit a completed application form to the City Clerk. The form shall also be signed by the applicant's parent or legal guardian granting permission to seek appointment and to serve as a student representative under this chapter. The application shall be submitted to the City The City Manager shall develop the application form.
4. The City Commission Appointment Committee shall review all applications and make recommendations to the entire City Commission.
5. Students appointed to City advisory boards and commissions under this section shall serve as voting members, unless otherwise appointed as a non-voting member pursuant to Subsection H of this Section. Each voting student appointment shall add to the overall established membership of the advisory board or commission and shall be counted towards quorum, only during the student member's term as set forth in Subsection A of this Section.
6. Each City board or commission with a student representative shall appoint an adult member to serve as a student liaison.
7. The City Manager shall appoint a student representative liaison to help coordinate this program at its inception.
8. The commission, at its sole discretion, may appoint no more than two (2) student representatives to any City of Royal Oak advisory board, commission, authority or committee. The commission may also elect to not appoint a student representative to some or all boards, commissions, authorities or The commission may also elect to appoint a student representative as a non-voting member.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

Moved by: Commissioner Macey
Seconded by: Commissioner Cheezum

BE IT RESOLVED, the Royal Oak City Commission hereby approves, upon second reading, Ordinance Amendment 2024-09, to Section 12-11, Student Appointments, to provide for high school student members on advisory boards and commissions to be voting members.

Ayes (6): Commissioner Cheezum, Commissioner Douglas, Commissioner Herzog, Mayor Pro Tem Hunt, Commissioner Kolo, and Commissioner Macey

Nays (1): Mayor Fournier

Motion Adopted (6 to 1)

12. Proposed Ordinance Amendment 2024-12, Standards for Demolition - First Reading

**ORDINANCE NO. 2024-12
CITY OF ROYAL OAK,
OAKLAND COUNTY, MICHIGAN**

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak to amend: Part II: General Legislation; Chapter 264 Construction Sites; Article I Securing Construction and Demolition Sites; Section 264-3 Standards for securing construction sites, to update and modify the city's demolition regulations to control dust created from demolition activities in the city by requiring signage informing the public of required dust mitigation for all demolition sites in the city,

pursuant to the city's police power to protect the public health, safety and welfare.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendment.

That Section 264-3 Standards for securing construction sites, of Article I Securing Construction and Demolition Sites, of Chapter 264 Construction Sites, of Part II: General Legislation, of the Code of Ordinances, City of Royal Oak, Michigan, is hereby amended, to read as follows:

264-3. Standards for securing construction sites.

All single-family and two-family residential construction sites and all demolition sites shall comply with the following standards while a building or structure is being erected, altered, repaired, removed or demolished under a valid permit for construction or demolition. Failure to comply is grounds for the Building Official to issue an order to stop work on the construction or demolition.

1. Prior to the commencement of construction or demolition, the construction site shall be enclosed with a stable chain-link fence not less than four feet in height. Any gates shall open inward, so as not to obstruct the public right-of-way. When there is not active construction on the site, the gate shall be secured. Temporary fencing may be removed after a complete insulation inspection has been approved. All temporary fencing (including the foundation) shall be removed prior to the issuance of a conditional certificate of occupancy.
1. Prior to the commencement of construction or demolition, signage prepared by the City shall be attached to the required fencing with the permit holder's name and telephone number, and contact information for the City's Building Department. One sign shall be provided per street frontage.
1. Right-of-way maintenance. Any activity expected to impact the public right-of-way, including but not limited to a tree within the right-of-way or an adjoining sidewalk, must first receive a right-of-way permit pursuant to the City of Royal Oak Right-of-Way Management Ordinance, as amended.¹
1. Portable toilets. Any portable toilets on site shall be located within the construction site and no less than 15 feet from any existing structure on adjacent property.
2. Excavation. Excavations on a site shall not be open for more than 60 days.

1. Exemptions. This section shall not apply to the following:

(1) New developments that have been through subdivision or site condominium approvals.

(2) All renovations enclosed within the original building or structure.

(3) Additions of less than 50% of the square footage of the original building or structure.

(4) Detached accessory structures for single-family and two-family residential properties.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and after having been published within 7 days after passage.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

Moved by: Commissioner Douglas
Seconded by: Mayor Pro Tem Hunt

BE IT RESOLVED, the Royal Oak City Commission hereby approves, upon first reading, ordinance amendment 2024-12, Standards for Demolition, to update and modify the city's demolition regulations to control dust created from demolition activities in the city by requiring signage informing the public of required dust mitigation for all demolition sites in the city.

Motion Adopted

Moved by: Commissioner Herzog
Seconded by: Commissioner Macey

BE IT RESOLVED, the city commission requests an update on the progress of the Sustainability and Climate Action Plan including metrics to demonstrate progress presented to the Environmental Advisory Board on November 20th and the City Commission on December 16th.

Motion Adopted

13. Advice of Counsel Regarding Mitchell Deperno v City of Royal Oak et. al., Oakland County Circuit Court, Case #2024-204795-NI

Moved by: Commissioner Macey
Seconded by: Commissioner Kolo

Be it resolved, the city commission instructs counsel to proceed as advised in closed session in the matter regarding Mitchell Deperno v City of Royal Oak et. al., Oakland County Circuit Court, Case #2024-204795-NI.

Motion Adopted

14. Adjournment

Moved by: Commissioner Herzog
Seconded by: Commissioner Douglas

Motion to adjourn at 9:48 p.m.

Motion Adopted

Melanie Halas, City Clerk

Michael C. Fournier, Mayor

CITY COMMISSION AGENDA ITEM

Title	Mayoral Appointment.docx
SUBMITTING DEPARTMENT	City Clerk
PRESENTER	Melanie Halas
MEETING DATE	October 14, 2024

The Mayor is requesting the City Commission confirm his appointment of Brian Cooper to fill the vacancy currently on the Planning Commission/Brownfield Development with an expiration term date of 12/31/2024,

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

Strategic Plan 1.3 calls for the city to provide opportunities for volunteerism and participation. Our boards and commissions support this effort by engaging residents in the decision making process.

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the city commission hereby confirms the Mayor’s appointment of Brian Cooper to fill the vacancy currently on the Planning Commission/Brownfield Development with an expiration term date of 12/31/24.

ATTACHMENTS: None

Vendor Code	Vendor Name	Description	Amount
Invoice			
14192	TRIPLE J'S LAWN CARE & LANDSCAPING		
571		LAWN MAINTENANCE JULY 30-SEPT 10	1,225.00
TOTAL FOR: TRIPLE J'S LAWN CARE & LANDSCAPING			1,225.00
16916	ACE K9		
294234		WATCHDOG SERVICE 11/2024-11/2025	168.00
TOTAL FOR: ACE K9			168.00
02044	ACTION MAT & TOWEL RENTAL		
626197		MAT RENTALS	288.11
TOTAL FOR: ACTION MAT & TOWEL RENTAL			288.11
19593	MARJORIE ADAMS		
912		SPRINKLER SYSTEM DAMAGE REPAIR REIMBURSEMENT	1,192.50
TOTAL FOR: MARJORIE ADAMS			1,192.50
14848	DANIEL ADJORAN		
08312024		ACCIDENT REIMBURSEMENT	238.00
TOTAL FOR: DANIEL ADJORAN			238.00
11325	ADVANCED LANDSCAPE & BLDRS SUPPLY		
002489393		SEED MIX MEMORIAL PARK	439.98
TOTAL FOR: ADVANCED LANDSCAPE & BLDRS SUPPLY			439.98
00035	AFLAC		
982700		A8734 PAYROLL	5,846.32
TOTAL FOR: AFLAC			5,846.32
00043	AIS CONSTRUCTION EQUIPMENT		
D75267		PURCHASE OF PARTS	431.18
D75751		PURCHASE OF PARTS	450.67
TOTAL FOR: AIS CONSTRUCTION EQUIPMENT			881.85
00044	AJAX MATERIALS CORPORATION		
306252		ASPHALT SUPPLIES	7,077.00
TOTAL FOR: AJAX MATERIALS CORPORATION			7,077.00
06106	AJAX PAVING INDUSTRIES INC		
CAP2315 PE13		2023 MAJOR ROAD IMPROVEMENTS/ASPHALT RESURFACING	49,300.60
TOTAL FOR: AJAX PAVING INDUSTRIES INC			49,300.60

Vendor Code	Vendor Name	Description	Amount
17165	AMAZON CAPITAL SERVICES		
	11RM-DY31-F1YN	LIBRARY SUPPLIES	673.53
	17QR-YCRH-1WYN	LIBRARY SUPPLIES	49.99
	19QD-VRL7-YDRK	LIBRARY SUPPLIES	36.48
	1HVX-6K3M-CM69	LIBRARY SUPPLIES	5.27
	1JVT-CRDF-7WMJ	LIBRARY SUPPLIES	53.03
	1JY7-V4HQ-JQ1J	LIBRARY SUPPLIES	135.06
	1K4X-D11Q-7VPM	LIBRARY SUPPLIES	59.99
	1KNF-LNFX-HYKC	LIBRARY SUPPLIES	11.35
	1KW1-YCYY-FCR6	LIBRARY SUPPLIES	27.04
	1KW1-YCYY-KW9C	LIBRARY SUPPLIES	128.74
	1PGG-1H3H-9C3L	LIBRARY SUPPLIES	46.89
	1PKD-GMYK-H637	LIBRARY SUPPLIES	26.99
	1Q1N-HYKX-QKG9	LIBRARY SUPPLIES	9.99
	1Q1P-JPP9-67J6	LIBRARY SUPPLIES	13.99
	1Q9G-61DD-PMP3	LIBRARY SUPPLIES	54.99
	1R1L-R6TM-TKNH	LIBRARY SUPPLIES	21.58
	1T6N-QFJF-6DCC	LIBRARY SUPPLIES	58.34
	1W9X-CCKV-6TRM	LIBRARY SUPPLIES	59.95
	1WJR-WY6R-DK6G	LIBRARY SUPPLIES	179.24
	1XPX-X4PM-CLYW	LIBRARY SUPPLIES	15.56
TOTAL FOR: AMAZON CAPITAL SERVICES			1,668.00
00060	AMERICA'S FINEST PRINTING		
	51061	PRINT ABSENTEE BALLOT VOTING PROCEDURE DOCUMENTS	762.00
	51069	BUSINESS CARDS/NICOLE MCEACHERN	67.90
TOTAL FOR: AMERICA'S FINEST PRINTING			829.90
15703	APPLIED BUSINESS SOFTWARE INC.		
	INV-29981	TMO WEB ANNUAL SUBSCRIPTION	8,185.14
TOTAL FOR: APPLIED BUSINESS SOFTWARE INC.			8,185.14
11339	ARIZONA SPORTS EQUIPMENT		
	7010133	HOCKEY EQUIPMENT	2,549.88
TOTAL FOR: ARIZONA SPORTS EQUIPMENT			2,549.88
15753	ASCENSION MI EMPLOYER SOLUTIONS		
	548730	MEDICAL SERVICES	88.00
	549227	MEDICAL SERVICES	254.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			342.00
14143	B&R SPORTING GOODS, INC		
	DO-10718	HOCKEY CLOTHING	400.00
TOTAL FOR: B&R SPORTING GOODS, INC			400.00
00117	BAKER & TAYLOR COMPANIES		
	2038566521	BOOKS	3.59
TOTAL FOR: BAKER & TAYLOR COMPANIES			3.59
17085	SUSAN BARKMAN		
	09182024	REIMBURSE MML CONVENTION EXPENSES	412.40
TOTAL FOR: SUSAN BARKMAN			412.40
07210	BEAVER RESEARCH COMPANY		
	0375769-IN	OPERATING SUPPLIES	419.24
TOTAL FOR: BEAVER RESEARCH COMPANY			419.24
RBOND	BEDIENT CONSTRUCTION INC		
	BENG-210323	BD Bond Refund	2,000.00
TOTAL FOR: BEDIENT CONSTRUCTION INC			2,000.00

Vendor Code	Vendor Name	Description	Amount
00141	BIANCO TRAVEL & TOURS INC		
	9D98578	SENIOR CTR HEAVEN & HELL DAY TRIP SEPT. 18	2,328.00
TOTAL FOR: BIANCO TRAVEL & TOURS INC			2,328.00
14833	BIG BELLY SOLAR, LLC.		
	53567	HIGH CAPACITY REFUSE/RECYCLING STATION 9/16-10/15 2	1,646.38
	53685	HIGH CAPACITY REFUSE/RECYCLING STATION 9/22-10/21 2	504.00
TOTAL FOR: BIG BELLY SOLAR, LLC.			2,150.38
00145	BILLINGS LAWN EQUIPMENT		
	473677	P&F WEEDIES AND WEEDIE PARTS	767.80
	473901	P&F WEEDIE SUPPLIES	224.64
TOTAL FOR: BILLINGS LAWN EQUIPMENT			992.44
14214	JOHN BLAKE		
	6004	ROSES	42.50
	6131	ROSES	37.50
	6132	ROSES	85.00
	6133	ROSES	40.00
	6134	ROSES	80.00
TOTAL FOR: JOHN BLAKE			285.00
18695	BLUE CROSS BLUE SHIELD OF MICHIGAN		
	240906282723	MEDICARE PLUS BLUE PPO OCT 2024	4,730.90
	240906282724	MEDICARE PLUS BLUE PPO OCT 2024	2,953.41
	240906282725	MEDICARE PLUS BLUE PPO OCT 2024	2,458.08
	240906282726	MEDICARE PLUS BLUE PPO OCT 2024	8,487.05
	240906282727	MEDICARE PLUS BLUE PPO OCT 2024	70,179.75
	240906282728	MEDICARE PLUS BLUE PPO OCT 2024	3,868.35
	240906282729	MEDICARE PLUS BLUE PPO OCT 2024	217.85
	240906282730	MEDICARE PLUS BLUE PPO OCT 2024	4,825.50
	240906282731	MEDICARE PLUS BLUE PPO OCT 2024	689.28
	240906282732	MEDICARE PLUS BLUE PPO OCT 2024	909.12
TOTAL FOR: BLUE CROSS BLUE SHIELD OF MICHIGAN			99,319.29
17182	BLUEBEAM, INC.		
	2003356	FIRE SUBSCRIPTION RENEWAL: CORE 8/7/24-8/6/25	330.00
	2017734	FIRE BASICS SUBSCRIPTION 8/9/24-8/6/25	260.00
TOTAL FOR: BLUEBEAM, INC.			590.00
03508	BOB BARKER COMPANY INC		
	INV2027803	PRISONER SANDALS	225.00
	INV2046070	PRISONER SANDALS	112.50
	INV2054916	PRISONER SANDALS	187.50
TOTAL FOR: BOB BARKER COMPANY INC			525.00
17287	BODMAN PLC		
	854286	LEGAL COUNSEL FOR HOUSING REHAB LOANS	135.00
	854298	LEGAL COUNSEL FOR HOUSING REHAB LOANS	927.08
	854299	LEGAL COUNSEL FOR HOUSING REHAB LOANS	399.45
	854300	LEGAL COUNSEL FOR HOUSING REHAB LOANS	408.98
	854301	LEGAL COUNSEL FOR HOUSING REHAB LOANS	868.55
	854302	LEGAL COUNSEL FOR HOUSING REHAB LOANS	388.35
	854316	LEGAL COUNSEL FOR HOUSING REHAB LOANS	142.97
	854335	LEGAL COUNSEL FOR HOUSING REHAB LOANS	787.08
	854336	LEGAL COUNSEL FOR HOUSING REHAB LOANS	738.35
	854337	LEGAL COUNSEL FOR HOUSING REHAB LOANS	337.66
	854338	LEGAL COUNSEL FOR HOUSING REHAB LOANS	1,577.85
	854339	LEGAL COUNSEL FOR HOUSING REHAB LOANS	1,063.50
TOTAL FOR: BODMAN PLC			7,774.82

Vendor Code	Vendor Name	Description	Amount
07807	BOOMER CONSTRUCTION MATERIALS		
	1080798-00	CONCRETE SUPPLIES	635.72
TOTAL FOR: BOOMER CONSTRUCTION MATERIALS			635.72
01032	BOUND TREE MEDICAL LLC		
	85483288	FIRE & EMS SUPPLIES	2,184.58
	85489591	FIRE & EMS SUPPLIES	6.59
TOTAL FOR: BOUND TREE MEDICAL LLC			2,191.17
18652	BRAUN KENDRICK FINKBEINER P.L.C.		
	391311	CH ROYAL OAK LLC CORRESPONDENCE	672.00
TOTAL FOR: BRAUN KENDRICK FINKBEINER P.L.C.			672.00
19039	TOBY BUCKHEIM		
	09232024	OPEN SWIM LIFEGUARD 15 HRS 8/14-9/23 2024	255.00
TOTAL FOR: TOBY BUCKHEIM			255.00
00211	CANFIELD EQUIPMENT SERVICE INC		
	296712	VEHICLE REPAIR & MAINTENANCE PARTS	202.50
TOTAL FOR: CANFIELD EQUIPMENT SERVICE INC			202.50
17360	CARAHSOFT TECHNOLOGY CORP		
	40670187INV	ENG SOFTWARE: OPENROADS DESIGNER SELECT, MICROSTATI	10,677.00
TOTAL FOR: CARAHSOFT TECHNOLOGY CORP			10,677.00
09451	ERIK CARLSON		
	09242024	HOCKEY REFEREE	270.00
TOTAL FOR: ERIK CARLSON			270.00
00222	CARRIER & GABLE INC		
	IN41966	CURVE WARNING SYSTEM, SOLAR	2,459.00
TOTAL FOR: CARRIER & GABLE INC			2,459.00
07427	LEAH CASTILLO		
	6422	ROSES	60.00
	6540	ROSES	150.00
	6541	ROSES	82.50
	6542	ROSES	150.00
	6543	ROSES	150.00
TOTAL FOR: LEAH CASTILLO			592.50
15158	DAVID CENEFELS		
	A314538684	REIMBURSEMENT FOR WORK BOOTS	211.71
TOTAL FOR: DAVID CENEFELS			211.71
14419	CHARDON LABORATORIES, INC		
	039659	ARENA COOLING TOWER CHEMICALS	280.00
TOTAL FOR: CHARDON LABORATORIES, INC			280.00

Vendor Code	Vendor Name	Description	Amount
06649	CINTAS CORPORATION LOC 031		
	4204705729	DPS MAT CLEANING	205.89
	4204997063	CITY HALL MAT CLEANING	261.69
	4205269130	SENIOR CTR MAT CLEANING	27.76
	4205427475	DPS MAT CLEANING	95.43
	4205976376	SENIOR CTR MAT CLEANING	27.76
	5227335785	FIRST AID SUPPLIES SALTER CTR	69.61
	5227596810	FIRST AID SUPPLIES NORMANDY OAKS PARK	133.10
	5230256201	SEWER DEPT GLOVES	204.80
	5230296506	FIRST AID SUPPLIES MEMORIAL PARK	24.83
	9288006751	ZOLL 3 AED AUTOMATIC AGREEMENT	135.00
TOTAL FOR: CINTAS CORPORATION LOC 031			1,185.87
06658	CINZORI FARM		
	09142024	EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	171.00
TOTAL FOR: CINZORI FARM			171.00
02754	CITY OF BERKLEY		
	AUG 2024	LEGACY FEES COLLECTED BY THE COURT	46.06
	AUGUST 2024	FEES COLLECTED BY THE COURT	11,450.41
TOTAL FOR: CITY OF BERKLEY			11,496.47
19185	CO SUSTAINABILITY		
	2041	BAGGED COMPOST, HIGH GROWTH BLEND	30.75
	2071	FOOD WASTE PICKUPS	300.00
TOTAL FOR: CO SUSTAINABILITY			330.75
17484	COMMPAR, LLC		
	7030798-00	VEHICLE REPAIR & MAINTENANCE PARTS	269.80
	7030810-00	VEHICLE REPAIR & MAINTENANCE PARTS	243.49
TOTAL FOR: COMMPAR, LLC			513.29
00307	CONSUMERS ENERGY		
	0034 10/24	212 S CENTER ST	17.57
	1179 10/24	110 E 11 MILE	26.04
	3355 10/24	3123 N MAIN ST	19.90
	6309 10/24	31000 WOODWARD	65.92
	7034 10/24	1600 N CAMPBELL RD	140.45
	7067 10/24	3500 MARAIS AVE	379.40
	7083 10/24	1608 N CAMPBELL RD	23.80
	7109 10/24	1403 LEXINGTON BLVD	1,891.92
	7364 10/24	316 E 11 MILE STE 1	264.09
	7380 10/24	1515 N EDGEWORTH AVE	30.82
	7526 10/24	222 E 11 MILE	585.68
	8631 10/24	450 E 11 MILE	647.99
	9076 10/24	203 S TROY ST	76.05
	9946 10/24	215 E 6TH ST	242.32
	9995 10/24	3128 ROCHESTER RD	128.31
TOTAL FOR: CONSUMERS ENERGY			4,540.26
14414	CORE & MAIN		
	V504406	CURB STOP/BOX, RINGS, COVERS & RELATED PARTS	1,280.00
	V603567	CURB STOP/BOX, COPPER, BRICKS, BLOCK, MORTAR, PIPES	3,507.00
TOTAL FOR: CORE & MAIN			4,787.00
13359	COSTAR REALTY INFORMATION, INC		
	121226019	DUES & MEMBERSHIPS COSTAR SUITE 9/1-30 2024	979.60
TOTAL FOR: COSTAR REALTY INFORMATION, INC			979.60

Vendor Code	Vendor Name	Description	Amount
16563	CUMMINS SALES & SERVICE		
	S9-40108	VEHICLE REPAIR & MAINTENANCE PARTS	5.49
	S9-40129	VEHICLE REPAIR & MAINTENANCE PARTS	16.50
TOTAL FOR: CUMMINS SALES & SERVICE			21.99
06483	TONY DE CAMP		
	09242024	REIMBURSE MMRMA ANNUAL MEETING EXPENSES	311.94
TOTAL FOR: TONY DE CAMP			311.94
00369	DELL MARKETING L.P.		
	10766484063	PC REPLACEMENT PROGRAM AND LAPTOPS	4,257.53
	10771532503	VLA ENTERPRISE EXCHANGE ONLINE PLAN G2 SHRDSVR	80,666.40
TOTAL FOR: DELL MARKETING L.P.			84,923.93
00370	DELTA DENTAL PLAN OF MICH		
	OCT 2024	PAYROLL	25,933.21
	OCTOBER 2024	RETIREMENT	24,604.63
TOTAL FOR: DELTA DENTAL PLAN OF MICH			50,537.84
00378	DETROIT DIAMOND DRILLING		
	0131720-00	CEMENT SAW WATER ADD ON	242.10
TOTAL FOR: DETROIT DIAMOND DRILLING			242.10
06690	DETROIT TIGERS INC		
	DTI29603-SEPT	SENIOR CTR 2025 GROUP DEPOSIT 3 GAMES	300.00
TOTAL FOR: DETROIT TIGERS INC			300.00
15676	DORNBOS SIGN, INC		
	INV78134	SIGN MATERIALS	3,505.00
TOTAL FOR: DORNBOS SIGN, INC			3,505.00
00420	DSS CORPORATION		
	52581	DOCUMENT IMAGING MANAGEMENT SERVICES 9/15-10/14 202	2,000.00
TOTAL FOR: DSS CORPORATION			2,000.00
19337	PRISCILLA DUNLAP		
	6381	ROSES	90.00
	6389	ROSES	60.00
TOTAL FOR: PRISCILLA DUNLAP			150.00
16179	EFFECTV		
	CC342870	COMMERCIAL ADS AUGUST	1,219.75
	CC342871	COMMERCIAL ADS AUGUST	1,225.25
	CC342904	COMMERCIAL ADS AUGUST	1,250.00
	CC343154	COMMERCIAL ADS AUGUST	1,250.00
TOTAL FOR: EFFECTV			4,945.00
12926	EGANIX, INC		
	21592	MICRO TAB FOR GREASE IN CBD SEWERS	8,200.00
TOTAL FOR: EGANIX, INC			8,200.00
00434	EJ USA INC		
	110240066915	VALVES, FIRE HYDRANTS, SEWER RINGS & COVERS	3,344.42
TOTAL FOR: EJ USA INC			3,344.42
18466	ELITE FIRE SAFETY INC		
	S17854	POLICE CELLULAR DIALER SERVICE CALL	445.00
TOTAL FOR: ELITE FIRE SAFETY INC			445.00

Vendor Code	Vendor Name	Description	Amount
16017	ENVISIONWARE, INC.		
	INV-US-72686	LIBRARY RENEWAL INVOICE	1,240.31
TOTAL FOR: ENVISIONWARE, INC.			1,240.31
07636	FRANK EVERINGHAM		
	09242024	ELECTRICAL INSPECTOR 9/9-20 2024	1,800.00
TOTAL FOR: FRANK EVERINGHAM			1,800.00
03780	FDM CONTRACTING INC		
	CAP2310 PE11 FINAI	FINAL PAYMENT 2023 WATER MAIN IMPROVEMENTS	83,178.85
TOTAL FOR: FDM CONTRACTING INC			83,178.85
00480	FEDERAL EXPRESS CORP		
	8-617-21032	POLICE SHIPPING COST	18.94
TOTAL FOR: FEDERAL EXPRESS CORP			18.94
13801	FERGUSON WATERWORKS #3386		
	0206712-1	WATER METERS & PARTS	4,788.80
	0207729	WATER METERS & PARTS	10,535.36
	CM016142	CREDIT - WATER METERS & PARTS	(4,788.80)
TOTAL FOR: FERGUSON WATERWORKS #3386			10,535.36
00486	FIRE DEFENSE EQUIPMENT CO INC		
	013661	POLICE PROPANE RECHARGE	147.00
	013693	SENIOR CTR ANNUAL EXTINGUISHER INSPECTION, EXTINGUI	343.60
TOTAL FOR: FIRE DEFENSE EQUIPMENT CO INC			490.60
06960	FIRST CHOICE SERVICES		
	016043	CITY HALL CXTOUCH POD BREWER RENTAL SEPT 2024	75.00
	016045	DPS ICE DISPENSER	165.00
	017020	COFFEE SERVICES POLICE	582.68
	017021	COFFEE SERVICES CITY HALL	619.46
	017022	COFFEE SERVICES FIRE 1	500.57
	017831	COFFEE SERVICES FIRE 1	100.00
TOTAL FOR: FIRST CHOICE SERVICES			2,042.71
00507	FRENTZ AND SONS HARDWARE CO		
	H435409	DISC. SUPPLIES WATER REPAIR PARTS	21.33
	H436282	DISC. SUPPLIES SEWER TOOLS	64.85
	N3822	DISC. SUPPLIES CITY HALL SOAP DISPENSERS	32.38
	N3823	DISC. SUPPLIES CITY HALL	29.65
	N3826	DISC. SUPPLIES FIRE DEPT	1.13
	N3828	DISC. SUPPLIES MEMORIAL PARK BLDG MAINTENANCE	76.84
	P5384	DISC. SUPPLIES CAP2410	12.94
	P5387	DISC. SUPPLIES WATER & SEWER REPAIR PARTS	37.33
	P5436	DISC. SUPPLIES MEMORIAL PARK	20.85
	P5438	DISC. SUPPLIES TOOLS	73.45
	P5456	DISC. SUPPLIES HIGHWAY CONCRETE	34.01
	P5467	DISC. SUPPLIES PAINT DEPT	3.20
	P5472	DISC. SUPPLIES ANIMAL SHELTER GATE KEY	2.69
	P5488	DISC. SUPPLIES PARKS TOOLS	60.77
	P5494	DISC. SUPPLIES TOOLS & HARDWARE	24.21
TOTAL FOR: FRENTZ AND SONS HARDWARE CO			495.63
05461	GALE/CENGAGE LEARNING		
	85336805	BOOKS	196.74
	85364200	BOOKS	78.72
	85614553	BOOKS	83.22
	85615003	BOOKS	54.73
	85632009	BOOKS	82.47
TOTAL FOR: GALE/CENGAGE LEARNING			495.88

Vendor Code	Vendor Name	Description	Amount
11178	PATRICK T. GRADY P.C. 09242024	HOCKEY REFEREE	315.00
TOTAL FOR: PATRICK T. GRADY P.C.			315.00
19598	SEAN GRAHAM 09242024	ART MURAL 10% DEPOSIT	2,139.90
TOTAL FOR: SEAN GRAHAM			2,139.90
00541	GRAINGER 9241220038 9241871582 9243293876 9244443454 9244962214	TOOLS & HARDWARE VEHICLE REPAIR & MAINTENANCE PARTS SAFETY CLOTHING & GEAR VEHICLE REPAIR & MAINTENANCE PARTS TOOLS & HARDWARE	64.20 62.16 23.87 8.65 88.20
TOTAL FOR: GRAINGER			247.08
13084	GREAT LAKES WATER AUTHORITY CIN-0001013	IWC - AUGUST 2024	14,310.84
TOTAL FOR: GREAT LAKES WATER AUTHORITY			14,310.84
01161	GREATER ROYAL OAK CHAMBER OF COMMER 118068	FINAL PAYMENT SUMMER CONCERT SERIES 45 DAY WRAP UP	30,800.00
TOTAL FOR: GREATER ROYAL OAK CHAMBER OF COMMER			30,800.00
16237	GUNNERS METERS & PARTS, INC. 16484 16488	METER COUPLINGS CURB STOP	925.00 2,980.00
TOTAL FOR: GUNNERS METERS & PARTS, INC.			3,905.00
14505	ADAM HACKSTOCK 09242024	HOCKEY REFEREE	270.00
TOTAL FOR: ADAM HACKSTOCK			270.00
00577	HEALTH ALLIANCE PLAN 100011001718	OCT 2024 PREMIUM	53,047.03
TOTAL FOR: HEALTH ALLIANCE PLAN			53,047.03
19074	HEALTHCHOICE OF MICHIGAN NOV 2024	PT MEDICAL BENEFITS	1,351.78
TOTAL FOR: HEALTHCHOICE OF MICHIGAN			1,351.78
02660	HERSCH'S INC 452970	SOD, SEED, & TOP SOIL, GLOVES	457.88
TOTAL FOR: HERSCHE'S INC			457.88
19600	RENEE HERTZ 09242024	REIMBURSE CIT CONFERENCE LODGING, FUEL COST	906.05
TOTAL FOR: RENEE HERTZ			906.05
19183	AMANDA HERZOG 09252024	REIMBURSE MML CONVENTION EXPENSES	464.52
TOTAL FOR: AMANDA HERZOG			464.52
RBOND	HIGH ENERGY CONSTRUCTION LLC BENG-230086	BD Bond Refund	38,447.85
TOTAL FOR: HIGH ENERGY CONSTRUCTION LLC			38,447.85

Vendor Code	Vendor Name	Description	Amount
09618	HITS INC		
	8691	ADVANCED VEHICLE CONCEALED CONTRABAND TRAINING/YAX	350.00
TOTAL FOR: HITS INC			350.00
15477	HOME CITY ICE COMPANY		
	6703243597	FARMERS MKT 40 BAGS OF ICE	217.40
	7005244398	FARMERS MKT 52 BAGS OF ICE	281.12
TOTAL FOR: HOME CITY ICE COMPANY			498.52
00599	HOME DEPOT		
	2020864	TOOLS & HARDWARE	134.55
	3011070	MISC WATER & SEWER REPAIR & MAINT PARTS	10.97
	4011154	CONCRETE SUPPLIES	48.21
	4032329	HIGHWAY CONCRETE TOOLS	54.14
	4340999	TOOLS & HARDWARE, CONCRETE SUPPLIES	262.70
	4360327	SEWER DEPT TOOLS	21.37
	564975	MOTOR POOL TOOLS & HARDWARE	83.75
	7031852	TOOLS & HARDWARE	29.91
	8014057	TOOLS & HARDWARE	86.62
	8030350	HIGHWAY DEPT TOOLS	49.96
TOTAL FOR: HOME DEPOT			782.18
02349	HUBBELL, ROTH & CLARK, INC.		
	0219135	DPS FACILITY ASSESSMENT PERIOD END JULY 20 2024	3,510.75
TOTAL FOR: HUBBELL, ROTH & CLARK, INC.			3,510.75
19396	MONICA HUNT		
	09252024	REIMBURSE MML CONVENTION EXPENSES	490.54
TOTAL FOR: MONICA HUNT			490.54
13866	THE HUNTINGTON NATIONAL BANK		
	3584181207 10/24	2016B REVENUE BONDS	1,036,145.00
	3584186006 10/24	2017 OPEB	5,969,388.40
	3584186104 10/24	2017 PENSION	1,157,026.85
	3584212905 10/24	SERIES 2018 - ROCC	639,540.63
TOTAL FOR: THE HUNTINGTON NATIONAL BANK			8,802,100.88
00608	HYDROCORP		
	CI-01932	CROSS CONNECTION CONTROL PROGRAM INSPECTION/REPORTI	17,515.00
TOTAL FOR: HYDROCORP			17,515.00
RBOND	ILLYRIA CONTRACTING LLC		
	BENG-230262	BD Bond Refund	5,000.00
TOTAL FOR: ILLYRIA CONTRACTING LLC			5,000.00
06478	IMAGE PRINTING		
	82836	ARTS BEATS EATS DOWNTOWN DOLLAR SIGNS	176.00
TOTAL FOR: IMAGE PRINTING			176.00
19088	IMPERIAL DADE		
	90059183-00	CLEANING & JANITORIAL SUPPLIES PRESCHOOL	328.96
	90061227-00	CLEANING & JANITORIAL SUPPLIES CITY HALL	166.35
TOTAL FOR: IMPERIAL DADE			495.31

Vendor Code	Vendor Name	Description	Amount
15802	INGRAM LIBRARY SERVICES		
	83626804	BOOKS	1,130.08
	83626805	BOOKS	444.53
	83634425	BOOKS	375.59
	83661151	BOOKS	804.86
	83683436	BOOKS	539.89
	83707466	BOOKS	195.91
	83730189	BOOKS	277.63
	83752880	BOOKS	203.03
	83761213	BOOKS	244.57
	83781919	BOOKS	1,904.76
	83781920	BOOKS	502.24
	83788509	BOOKS	52.23
	83788510	BOOKS	198.15
	83849207	BOOKS	1,824.84
TOTAL FOR: INGRAM LIBRARY SERVICES			8,698.31
18858	IRE CROWN RINKS, LLC		
	WINTERFEST-24/25-2	ICE RINK DEPOSIT PAYMENT #2	50,000.00
TOTAL FOR: IRE CROWN RINKS, LLC			50,000.00
01179	IRON MOUNTAIN RECORDS MGT		
	JSYS838	DT407 STORAGE FEES ATTORNEY 9/1-30 2024	45.69
TOTAL FOR: IRON MOUNTAIN RECORDS MGT			45.69
00656	JACK DOHENY SUPPLIES INC		
	241489	MISC SEWER PARTS FOR VACTORS/SEWER CAMERA REPAIR	102.69
	241640	MISC SEWER PARTS FOR VACTORS/SEWER CAMERA REPAIR	95.31
	241710	VEHICLE REPAIR & MAINTENANCE SERVICES	1,200.82
	241764	MISC SEWER PARTS FOR VACTORS/SEWER CAMERA REPAIR	74.00
TOTAL FOR: JACK DOHENY SUPPLIES INC			1,472.82
18793	JANSSEN REFRIGERATION		
	26193	HEATING/COOLING REPAIR ARENA	1,794.00
TOTAL FOR: JANSSEN REFRIGERATION			1,794.00
03979	JAY'S SEPTIC TANK SERVICE		
	I165710	HAND SANITIZER 1600 N CAMPBELL ROAD 9/16-10/13 2024	339.00
	I165905	HAND SANITIZER 617 HUDSON 9/17-10/14 2024	140.00
TOTAL FOR: JAY'S SEPTIC TANK SERVICE			479.00
17298	JCR SUPPLY INC		
	183758	OPERATING SUPPLIES NORMANDY OAKS	334.57
	183794	OPERATING SUPPLIES	205.66
	184092	OPERATING SUPPLIES	224.68
TOTAL FOR: JCR SUPPLY INC			764.91
01915	JH HART URBAN FORESTRY		
	105300	TREE TRIMMING, REMOVAL & FORESTRY ISSUES 8/26-31 20	11,713.51
	105370	TREE TRIMMING, REMOVAL & FORESTRY ISSUES 9/3-7 2024	11,161.42
	105432	TREE TRIMMING, REMOVAL & FORESTRY ISSUES 9/9-14 202	14,775.69
TOTAL FOR: JH HART URBAN FORESTRY			37,650.62
03381	JIM ASHMORE INC		
	157160	CEMENT TRUCK BUGGY RENTAL 9/20/24	189.00
TOTAL FOR: JIM ASHMORE INC			189.00
RBOND	JL Russell & Associates Inc		
	BENG-240166	BD Bond Refund	1,000.00
TOTAL FOR: JL Russell & Associates Inc			1,000.00

Vendor Code	Vendor Name	Description	Amount
00680	JOE'S AUTO PARTS INC		
	170653	VEHICLE REPAIR & MAINTENANCE PARTS	69.79
	171695	VEHICLE REPAIR & MAINTENANCE PARTS	152.59
TOTAL FOR: JOE'S AUTO PARTS INC			222.38
10526	JOHNSON & WOOD LLC		
	36002	ANIMAL SHELTER MAINTENANCE INVOICE 5 OF 12	125.00
	36009	POLICE MAINTENANCE INVOICE 5 OF 12	1,487.50
	36017	POLICE WATER TREATMENT INVOICE 2/12	76.83
	36082	HEATING/COOLING REPAIRS LIBRARY	115.00
	36133	HEATING/COOLING REPAIRS CITY HALL	345.00
	36196	HEATING/COOLING REPAIRS SENIOR CTR	430.10
	36197	HEATING/COOLING REPAIRS LIBRARY	2,201.53
TOTAL FOR: JOHNSON & WOOD LLC			4,780.96
07719	LYNNE KALEITA		
	6443	ROSES	45.00
	6452	ROSES	45.00
TOTAL FOR: LYNNE KALEITA			90.00
15444	KENT COMMUNICATIONS		
	339215	NOV GENERAL ELECTION PURPLE BALLOT RETURN ENVELOPE	1,558.60
TOTAL FOR: KENT COMMUNICATIONS			1,558.60
03704	MIKE KINASZ		
	09242024	HOCKEY REFEREE SCHEDULING FEE	150.00
TOTAL FOR: MIKE KINASZ			150.00
19597	DIANA KRILL		
	7193	DEATH BENEFIT/KRILL, AGNES	2,000.00
TOTAL FOR: DIANA KRILL			2,000.00
RBOND	KRULL CONSTRUCTION		
	00270291	BD Payment Refund	100.00
TOTAL FOR: KRULL CONSTRUCTION			100.00
RBOND	LARRY DALE BEESLEY		
	00272247	BD Payment Refund	77.00
TOTAL FOR: LARRY DALE BEESLEY			77.00
04678	LEXISNEXIS RISK SOLUTIONS		
	1126950-20240831	COMPUTER/TELECOM EQUIP LEASES & RENTALS AUG 2024	200.00
TOTAL FOR: LEXISNEXIS RISK SOLUTIONS			200.00
18179	LINCOLN TRIANGLE LLC		
	100124-1	OCT 2024 MONTHLY RENT VACANT LAND E OF RR TRACKS ON	1,750.00
TOTAL FOR: LINCOLN TRIANGLE LLC			1,750.00
17355	LINDE GAS & EQUIPMENT INC.		
	45308627	DPS OPERATING SUPPLIES	645.75
TOTAL FOR: LINDE GAS & EQUIPMENT INC.			645.75
14187	KERRY LUNDQUIST		
	09242024	COMMISSION FOR THE ARTS PIANO PROJECT TUNE 8 PIANOS	1,000.00
TOTAL FOR: KERRY LUNDQUIST			1,000.00
06188	MADISON HEIGHTS TIRE & AUTO		
	146713	TIRES AS NEEDED	1,270.00
TOTAL FOR: MADISON HEIGHTS TIRE & AUTO			1,270.00

Vendor Code	Vendor Name	Description	Amount
13858	MARK ANTHONY CONTRACTING, INC CAP2435 PE6	2024 ROAD RECONSTRUCTION IMPROVEMENTS CAP2435	78,313.07
TOTAL FOR: MARK ANTHONY CONTRACTING, INC			78,313.07
18814	MATRIX CONSULTING GROUP 1212-24 #2 765-23 #6	PUBLIC SERVICES STUDY INV #2 STATE/MGMT PRACTICES A DEVELOPMENT REVIEW ORGANIZATIONAL ASSESSMENT FINAL	8,560.00 7,600.00
TOTAL FOR: MATRIX CONSULTING GROUP			16,160.00
08339	MAZUR MARKET MANAGEMENT LLC 09122024 240923	MMM FY 23-24 INCENTIVE PAY CONTRACTED WORKER SERVICES 2024-25 MMM 9/9-22 2024	7,396.65 14,783.23
TOTAL FOR: MAZUR MARKET MANAGEMENT LLC			22,179.88
14920	MCCHESENEY ELECTRIC, INC. 32409	ARENA ELECTRICAL WORK	410.00
TOTAL FOR: MCCHESENEY ELECTRIC, INC.			410.00
07952	GARY MCNAB 2024-25	BOOT ALLOWANCE	197.99
TOTAL FOR: GARY MCNAB			197.99
00834	MCNAUGHTON - MCKAY ELECTRIC 24972545-00	LIGHTING	200.57
TOTAL FOR: MCNAUGHTON - MCKAY ELECTRIC			200.57
RBOND	Mendoza's Outdoor Services LLC BENG-240168	BD Bond Refund	1,000.00
TOTAL FOR: Mendoza's Outdoor Services LLC			1,000.00
04333	METAL MART USA 289625	VEHICLE REPAIR & MAINTENANCE PARTS	183.75
TOTAL FOR: METAL MART USA			183.75
11553	METRO DETROIT REFEREES ASSOC ROA-TY_091524	SCHEDULING FEES & HOCKEY REFEREES9/1-15 2024	110.00
TOTAL FOR: METRO DETROIT REFEREES ASSOC			110.00
09220	METRO PUMP SERVICE LLC 25834	GAS/DIESEL PUMP SYSTEMS 3RD QTR PREVENTATIVE MAINT	1,101.95
TOTAL FOR: METRO PUMP SERVICE LLC			1,101.95
17781	MARK MEYER 6056	FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT OCT. 9	400.00
TOTAL FOR: MARK MEYER			400.00
00869	MICHIGAN DEPT OF TRANSPORTATION MDOT00297 CAP2306 MDOT00297 CAP2407	2023 ROCHESTER ROAD RESURFACING IMPROVEMENTS 2024 CROOKS RESURFACING IMPROVEMENTS	137,489.28 241,356.68
TOTAL FOR: MICHIGAN DEPT OF TRANSPORTATION			378,845.96
00880	MICHIGAN MUNICIPAL LEAGUE 09252024	3RD QTR 2024 UNEMPLOYMENT CONTRIBUTION	881.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			881.00
06413	MICHIGAN MUNICIPAL RISK MANAGEMENT 4268	PUBLIC SAFETY LINE LEVEL LEADERSHIP FOR CIVILIAN ST.	200.00
TOTAL FOR: MICHIGAN MUNICIPAL RISK MANAGEMENT			200.00

Vendor Code	Vendor Name	Description	Amount
06042	MICRO CENTER 11043290	COMMUNICATION SYSTEMS PARTS COURT	39.99
TOTAL FOR: MICRO CENTER			39.99
00899	MIDWEST TAPE 506032909 506033500 506054677 506070650 506070652 506088727 506088728 506088729 506088730	HOOPLA & MEDIA HOOPLA & MEDIA	20.99 281.89 19.99 87.71 58.48 150.24 87.49 599.19 307.89
TOTAL FOR: MIDWEST TAPE			1,613.87
03594	MICHIGAN MUN RISK MGMT AUTH ECP MMRMA-D24081003	AUGUST 2024 ELECTRIC CHOICE PROGRAM	19,018.22
TOTAL FOR: MICHIGAN MUN RISK MGMT AUTH ECP			19,018.22
17066	MOBILE HEALTH RESOURCES, LLC 24638	MAILED SURVEYS AUG 2024	580.25
TOTAL FOR: MOBILE HEALTH RESOURCES, LLC			580.25
18307	MONTANA DAN 09142024	EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	150.00
TOTAL FOR: MONTANA DAN			150.00
15511	VINCENT MORALES 09172024	REIMBURSE PLUMBING CODE UPDATE TRAINING FEE	30.00
TOTAL FOR: VINCENT MORALES			30.00
17498	MUNIVATE 1102	BUILDING DEPT REMOTE CONFIGURATION/TRAINING	380.00
TOTAL FOR: MUNIVATE			380.00
05865	NAPA AUTO PARTS MADISON HEIGHTS 4323-900974 4323-901617	PURCHASE OF PARTS AS NEEDED PURCHASE OF PARTS AS NEEDED	237.72 200.30
TOTAL FOR: NAPA AUTO PARTS MADISON HEIGHTS			438.02
12042	OSCAR NATAG-OY NATAG-OY 12596	REIMBURSE MILEAGE 7/1-8/3 2024	125.96
TOTAL FOR: OSCAR NATAG-OY			125.96
11407	NATURAL COMMUNITY SERVICES 4133	NORMANDY OAKS MAINTENANCE SEPT 2024	6,800.00
TOTAL FOR: NATURAL COMMUNITY SERVICES			6,800.00
07664	JOHN NELLIS 6600	ROSES	50.00
TOTAL FOR: JOHN NELLIS			50.00
05897	NEOPOST USA INC 09242024	POSTAGE	30,000.00
TOTAL FOR: NEOPOST USA INC			30,000.00

Vendor Code	Vendor Name	Description	Amount
04675	NOWAK & FRAUS, PLLC		
	123311	2024 CROOKS ROAD RESURFACING	93,059.48
	123312	2021-2024 ASPHALT RESURFACING IMPROVEMENTS	5,658.20
	123332	2025 ROAD IMPROVEMENT PROJECTS	57,083.33
	123348	2021-2024 ASPHALT RESURFACING IMPROVEMENTS	5,168.88
TOTAL FOR: NOWAK & FRAUS, PLLC			160,969.89
04313	NYE UNIFORM		
	889244	UNIFORMS FOR PD/FIRE	17.60
	889620	UNIFORMS FOR PD/FIRE	172.40
	891296	UNIFORMS FOR PD/FIRE	570.00
	891414	UNIFORMS FOR PD/FIRE	123.00
	891414A	UNIFORMS FOR PD/FIRE	851.50
	891435	UNIFORMS FOR PD/FIRE	52.10
	891625	UNIFORMS FOR PD/FIRE	1,102.50
	892057	UNIFORMS FOR PD/FIRE	98.50
	892075	UNIFORMS FOR PD/FIRE	369.00
	892522A	UNIFORMS FOR PD/FIRE	1,035.00
	892782	UNIFORMS FOR PD/FIRE	29.50
	893043	UNIFORMS FOR PD/FIRE	731.50
	893928A	UNIFORMS FOR PD/FIRE	1,019.00
	893935A	UNIFORMS FOR PD/FIRE	1,003.00
	894123	UNIFORMS FOR PD/FIRE	52.10
	894125A	UNIFORMS FOR PD/FIRE	1,440.00
	894846	UNIFORMS FOR PD/FIRE	465.50
	895079A	UNIFORMS FOR PD/FIRE	933.00
	895380	UNIFORMS FOR PD/FIRE	66.40
TOTAL FOR: NYE UNIFORM			10,131.60
00993	OAKLAND CO REGISTRAR OF DEED		
	DL/G-2630/14 9/12/RECORDING FEES		30.00
TOTAL FOR: OAKLAND CO REGISTRAR OF DEED			30.00
00996	OAKLAND COUNTY TREASURER		
	AUGUST 2024 LIBRARY FUND		7,569.00
TOTAL FOR: OAKLAND COUNTY TREASURER			7,569.00
01007	ODP BUSINESS SOLUTIONS, LLC		
	381296961001	85793581 OFFICE SUPPLIES	176.76
	381829262001	85793581 OFFICE SUPPLIES	57.46
	383079315001	85793581 OFFICE SUPPLIES	350.55
	383091494001	85793581 OFFICE SUPPLIES	11.51
	384790156001	85793581 OFFICE SUPPLIES	241.03
	384791407001	85793581 OFFICE SUPPLIES	9.71
	384897037001	85793581 OFFICE SUPPLIES	8.87
	384897829001	85793581 OFFICE SUPPLIES	60.99
	384897836001	85793581 OFFICE SUPPLIES	24.05
	384897837001	85793581 OFFICE SUPPLIES	102.73
	384972552001	85793581 OFFICE SUPPLIES	42.46
	384984668001	85793581 OFFICE SUPPLIES	64.97
	385913830001	85793581 OFFICE SUPPLIES	173.14
	385913830002	85793581 OFFICE SUPPLIES	18.87
	385970992001	85793581 OFFICE SUPPLIES	65.18
	385970993001	85793581 OFFICE SUPPLIES	16.54
	385970995001	85793581 OFFICE SUPPLIES	19.10
	386625255001	85793581 OFFICE SUPPLIES	7.69
TOTAL FOR: ODP BUSINESS SOLUTIONS, LLC			1,451.61
16926	OPENSPOOT THEATRE		
	1472	LIBRARY YOUTH PROGRAM WORKSHOP 10/12/24 BALANCE	150.00
TOTAL FOR: OPENSPOOT THEATRE			150.00

Vendor Code	Vendor Name	Description	Amount
17762	JAMES ORR 377903	PARK BATHROOM CLEANING NORMANDY OAKS, STARR JAYCEE	1,820.00
TOTAL FOR: JAMES ORR			1,820.00
12581	OVERDRIVE 00870CO24262810 00870CO24262866 00870CO24270392	PURCHASE OF AUDIO BOOKS PURCHASE OF AUDIO BOOKS PURCHASE OF AUDIO BOOKS	2,426.02 893.65 1,890.68
TOTAL FOR: OVERDRIVE			5,210.35
19587	CHRISTINA PAWYL 9352	REFUND FALL FOLIAGE & FUN TRIP FEE	154.00
TOTAL FOR: CHRISTINA PAWYL			154.00
18768	CRAIG PEISER 09242024	HOCKEY REFEREE	450.00
TOTAL FOR: CRAIG PEISER			450.00
05056	PET SUPPLIES PLUS #5 00050210465658	K9 SUPPLIES (THORVI)	227.99
TOTAL FOR: PET SUPPLIES PLUS #5			227.99
01051	PIONEER MANUFACTURING CO INV-219509	MARKING PAINT	1,225.84
TOTAL FOR: PIONEER MANUFACTURING CO			1,225.84
16248	LELAND POIRIER 6929	ROSES	20.00
TOTAL FOR: LELAND POIRIER			20.00
11305	PREMISE HEALTH EMPLOYER SOLUTIONS 248465 248472	MILIFE ROYAL OAK STAFFING & EXPENSES 8/1-31 2024 13 MILE MEDICATIONS/LAB FEES 8/1-31 2024	11,124.22 1,062.54
TOTAL FOR: PREMISE HEALTH EMPLOYER SOLUTIONS			12,186.76
01074	PROFESSIONAL SERVICE INDUSTRIES INC 00934692 00942533 00942562	2024 MAST ARM INSPECTIONS DICKINSON PARK TENNIS/BASKETBALL IMPROVEMENTS CAP2435 - ROAD RECONSTRUCTION IMPROVEMENTS	5,180.00 490.00 1,443.00
TOTAL FOR: PROFESSIONAL SERVICE INDUSTRIES INC			7,113.00
00371	PROGRESSIVE PLUMBING SUPPLY 2646430	MAINTENANCE PARTS	19.71
TOTAL FOR: PROGRESSIVE PLUMBING SUPPLY			19.71
15976	PROMOTIONS NOW 729545	LIBRARY BOOKS BEFORE KINDERGARTEN BAGS	464.23
TOTAL FOR: PROMOTIONS NOW			464.23
01085	PRUDENTIAL HEALTHCARE GROUP OCT 2024 OCT 2024 LTD OCT 2024 STD OCTOBER 2024	RETIREMENT LONG TERM DISABILITY SHORT TERM DISABILITY PAYROLL	93.69 3,635.60 3,762.21 6,564.40
TOTAL FOR: PRUDENTIAL HEALTHCARE GROUP			14,055.90
01096	QUALITY CLEANERS DC163 AUG 2024	PRISONER BLANKET CLEANING	547.90
TOTAL FOR: QUALITY CLEANERS			547.90

Vendor Code	Vendor Name	Description	Amount
17619	QUENCH USA, INC. INV07943021	DPS CHUNGH0700 ICE 9/13-10/12 2024	50.60
TOTAL FOR: QUENCH USA, INC.			50.60
14899	RAPID GROUP, LLC 222159	POLICE SECURITY TOTERS	240.00
TOTAL FOR: RAPID GROUP, LLC			240.00
17503	CHARLES REDDIE SR. 6166 6333	ROSES ROSES	57.00 40.00
TOTAL FOR: CHARLES REDDIE SR.			97.00
15212	JONATHON RHIND 09242024	HOCKEY REFEREE	630.00
TOTAL FOR: JONATHON RHIND			630.00
08377	RKA PETROLEUM COMPANIES 0431371	PURCHASE OF FUEL	24,525.20
TOTAL FOR: RKA PETROLEUM COMPANIES			24,525.20
05305	ROCKET ONE STOP OFFICE 82923 82939	POLICE YELLOW REPORT PADS MOTOR POOL SINGLE-SIDE WORK ORDER REQUEST FORMS	90.00 195.00
TOTAL FOR: ROCKET ONE STOP OFFICE			285.00
18514	ROLAR PROPERTY SERVICES, INC. CAP2361 PE4	LOCKMAN PARK IMPROVEMENTS CAP2361	181,139.45
TOTAL FOR: ROLAR PROPERTY SERVICES, INC.			181,139.45
16760	ROSATI SCHULTZ JOPPICH & AMTSBUECHL 1081992	QUALITY ROOTS CLAIM OF APPEAL	140.00
TOTAL FOR: ROSATI SCHULTZ JOPPICH & AMTSBUECHL			140.00
01157	ROSE PEST SOLUTIONS 31149721 31149749 31149801 31149827	MOTOR POOL BIRD MGMT MOTOR POOL BIRD MGMT LIBRARY PEST CONTROL FARMERS MKT PEST CONTROL	58.00 58.00 63.00 57.00
TOTAL FOR: ROSE PEST SOLUTIONS			236.00
02742	ROWERDINK INC 02HP0093 02HP3409 02HP7553 02HP8876 02HQ3022 02HQ4652 06HP5617 06HQ1975	VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE CREDIT - VEHICLE BATTERIES VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE CREDIT - VEHICLE BATTERIES VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	122.47 (263.00) 1,606.76 (84.00) 376.12 179.97 780.00 520.00
TOTAL FOR: ROWERDINK INC			3,238.32
05435	ROWLEYS BROS INC 2363905-00 2364061-00	PURCHASE OF LUBRICANTS AND SOLVENTS AS NEEDED CREDIT - PURCHASE OF LUBRICANTS AND SOLVENTS AS NEE	1,373.96 (150.00)
TOTAL FOR: ROWLEYS BROS INC			1,223.96
19599	AMADEUS ROY 09242024	ART MURAL 10% DEPOSIT	836.45
TOTAL FOR: AMADEUS ROY			836.45

Vendor Code	Vendor Name	Description	Amount
08650	ROYAL OAK FORD 411429	VEHICLE REPAIR & MAINTENANCE PARTS	122.68
TOTAL FOR: ROYAL OAK FORD			122.68
13048	JAMES RUSSELL 09232024	REIMBURSE PLUMBING INSPECTOR REGISTRATION FEE (2024	75.00
TOTAL FOR: JAMES RUSSELL			75.00
19592	SAFFRON AND SALT 09142024	SNAP/EBT REIMBURSEMENT FARMERS MKT VENDOR	10.00
TOTAL FOR: SAFFRON AND SALT			10.00
17486	SCHARFS SERVICE & FUEL OIL, INC. A59567	P&F SMALL ENGINE FUEL	966.23
TOTAL FOR: SCHARFS SERVICE & FUEL OIL, INC.			966.23
19594	SCOOP CYBERSECURITY 09202024	YUBIKEY STOCK 5060408464168	9,246.50
TOTAL FOR: SCOOP CYBERSECURITY			9,246.50
13609	ROB SCOTT 09242024	HOCKEY REFEREE	270.00
TOTAL FOR: ROB SCOTT			270.00
16343	SEDGWICK 119301	FMLA/ADAAA ADMINISTRATION SERVICES SEPT 2024	1,031.36
TOTAL FOR: SEDGWICK			1,031.36
01222	SEOC WATER AUTHORITY 101804 101804.	LEAD SERVICE LINE REPLACEMENT D'ANGELO INVS 109525- LEAD SERVICE LINE REPLACEMENT D'ANGELO INVS 109525-	294,711.05 1,064.92
TOTAL FOR: SEOC WATER AUTHORITY			295,775.97
19588	SETCAN CORPORATION INV14907	POLICE WEAPONS & AMMUNITION - SHOCKNIFE	573.50
TOTAL FOR: SETCAN CORPORATION			573.50
16148	SHARE CORPORATION 279015	MASTER AIR BLASTER NOZZLE KIT	115.09
TOTAL FOR: SHARE CORPORATION			115.09
01206	SHELVING INC 109127	SEWER TOOLS	668.73
TOTAL FOR: SHELVING INC			668.73
03783	SHERWIN WILLIAMS 0121-8 9785-3 9786-1	BIKE LANE GREEN PAINT PAINT MEMORIAL PARK TOOLS & HARDWARE	256.90 134.08 3.79
TOTAL FOR: SHERWIN WILLIAMS			394.77
01209	SHERWIN-WILLIAMS 2065-2	PAVEMENT PAINT & OTHER MARKING MATERIALS	52.89
TOTAL FOR: SHERWIN-WILLIAMS			52.89
18794	SIGNS & MORE 46872	ARENA DIGITAL BANNERS	215.00
TOTAL FOR: SIGNS & MORE			215.00

Vendor Code	Vendor Name	Description	Amount
13244	SITE ONE		
	146102636-001	MISC WATER & SEWER REPAIR & MAINT PARTS	153.10
	146283070-001	MISC WATER & SEWER REPAIR & MAINT PARTS	88.72
TOTAL FOR: SITE ONE			241.82
19596	THOMAS SKELTON		
	09242024	HOCKEY REFEREE	315.00
TOTAL FOR: THOMAS SKELTON			315.00
19237	LEE SPENCER SMITH		
	6175	ROSES	20.00
	6176	ROSES	120.00
	6178	ROSES	47.50
TOTAL FOR: LEE SPENCER SMITH			187.50
01221	SOCRRA		
	S-INV108550	REFUSE, RECYCLING, YARD WASTE COLLECTION/DISPOSAL S	243,198.00
TOTAL FOR: SOCRRA			243,198.00
01220	SONITROL GREAT LAKES		
	563044	BUILDING SECURITY SERVICES CITY HALL	279.48
TOTAL FOR: SONITROL GREAT LAKES			279.48
06866	SOUTH OAKLAND COUNTY F.O.P. #130		
	197	FARMERS MKT OLDIES MUSIC SHOW ADVERTISEMENT/DONATIO	225.00
TOTAL FOR: SOUTH OAKLAND COUNTY F.O.P. #130			225.00
01228	SPARTAN DISTRIBUTORS INC		
	22481362	EQUIPMENT REPAIR & MAINTENANCE SERVICES	862.94
TOTAL FOR: SPARTAN DISTRIBUTORS INC			862.94
16920	SRM CONCRETE		
	1080310988	CONCRETE	1,474.50
TOTAL FOR: SRM CONCRETE			1,474.50
01244	STATE BAR OF MICHIGAN		
	09132024	MEMBERSHIP DUES/GROCHOWSKI, KALUZNY, MARCUM, MADDEN	1,450.00
TOTAL FOR: STATE BAR OF MICHIGAN			1,450.00
01259	STATE OF MICHIGAN		
	551-641924	SEX OFFENDER REGISTRATION FEE 8/31/24	30.00
	551-642885	POLICE DRY GAS	140.00
	AUGUST 2024	FEES/LEGACY FEES COLLECTED BY THE COURT	54,949.15
TOTAL FOR: STATE OF MICHIGAN			55,119.15
07643	SUBURBAN ARENA MNGMT ROYAL OAK		
	1550	ARENA MANGEMENT W/E 9/15/24	33,832.47
	1551	ARENA MANGEMENT	15,776.97
TOTAL FOR: SUBURBAN ARENA MNGMT ROYAL OAK			49,609.44
12607	SUPPLYDEN		
	525736-01	ARENA CLEANING SUPPLIES	10.30
	527863-01	ARENA CLEANING SUPPLIES	25.75
	528043-00	ARENA CLEANING SUPPLIES	99.27
	528651-00	ARENA CLEANING SUPPLIES	157.90
TOTAL FOR: SUPPLYDEN			293.22

Vendor Code	Vendor Name	Description	Amount
03255	TRANS-TEK TRANSPORT		
	13332	REFUSE HAUL OUT FROM DPS YARD & MATERIAL FOR DPS OP	12,359.88
TOTAL FOR: TRANS-TEK TRANSPORT			12,359.88
10845	TRANSUNION RISK AND ALTERNATIVE		
	916841-202408-1	COMPUTER/TELECOM EQUIP LEASES & RENTALS AUG 2024	480.00
TOTAL FOR: TRANSUNION RISK AND ALTERNATIVE			480.00
11563	TRUCK & TRAILER SPECIALTIES		
	HS0015996	EQUIPMENT FOR NEW VEHICLES	48.24
TOTAL FOR: TRUCK & TRAILER SPECIALTIES			48.24
01369	TWI TIRE WHOLESALERS		
	8741630-00	PURCHASE OF TIRES AS NEEDED	762.44
TOTAL FOR: TWI TIRE WHOLESALERS			762.44
13627	UTEC		
	329504	PRINTER MAINTENANCE/SUPPORT 8/15-9/14; OVERAGES 5/1	11,399.70
	332105	PRINTER MAINTENANCE & SUPPORT 9/15-10-14 2024	6,748.78
TOTAL FOR: UTEC			18,148.48
19087	VERDETERRE CONTRACTING, INC.		
	CAP2410 PE5	2024 WATER MAIN IMPROVEMENTS	684,592.23
TOTAL FOR: VERDETERRE CONTRACTING, INC.			684,592.23
14785	JOSEPH STEPHEN WARNER		
	09242024	HOCKEY REFEREE	180.00
TOTAL FOR: JOSEPH STEPHEN WARNER			180.00
17285	ANNABELLE WEATHERS		
	100924	FARMERS MKT FOOD TRUCK RALLY ENTERTAINMENT OCT. 9	225.00
TOTAL FOR: ANNABELLE WEATHERS			225.00
18326	MARIA CECILIA WEBB		
	WEBB 5628	REIMBURSE MILEAGE 1/4-9/12 2024	56.28
TOTAL FOR: MARIA CECILIA WEBB			56.28
15161	WEBSTER BANK		
	09012024.	2018 REVENUE BONDS	1,214,597.78
TOTAL FOR: WEBSTER BANK			1,214,597.78
01429	WEST SHORE FIRE REPAIR INC		
	33416	FIRE 1 MAKO COMPRESSOR SERVICE	806.33
TOTAL FOR: WEST SHORE FIRE REPAIR INC			806.33
09738	WHITE PINE BLDG & DEVELOPMENT		
	2920 9/18/24 FINAI	HOUSING REHAB	14,665.00
TOTAL FOR: WHITE PINE BLDG & DEVELOPMENT			14,665.00
09794	WOLVERINE FREIGHTLINER		
	741993	VEHICLE REPAIR & MAINTENANCE PARTS	450.77
	742001	VEHICLE REPAIR & MAINTENANCE PARTS	78.31
	742149	VEHICLE REPAIR & MAINTENANCE PARTS	342.70
	742678	VEHICLE REPAIR & MAINTENANCE PARTS	152.15
	743045	VEHICLE REPAIR & MAINTENANCE PARTS	582.58
TOTAL FOR: WOLVERINE FREIGHTLINER			1,606.51

Vendor Code	Vendor Name	Description	Amount
05315	WORRY FREE INC		
	24-78994	CBD SUMMER MAINTENANCE SEPT 8-15 2024	13,200.00
	24-79015	MAINTENANCE VARIOUS LOCATIONS	9,150.00
TOTAL FOR: WORRY FREE INC			22,350.00
18401	PATRICIA LEE ZOPPI		
	6523	ROSES	97.50
	6555	ROSES	52.50
	6845	ROSES	90.00
TOTAL FOR: PATRICIA LEE ZOPPI			240.00
TOTAL - ALL VENDORS			13,222,372.11

PAYROLL #618 & 619

PAYROLL DATE: 10/04/24

HUNTINGTON - PAYROLL

DIRECT DEPOSIT	\$856,561.67	
PAPER CHECK		
ADJUSTMENTS		
		<u>\$856,561.67</u>

ELECTRONIC MONEY TRANSFER - ACH

IRS		
	FED. W/H	117,570.52
	SOC SEC	89,732.46
	MEDICARE	35,728.58
		<u>243,031.56</u>
STATE OF MICHIGAN TREASURY		<u>45,978.51</u>
FRIEND OF THE COURT		<u>3,536.74</u>
MISSIONSQUARE		<u>121,059.51</u>
NATIONWIDE		<u>39,620.14</u>
MERS		<u>27,663.90</u>
TASC		<u>10,409.25</u>

ACCOUNTS PAYABLE - CHECKS

MICHIGAN EDUCATION TRUST		<u>-</u>
MISC DEDUCTIONS		<u>193.54</u>

UNION DUES

	PSA	528.00
	POA	3,233.00
	Command	1,200.00
	Detectives	490.00
	DPS	2,951.04
	Fire	6,035.15
	TPOAM	1,575.00

	Parking	144.00	
UNION DUES			16,156.19
GRAND TOTAL			\$ 1,364,211.01

Vendor Code	Vendor Name	Description	Amount
14192	TRIPLE J'S LAWN CARE & LANDSCAPING		
	586	LAWN MAINTENANCE ARENA 9/17, 24, 10/1, 8	700.00
TOTAL FOR: TRIPLE J'S LAWN CARE & LANDSCAPING			700.00
RBOND	2000 E 12 MILE LLC		
	BB46000	BD Bond Refund	200.00
	BB46155	BD Bond Refund	300.00
TOTAL FOR: 2000 E 12 MILE LLC			500.00
11029	21C ADVERTISING		
	2644665	OCT ZBA MEETING NOTICE	533.69
	2644673	NOV 5 ELECTION CLOSE REGISTRATION NOTICE	713.50
	2645945	CLERK - COMMISSION RESOLUTION NOTICE	339.95
	3643223	OCT PLANNING COMM. MEETING NOTICE	533.69
TOTAL FOR: 21C ADVERTISING			2,120.83
18719	24HOURWRISTBANDS.COM		
	09/24/2024	POLICE INK INJECTED WRISTBANDS	189.00
TOTAL FOR: 24HOURWRISTBANDS.COM			189.00
05990	4IMPRINT		
	09/27/2024	COMMUNITY PROMOTION SUPPLIES	482.50
	09/27/2024	ECONOMIC DEVELOPMENT MEETING SUPPLIES	122.50
	09/27/2024	SHIPPING CHARGE FOR SUPPLIES	19.54
TOTAL FOR: 4IMPRINT			624.54
12613	ADRAY COMMUNITY HOCKEY LEAGUE		
	1002	FALCONS PREP, MIDGET TEAMS	975.00
TOTAL FOR: ADRAY COMMUNITY HOCKEY LEAGUE			975.00
19403	AFC INDUSTRIES, INC.		
	M0038367-01	TOOLS & HARDWARE	1.41
	M0057143	TOOLS & HARDWARE	347.25
	M0057143-01	TOOLS & HARDWARE	146.81
	M0057976	TOOLS & HARDWARE	151.37
	M0057976-01	VEHICLE REPAIR & MAINTENANCE PARTS	52.75
	UB29082	CREDIT - TOOLS & HARDWARE	(193.82)
TOTAL FOR: AFC INDUSTRIES, INC.			505.77
00043	AIS CONSTRUCTION EQUIPMENT		
	D73323	CREDIT - PURCHASE OF PARTS	(275.00)
	D772477	CREDIT - PURCHASE OF PARTS	(431.18)
	D77249	PURCHASE OF CLAW BLADES	12,608.40
	Y18129	PURCHASE OF PARTS	829.67
	Y18201	PURCHASE OF PARTS	1,765.76
TOTAL FOR: AIS CONSTRUCTION EQUIPMENT			14,497.65
00044	AJAX MATERIALS CORPORATION		
	307349	ASPHALT SUPPLIES	7,427.00
TOTAL FOR: AJAX MATERIALS CORPORATION			7,427.00
13328	ALDI		
	09/02/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	22.00
	09/15/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	82.68
	09/22/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	101.77
TOTAL FOR: ALDI			206.45
19391	ALL AMERICAN PET RESORTS LAKESHORE		
	30140	RESERVATION THORVI	416.10
TOTAL FOR: ALL AMERICAN PET RESORTS LAKESHORE			416.10

PAID

Vendor Code	Vendor Name	Description	Amount
	Invoice		
03340	ALLIANCE ENTERTAINMENT LLC PLS82228064	LIBRARY AUDIO & VIDEO RESOURCES	111.51
TOTAL FOR: ALLIANCE ENTERTAINMENT LLC			111.51
04745	ALLIED PRINTING 75566	WATER BILLS - SEPTEMBER 2024	3,862.92
TOTAL FOR: ALLIED PRINTING			3,862.92
10391	ALRO STEEL CORPORATION EIIY6955TZ	VEHICLE REPAIR & MAINTENANCE PARTS	14.00
TOTAL FOR: ALRO STEEL CORPORATION			14.00
17929	ALTIOR LAW, P.C. 7188	CHARGING - CONTRACT NEGOTIATIONS	474.00
TOTAL FOR: ALTIOR LAW, P.C.			474.00
17165	AMAZON CAPITAL SERVICES		
	169Y-76CV-44P4	LIBRARY SUPPLIES	154.41
	1797-LPPT-3LJR	LIBRARY SUPPLIES	249.99
	17HW-66CY-1WYJ	LIBRARY SUPPLIES	38.34
	17KK-3CGH-T9VC	LIBRARY SUPPLIES	79.96
	19CF-CWLV-HDN9	LIBRARY SUPPLIES	44.91
	1F3P-JGX7-9H4M	LIBRARY SUPPLIES	45.68
	1FM7-MY9F-KH9K	LIBRARY SUPPLIES	53.79
	1FXP-3VXJ-4CCY	LIBRARY SUPPLIES	8.16
	1GDT-RYMD-FTYV	LIBRARY SUPPLIES	14.55
	1JWL-QCCJ-KLG9	LIBRARY SUPPLIES	29.67
	1JYJ-14XY-6YW9	LIBRARY SUPPLIES	249.99
	1K64-LFRM-DFE1	LIBRARY SUPPLIES	499.98
	1K6L-XLNN-KH9K	LIBRARY SUPPLIES	32.89
	1KRH-3QH3-46VW	LIBRARY SUPPLIES	16.73
	1KXV-MGWX-MNYQ	LIBRARY SUPPLIES	286.68
	1L46-34W6-1MC1	LIBRARY SUPPLIES	21.99
	1M6R-T4KH-HGMV	LIBRARY SUPPLIES	609.42
TOTAL FOR: AMAZON CAPITAL SERVICES			2,437.14

Vendor Code	Vendor Name	Description	Amount
	Invoice		
06654	AMAZON.COM		
	08/28/2024	PRESCHOOL SUPPLIES	133.06
	08/28/2024	PRESCHOOL SUPPLIES	687.60
	08/28/2024	PRESCHOOL SUPPLIES	820.66
	08/28/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	47.48
	08/29/2024	ENGINEERING OFFICE SUPPLIES	57.61
	08/29/2024	MOTOR POOL TOOLS & HARDWARE	10.76
	08/29/2024	PARKING DEPT OPERATING SUPPLIES	81.25
	08/30/2024	MOTOR POOL TOOLS & HARDWARE	639.00
	08/30/2024	SENIOR CTR SUPPLIES	144.00
	09/02/2024	MOTOR POOL TOOLS & HARDWARE	289.99
	09/04/2024	BUILDING DEPT OPERATING SUPPLIES	161.43
	09/05/2024	POLICE OFFICE SUPPLIES	33.74
	09/05/2024	WATER MAINTENANCE & REPAIR PARTS	85.40
	09/05/2024	TREASURER OFFICE SUPPLIES	129.39
	09/06/2024	P&F JOB LIGHTS	141.16
	09/06/2024	PRESCHOOL SUPPLIES	307.28
	09/08/2024	POLICE OFFICE SUPPLIES	14.89
	09/08/2024	ANIMAL SHELTER SUPPLIES	30.99
	09/09/2024	CLERK OFFICE SUPPLIES	6.58
	09/10/2024	P&F TREE TAPE MEASURE	64.98
	09/10/2024	P&F OFFICE SUPPLIES	13.85
	09/10/2024	P&F MOWER STRAPS	138.59
	09/10/2024	FARMERS MKT BIKE RACK	148.40
	09/11/2024	VEHICLE REPAIR & MAINTENANCE PARTS	25.70
	09/11/2024	VEHICLE REPAIR & MAINTENANCE PARTS	116.75
	09/11/2024	ANIMAL SHELTER SUPPLIES	18.50
	09/11/2024	CLERK ELECTION OFFICE SUPPLIES	80.85
	09/12/2024	ANIMAL SHELTER SUPPLIES	27.96
	09/12/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	72.75
	09/12/2024	PARKING DEPT OPERATING SUPPLIES	84.99
	09/12/2024	POLICE OPERATING SUPPLIES	21.18
	09/12/2024	POLICE OFFICE SUPPLIES	69.50
	09/13/2024	SENIOR CTR SUPPLIES	80.75
	09/13/2024	MOTOR POOL TOOLS & HARDWARE	14.98
	09/15/2024	SENIOR CTR SUPPLIES	181.96
	09/16/2024	ANIMAL SHELTER SUPPLIES	51.99
	09/16/2024	P&F POWER WASHER PARTS	37.12
	09/17/2024	PRESCHOOL SUPPLIES	14.21
	09/17/2024	PRESCHOOL SUPPLIES	21.96
	09/17/2024	ENGINEERING SURVEYING INSTRUMENTS	27.98
	09/17/2024	ENGINEERING SURVEYING INSTRUMENTS	27.98
	09/18/2024	PRESCHOOL SUPPLIES	40.91
	09/18/2024	PRESCHOOL SUPPLIES	13.18
	09/18/2024	FINANCE DEPT OFFICE SUPPLIES	20.99
	09/19/2024	MOTOR POOL OPERATING SUPPLIES	379.95
	09/19/2024	MOTOR POOL TOOLS & HARDWARE	11.56
	09/20/2024	PRESCHOOL OFFICE SUPPLIES	25.59
	09/20/2024	CREDIT - RETURN SENIOR CTR PODIUM	(164.97)
	09/20/2024	FINANCE DEPT OFFICE SUPPLIES	4.99
	09/20/2024	VEHICLE BATTERIES	187.10
	09/22/2024	DDA PROMOTIONAL MATERIALS	639.54
	09/22/2024	SENIOR CTR FALL EVENT SUPPLIES	103.14
	09/23/2024	IT DOCUMENT SCANNER	249.00
	09/24/2024	SENIOR CTR FITNESS CENTER SUPPLIES	99.99
	09/24/2024	SENIOR CTR FITNESS CENTER SUPPLIES	201.95
	09/24/2024	P&F SPRAYER PUMP	31.99
	09/24/2024	P&F WYPALL CLOTHS	320.16
	09/26/2024	POLICE OFFICE SUPPLIES	43.71
	09/27/2024	PRESCHOOL SUPPLIES	27.26
	09/27/2024	PRESCHOOL SUPPLIES	13.98
	09/27/2024	WEAPONS & AMMUNITION	149.99
TOTAL FOR: AMAZON.COM			7,565.21

Vendor Code	Vendor Name	Description	Amount
Invoice			
16052	AMERICAN HEART ASSOCIATION SHOP CPR		
	09/16/2024	FIRE/BLS PROVIDER ECARDS	170.00
	09/27/2024	FIRE/BLS INSTRUCTOR CARDS	25.20
TOTAL FOR: AMERICAN HEART ASSOCIATION SHOP CPR			195.20
00059	AMERICAN LIBRARY ASSOCIATION		
	09/04/2024	MEMBERSHIP/GARBARINO	125.00
	09/04/2024	MEMBERSHIP/KRUEGER	210.00
	09/04/2024	MEMBERSHIP/RICKEN	125.00
	09/18/2024	MEMBERSHIP/GOLDBLATT	125.00
TOTAL FOR: AMERICAN LIBRARY ASSOCIATION			585.00
00060	AMERICA'S FINEST PRINTING		
	51096	BUSINESS CARDS/VASEAU	67.90
TOTAL FOR: AMERICA'S FINEST PRINTING			67.90
05423	JOHN ANGOTT		
	8/6/2024	SOBRIETY COURT	300.00
	9/3-24 2024	SOBRIETY COURT	1,200.00
TOTAL FOR: JOHN ANGOTT			1,500.00
16793	APWA		
	08/29/2024	PUBLIC WORKS MANAGEMENT PRACTICES MATERIALS	340.00
TOTAL FOR: APWA			340.00
11750	ASCE		
	09/15/2024	2025 MEMBERSHIP/DONOGHUE	308.00
TOTAL FOR: ASCE			308.00
15753	ASCENSION MI EMPLOYER SOLUTIONS		
	549710	MEDICAL SERVICES	540.00
	550393	MEDICAL SERVICES	88.00
	550925	MEDICAL SERVICES	165.00
	551136	MEDICAL SERVICES	540.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			1,333.00
08268	ASPEN DOOR SUPPLY		
	4450	FIRE 1 REPAIR SERVICE	500.00
TOTAL FOR: ASPEN DOOR SUPPLY			500.00
00018	AT & T		
	248	203 S TROY ST AUG 11-SEP 10	1,620.99
TOTAL FOR: AT & T			1,620.99
06098	AUTOMATIC FIRE ALARM ASSOCIATION		
	08/31/2024	MEMBERSHIP/GARDNER	25.00
TOTAL FOR: AUTOMATIC FIRE ALARM ASSOCIATION			25.00
03964	AVENTRIC TECHNOLOGIES		
	6086871	CPR PADZ	3,621.00
TOTAL FOR: AVENTRIC TECHNOLOGIES			3,621.00
17876	KRIS AWDEY		
	2024-25 #2	BOOT ALLOWANCE (BALANCE)	73.65
TOTAL FOR: KRIS AWDEY			73.65
18312	ALEX BAHORSKI		
	10072024	REIMBURSE PLANNING CONFERENCE EXPENSES	439.70
TOTAL FOR: ALEX BAHORSKI			439.70

Vendor Code	Vendor Name	Description	Amount
00121	BANDIT INDUSTRIES INC		
	973417	VEHICLE REPAIR & MAINTENANCE PARTS	588.56
TOTAL FOR: BANDIT INDUSTRIES INC			588.56
14218	JILL BANKEY		
	10042024	REIMBURSE MAGISTRATE CONFERENCE MILEAGE	364.48
TOTAL FOR: JILL BANKEY			364.48
17085	SUSAN BARKMAN		
	09302024	REIMBURSE ICMA 2024 EXPENSES	442.66
TOTAL FOR: SUSAN BARKMAN			442.66
12700	BASIC		
	IN3230386	JAN-JULY 2024 COBRA ADMIN FEE SUBSIDY REDUCTION	214.07
	IN3236589	OCT 2024 COBRA ADMINISTRATION FEE	254.87
TOTAL FOR: BASIC			468.94
RBOND	BEDIENT CONSTRUCTION INC		
	BB45909	BD Bond Refund	1,250.00
	BB46133	BD Bond Refund	1,250.00
	BB46152	BD Bond Refund	1,250.00
TOTAL FOR: BEDIENT CONSTRUCTION INC			3,750.00
14833	BIG BELLY SOLAR, LLC.		
	53151	HIGH CAPACITY REFUSE/RECYCLING STATION 8/22-9/21 20	504.00
TOTAL FOR: BIG BELLY SOLAR, LLC.			504.00
15622	JO ANNE BIGLER		
	1SEPVOF24	MIDC COUNSEL	810.00
	2SEPVOF24	MIDC COUNSEL	690.00
TOTAL FOR: JO ANNE BIGLER			1,500.00
00145	BILLINGS LAWN EQUIPMENT		
	474226	P&F WEEDIE PARTS	665.18
TOTAL FOR: BILLINGS LAWN EQUIPMENT			665.18
19286	BIOBAG AMERICAS INC.		
	08/28/2024	COMPOST BAGS/LINERS	238.88
TOTAL FOR: BIOBAG AMERICAS INC.			238.88
13921	BISECTHOSTING		
	09/10/2024	LIBRARY PREMIUM MINECRAFT HOSTING	9.98
TOTAL FOR: BISECTHOSTING			9.98
16129	BJ'S WHOLESALE CLUB		
	09/10/2024	SENIOR CTR LUNCH & LEARN TRAILS PROGRAM	93.43
TOTAL FOR: BJ'S WHOLESALE CLUB			93.43
15680	EDITH BLAKNEY LAW FIRM, PLLC		
	1SEPSCH24	MIDC COUNSEL	360.00
TOTAL FOR: EDITH BLAKNEY LAW FIRM, PLLC			360.00
00153	BLUE CROSS AND BLUE SHIELD		
	NOV 2024	BC PAYMENT	544,901.66
TOTAL FOR: BLUE CROSS AND BLUE SHIELD			544,901.66

Vendor Code	Vendor Name	Description	Amount
17287	BODMAN PLC		
	856778	OUTSIDE LEGAL COUNSEL	54.00
	856779	OUTSIDE LEGAL COUNSEL	108.00
	856780	OUTSIDE LEGAL COUNSEL	108.00
	856812	OUTSIDE LEGAL COUNSEL	508.50
	856813	OUTSIDE LEGAL COUNSEL	864.00
	856814	OUTSIDE LEGAL COUNSEL	177.27
	856815	OUTSIDE LEGAL COUNSEL	15.40
	856835	OUTSIDE LEGAL COUNSEL	958.00
TOTAL FOR: BODMAN PLC			2,793.17
07807	BOOMER CONSTRUCTION MATERIALS		
	1081326-00	ASPHALT SUPPLIES	220.00
	1081527-00	ASPHALT SUPPLIES	209.76
TOTAL FOR: BOOMER CONSTRUCTION MATERIALS			429.76
19300	ELANA BORDINE		
	BORDINE 6633	REIMBURSE MPARKS PROGRAM WORKSHOP MILEAGE	66.33
TOTAL FOR: ELANA BORDINE			66.33
01032	BOUND TREE MEDICAL LLC		
	85499220	FIRE & EMS SUPPLIES	127.18
	85509631	FIRE & EMS SUPPLIES	4,550.99
TOTAL FOR: BOUND TREE MEDICAL LLC			4,678.17
18181	BOWERS FARM		
	09/08/2024	LIBRARY TURKEY VISIT NOV. 19	155.05
TOTAL FOR: BOWERS FARM			155.05
17172	BOYNE MOUNTAIN LODGING		
	09/27/2024	MADCM CONFERENCE LODGING/CHISHOLM	166.94
	09/27/2024	MADCM CONFERENCE LODGING/BANKEY	163.68
	09/27/2024	MADCM CONFERENCE LODGING/URICH	163.68
TOTAL FOR: BOYNE MOUNTAIN LODGING			494.30
16494	BP		
	09/13/2024	POLICE FUEL COST	30.00
TOTAL FOR: BP			30.00
19580	BREHOB CORPORATION		
	09/06/2024	VEHICLE REPAIR & MAINTENANCE PARTS	444.99
TOTAL FOR: BREHOB CORPORATION			444.99
04709	BRUEGGER'S ENTERPRISE INC		
	08/31/2024	ARTS BEATS EATS K9 OFFICER MEALS	21.75
	08/31/2024	ARTS BEATS EATS POLICE OFFICER MEALS	65.24
	09/12/2024	FAC ROADS MEETING MEALS	47.29
	09/27/2024	LIBRARY WORK FROM HOME BREAKROOM MEALS	45.53
TOTAL FOR: BRUEGGER'S ENTERPRISE INC			179.81
18559	CORTNEY BUGAR		
	10072024	LIBRARY INFANT MASSAGE PROGRAM NOV. 16	75.00
TOTAL FOR: CORTNEY BUGAR			75.00
17973	BURRWOOD VETERINARY		
	09/13/2024	ANIMAL MEDICAL SERVICES	307.00
TOTAL FOR: BURRWOOD VETERINARY			307.00

Vendor Code	Vendor Name	Description	Amount
19589	CAROL BUTLER 6512	ROSES	45.00
TOTAL FOR: CAROL BUTLER			45.00
18370	MATTHEW BUTLER 10072024B	INTERPRETER SERVICE	267.10
TOTAL FOR: MATTHEW BUTLER			267.10
03586	C & G NEWSPAPERS 0027745-IN	FARMERS MKT 1/3 WOODWARD TALK AD	369.09
TOTAL FOR: C & G NEWSPAPERS			369.09
00211	CANFIELD EQUIPMENT SERVICE INC 296940	VEH #812 UPFITTING/EQUIP TRANSFER PD K9 UNIT	9,624.81
TOTAL FOR: CANFIELD EQUIPMENT SERVICE INC			9,624.81
09451	ERIK CARLSON 10082024	HOCKEY REFEREE	135.00
TOTAL FOR: ERIK CARLSON			135.00
19614	DOMINIC CATANZARITE 1007118.001	REFUND LEAGUES AND TOURNAMENTS	328.12
TOTAL FOR: DOMINIC CATANZARITE			328.12
RBOND	CB Asphalt Maintenance LLC		
	BENG-240134	BD Bond Refund	1,000.00
	BENG-240136	BD Bond Refund	2,000.00
	BENG-240138	BD Bond Refund	2,000.00
	BENG-240151	BD Bond Refund	1,000.00
	BENG-240155	BD Bond Refund	1,000.00
TOTAL FOR: CB Asphalt Maintenance LLC			7,000.00
08627	REBECCA CHASE 10072024	REIMBURSE MGFOA FALL TRAINING INSTITUTE EXPENSES	525.77
TOTAL FOR: REBECCA CHASE			525.77
18999	CHAT GPT 09/12/2024	HR CHATGPT SUBSCRIPTION	20.00
TOTAL FOR: CHAT GPT			20.00
19297	REBECCA CHEEZUM CHEEZUM 55916	REIMBURSE MML 2024 CONVENTION EXPENSES	559.16
TOTAL FOR: REBECCA CHEEZUM			559.16
03756	ELIZABETH CHIAPPELLI		
	1SEPOD24	MIDC COUNSEL	720.00
	2AUGOD24	MIDC COUNSEL	720.00
	2SEPOD24	MIDC COUNSEL	720.00
	3AUGOD24	MIDC COUNSEL	720.00
	3SPEOD24	MIDC COUNSEL	720.00
	4SEPOD24	MIDC COUNSEL	720.00
TOTAL FOR: ELIZABETH CHIAPPELLI			4,320.00
19468	DONALD CHISHOLM 10042024	REIMBURSE MAGISTRATE CONFERENCE MILEAGE	364.48
TOTAL FOR: DONALD CHISHOLM			364.48

Vendor Code	Vendor Name	Description	Amount
19110	JASON CHMIEL		
	10082024	ROHC TIER 2 REFEREE PAYMENT	1,050.00
TOTAL FOR: JASON CHMIEL			1,050.00
06036	SUSAN CHRZANOWSKI COLE		
	1AUGSCH24	MIDC COUNSEL	360.00
	1SEPSCH24	MIDC COUNSEL	360.00
	7/2-9/10 2024	SOBRIETY COURT	2,100.00
TOTAL FOR: SUSAN CHRZANOWSKI COLE			2,820.00
13864	MARINA CHUPAC PLLC		
	1AUGSCH24	MIDC COUNSEL	360.00
TOTAL FOR: MARINA CHUPAC PLLC			360.00
06649	CINTAS CORPORATION LOC 031		
	4203594476	COURT MAT CLEANING	109.56
	4203867435	ARENA MAT CLEANING	77.07
	4204230627	COURT MAT CLEANING	109.56
	4204997053	COURT MAT CLEANING	109.56
	4205727079	COURT MAT CLEANING	109.56
	4206148556	MAT CLEANING	205.89
	4206451908	COURT MAT CLEANING	115.84
	4206451943	MAT CLEANING	261.69
	4206727146	SENIOR CTR MAT CLEANING	27.76
	4206727163	ARENA MAT CLEANING	77.07
	4206729291	LIBRARY MAT CLEANING	25.00
	4206869149	DPS MAT CLEANING	197.92
	4207437841	SENIOR CTR MAT CLEANING	42.98
	5230057005	FIRST AID SUPPLIES ARENA	109.71
	5230551407	MAT CLEANING	566.26
	5231703001	P&F GLOVES	176.80
	5231703002	FIRST AID SUPPLIES SALTER CTR	84.54
	5232590801	FIRST AID SUPPLIES DPS	575.82
	9290151753	DPS WATERBREAK COOLER AGREEMENT	45.00
TOTAL FOR: CINTAS CORPORATION LOC 031			3,027.59
06658	CINZORI FARM		
	09282024	EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	72.00
TOTAL FOR: CINZORI FARM			72.00
18364	CITY ELECTRIC SUPPLY		
	MHT/082718	FUSES	155.20
TOTAL FOR: CITY ELECTRIC SUPPLY			155.20
13101	CIVICPLUS		
	319461	LIBRARY PREMIUM DEPARTMENT HEADER ANNUAL FEE	1,080.11
TOTAL FOR: CIVICPLUS			1,080.11
00422	CIVICSMART PARKING TECHNOLOGIES		
	DPT048687	OCT 2024 LIBERTY PEMS FEE	512.50
TOTAL FOR: CIVICSMART PARKING TECHNOLOGIES			512.50
18697	C-MORE GREEN INC.		
	7360	SOCCER FIELD SEEDING	2,400.00
TOTAL FOR: C-MORE GREEN INC.			2,400.00

Vendor Code	Vendor Name	Description	Amount
19185	CO SUSTAINABILITY		
	2135	BAGGED COMPOST	15.00
	2137	BAGGED COMPOST, GROWTH BLEND	30.75
	2138	FOOD WASTE PICKUP	34.50
	2140	FOOD WASTE BIN CLEANING	70.00
	2167	FOOD WASTE PICKUP	350.00
	2236	FOOD WASTE BIN CLEANING	90.00
TOTAL FOR: CO SUSTAINABILITY			590.25
19473	COLLISION COLLISION		
	2024408	SENIOR CTR SMART BUS REPAIR	728.23
TOTAL FOR: COLLISION COLLISION			728.23
09477	COMCAST		
	0773718 9/24	222 E 11 MILE SEPT 5-OCT 4 2024	425.50
	08/29/2024	1600 N CAMPBELL RD	334.69
	08/30/2024	1403 LEXINGTON BLVD	307.96
	08/30/2024	514 S LAFAYETTE	119.90
	08/30/2024	514 S LAFAYETTE	166.97
	09/03/2024	212 S CENTER ST	232.05
	09/10/2024	300 S LAFAYETTE	168.24
	09/10/2024	31000 WOODWARD	229.23
	09/15/2024	110 E 11 MILE	161.15
	09/15/2024	398 W 6TH ST UNIT KIOSK	201.45
	09/17/2024	1515 N EDGEWORTH AVE	195.32
	09/22/2024	110 E 3RD ST TRLR	201.45
	09/24/2024	203 S TROY ST	303.43
	09/25/2024	1545 E LINCOLN AVE	163.32
	09/25/2024	110 E 5TH ST	201.45
TOTAL FOR: COMCAST			3,412.11
RBOND	COMCAST		
	BENG-240009	BD Bond Refund	2,000.00
TOTAL FOR: COMCAST			2,000.00
17484	COMMPAR, LLC		
	7030801-00	VEHICLE REPAIR & MAINTENANCE PARTS	166.89
	7031195-00	VEHICLE REPAIR & MAINTENANCE PARTS	186.39
	7031586-00	VEHICLE REPAIR & MAINTENANCE PARTS	160.60
TOTAL FOR: COMMPAR, LLC			513.88
16757	COMPTON PRESS INDUSTRIES		
	40183	SUBURBAN SPORTS BUSINESS CARDS	96.67
TOTAL FOR: COMPTON PRESS INDUSTRIES			96.67
00307	CONSUMERS ENERGY		
	0023 10/24	400 E 11 MILE	54.21
TOTAL FOR: CONSUMERS ENERGY			54.21
00310	CONTRACTOR'S CLOTHING CO		
	7-123586	UNIFORMS	244.39
	7-123674	UNIFORMS	125.97
	7-123675	UNIFORMS	174.10
	7-123705	UNIFORMS	274.03
	7-123706	UNIFORMS	44.98
	7-123826	UNIFORMS	7.26
TOTAL FOR: CONTRACTOR'S CLOTHING CO			870.73
00311	CONTRACTORS CONNECTION INC		
	7188158	OPERATING SUPPLIES	302.60
	7188412	TOOLS & HARDWARE	288.30
TOTAL FOR: CONTRACTORS CONNECTION INC			590.90

Vendor Code	Vendor Name	Description	Amount
09493	CONTROL GROUP COMPANIES LLC 3890633	PARKING DEPT SUPPLIES	206.67
TOTAL FOR: CONTROL GROUP COMPANIES LLC			206.67
08667	CONVERGENT TECHNOLOGY PARTNERS 18817	OAKNET FIREWALL TRIAL, VOIP SYSTEM TROUBLESHOOTING	1,100.00
TOTAL FOR: CONVERGENT TECHNOLOGY PARTNERS			1,100.00
14414	CORE & MAIN V672701	CURB STOP/BOX, COPPER, BRICKS, BLOCK, MORTAR, PIPES	2,153.08
TOTAL FOR: CORE & MAIN			2,153.08
RTAXX	CORELOGIC TAX SERVICES		
	10/09/2024	2024 Sum Tax Refund 72-25-06-433-019	1,657.35
	10/09/2024	2024 Sum Tax Refund 72-25-14-303-012	2,979.63
	10/09/2024	2024 Sum Tax Refund 72-25-22-255-037	3,220.71
	10/09/2024	2024 Sum Tax Refund 72-25-22-403-014	1,013.35
TOTAL FOR: CORELOGIC TAX SERVICES			8,871.04
00316	COSTCO WHOLESALE 09/10/2024	ANIMAL SHELTER SHOP CARD	500.00
TOTAL FOR: COSTCO WHOLESALE			500.00
10057	COSTELLO LAW OFFICE PLLC		
	1AUGARR24	MIDC COUNSEL	1,800.00
	1AUGVOP24	MIDC COUNSEL	480.00
	1SEPARR24	MIDC COUNSEL	1,800.00
	1SEPSCH24	MIDC COUNSEL	360.00
	1SEPVOP24	MIDC COUNSEL	450.00
TOTAL FOR: COSTELLO LAW OFFICE PLLC			4,890.00
18863	COUNTRY MILLS ORCHARD 10052024	EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	30.00
TOTAL FOR: COUNTRY MILLS ORCHARD			30.00
17372	COURTYARD BY MARRIOT 09/12/2024	CLERK LODGING	349.65
TOTAL FOR: COURTYARD BY MARRIOT			349.65
17716	CROWN CASTLE FIBER LLC 1667084	31000 WOODWARD DEDICATED INTERNET ACCESS 10/1-31 20	809.00
TOTAL FOR: CROWN CASTLE FIBER LLC			809.00
00334	CUSTOM SECURITY ENGINEERING INC 55621	ARENA MONITORING SERVICE OCT 1-DEC 31 2024	595.00
TOTAL FOR: CUSTOM SECURITY ENGINEERING INC			595.00
19522	CUT KING LAWN CARE		
	82624	LAWN CUT 4205 CROOKS RD	180.00
	82984	LAWN CUT 4707 THORNCROFT	143.00
	83179	LAWN CUT 1021 CATALPA	80.00
	83218	LAWN CUT 314 N REMBRANDT	160.00
	83481	LAWN CUT 333 ENGLEWOOD	160.00
	83568	LAWN CUT 705 S CAMPBELL	195.00
	83612	LAWN CUT 724 N BLAIR	156.00
	83633	LAWN CUT 3514 N MAIN	240.00
	83948	LAWN CUT 2706 SHENANDOAH	80.00
	84133	LAWN CUT 103 NORMANDY	144.00
	84285	LAWN CUT 231 N CONNECTICUT	140.00
TOTAL FOR: CUT KING LAWN CARE			1,678.00

Vendor Code	Vendor Name	Description	Amount
19235	JASON DALEY 10082024	ROCH TIER 2 REFEREE PAYMENT	1,680.00
TOTAL FOR: JASON DALEY			1,680.00
19262	DEAF C.A.N.! 7838 8021	INTERPRETER SERVICE INTERPRETER SERVICE	170.00 196.80
TOTAL FOR: DEAF C.A.N.!			366.80
12321	MICHAEL DEAN 1SEPSCH24	MIDC COUNSEL	360.00
TOTAL FOR: MICHAEL DEAN			360.00
04259	DETROIT FREE PRESS 09/08/2024 09/26/2024	COURT SUBSCRIPTION LIBRARY SUBSCRIPTION 11/1/24-10/31/25	24.00 508.90
TOTAL FOR: DETROIT FREE PRESS			532.90
04389	DETROIT SYMPHONY ORCHESTRA 09/04/2024 DSO29601-FALL	SENIOR CTR DAY TRIP RHAPSODY IN BLUE OCT 11 SENIOR CTR CONCERT TICKETS NOV. 15, DEC. 6 & 13	273.00 1,410.50
TOTAL FOR: DETROIT SYMPHONY ORCHESTRA			1,683.50
04126	DMC TECHNOLOGY GROUP INC 45524	COURT OFFICE SUPPLIES	190.00
TOTAL FOR: DMC TECHNOLOGY GROUP INC			190.00
12046	DOLLAR TREE, INC 08/31/2024 09/18/2024	LIBRARY YOUTH PROGRAM SUPPLIES LIBRARY OPERATING SUPPLIES	25.00 4.00
TOTAL FOR: DOLLAR TREE, INC			29.00
19533	DOUBLE HAUL SOLUTIONS 2024-063	EXEC SEARCH, ROUNDTABLES	4,462.50
TOTAL FOR: DOUBLE HAUL SOLUTIONS			4,462.50
19537	DROPBOX 09/03/2024	ACCESS VINSETTA BRIDGES HISTORIC DISTRICT PHOTOS	19.99
TOTAL FOR: DROPBOX			19.99
00380	DTE ENERGY 62723 10/24	3123 N MAIN ST	39.22
TOTAL FOR: DTE ENERGY			39.22
13350	DU ALL CLEANING 17209 17261 17262	CLEANING SERVICES COURT, DEEP CLEAN RESTROOMS 8/1-3 CLEANING SERVICES POLICE 9/1-30 2024 CLEANING SERVICES, SUPPLIES LIBRARY 9/1-30 2024	3,915.00 3,345.00 3,826.39
TOTAL FOR: DU ALL CLEANING			11,086.39
07514	DURST LUMBER & ACE HARDWARE 08/28/2024	P&F RAILROAD TIES	201.60
TOTAL FOR: DURST LUMBER & ACE HARDWARE			201.60
19608	ECHOVITA.COM FLOWERS 09/22/2024	FUNERAL FLOWERS/CANDLE OFC. CAUCHI	101.99
TOTAL FOR: ECHOVITA.COM FLOWERS			101.99

Vendor Code	Vendor Name	Description	Amount
00447	ELEVATOR TECHNOLOGY INC 24-114753	ELEVATOR REPAIR & MAINTENANCE PARKING	110.00
TOTAL FOR: ELEVATOR TECHNOLOGY INC			110.00
06216	ELITE TRAUMA CLEAN-UP MW006-1024	REGULATED MEDICAL WASTE REMOVAL/DISPOSAL	50.00
TOTAL FOR: ELITE TRAUMA CLEAN-UP			50.00
07963	EMERGENCY VEHICLES PLUS 020805	VEHICLE REPAIR & MAINTENANCE PARTS	605.31
TOTAL FOR: EMERGENCY VEHICLES PLUS			605.31
00458	ENGLISH GARDENS 10082024	HOLIDAY LIGHTS/TREE 2024-25 DEPOSIT	60,000.00
TOTAL FOR: ENGLISH GARDENS			60,000.00
14327	ESO SOLUTIONS, INC ESO-142744	FIRE/EHR CAD INTEGRATION 7/18/24-7/17/25	1,247.50
TOTAL FOR: ESO SOLUTIONS, INC			1,247.50
07636	FRANK EVERINGHAM 10082024	ELECTRICAL INSPECTOR9/23-10/4	2,250.00
TOTAL FOR: FRANK EVERINGHAM			2,250.00
18756	FARMVET 09/24/2024	ANIMAL SHELTER SUPPLIES	183.96
TOTAL FOR: FARMVET			183.96
00480	FEDERAL EXPRESS CORP 08/30/2024 09/27/2024	MATERIAL FOR RECYCLING POSTER POLICE SHIPPING COST	24.97 9.20
TOTAL FOR: FEDERAL EXPRESS CORP			34.17
13867	FERRIS STATE UNIVERSITY 09/25/2024	POLICE OFFICER RECRUITING MEALS	30.10
TOTAL FOR: FERRIS STATE UNIVERSITY			30.10
00486	FIRE DEFENSE EQUIPMENT CO INC 013820 013824 013825 013922	514 S LAFAYETTE GARAGE SERVICE CALL FIRE 1 ALARM SYSTEM INSPECTION COURT EXTINGUISHER, ANNUAL INSPECTION BUILDING SERVICES FIRE 1 REPAIR	346.86 1,067.00 293.72 346.86
TOTAL FOR: FIRE DEFENSE EQUIPMENT CO INC			2,054.44
06960	FIRST CHOICE SERVICES 015372 018734	COURT MONTHLY PURIFICATION UNIT RENTAL COFFEE SERVICES COURT	135.00 173.88
TOTAL FOR: FIRST CHOICE SERVICES			308.88
19620	BRANDON FISCHER 10082024	ROHC TIER 2 REFEREE PAYMENT	1,900.00
TOTAL FOR: BRANDON FISCHER			1,900.00
14022	FLEIS & VANDENBRINK 70741 71107	CDBG FUNDED PARK IMPROVEMENTS LOCKMAN PARK CAP2361 2024 ROAD RECONSTRUCTION IMPROVEMENTS	40,782.40 24,597.90
TOTAL FOR: FLEIS & VANDENBRINK			65,380.30

Vendor Code	Vendor Name	Description	Amount
18973	FLOCK GROUP INC		
	INV-47466	LICENSE PLATE RECOGNITION CAMERA	3,500.00
TOTAL FOR: FLOCK GROUP INC			3,500.00
17886	JEANNETTE FORSTER		
	JF29601-FALL	LINE DANCE INSTRUCTOR	115.20
TOTAL FOR: JEANNETTE FORSTER			115.20
RBOND	FOUNDATION AUTHORITY LLC		
	00269643	BD Payment Refund	76.00
TOTAL FOR: FOUNDATION AUTHORITY LLC			76.00
19602	MICHAEL FOURNIER		
	09272024	REIMBURSE 2024 MML CONVENTION EXPENSES	438.52
TOTAL FOR: MICHAEL FOURNIER			438.52
19618	PAUL FOX		
	20240927	REIMBURSE ADRAY METRO 12U FALCONS REGISTRATION	325.00
TOTAL FOR: PAUL FOX			325.00
RBOND	FRAME AND ALL		
	BB45811	BD Bond Refund	750.00
TOTAL FOR: FRAME AND ALL			750.00
00507	FRENTZ AND SONS HARDWARE CO		
	H438212	DISC. SUPPLIES TOOLS/HARDWARE	4.84
	N3847	DISC. SUPPLIES P&F	43.65
	N3860	DISC. SUPPLIES TOOLS/HARDWARE	10.04
	P5365	DISC. SUPPLIES PARKING BUILDING REPAIR	43.47
	P5366	DISC. SUPPLIES PARKING DEPT.	272.86
	P5400	DISC. SUPPLIES PARKING BUILDING REPAIR	21.49
	P5439	DISC. SUPPLIES PARKING BUILDING REPAIR	112.13
	P5479	DISC. SUPPLIES PARKING DEPT	96.39
	P5483	DISC. SUPPLIES PARKING DEPT	62.99
	P5484	DISC. SUPPLIES PARKING DEPT	265.84
	P5504	DISC. SUPPLIES POLICE	44.77
	P5536	DISC. SUPPLIES PAINT DEPT.	15.73
	P5537	DISC. SUPPLIES TOOLS/HARDWARE	12.49
	P5538	DISC. SUPPLIES ENGINEERING CAP2440	6.92
	P5546	DISC. SUPPLIES TOOLS/HARDWARE	93.66
	P5548	DISC. SUPPLIES	30.19
	P5582	DISC. SUPPLIES FIRE & EMS AIR BAG O RING REPLACEMEN	1.26
	P5588	DISC. SUPPLIES LIBRARY	40.46
	P5600	DISC. SUPPLIES PARKS	16.37
	P5602	DISC. SUPPLIES TOOLS/HARDWARE	28.17
TOTAL FOR: FRENTZ AND SONS HARDWARE CO			1,223.72
00508	FRIENDS OF THE RO PUBLIC LIBRARY		
	09/02/2024	LIBRARY STAFF TSHIRTS	60.00
TOTAL FOR: FRIENDS OF THE RO PUBLIC LIBRARY			60.00
10677	FRONTSTREAM GIFTWORKS		
	09/06/2024	GIFTWORKS STANDARD ANNUAL	90.00
TOTAL FOR: FRONTSTREAM GIFTWORKS			90.00
09977	PATRICK GAGNIUK		
	1SEPSCH24	MIDC COUNSEL	720.00
TOTAL FOR: PATRICK GAGNIUK			720.00

Vendor Code	Vendor Name	Description	Amount
05461	GALE/CENGAGE LEARNING		
	85693244	BOOKS	131.16
TOTAL FOR: GALE/CENGAGE LEARNING			131.16
09474	SCOTT GARDNER		
	10072024	REIMBURSE MI FIRE SAFETY CONF LODGING	516.99
TOTAL FOR: SCOTT GARDNER			516.99
18896	GARY KNUREK, INC.		
	1-18906	VEHICLE REPAIR SERVICES	79.00
TOTAL FOR: GARY KNUREK, INC.			79.00
UBREFUND	GEHLE INVESTMENTS LLC		
	10/09/2024	UB refund for account: 6313100601	338.25
TOTAL FOR: GEHLE INVESTMENTS LLC			338.25
RBOND	GEMSTONE OFFICES II LLC		
	BB45814	BD Bond Refund	1,500.00
	BB45992	BD Bond Refund	10,000.00
TOTAL FOR: GEMSTONE OFFICES II LLC			11,500.00
15716	LISA GENORD		
	GENORD 32696	REIMBURSE MAPERS CONFERENCE MILEAGE	326.96
TOTAL FOR: LISA GENORD			326.96
19604	REBECCA GIBBENS		
	09262024	REIMBURSE MILEAGE (CEO TESTING, COURT SUPPORT STAFF	270.68
TOTAL FOR: REBECCA GIBBENS			270.68
09839	JUAN M. GONZALEZ		
	1SEPARR24	MIDC COUNSEL	1,440.00
TOTAL FOR: JUAN M. GONZALEZ			1,440.00
00538	GORDON FOOD SERVICE		
	08/29/2024	SENIOR CTR WELLNESS EXPO	19.99
	08/31/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	28.48
	09/08/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	76.94
	09/11/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	92.95
	09/13/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	69.39
	09/15/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	275.47
	09/20/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	127.94
	09/22/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	88.94
	09/27/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	266.25
TOTAL FOR: GORDON FOOD SERVICE			1,046.35
07088	GRACIAS' GREENHOUSE &		
	09282024	EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	42.00
TOTAL FOR: GRACIAS' GREENHOUSE &			42.00
11178	PATRICK T. GRADY P.C.		
	10082024	HOCKEY REFEREE	180.00
TOTAL FOR: PATRICK T. GRADY P.C.			180.00
00541	GRAINGER		
	9254864797	VEHICLE REPAIR & MAINTENANCE PARTS	36.96
TOTAL FOR: GRAINGER			36.96

Vendor Code	Vendor Name	Description	Amount
RBOND	GRAND CARPENTRY AND CONSTRUCTION CO BB46251	BD Bond Refund	200.00
TOTAL FOR: GRAND CARPENTRY AND CONSTRUCTION CO			200.00
04037	GRAND HOTEL		
	09/15/2024	MML CONVENTION LODGING/FOURNIER	635.63
	09/15/2024	MML CONVENTION LODGING/HUNT	635.63
	09/15/2024	MML CONVENTION LODGING/CHEEZUM	635.63
	09/15/2024	MML CONVENTION LODGING/KOLO	635.63
	09/15/2024	MML CONVENTION LODGING/HERZOG	635.63
	09/15/2024	MML CONVENTION LODGING/MACEY	635.63
TOTAL FOR: GRAND HOTEL			3,813.78
06198	GRAND TRAVERSE RESORT & SPA		
	09/26/2024	MAPERS CONFERENCE LODGING/GENORD	162.67
	09/26/2024	MAPERS CONFERENCE LODGING/COY	605.70
TOTAL FOR: GRAND TRAVERSE RESORT & SPA			768.37
00029	GREAT LAKES ACE HARDWARE		
	11451/258	TOOLS & HARDWARE MARK TWAIN PARK PROJECT	308.88
TOTAL FOR: GREAT LAKES ACE HARDWARE			308.88
13298	GREAT LAKES ELECTRIC SUPPLY CO, INC		
	103601-00	ELECTRICAL AND LIGHTING SUPPLIES	433.45
TOTAL FOR: GREAT LAKES ELECTRIC SUPPLY CO, INC			433.45
01161	GREATER ROYAL OAK CHAMBER OF COMMER		
	09/20/2024	LEADERS/LIBATION EVENT REGISTRATION/WOLLENWEBER & M	60.00
	09/20/2024	LEADERS/LIBATION EVENT REGISTRATION/WROBEL	30.00
TOTAL FOR: GREATER ROYAL OAK CHAMBER OF COMMER			90.00
17238	GREENDISK, INC.		
	09/04/2024	LIBRARY TECHNOCRASH CANS	2,199.95
TOTAL FOR: GREENDISK, INC.			2,199.95
08924	GRIMCO		
	33230076-01	SIGN MATERIALS	764.96
TOTAL FOR: GRIMCO			764.96
14505	ADAM HACKSTOCK		
	10082024	HOCKEY REFEREE	270.00
TOTAL FOR: ADAM HACKSTOCK			270.00
08384	HALLAHAN & ASSOCIATES PC		
	21961	CONTRACTED LEGAL SERVICES FOR MTT THRU SEPT 30 2024	2,656.08
TOTAL FOR: HALLAHAN & ASSOCIATES PC			2,656.08
17613	HAMPSHIRE FARMS		
	10052024	EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	165.00
TOTAL FOR: HAMPSHIRE FARMS			165.00
RTAXX	HARAN, ANDREW		
	10/09/2024	2024 Sum Tax Refund 72-25-16-127-018	685.09
TOTAL FOR: HARAN, ANDREW			685.09
14136	HART INTERCIVIC, INC		
	099122	ELECTION MACHINE WORK/PAPER ROLL	180.00
TOTAL FOR: HART INTERCIVIC, INC			180.00

Vendor Code	Vendor Name	Description	Amount
05293	HASTINGS AIR ENERGY CONTROL		
	PS-10008701	FIRE 2 REPAIR SERVICE CALL	240.00
	PS-10008874	FIRE 3 REPAIR SERVICE CALL	406.00
TOTAL FOR: HASTINGS AIR ENERGY CONTROL			646.00
15295	HAYES PRECISION, INC		
	18932	ZAMBONI ICE KNIFE SHARPENED, EXTRA GRINDING	155.00
TOTAL FOR: HAYES PRECISION, INC			155.00
RBOND	HD Sealcoating & Paving Solutions		
	BENG-240142	BD Bond Refund	9,890.00
TOTAL FOR: HD Sealcoating & Paving Solutions			9,890.00
19541	SARA HEITMAN		
	104	SOBRIETY COURT REVIEW	360.00
TOTAL FOR: SARA HEITMAN			360.00
16199	HENRY FORD HEALTH SYSTEM		
	98814-090924	MEDICAL SERVICES AUG 2024	292.00
TOTAL FOR: HENRY FORD HEALTH SYSTEM			292.00
02660	HERSCH'S INC		
	450980	BACK PACK SPRAYER	139.95
	453085	EZ LAWN REPAIR	198.00
TOTAL FOR: HERSCH'S INC			337.95
RBOND	HILLAN HOMES INC		
	BB45991	BD Bond Refund	750.00
TOTAL FOR: HILLAN HOMES INC			750.00
19595	DEAN HINDLEY		
	10082024	HOCKEY REFEREE	135.00
TOTAL FOR: DEAN HINDLEY			135.00
19615	HOCKEY TIME PRODUCTIONS		
	10082024	TOURNAMENTS M1 GRIFFINS 16U EAGLES	1,880.00
TOTAL FOR: HOCKEY TIME PRODUCTIONS			1,880.00
15477	HOME CITY ICE COMPANY		
	7005244541	FARMERS MKT 23 BAGS OF ICE	127.13
TOTAL FOR: HOME CITY ICE COMPANY			127.13

Vendor Code	Vendor Name	Description	Amount
Invoice			
00599	HOME DEPOT		
	09/02/2024	P&F OPERATING SUPPLIES	115.13
	09/06/2024	P&F CONCRETE	67.20
	09/08/2024	CITY HALL BUILDING REPAIR SUPPLIES	83.42
	09/08/2024	P&F SHOP SUPPLIES	432.70
	09/11/2024	SENIOR CTR CLEANING SUPPLIES	41.91
	09/12/2024	FIRE & EMS SUPPLIES	110.19
	09/15/2024	PARKS EQUIPMENT REPAIR SUPPLIES	125.00
	09/15/2024	PARKS/GROUNDS REPAIR SUPPLIES	51.00
	09/25/2024	TOOLS & HARDWARE	119.00
	09/27/2024	FIRE & EMS SUPPLIES	271.85
	1101756	TOOLS & HARDWARE	59.90
	1632413	TOOLS & HARDWARE	95.90
	2013291	MOTOR POOL MISC. SUPPLIES	58.91
	2020842	PARKING BUILDING REPAIR SUPPLIES	48.96
	2033989	EQUIPMENT REPAIR SUPPLIES	119.88
	2361967	TOOLS & HARDWARE BARRICADE TRUCK	273.83
	282992	PARKING DEPT ELECTRICAL & LIGHTING SUPPLIES	69.97
	3033893	ELECTRICAL & LIGHTING SUPPLIES	12.95
	3216255	TOOLS & HARDWARE	28.80
	3282758	PARKING DEPT ELECTRICAL & LIGHTING SUPPLIES	149.94
	340508	PARKING BUILDING REPAIR SUPPLIES	104.46
	5032125	POLICE MISC. SUPPLIES	870.94
	513673	COURT CLEANING SUPPLIES	71.86
	6032295	PARKING DEPT ELECTRICAL & LIGHTING SUPPLIES	135.90
	7012518	HIGHWAY CONCRETE	20.44
	9012084	MOTOR POOL MISC. SUPPLIES	68.69
	9610526	COURT BUILDING REPAIR SUPPLIES	28.47
TOTAL FOR: HOME DEPOT			3,637.20
14962	HOUSE ARREST SERVICES, INC		
	6599583-AUG	SOBRIETY COURT/SOBERLINK 8/1-31 2024	4,262.50
TOTAL FOR: HOUSE ARREST SERVICES, INC			4,262.50
02349	HUBBELL, ROTH & CLARK, INC.		
	0220839	2026 ROCHESTER ROAD IMPROVEMENTS	5,551.08
	0220902	CLAWSON PARK IMPROVEMENTS	15,100.00
TOTAL FOR: HUBBELL, ROTH & CLARK, INC.			20,651.08
11562	DONNA HUGHES		
	DH004	HERO HANDBELLS DIRECTOR FALL 2024	600.00
TOTAL FOR: DONNA HUGHES			600.00
15824	IDEATION ORANGE		
	10937	COURT SIGNAGE/LOGO CONSULTATION & DESIGN AUG 2024	1,320.00
TOTAL FOR: IDEATION ORANGE			1,320.00
RBOND	ILLYRIA CONTRACTING LLC		
	BB46096	BD Bond Refund	750.00
TOTAL FOR: ILLYRIA CONTRACTING LLC			750.00
19088	IMPERIAL DADE		
	90061200-00	CLEANING & JANITORIAL SUPPLIES POLICE	1,012.41
	90061732-00	CLEANING & JANITORIAL SUPPLIES FARMERS MKT	124.64
	90061749-00	CLEANING & JANITORIAL SUPPLIES SENIOR CTR	213.02
TOTAL FOR: IMPERIAL DADE			1,350.07

Vendor Code	Vendor Name	Description	Amount
15802	INGRAM LIBRARY SERVICES		
	83865098	BOOKS	240.71
	83873029	BOOKS	877.01
	83873030	BOOKS	671.42
	83961907	BOOKS	690.00
	84010693	BOOKS	946.15
	84010694	BOOKS	526.37
	84040238	BOOKS	157.62
TOTAL FOR: INGRAM LIBRARY SERVICES			4,109.28
13483	INTEGRITY BUSINESS SOLUTIONS		
	2609147-0	PAPER FOR COURT	979.80
	2616484-00	PAPER FOR CLERK	146.97
TOTAL FOR: INTEGRITY BUSINESS SOLUTIONS			1,126.77
17243	INT'L ASSOC. ARSON INVESTIGATORS		
	09/08/2024	1-YR MEMBERSHIP/GARDNER	103.00
	09/08/2024	IAAI-FIT RENEWAL APPLICATION/GARDNER	70.00
TOTAL FOR: INT'L ASSOC. ARSON INVESTIGATORS			173.00
16136	INVOICE CLOUD		
	1816-2024_9	SEPT 2024 FEES	3,082.55
TOTAL FOR: INVOICE CLOUD			3,082.55
01179	IRON MOUNTAIN RECORDS MGT		
	09/19/2024	CLERK STORAGE FEES SEPT 2024	308.02
TOTAL FOR: IRON MOUNTAIN RECORDS MGT			308.02
00656	JACK DOHENY SUPPLIES INC		
	242595	MISC SEWER PARTS FOR VACTORS/SEWER CAMERA REPAIR	223.63
TOTAL FOR: JACK DOHENY SUPPLIES INC			223.63
RBOND	JACOB LEE SLATEN		
	BB46266	BD Bond Refund	1,250.00
TOTAL FOR: JACOB LEE SLATEN			1,250.00
18793	JANSSEN REFRIGERATION		
	26260	ARENA COMPRESSOR REPAIR	5,611.70
TOTAL FOR: JANSSEN REFRIGERATION			5,611.70
00664	JAX KAR WASH INC		
	AUG 2024	VEHICLE WASHES	874.00
TOTAL FOR: JAX KAR WASH INC			874.00
03979	JAY'S SEPTIC TANK SERVICE		
	I167346	HAND SANITIZER 1300 LONGFELLOW 10/2-29 2024	830.00
	I167574	HAND SANITIZER 1403 LEXINGTON 10/4-31 2024	560.00
TOTAL FOR: JAY'S SEPTIC TANK SERVICE			1,390.00
17298	JCR SUPPLY INC		
	184451	OPERATING SUPPLIES	33.42
TOTAL FOR: JCR SUPPLY INC			33.42
01915	JH HART URBAN FORESTRY		
	105468	TREE TRIMMING, REMOVAL & FORESTRY ISSUES 9/16-20 20	10,752.95
TOTAL FOR: JH HART URBAN FORESTRY			10,752.95

Vendor Code	Vendor Name	Description	Amount
19610	JIM'S TOWNING & ROAD SERVICE		
	173119	POLICE TOWING INCIDENT #24-34714 IMPOUND #801549	716.00
TOTAL FOR: JIM'S TOWNING & ROAD SERVICE			716.00
00680	JOE'S AUTO PARTS INC		
	170842	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS	(202.26)
	173446	VEHICLE REPAIR & MAINTENANCE PARTS	85.68
	173744	VEHICLE REPAIR & MAINTENANCE PARTS	220.97
	173769	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS	(69.79)
	173770	VEHICLE REPAIR & MAINTENANCE PARTS	144.29
	174818	VEHICLE REPAIR & MAINTENANCE PARTS	169.07
	174877	VEHICLE REPAIR & MAINTENANCE PARTS	169.07
TOTAL FOR: JOE'S AUTO PARTS INC			517.03
17673	JOHN HENRY'S MEATS		
	10052024	EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	434.49
TOTAL FOR: JOHN HENRY'S MEATS			434.49
00686	JOHN R SPRING AND TIRE CENTER		
	294611	VEHICLE REPAIR SERVICES	185.00
TOTAL FOR: JOHN R SPRING AND TIRE CENTER			185.00
10526	JOHNSON & WOOD LLC		
	36081	HEATING/COOLING REPAIRS 110 E 11 MILE ELEVATOR	460.00
	36320	HEATING/COOLING REPAIRS	845.00
	36321	HEATING/COOLING REPAIRS	1,466.26
	36322	HEATING/COOLING REPAIRS LIBRARY	345.00
	36368	HEATING/COOLING REPAIRS	658.33
	36369	HEATING/COOLING REPAIRS	76.92
	36374	ANIMAL SHELTER MAINTENANCE INVOICE 6 OF 12	125.00
	36375	HEATING/COOLING REPAIRS	205.00
	36376	HEATING/COOLING REPAIRS	335.00
	36377	FARMERS MKT MAINTENANCE BILLING 6 OF 12	275.00
	36378	FIRE 1 MAINTENANCE INVOICE 6 OF 12	250.00
	36379	FIRE 2 MAINTENANCE INVOICE 6 OF 12	250.00
	36380	FIRE 3 MAINTENANCE INVOICE 6 OF 12	250.00
	36381	HEATING/COOLING REPAIRS	153.42
	36382	HEATING/COOLING REPAIRS	100.00
	36383	LIBRARY MAINTENANCE INVOICE 6 OF 12	933.33
	36384	POLICE WATER TREATMENT INVOICE 3/12	76.83
	36385	POLICE MAINTENANCE INVOICE 6 OF 12	1,487.50
	36386	SENIOR CTR MAINTENANCE INVOICE 6 OF 12	250.00
	36387	TENNIS/SOCCER DOME MAINTENANCE INVOICE 6 OF 12	41.67
TOTAL FOR: JOHNSON & WOOD LLC			8,584.26
15974	JUSTIFACTS CREDENTIAL VERIFICATION		
	391926	CREDENTIALS VERIFICATION	177.85
TOTAL FOR: JUSTIFACTS CREDENTIAL VERIFICATION			177.85
RBOND	JW Restoration Concepts Inc		
	BENG-240179	BD Bond Refund	1,000.00
TOTAL FOR: JW Restoration Concepts Inc			1,000.00
11272	K & Q LAW, LLC		
	1AUGARR24CQ	MIDC COUNSEL	1,440.00
	1AUGARR24MK	MIDC COUNSEL	360.00
	7/9-8/27 2024MK	SOBRIETY COURT	1,200.00
TOTAL FOR: K & Q LAW, LLC			3,000.00

Vendor Code	Vendor Name	Description	Amount
17927	K MILLER LAW PLLC		
	1AUGARR24	MIDC COUNSEL	1,080.00
	1SEPARR24	MIDC COUNSEL	1,440.00
TOTAL FOR: K MILLER LAW PLLC			2,520.00
07719	LYNNE KALEITA		
	6442	ROSES	60.00
	6445	ROSES	20.00
	6448	ROSES	10.50
	6461	ROSES	52.50
	6462	ROSES	60.00
TOTAL FOR: LYNNE KALEITA			203.00
19479	BRANDON KALINOWSKI		
	AUG 2024	REIMBURSE SWIM PROGRAM MILEAGE 8/14 & 26 2024	4.62
	SEPT 2024	REIMBURSE SWIM PROGRAM MILEAGE 9/4-27 2024	24.18
TOTAL FOR: BRANDON KALINOWSKI			28.80
18610	PETER KALINOWSKI		
	10082024	HOCKEY REFEREE	450.00
TOTAL FOR: PETER KALINOWSKI			450.00
17487	KAL'S LUNCH BOWL		
	09/12/2024	CREDIT - ARTS BEATS EATS POLICE MEAL TAX REFUND	(30.45)
	INV00252505	FARMERS MKT COFFEE URN	186.00
TOTAL FOR: KAL'S LUNCH BOWL			155.55
15142	KANOPY LLC		
	417889-PPU	DOWNLOADABLES-AUDIO, VIDEO	824.50
TOTAL FOR: KANOPY LLC			824.50
11321	TIM KANTZLER		
	10072024	REIMBURSE MI FIRE SAFETY CONF LODGING	516.99
TOTAL FOR: TIM KANTZLER			516.99
15049	TRACY KARBEL		
	KARBEL 2797	REIMBURSE 1000 BOOKS BEFORE KINDERGARTEN PARTY SNAC	27.97
TOTAL FOR: TRACY KARBEL			27.97
12217	RICHARD KARLOWSKI		
	09272024	REIMBURSE STARR HOUSE MUSEUM FLOWERS	79.49
TOTAL FOR: RICHARD KARLOWSKI			79.49
15444	KENT COMMUNICATIONS		
	9179-161450C	PRINTING & POSTAGE FOR ASSESSMENT NOTICES	5,567.04
TOTAL FOR: KENT COMMUNICATIONS			5,567.04
03704	MIKE KINAZ		
	10082024	HOCKEY REFEREE SCHEDULING FEE	150.00
TOTAL FOR: MIKE KINAZ			150.00
16238	KINGSLEY COMPANIES		
	09/25/2024	LIBRARY HIGH CAPACITY CART	1,700.00
TOTAL FOR: KINGSLEY COMPANIES			1,700.00
00112	THE KITCHEN INC		
	81886	PRISONER MEALS	502.64
TOTAL FOR: THE KITCHEN INC			502.64

Vendor Code	Vendor Name	Description	Amount
Invoice			
18853	BRANDON KOLO		
	KOLO 48890	REIMBURSE MML 2024 CONVENTION EXPENSES	510.34
TOTAL FOR: BRANDON KOLO			510.34
19619	NICOLE KORBECKI		
	10082024	ROHC TIER 2 REFEREE PAYMENT	1,540.00
TOTAL FOR: NICOLE KORBECKI			1,540.00
RBOND	KRIEGER KLATT ARCHITECTS INC		
	BB46048	BD Bond Refund	7,500.00
	BB46181	BD Bond Refund	20,000.00
TOTAL FOR: KRIEGER KLATT ARCHITECTS INC			27,500.00
09338	KROGER INC		
	08/31/2024	FIRE & EMS SUPPLIES	19.96
	09/02/2024	FIRE & EMS SUPPLIES	44.91
	09/05/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	156.57
	09/17/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	131.10
	09/19/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	147.98
	09/22/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	57.85
TOTAL FOR: KROGER INC			558.37
RBOND	LAKEVIEW HEATING PLUMBING & WATERPR		
	BENG-240098	BD Bond Refund	2,000.00
TOTAL FOR: LAKEVIEW HEATING PLUMBING & WATERPR			2,000.00
12663	LANGUAGE LINE SERVICES, INC.		
	11389245	INTERPRETER SERVICE	322.38
TOTAL FOR: LANGUAGE LINE SERVICES, INC.			322.38
15971	LARDNER ELEVATOR		
	202509	COURT ELEVATOR MAINTENANCE AUG 2024	600.00
TOTAL FOR: LARDNER ELEVATOR			600.00
18761	LAVDAS LIMOUSINE		
	126178	2024 ARTS, BEATS & EATS SHUTTLE SERVICE	24,440.00
TOTAL FOR: LAVDAS LIMOUSINE			24,440.00
RBOND	LAVISH HOMES LLC		
	BB46135	BD Bond Refund	750.00
TOTAL FOR: LAVISH HOMES LLC			750.00
06075	LAW OFFICES OF CHARESA D. JOHNSON		
	1SEPARR24	MIDC COUNSEL	1,080.00
TOTAL FOR: LAW OFFICES OF CHARESA D. JOHNSON			1,080.00
10468	LAW OFFICES OF RANDALL J. SECONTINE		
	1SEPVOP24	MIDC COUNSEL	744.00
	2SEPVOP24	MIDC COUNSEL	810.00
TOTAL FOR: LAW OFFICES OF RANDALL J. SECONTINE			1,554.00
13055	LAW OFFICES OF STEVEN P. LYNCH		
	1SEPARR24	MIDC COUNSEL	1,440.00
	1SEPVOP24	MIDC COUNSEL	1,020.00
	2AUGARR24	MIDC COUNSEL	360.00
	2SEPVOP24	MIDC COUNSEL	600.00
TOTAL FOR: LAW OFFICES OF STEVEN P. LYNCH			3,420.00

Vendor Code	Vendor Name Invoice	Description	Amount
14301	LCAHL LCFEES-1524	LEAGUE FEES RO HOCKEY ASSOCIATION	1,000.00
TOTAL FOR: LCAHL			1,000.00
13485	LEARN TO SKATE USA LTS0450577	SKATING MEMBERSHIPS	1,732.50
TOTAL FOR: LEARN TO SKATE USA			1,732.50
16867	LEGAL AID & DEFENDER ASSOCIATION 2024-105 2024-111	RENTAL ASSISTANCE RENTAL ASSISTANCE	1,204.50 18,502.00
TOTAL FOR: LEGAL AID & DEFENDER ASSOCIATION			19,706.50
17598	LEXIPOL INVPRA11241797	POLICE ACADEMY ANNUAL RATE WITH OLL SERVICES	6,241.00
TOTAL FOR: LEXIPOL			6,241.00
14825	LIBRARY IDEAS 115635	FREADING PAY AS YOU GO SEPT. USAGE	26.00
TOTAL FOR: LIBRARY IDEAS			26.00
00751	THE LIBRARY NETWORK 75066	LIBRARY NETWORK/DATA SERVICES	451.40
TOTAL FOR: THE LIBRARY NETWORK			451.40
09201	KYLE LINENGER 00075494	REIMBURSE EMT LICENSE RENEWAL FEE	25.00
TOTAL FOR: KYLE LINENGER			25.00
16818	LOCALNTEL GLOBAL INC. INV-0705	ECONOMIC DEVELOPMENT TOOLS SUBSCRIPTION 8/1/24-7/31	7,850.00
TOTAL FOR: LOCALNTEL GLOBAL INC.			7,850.00
09029	LOCKHART'S BBQ 09/02/2024	ARTS BEATS EATS POLICE MEALS	500.00
TOTAL FOR: LOCKHART'S BBQ			500.00
00766	LOOMIS 13571860	ARMORED CAR SERVICE SEPT 2024	465.83
TOTAL FOR: LOOMIS			465.83
18506	EUGENE LUMBERG 1AUGARR24 1JULARR24 1SEPARR24	MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL	1,800.00 1,080.00 1,440.00
TOTAL FOR: EUGENE LUMBERG			4,320.00
04713	MACEO 09/04/2024	SEPTEMBER MEETING REGISTRATION/VAN NESS	80.00
TOTAL FOR: MACEO			80.00
18082	MACOMB DAILY 09/06/2024 09/13/2024	COURT SUBSCRIPTION COURT SUBSCRIPTION	17.60 17.60
TOTAL FOR: MACOMB DAILY			35.20

Vendor Code	Vendor Name	Description	Amount
Invoice			
17891	MACOMB TESTING SERVICES		
	09/04/2024	SPLASH PAD WATER TESTING	1,310.25
	09/17/2024	SPLASH PAD WATER TESTING	103.00
TOTAL FOR: MACOMB TESTING SERVICES			1,413.25
18086	MACQUEEN EQUIPMENT		
	P26581	VEHICLE REPAIR & MAINTENANCE PARTS	369.33
	P26687	REPAIR PART FOR SWEEPER #286	1,138.23
	P26776	VEHICLE REPAIR & MAINTENANCE PARTS	690.35
	R03266	STREET SWEEPER RENTAL	4,500.00
TOTAL FOR: MACQUEEN EQUIPMENT			6,697.91
16049	MADISON VETERINARY HOSPITAL		
	648729	ANIMAL MEDICAL SERVICES	324.05
TOTAL FOR: MADISON VETERINARY HOSPITAL			324.05
19601	MAIN DONUT SHOP		
	09/26/2024	SENIOR CTR FALL EVENT SUPPLIES	95.00
TOTAL FOR: MAIN DONUT SHOP			95.00
06052	MAMC		
	09/11/2024	2024 MASTER ACADEMY/HALAS	350.00
	09/11/2024	2024 MASTER ACADEMY/BRASWELL	350.00
TOTAL FOR: MAMC			700.00
09590	MANOOGIAN LAW, PLLC		
	1SEPSCH24	MIDC COUNSEL	360.00
	1SEPVOP24	MIDC COUNSEL	570.00
	2SEPSCH24	MIDC COUNSEL	360.00
	2SEPVOP24	MIDC COUNSEL	570.00
	3SEPSCH24	MIDC COUNSEL	360.00
TOTAL FOR: MANOOGIAN LAW, PLLC			2,220.00
16219	MARATHON PETROLEUM		
	09/15/2024	POLICE FUEL COST	54.00
	09/15/2024	POLICE FUEL COST	69.98
TOTAL FOR: MARATHON PETROLEUM			123.98
19374	MARINER INSTITUTIONAL, LLC		
	49460	CONSULTING SERVICES & PERFORMANCE EVALUATION	32,500.00
TOTAL FOR: MARINER INSTITUTIONAL, LLC			32,500.00
08499	MATHESON TRI-GAS INC		
	0030328218	FIRE & EMS SUPPLIES	1,108.57
	0030369204	FIRE & EMS SUPPLIES	476.96
TOTAL FOR: MATHESON TRI-GAS INC			1,585.53
04944	COURTNEY MATTHEWS		
	10072024	REIMBURSE JUROR BAGELS	21.34
TOTAL FOR: COURTNEY MATTHEWS			21.34
08339	MAZUR MARKET MANAGEMENT LLC		
	241007	CONTRACTED WORKER SERVICES 2024-25 MMM 9/23-10/6 20	16,588.23
TOTAL FOR: MAZUR MARKET MANAGEMENT LLC			16,588.23
01853	MCAA TREASURER		
	08/30/2024	ANNUAL DUES CONFERENCE FEES	600.00
TOTAL FOR: MCAA TREASURER			600.00

Vendor Code	Vendor Name	Description	Amount
RBOND	MCAULIFFE, KATHRYN BB46272	BD Bond Refund	625.00
TOTAL FOR: MCAULIFFE, KATHRYN			625.00
00834	MCNAUGHTON - MCKAY ELECTRIC 24972667-00	LIGHTING	84.78
TOTAL FOR: MCNAUGHTON - MCKAY ELECTRIC			84.78
17674	MDSOULTIONS, INC. 0057889	BLADE HOLDERS	1,600.00
TOTAL FOR: MDSOULTIONS, INC.			1,600.00
06782	MEDTOX LABORATORIES INC 092024502559	MEDICAL SERVICES	25.00
TOTAL FOR: MEDTOX LABORATORIES INC			25.00
00837	MEIJER 09/03/2024	PRESCHOOL SUPPLIES	58.93
TOTAL FOR: MEIJER			58.93
11583	JONATHAN MELOCHE 10072024	RIEMBURSE MI FIRE SAFETY CONF LODGING	516.99
TOTAL FOR: JONATHAN MELOCHE			516.99
14070	META 09/24/2024	LIBRARY ADS	9.98
TOTAL FOR: META			9.98
04333	METAL MART USA 290048	VEHICLE REPAIR & MAINTENANCE PARTS	15.19
TOTAL FOR: METAL MART USA			15.19
06489	METCOM 161844 161846	COURT 1-PART RECEIPT PAPER COURT DEFAULT NOTICE	834.50 1,999.90
TOTAL FOR: METCOM			2,834.40
15549	METRO AIR 263047	ANNUAL PM ON AIR COMPRESSOR	2,131.20
TOTAL FOR: METRO AIR			2,131.20
11553	METRO DETROIT REFEREES ASSOC ROA-TY_093024	SCHEDULING FEES & HOCKEY REFEREES 9/16-30 2024	300.00
TOTAL FOR: METRO DETROIT REFEREES ASSOC			300.00
17269	MI PERMIT LIC PLAN REV 08/29/2024 09/04/2024 09/06/2024 09/06/2024	LICENSE RENEWAL/REA LICENSE RENEWAL/MAMO FIRE PLAN EXAMINER-CODE OFFICIAL LICENSE/GARDNER BUILDER OFFICIAL LICENSE/GARDNER	300.00 225.00 150.00 75.00
TOTAL FOR: MI PERMIT LIC PLAN REV			750.00
04213	MIAM 09/11/2024 09/11/2024 09/11/2024 09/12/2024	PLAN REVIEW CLASS/REA PLAN REVIEW CLASS/LOPATIN FALL CONFERENCE FEE/REA FALL CONFERENCE LODGING/LOPATIN	30.00 30.00 400.00 400.00
TOTAL FOR: MIAM			860.00

Vendor Code	Vendor Name	Description	Amount
	Invoice		
06892	MICHAELS		
	09/23/2024	POLICE OPERATING SUPPLIES	53.96
	09/27/2024	PRESCHOOL SUPPLIES	64.02
TOTAL FOR: MICHAELS			117.98
02937	MICH ASSOC OF CHIEFS OF POLICE		
	09/11/2024	WIN 25 CONFERENCE REGISTRATION/STANTON	280.00
	09/13/2024	MEMBERSHIP/SPENCER	100.00
	09/19/2024	WIN 25 FALL CONFERENCE REGISTRATION/SPENCER	280.00
TOTAL FOR: MICH ASSOC OF CHIEFS OF POLICE			660.00
05953	MICHIGAN ASSOC OF PLANNING		
	08/28/2024	PLANNNG MICHIGAN TRAINING/BAHORSKI	505.00
TOTAL FOR: MICHIGAN ASSOC OF PLANNING			505.00
00878	MICHIGAN LIBRARY ASSOC		
	09/04/2024	MEMBERSHIP/GARBARINO	85.00
TOTAL FOR: MICHIGAN LIBRARY ASSOC			85.00
00880	MICHIGAN MUNICIPAL LEAGUE		
	09/18/2024	MUNICIPAL LAW PROGRAM & ANNUAL MEETING/GROCHOWSKI	185.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			185.00
15777	MIDTOWN COMPOSTING		
	09/04/2024	BIZ BUCKET FOOD WASTE PICKUPS CITY HALL SR CTR LIB	64.00
TOTAL FOR: MIDTOWN COMPOSTING			64.00
00899	MIDWEST TAPE		
	506104091	HOOPLA & MEDIA	47.24
	506104092	HOOPLA & MEDIA	122.93
	506104094	HOOPLA & MEDIA	169.91
	506116498	HOOPLA & MEDIA	59.99
	506116499	HOOPLA & MEDIA	59.99
	506125409	HOOPLA & MEDIA	8,663.04
	506134203	HOOPLA & MEDIA	88.96
	506134205	HOOPLA & MEDIA	114.19
	506134206	HOOPLA & MEDIA	74.98
TOTAL FOR: MIDWEST TAPE			9,401.23
RBOND	MIKE WILLIAMS RENOVATIONS LLC		
	BB46218	BD Bond Refund	625.00
TOTAL FOR: MIKE WILLIAMS RENOVATIONS LLC			625.00
11035	MILLER CANFIELD PADDOCK AND		
	1668289	HARRISON V HALAS ET AL	675.00
	1668319	FOIA/EIF	975.00
TOTAL FOR: MILLER CANFIELD PADDOCK AND			1,650.00
10401	MICHAEL MITCHELL		
	1AUGARR24	MIDC COUNSEL	1,440.00
TOTAL FOR: MICHAEL MITCHELL			1,440.00
05892	MMTA		
	10770	2025 MEMBERSHIP/HEFTY, HUBANKS, STOJKOVSKI	297.00
TOTAL FOR: MMTA			297.00
14315	MOBIL		
	09/19/2024	POLICE FUEL COST	19.91
TOTAL FOR: MOBIL			19.91

Vendor Code	Vendor Name	Description	Amount
18864	MOTOR CITY FOOD PRODUCTS		
	09282024	EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	13.00
TOTAL FOR: MOTOR CITY FOOD PRODUCTS			13.00
17143	MPARKS		
	09/08/2024	PARKS & REC MEMBERSHIP DUES	3,200.00
	09/27/2024	PROGRAMMING WORKSHOP/BORDINE	60.00
TOTAL FOR: MPARKS			3,260.00
04926	MPSI		
	09/13/2024	CREDIT - EXLEY CLASS FEE REFUNDED	(775.00)
TOTAL FOR: MPSI			(775.00)
17498	MUNIVATE		
	1131	EXPAND/OPTIMIZE THE USE OF THE BS&A COMMUNITY DEVEL	2,478.00
TOTAL FOR: MUNIVATE			2,478.00
05676	MUSAR TRAINING FOUNDATION		
	09/03/2024	ROPE RESCUE AWARENESS/SHARKEY	960.00
	09/17/2024	STRUCTURAL COLLAPSE AWARENESS TRAINING/BADERTSCHER	1,100.00
TOTAL FOR: MUSAR TRAINING FOUNDATION			2,060.00
19584	THE MUSHROOM CONSERVATORY		
	09/13/2024	LIBRARY MUSHROOM GROWING WORKSHOP SPEAKER FEE	600.00
TOTAL FOR: THE MUSHROOM CONSERVATORY			600.00
19607	MY LADY'S FLORIST		
	09/20/2024	POLICE FUNERAL FLOWERS OFC. CAUCHI	112.14
	09/20/2024	CREDIT - FUNERAL FLOWERS TAX REFUND/DISCOUNT	(19.15)
TOTAL FOR: MY LADY'S FLORIST			92.99
05865	NAPA AUTO PARTS MADISON HEIGHTS		
	4323-902427	PURCHASE OF PARTS AS NEEDED	169.73
	4323-902695	PURCHASE OF PARTS AS NEEDED	223.36
	4323-902997	PURCHASE OF PARTS AS NEEDED	180.87
TOTAL FOR: NAPA AUTO PARTS MADISON HEIGHTS			573.96
12042	OSCAR NATAG-OY		
	NATAG-OY 10653	REIMBURSE MILEAGE 8/10-9/7 2024	106.53
TOTAL FOR: OSCAR NATAG-OY			106.53
RBOND	NATHAN BERNARD HOMES INC		
	BENG-240056	BD Bond Refund	5,000.00
TOTAL FOR: NATHAN BERNARD HOMES INC			5,000.00
07664	JOHN NELLIS		
	6607	ROSES	50.00
	6608	ROSES	40.00
	6864	ROSES	50.00
TOTAL FOR: JOHN NELLIS			140.00
03274	THE NEW YORK TIMES		
	09/23/2024	LIBRARY PRINT SUBSCRIPTION	1,131.00
TOTAL FOR: THE NEW YORK TIMES			1,131.00
05288	NFPA		
	09/17/2024	CFI-II PROGRAM FEE/MELOCHE	399.00
TOTAL FOR: NFPA			399.00

Vendor Code	Vendor Name	Description	Amount
18262	NIGHT SHIFT CLEANING & FLOOR MAINT.		
	09/10/2024	SENIOR CTR CARPET CLEANING	375.00
	09/16/2024	SENIOR CTR OCT CLEANING	2,083.09
	09/22/2024	SENIOR CTR GLASS & MIRROR CLEANING	500.00
TOTAL FOR: NIGHT SHIFT CLEANING & FLOOR MAINT.			2,958.09
16869	ERIC NISSANI		
	NISSANI 8/29/24	INTERPRETER SERVICE	90.00
	NISSANI 8/30/24	INTERPRETER SERVICE	90.00
	NISSANI 8/31/24	INTERPRETER SERVICE	90.00
	NISSANI 9/13/24	INTERPRETER SERVICE	90.00
	NISSANI 9/20/24	INTERPRETER SERVICE	90.00
TOTAL FOR: ERIC NISSANI			450.00
04675	NOWAK & FRAUS, PLLC		
	123567	RATE ENGINEERING SITE PLAN REVIEWS	7,925.00
TOTAL FOR: NOWAK & FRAUS, PLLC			7,925.00
16841	NRPA		
	09/06/2024	PARKS & REC MEMBERSHIP DUES	1,200.00
TOTAL FOR: NRPA			1,200.00
04313	NYE UNIFORM		
	874707	UNIFORMS FOR PD/FIRE	1,255.00
	878314	UNIFORMS FOR PD/FIRE	1,310.00
	888465	UNIFORMS FOR PD/FIRE	1,040.00
TOTAL FOR: NYE UNIFORM			3,605.00
00993	OAKLAND CO REGISTRAR OF DEED		
	G-2635 DISCH 10/7/RECORDING FEES		30.00
	G-2930 9/30/24 RECORDING FEES		30.00
	G-2931 RL-2931 9/30/24 RECORDING FEES		60.00
	G-2932 9/30/24 RECORDING FEES		30.00
TOTAL FOR: OAKLAND CO REGISTRAR OF DEED			150.00
02677	OAKLAND COUNTY		
	09/11/2024	DELINQUENT TAX STATEMENT	2.00
TOTAL FOR: OAKLAND COUNTY			2.00
06178	OAKLAND COUNTY		
	CI044868	ANIMAL CONTROL SERVICES 8/1-31 2024	210.00
	CI046502	SEWAGE TREATMENT - SEPTEMBER 2024	1,239,114.73
TOTAL FOR: OAKLAND COUNTY			1,239,324.73
07977	OAKLAND COUNTY GENEALOGICAL SOCIETY		
	09/09/2024	LIBRARY MEMBERSHIP	25.00
TOTAL FOR: OAKLAND COUNTY GENEALOGICAL SOCIETY			25.00
06894	OAKLAND COUNTY WATER RESOURCES COMM		
	08/29/2024	CAP2506 COMMERCIAL SOIL EROSION INSP FEE	230.00
	09/10/2024	CAP2435 COMMERCIAL SOIL EROSION INSP FEE	213.75
	09/10/2024	CAP2440 COMMERCIAL SOIL EROSION INSP FEE	213.75
TOTAL FOR: OAKLAND COUNTY WATER RESOURCES COMM			657.50
16807	OAKLAND MACOMB FIRE PREVENTION SOCI		
	09/19/2024	ICC TRAINING/GARDNER-KANTZLER-MELOCHE	375.00
TOTAL FOR: OAKLAND MACOMB FIRE PREVENTION SOCI			375.00

Vendor Code	Vendor Name	Description	Amount
01002	OAKLAND PRESS		
	08/29/2024	COURT SUBSCRIPTION	27.86
TOTAL FOR: OAKLAND PRESS			27.86
01007	ODP BUSINESS SOLUTIONS, LLC		
	383079315002	85793581 OFFICE SUPPLIES	139.48
	384005523001	85793581 OFFICE SUPPLIES	330.73
	384455002001	85793581 OFFICE SUPPLIES	419.97
	384455007001	85793581 OFFICE SUPPLIES	18.59
	384984668002	85793581 OFFICE SUPPLIES	8.52
	385913830003	85793581 OFFICE SUPPLIES	45.29
	386625031001	85793581 OFFICE SUPPLIES	68.97
	387015787001	85793581 OFFICE SUPPLIES	283.86
	387160348001	85793581 OFFICE SUPPLIES	63.28
	387160650001	85793581 OFFICE SUPPLIES	169.51
	387160651001	85793581 OFFICE SUPPLIES	13.22
	387962415001	85793581 OFFICE SUPPLIES	105.67
	387963820001	85793581 OFFICE SUPPLIES	345.37
	388125940001	85793581 OFFICE SUPPLIES	81.45
	388126501001	85793581 OFFICE SUPPLIES	21.77
TOTAL FOR: ODP BUSINESS SOLUTIONS, LLC			2,115.68
01014	OHM ADVISORS		
	80173	SURVEYING SERVICES	2,380.00
	80310	ANNUAL PASER RATING	8,760.00
TOTAL FOR: OHM ADVISORS			11,140.00
19605	OMNI HOTELS		
	09/26/2024	ICMA CONFERENCE LODGING/BARKMAN	1,305.30
TOTAL FOR: OMNI HOTELS			1,305.30
RBOND	ORLOFF HOMES INC		
	BENG-230186	BD Bond Refund	5,000.00
TOTAL FOR: ORLOFF HOMES INC			5,000.00
01802	OTIS ELEVATOR COMPANY		
	CVD19160001	300 S LAFAYETTE PK STRUCTURE REPAIR SERVICE	4,625.00
TOTAL FOR: OTIS ELEVATOR COMPANY			4,625.00
11211	PANERA, LLC		
	08/29/2024	CITY MANAGER SEARCH LUNCHEON	688.39
	09/25/2024	CREDIT - PANERA TAX REFUNDED	(10.44)
TOTAL FOR: PANERA, LLC			677.95
19549	PAPA JOE'S GOURMET MARKET		
	08/29/2024	ARTS BEATS EATS POLICE MEETING MEALS	364.45
TOTAL FOR: PAPA JOE'S GOURMET MARKET			364.45
18768	CRAIG PEISER		
	10082024	HOCKEY REFEREE	450.00
TOTAL FOR: CRAIG PEISER			450.00
07787	BRENDA PEZNOWSKI		
	6300	ROSES	60.00
TOTAL FOR: BRENDA PEZNOWSKI			60.00

Vendor Code	Vendor Name	Description	Amount
Invoice			
16897	JOSEPH PHILLIPS		
	1AUGSCH24	MIDC COUNSEL	360.00
	1JULVOP24	MIDC COUNSEL	540.00
	2JULVOP24	MIDC COUNSEL	510.00
	3JULVOP24	MIDC COUNSEL	540.00
TOTAL FOR: JOSEPH PHILLIPS			1,950.00
19609	LINDA PINKSTON		
	10012024	CDBG REFUND	180.01
TOTAL FOR: LINDA PINKSTON			180.01
06886	PLAYAWAY PRODUCTS LLC		
	476335	LIBRARY VIDEO & AUDIO RESOURCES	56.99
TOTAL FOR: PLAYAWAY PRODUCTS LLC			56.99
16248	LELAND POIRIER		
	6400	ROSES	20.00
	6401	ROSES	20.00
	6616	ROSES	20.00
	6617	ROSES	20.00
	6938	ROSES	20.00
TOTAL FOR: LELAND POIRIER			100.00
04036	POLAR ICE LLC		
	08/30/2024	DREAM CRUISE SUPPLIES	294.50
TOTAL FOR: POLAR ICE LLC			294.50
11305	PREMISE HEALTH EMPLOYER SOLUTIONS		
	249778	OCT 2024 PROGRAM FEES 13 MILE	8,862.00
TOTAL FOR: PREMISE HEALTH EMPLOYER SOLUTIONS			8,862.00
01992	PRINTING SYSTEMS, INC		
	235844	ELECTION VOTER INSTRUCTION SHEETS	83.96
TOTAL FOR: PRINTING SYSTEMS, INC			83.96
07953	PRO AUDIO & LIGHTING-2400		
	09/24/2024	MISC. ELECTRICAL SUPPLIES	72.90
TOTAL FOR: PRO AUDIO & LIGHTING-2400			72.90
01074	PROFESSIONAL SERVICE INDUSTRIES INC		
	00934290	CONSULTING ENGINEERING SERVICES	95.00
	00941015 BAL	BALANCE PAYMENT CAP2407 CROOKS RD RESURFACING	90.00
	00943191	CONSULTING ENGINEERING SERVICES	11,666.00
	00946669	CONSULTING ENGINEERING SERVICES	11,041.75
	00946671	CONSULTING ENGINEERING SERVICES	2,017.00
	00946676	CONSULTING ENGINEERING SERVICES	4,552.50
	00947192	2019 SPOT SEWER REPAIRS	432.00
	00947329	CONSULTING ENGINEERING SERVICES	5,222.00
	00947378	CONSULTING ENGINEERING SERVICES	2,603.00
	00947517	CAP2361 - CDBG LOCKMAN PARK IMPROVEMENTS	841.00
TOTAL FOR: PROFESSIONAL SERVICE INDUSTRIES INC			28,560.25
00371	PROGRESSIVE PLUMBING SUPPLY		
	2646961	MAINTENANCE PARTS	47.58
	2648560	TOOLS & HARDWARE	37.26
TOTAL FOR: PROGRESSIVE PLUMBING SUPPLY			84.84
03563	PROQUEST LLC		
	70861347	LIBRARY ELECTRONIC RESOURCES	2,926.20
TOTAL FOR: PROQUEST LLC			2,926.20

Vendor Code	Vendor Name	Description	Amount
07657	QMI GROUP INC 240638	COURT PROBATION ORDER STAMPS	179.35
TOTAL FOR: QMI GROUP INC			179.35
17533	QUADIENT, INC. 09/25/2024	MAILING MACHINE SUPPLIES	280.25
TOTAL FOR: QUADIENT, INC.			280.25
01096	QUALITY CLEANERS DC163 SEPT 2024	PRISONER BLANKET CLEANING	501.50
TOTAL FOR: QUALITY CLEANERS			501.50
14899	RAPID GROUP, LLC 222119 222243 222244	COURT SECURITY TOTERS ATTORNEY CONSOLE CLERK SECURITY TOTER	260.00 55.00 280.00
TOTAL FOR: RAPID GROUP, LLC			595.00
RBOND	READY DIG EXCAVATION BENG-230163	BD Bond Refund	2,000.00
TOTAL FOR: READY DIG EXCAVATION			2,000.00
18267	REASON CONSULTING CORPORATION 1510	PERSONAL PROPERTY CONTRACT OCT 2024	2,583.00
TOTAL FOR: REASON CONSULTING CORPORATION			2,583.00
18772	RECIPROCAL ELECTRICAL COUNCIL INC 09/11/2024	BUILDING DEPT MEETING/REA	70.00
TOTAL FOR: RECIPROCAL ELECTRICAL COUNCIL INC			70.00
05695	REHMANN RR893773	AUDIT SERVICES PROGRESS BILL #2 YEAR ENDED JUNE 30	27,000.00
TOTAL FOR: REHMANN			27,000.00
19279	ANDREW REID 10082024	HOCKEY REFEREE	315.00
TOTAL FOR: ANDREW REID			315.00
15212	JONATHON RHIND 10082024	HOCKEY REFEREE	180.00
TOTAL FOR: JONATHON RHIND			180.00
14821	ROAD COMMISSION FOR OAKLAND COUNTY 7772	TRAFFIC SIGNAL REPAIR	479.13
TOTAL FOR: ROAD COMMISSION FOR OAKLAND COUNTY			479.13
10517	ROBERT W BAIRD & CO RB29602-FALL	RETIREMENT PLANNING CLASSES	499.20
TOTAL FOR: ROBERT W BAIRD & CO			499.20
05305	ROCKET ONE STOP OFFICE 09/15/2024 83236 83239 83299	LIBRARY/1000 BOOKS BEFORE KINDERGARTEN BANNER PARK IS CLOSED SIGNS DON'T FEED DUCKS SIGNS LEAVE THE LEAVES SIGNS	210.00 140.00 41.25 405.00
TOTAL FOR: ROCKET ONE STOP OFFICE			796.25

Vendor Code	Vendor Name	Description	Amount
01157	ROSE PEST SOLUTIONS		
	31147660	COURT COMMERCIAL APPLICATION	187.00
	31148627	300 S LAFAYETTE PEST CONTROL	55.00
	31149720	300 S LAFAYETTE BIRD MGMT	58.00
	31149743	ANIMAL SHELTER PEST CONTROL	57.00
	31149806	COURT PEST CONTROL	69.00
	31157109	LIBRARY INSPECT FOR BEDBUGS	150.00
TOTAL FOR: ROSE PEST SOLUTIONS			576.00
02742	ROWERDINK INC		
	02HR0219	VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	130.00
	02HR1012	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE	(14.00)
	02HR2830	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE	(168.00)
	02HR5287	VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	1,412.72
	02HR6074	VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	72.11
	02HR8156	VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	551.48
	06HR5267	VEHICLE REPAIR & MAINTENANCE PARTS/VEHICLE BATTERIE	384.00
TOTAL FOR: ROWERDINK INC			2,368.31
05435	ROWLEYS BROS INC		
	2365255-00	PURCHASE OF LUBRICANTS AND SOLVENTS AS NEEDED	964.37
TOTAL FOR: ROWLEYS BROS INC			964.37
08262	ROWMAN & LITTLEFIELD PUB.		
	12532089	BOOKS	236.71
TOTAL FOR: ROWMAN & LITTLEFIELD PUB.			236.71
19613	ROYAL OAK COMMUNITY COALITION		
	4234	NEW TEACHERS MEETING COMMUNITY NARCAN EDUCATION/DIS	1,390.00
TOTAL FOR: ROYAL OAK COMMUNITY COALITION			1,390.00
08650	ROYAL OAK FORD		
	411429 BAL	BALANCE PAYMENT INV 411429	200.00
	411482	VEHICLE REPAIR & MAINTENANCE PARTS	99.36
	411500	VEHICLE REPAIR & MAINTENANCE PARTS	26.46
	411528	REPAIR PARTS FOR #815	1,018.74
	592288	VEHICLE REPAIR & MAINTENANCE SERVICES	515.80
TOTAL FOR: ROYAL OAK FORD			1,860.36
RBOND	ROYAL OAK FORD		
	BB46292.	BD Bond Refund	200.00
TOTAL FOR: ROYAL OAK FORD			200.00
18085	ROYAL OAK LEPRECHAUNS		
	3	2023-24 MEMORIAL PARK FIELD 3 RENTAL SPLIT	13,170.00
TOTAL FOR: ROYAL OAK LEPRECHAUNS			13,170.00
01166	ROYAL OAK SCHOOLS		
	A0001098	ARTS BEATS EATS PARKING LEASE 8/30-9/3 2024; GRANT	7,501.00
TOTAL FOR: ROYAL OAK SCHOOLS			7,501.00
09893	SAFEWARE		
	30233727	GX-3R 4-GAS MONITOR	495.00
TOTAL FOR: SAFEWARE			495.00
18264	TAKAYUKI SAKAGUCHI		
	TS29612-FALL	SUSHI-MAKING CLASS SEPT. 23	67.20
TOTAL FOR: TAKAYUKI SAKAGUCHI			67.20

Vendor Code	Vendor Name	Description	Amount
Invoice			
19585	SAM LOGISTICS AND SUPPLIES INC.		
09/09/2024		FORMAX HDD/SSD HARD DRIVE SHREDDER	12,970.00
TOTAL FOR: SAM LOGISTICS AND SUPPLIES INC.			12,970.00
01183	SAM'S CLUB		
08/31/2024		SENIOR CTR CLEANING SUPPLIES	163.61
09/04/2024		SENIOR CTR SUPPLIES	359.66
09/22/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	35.96
09/25/2024		POLICE OPERATING SUPPLIES	190.74
TOTAL FOR: SAM'S CLUB			749.97
09106	MARTA SANDOVAL		
294		ASK THE COMPUTER LADY CLASSES JUL-SEP 2024	364.00
TOTAL FOR: MARTA SANDOVAL			364.00
15890	SCIENTIFIC AMERICAN		
09/09/2024		LIBRARY SUBSCRIPTION	49.99
TOTAL FOR: SCIENTIFIC AMERICAN			49.99
13609	ROB SCOTT		
10082024		HOCKEY REFEREE	135.00
TOTAL FOR: ROB SCOTT			135.00
16498	SEDGWICK CLAIMS MGMT. SERVICES, INC		
SF0483202401566557		PAYMENTS ISSUED 9/3-30 2024	20,660.82
TOTAL FOR: SEDGWICK CLAIMS MGMT. SERVICES, INC			20,660.82
01222	SEOC WATER AUTHORITY		
SEPT 2024		WATER - SEPTEMBER 2024	415,627.98
TOTAL FOR: SEOC WATER AUTHORITY			415,627.98
19588	SETCAN CORPORATION		
09/12/2024		POLICE WEAPONS/AMMUNITION - SHOCKKNIFE	573.50
TOTAL FOR: SETCAN CORPORATION			573.50
18139	SHEPLER'S INC.		
09/06/2024		MML MEETING TRANSPORTATION/BARKMAN	34.00
TOTAL FOR: SHEPLER'S INC.			34.00
02645	SHERWIN WILLIAMS		
5431-0		P&F FIELD PAINTER PARTS	38.94
TOTAL FOR: SHERWIN WILLIAMS			38.94
01209	SHERWIN-WILLIAMS		
09/12/2024		FIRE DEPT PAINT	101.06
TOTAL FOR: SHERWIN-WILLIAMS			101.06
05628	SHIFMAN FOURNIER, PLC		
16850		LABOR ATTORNEY NOV 2024	8,000.00
TOTAL FOR: SHIFMAN FOURNIER, PLC			8,000.00
18488	JOSEPH L. SHREEMAN		
1SEPSCH24		MIDC COUNSEL	360.00
1SEVOP24		MIDC COUNSEL	540.00
2SWPSC24		MIDC COUNSEL	360.00
TOTAL FOR: JOSEPH L. SHREEMAN			1,260.00

Vendor Code	Vendor Name	Description	Amount
18193	JENNIFER SIDLE JS29605-FALL	FRENCH CLUB 9/3-10/10 2024	56.00
TOTAL FOR: JENNIFER SIDLE			56.00
19346	SIMPLIFILE 352530832130SFL	ENGINEERING RECORDING/SUBMISSION FEES	80.00
TOTAL FOR: SIMPLIFILE			80.00
12695	SIMPLY TECHNOLOGY LLC AT9635	MERAKI CLOUD LICENSE RENEWAL	1,150.00
TOTAL FOR: SIMPLY TECHNOLOGY LLC			1,150.00
19596	THOMAS SKELTON 10082024	HOCKEY REFEREE	450.00
TOTAL FOR: THOMAS SKELTON			450.00
03297	SOARING EAGLE CONFERENCE CENTER		
	08/29/2024	MAMC ANNUAL MEETING LODGING/BRASWELL	172.33
	08/29/2024	MAMC ANNUAL MEETING LODGING/HALAS	172.33
TOTAL FOR: SOARING EAGLE CONFERENCE CENTER			344.66
01221	SOCRRA S-INV108571 S-INV108598	AUGUST 2024 SPECIAL WASTE REFUSE, RECYCLING, YARD WASTE COLLECTION/DISPOSAL S	806.68 254,198.00
TOTAL FOR: SOCRRA			255,004.68
16714	SPEEDWAY 09/25/2024	POLICE FUEL COST	45.00
TOTAL FOR: SPEEDWAY			45.00
15203	SPIKE LAWRENCE, INC. 09/26/2024	OFC. CHIPMAN NAME PLATES	55.00
TOTAL FOR: SPIKE LAWRENCE, INC.			55.00
08600	SQUARESPACE/GOOGLE 09/02/2024 09/10/2024	GOOGLE WORKSPACE ROYALOKREC.COM DOMAIN REGISTRATION ROPLTRIBUNE.ORG	12.00 12.00
TOTAL FOR: SQUARESPACE/GOOGLE			24.00
16920	SRM CONCRETE 1080310989 1080310990 1080313819 1080313820 1080313822 1080314407 1080316432 1080316472	CONCRETE CONCRETE CONCRETE CONCRETE CONCRETE CONCRETE CONCRETE CONCRETE	1,625.50 1,513.50 1,348.75 895.00 1,323.50 819.50 1,261.50 1,172.50
TOTAL FOR: SRM CONCRETE			9,959.75
15920	ANDREW STACER, PLC 1SEPARR24 1SEPVOP24	MIDC COUNSEL MIDC COUNSEL	1,440.00 720.00
TOTAL FOR: ANDREW STACER, PLC			2,160.00

Vendor Code	Vendor Name	Description	Amount
16770	STAPLES		
	09/13/2024	POLICE OFFICE SUPPLIES	209.99
	6012469939	SENIOR CTR OFFICE SUPPLIES	118.70
	6012915922	SENIOR CTR OFFICE SUPPLIES	18.02
	6012978123	SENIOR CTR OFFICE SUPPLIES	22.89
	6013485491	SENIOR CTR OFFICE SUPPLIES	139.37
	6013832083	SENIOR CTR OFFICE SUPPLIES	42.50
TOTAL FOR: STAPLES			551.47
17190	STATE COURT ADMINISTRATIVE OFFICE		
	08/29/2024	COURT OPERATOR RENEWAL/SIWAK	130.00
TOTAL FOR: STATE COURT ADMINISTRATIVE OFFICE			130.00
01259	STATE OF MICHIGAN		
	09/25/2024	FIRE/GROUND TRANSPORT VEHICLE APPLICATION FEES	375.00
	09252024	2023 PILOT	38,913.80
	2024 GARNISH	2024 GARNISHMENT PROJECT	62,240.00
	2024 GARNISH LEG	2024 GARNISHMENT PROJECT LEGACY	1,690.00
	99R2405668	212 S CENTER ELEVATOR OPER. RENEWAL CERTIFICATE SER	422.30
TOTAL FOR: STATE OF MICHIGAN			103,641.10
16183	MICHAEL L. STEINBERG		
	1SEPSCH24	MIDC COUNSEL	360.00
TOTAL FOR: MICHAEL L. STEINBERG			360.00
07643	SUBURBAN ARENA MNGMT ROYAL OAK		
	1552	ARENA MANGEMENT W/E 9/29/24	32,060.20
TOTAL FOR: SUBURBAN ARENA MNGMT ROYAL OAK			32,060.20
12607	SUPPLYDEN		
	527863-00	ARENA CLEANING SUPPLIES	77.10
	529252-00	ARENA CLEANING SUPPLIES	199.92
TOTAL FOR: SUPPLYDEN			277.02
09032	SURVEYMONKEY.COM		
	09/18/2024	2025 SUBSCRIPTION/D. SOLOMON	257.26
TOTAL FOR: SURVEYMONKEY.COM			257.26
03985	SYSTEMS DUPLICATING COMP INC		
	114115	COURT ENVELOPES	888.94
TOTAL FOR: SYSTEMS DUPLICATING COMP INC			888.94
01302	TAPLIN GROUP, LLC		
	S2401 PE2	2024 SEWER TELEVISIONING AND ROOT TREATMENT	39,810.39
TOTAL FOR: TAPLIN GROUP, LLC			39,810.39
07000	TARGET		
	08/28/2024	CITY COMMISSION MEETING SUPPLIES	88.68
	09/27/2024	LIBRARY VIDEO & AUDIO RESOURCES	59.99
TOTAL FOR: TARGET			148.67
11100	TECHRADIUM, INC		
	21519	FIRE IRIS CREDIT USAGE 6/1-30 2024	61.95
	21634	FIRE IRIS CREDIT USAGE 7/1-31 2024	51.14
	21738	FIRE IRIS CREDIT USAGE 8/1-31 2024	54.05
	21844	POLICE IRIS CREDIT USAGE 9/1-30 2024	61.56
TOTAL FOR: TECHRADIUM, INC			228.70

Vendor Code	Vendor Name	Description	Amount
09707	TELVUE CORPORATION		
	18051	VIDEO ON DEMAND CLOUDCAST STORAGE	9,175.50
TOTAL FOR: TELVUE CORPORATION			9,175.50
RBOND	THATCHER & SON SERV INC		
	BENG-240092	BD Bond Refund	2,000.00
	BENG-240095	BD Bond Refund	1,000.00
TOTAL FOR: THATCHER & SON SERV INC			3,000.00
03545	THOMSON REUTERS - WEST		
	850691071	COURT ONLINE/SOFTWARE SUBSCRIPTION CHARGES	283.80
	850709810	COURT ONLINE/SOFTWARE SUBSCRIPTION CHARGES	496.75
TOTAL FOR: THOMSON REUTERS - WEST			780.55
19611	TJMAXX		
	09/15/2024	MISC. PURCHASE KOCH	42.40
TOTAL FOR: TJMAXX			42.40
16756	T-MOBILE		
	09/06/2024	09/24 ROPL HOTSPOTS	563.48
	969796655 10/24	ROPL HOTSPOTS	602.70
TOTAL FOR: T-MOBILE			1,166.18
06851	DAVID TORGERSON		
	5082	ROSES	40.00
TOTAL FOR: DAVID TORGERSON			40.00
RBOND	Tower Construction, LLC		
	BB46078	BD Bond Refund	200.00
TOTAL FOR: Tower Construction, LLC			200.00
03255	TRANS-TEK TRANSPORT		
	13333	REFUSE HAUL OUT FROM DPS YARD & MATERIAL FOR DPS OP	5,016.43
	13338	REFUSE HAUL OUT FROM DPS YARD & MATERIAL FOR DPS OP	9,777.49
TOTAL FOR: TRANS-TEK TRANSPORT			14,793.92
10845	TRANSUNION RISK AND ALTERNATIVE		
	916841-202409-1	COMPUTER/TELECOM EQUIP LEASES & RENTALS SEPT 2024	304.60
TOTAL FOR: TRANSUNION RISK AND ALTERNATIVE			304.60
16835	TRI COUNTY EQUIPMENT		
	2313546	VEHICLE REPAIR & MAINTENANCE PARTS	90.43
	2313567	VEHICLE REPAIR & MAINTENANCE PARTS	10.00
TOTAL FOR: TRI COUNTY EQUIPMENT			100.43
19380	TROY GYMNASTICS		
	09/05/2024	POLICE IN-SERVICE TRAINING	1,200.00
TOTAL FOR: TROY GYMNASTICS			1,200.00
17545	TURF TANK		
	09/10/2024	BASE STATION ANTENNAS & SUPPLIES	210.29
TOTAL FOR: TURF TANK			210.29
19612	TURNOUT RENTAL		
	40780	COATS, PANTS, & BOOTS	230.00
TOTAL FOR: TURNOUT RENTAL			230.00

Vendor Code	Vendor Name	Description	Amount
19582	U S TAPE CO, INC 09/08/2024	P&F TREE TAPE NAILS	29.58
TOTAL FOR: U S TAPE CO, INC			29.58
06537	UHLIANUK GREENHOUSE 09282024	EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	24.00
TOTAL FOR: UHLIANUK GREENHOUSE			24.00
19616	UHT 3556	TOURNAMENTS 2012 RO EAGLES	1,695.00
TOTAL FOR: UHT			1,695.00
16776	ULLIANCE, INC. 27661	2024 4TH QTR LIFE ADVISOR EMPLOYEE PROGRAM	3,283.20
TOTAL FOR: ULLIANCE, INC.			3,283.20
19606	ULTRA BREEZE SUITS 09/24/2024	P&F BEE SUIT	259.00
TOTAL FOR: ULTRA BREEZE SUITS			259.00
18285	UNCONVENTIONAL SOLUTIONS, INC. 27127	TOOLS & HARDWARE	199.36
TOTAL FOR: UNCONVENTIONAL SOLUTIONS, INC.			199.36
RBOND	UNIVERSAL PLBG & SEWER INC BENG-240031	BD Bond Refund	2,000.00
TOTAL FOR: UNIVERSAL PLBG & SEWER INC			2,000.00
18072	UPRINTING.COM 09/10/2024 09/11/2024 09/20/2024	2024 ART EXPLORED SIGNS 2024 ART EXPLORED SIGNS SHOP ROYAL STICKERS	173.13 95.85 781.40
TOTAL FOR: UPRINTING.COM			1,050.38
19469	WILLIAM URICH 10042024	REIMBURSE MAGISTRATE CONFERENCE MILEAGE	364.48
TOTAL FOR: WILLIAM URICH			364.48
RBOND	Valentina Construction LLC BENG-240169	BD Bond Refund	2,000.00
TOTAL FOR: Valentina Construction LLC			2,000.00
03421	VAN HOUTTE BROTHERS 10052024	EBT/SNAP REIMBURSEMENT FARMERS MKT VENDOR	74.00
TOTAL FOR: VAN HOUTTE BROTHERS			74.00
19617	VAUGHN CUSTOM SPORTS 138176	YOUTH HOCKEY GEAR	1,355.08
TOTAL FOR: VAUGHN CUSTOM SPORTS			1,355.08
13620	VERITIV OPERATING COMPANY 579-75739208	JANITORIAL SUPPLIES COURT FUEL CHARGE	7.95
TOTAL FOR: VERITIV OPERATING COMPANY			7.95
05778	VERIZON WIRELESS 08/29/2024 08/29/2024 09/12/2024	CELL PHONE SERVICE JUL 10-AUG 9 CELL PHONE SERVICE JUL 10-AUG 9 CELL PHONE SERVICE JUL 24-AUG 23	5,927.89 58.62 618.75
TOTAL FOR: VERIZON WIRELESS			6,605.26

Vendor Code	Vendor Name	Description	Amount
15926	Antonia Vivian		
	VIVIAN 9/10/24 MII	INTERPRETER SERVICE	90.00
	VIVIAN 9/10/24 NAV	INTERPRETER SERVICE	90.00
	VIVIAN 9/16/24	INTERPRETER SERVICE	90.00
	VIVIAN 9/19/24	INTERPRETER SERVICE	90.00
TOTAL FOR: Antonia Vivian			360.00
06947	WALMART		
	08/30/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	289.91
	08/31/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	74.35
	09/06/2024	LIBRARY GRANDPARENTS DAY PROGRAM SUPPLIES	43.32
	09/08/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	77.02
	09/11/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	178.69
	09/24/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	93.17
	09/25/2024	TREASURY RECEIPT PRINTER	423.99
	09/27/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	147.17
TOTAL FOR: WALMART			1,327.62
04283	WASHTENAW COMMUNITY COLLEGE		
	09/06/2024	MEMBERSHIP CRAIG-DUHONICH-KISSONERGIS	450.00
	09/08/2024	MEMBERSHIP MAMO-SPANKE	300.00
TOTAL FOR: WASHTENAW COMMUNITY COLLEGE			750.00
01429	WEST SHORE FIRE REPAIR INC		
	33678	VEHICLE REPAIR & MAINTENANCE PARTS	1,218.63
TOTAL FOR: WEST SHORE FIRE REPAIR INC			1,218.63
17147	WHEN I WORK		
	09/02/2024	RECREATION ESSENTIALS SCHEDULING & ATTENDANCE	120.00
TOTAL FOR: WHEN I WORK			120.00
06477	WITMER PUBLIC SAFETY GROUP INC		
	09/15/2024	FIRE UNIFORM CLOTHING & GEAR	347.55
TOTAL FOR: WITMER PUBLIC SAFETY GROUP INC			347.55
19419	MARK WOLLENWEBER		
	10082024	REIMBURSE MI ASSOC. OF PLANNING CONF EXPENSES	148.24
TOTAL FOR: MARK WOLLENWEBER			148.24
09794	WOLVERINE FREIGHTLINER		
	743802	VEHICLE REPAIR & MAINTENANCE PARTS	924.69
	744444	VEHICLE REPAIR & MAINTENANCE PARTS	213.07
	744572	VEHICLE REPAIR & MAINTENANCE PARTS	614.51
	744573	VEHICLE REPAIR & MAINTENANCE PARTS	122.88
	CM743045	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS	(80.00)
TOTAL FOR: WOLVERINE FREIGHTLINER			1,795.15
05315	WORRY FREE INC		
	24-79017	CBD SUMMER MAINTENANCE SEPT 16-22	13,200.00
	24-79050	CBD SUMMER MAINTENANCE SEPT 23-29	13,200.00
	24-79077	CBD SUMMER MAINTENANCE SEPT 30-OCT 6	13,200.00
TOTAL FOR: WORRY FREE INC			39,600.00
14019	WOW! BUSINESS		
	09/12/2024	VARIOUS CITY LOCATIONS	3,297.95
TOTAL FOR: WOW! BUSINESS			3,297.95
19622	YMCA OF METROPOLITAN DETROIT		
	10072024	ONE-YEAR SITE DEVELOPMENT INVESTIGATION REIMBURSEME	25,000.00
TOTAL FOR: YMCA OF METROPOLITAN DETROIT			25,000.00

Vendor Code	Vendor Name	Description	Amount
18878	YOUNG BOWLING & TROPHY		
	09/19/2024	OAKLAND ELEMENTARY 100TH ANNIVERSARY TREE PLAQUE	55.38
TOTAL FOR: YOUNG BOWLING & TROPHY			55.38
18401	PATRICIA LEE ZOPPI		
	6846	ROSES	120.00
	6850	ROSES	112.50
	6851	ROSES	150.00
TOTAL FOR: PATRICIA LEE ZOPPI			382.50
TOTAL - ALL VENDORS			3,608,203.02

Request for Purchase Order Approval

October 3, 2024

The Honorable Mayor Fournier and
Members of the City Commission:

If the city commission is in agreement, the following resolution to approve purchase orders is recommended:

Be it resolved, the city commission approves the following requisition/purchase orders for fiscal year 2024-25:

Requisition # R008727
Vendor: Stryker Sales
Requesting approval for: \$79,260
Price Source: quote
Budgeted: \$79,260
Department / Fund: ambulance services / public safety
Description: Two (2) stretchers

Requisition # R008619
Vendor: Mansfield
Requesting approval for: \$47,900
Price Source: bid by Royal Oak
Budgeted: \$47,900
Department / Fund: housing assistance program / community develop block grant
Description: housing rehab

Requisition # R008752 change order
Vendor: ODP Business Solutions
Requesting approval for: \$9,540 additional for a total of \$39,540
Price Source: bid by another entity/Oakland County contract #010418
Budgeted: \$39,540
Department / Fund: senior building maintenance / senior citizen services
Description: Three (3) picnic tables & two (2) benches

Requisition # R008704 change order
Vendor: Verdeterre Contracting
Requesting approval for: \$9,430 additional for a total of \$34,430
Price Source: bid among vendors currently under contract
Budgeted: \$34,430
Department / Fund: sewer maintenance / water & sewer
Description: sewer repair at 12 & Main

Respectfully submitted,

Kymberly Coy
Finance Director

Approved,

Mark Wollenweber
Interim City Manager



Disposal of Surplus Property

October 3, 2024

The Honorable Mayor Fournier and
Members of the City Commission:

Please find below, city property that the administration is requesting to be declared as surplus and allowed for sale at auction. As a general procedure, any property that is not sold at auction will be recycled or thrown out.

Library:

- Sony CD/DVD Player DVP-SR210P
- Kodak Ektagraphic III Slide Projector (projector, tray, remote, 4 replacement bulbs)
- Epson WUXGA PowerLite 2255U Projector (not functioning)
- HP 250 G4 Laptop
- Dell AIO Inspiron 20 Laptop

If the city commission is in agreement, the following resolution is recommended for approval:

BE IT RESOLVED, the city commission declares the above property surplus and authorizes the disposal of the items by auction. Any net proceeds from the sale of items listed under "library" will be deposited into the general fund miscellaneous revenue account 271.000.67100.

Respectfully submitted,

Kymberly Coy
Finance Director

Approved,

Mark Wollenweber
Interim City Manager

CITY COMMISSION AGENDA ITEM

TITLE	Approval of 1st Amendments to Fiscal Year 2024-25 Budgets
SUBMITTING DEPARTMENT	Finance
PRESENTER	Kymerly Coy
MEETING DATE	October 14, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

From time to time, events occur that will require the budget to be amended to align with changes in financial expectations, project timing, and actions of the city commission that occur throughout the fiscal year. For example, purchases of capital equipment may be approved by city commission and ordered by departments in one fiscal year, but delivery may be delayed by the vendor until the following fiscal year. Likewise, certain construction projects may span more than one fiscal year. When this occurs, it is necessary to amend, or rollover, the budget to reflect when the delivery of the equipment, or construction project will likely occur, and funds will be expended.

Finance is requesting approval for amendments to the fiscal year 2024-25 budgets for the general, major streets, local streets, public safety, library millage, CDBG, R.O.O.T.S, senior citizens services, ARPA enabled capital projects, auto parking, farmers market, and motor pool funds. The resolution presented below, and the requested approval, reflects the same basis of adoption as the original budget.

It is recommended that the following budget amendments detailed in Attachment 1 be approved by the city commission.

Additional details of the changes contained in the resolution are included as Attachment 2.

2 Attachment(s)

* (**) Denotes a technical correction to an entry error

* A budget calendar with preliminary meeting dates for the upcoming budget development cycle is currently in progress

ATTACHMENT 1

Be it resolved; the city commission hereby approves the fiscal year 2024-2025 amended budgets for the following funds:

	<u>Original Budget</u>	<u>Proposed Budget Amendment</u>	<u>Amended Budget</u>
<u>General fund</u>			
General government	\$17,676,289	\$0	\$17,676,289
Community and economic development	795,909	0	795,909
Health and welfare	0	0	0
Public safety	437,395	0	437,395
Public works	1,642,073	0	1,642,073
Recreation and culture	3,691,323	401,400	4,092,723
Transfers out	27,518,300	0	27,518,300
Increase in fund balance	0	0	0
Expenditures and transfers total	\$51,761,289	\$401,400	\$52,162,689
Taxes	\$29,032,100	\$0	\$29,032,100
Licenses, charges, and fines	9,913,900	0	9,913,900
Grants	7,914,880	71,250	7,986,130
Interest and contributions	1,060,280	0	1,060,280
Other revenues	361,750	0	361,750
Transfers in	787,000	55,600	842,600
Use of fund balance	2,691,379	274,550	2,965,929
Revenues, transfers, and use of fund balance	\$51,761,289	\$401,400	\$52,162,689
<u>Major Streets fund</u>			
Maintenance, traffic control, and signal services	\$1,950,181	\$0	\$1,950,181
Administration	7,392,785	13,000	7,405,785
Construction	5,827,504	10,000	5,837,504
Expenditures total	\$15,170,470	\$23,000	\$15,193,470
Taxes	\$8,000,000	\$0	\$0
Licenses, charges, and fines	269,500	0	269,500
Grants	6,068,180	0	6,068,180
Interest and contributions	62,290	0	62,290
Other revenues	10,000	0	10,000
Transfers in *	760,500	(400,000)	360,500
Use of fund balance	0	423,000	423,000
Revenues, transfers, and use of fund balance	\$15,170,470	\$23,000	\$7,193,470

	<u>Original Budget</u>	<u>Proposed Budget Amendment</u>	<u>Amended Budget</u>
<u>Local Streets fund</u>			
Maintenance, traffic control, and signal services	\$3,080,084	\$100,500	\$3,180,584
Administration	509,205	13,000	522,205
Construction	6,958,851	30,000	6,988,851
Expenditures total	\$10,548,140	\$143,500	\$10,691,640
Taxes	\$0	\$0	\$0
Licenses, charges, and fines	0	0	0
Grants	2,240,570	0	2,240,570
Interest and contributions	52,800	0	52,800
Other revenues	0	0	0
Transfers in	7,308,890	400,000	7,708,890
Use of fund balance	945,880	(256,500)	689,380
Revenues, transfers, and use of fund balance	\$10,548,140	\$143,500	\$10,691,640
<u>Public Safety fund</u>			
Expenditures total	\$41,232,292	\$29,000	\$41,261,292
Sources of funds	40,389,670	0	40,389,670
Use of fund balance	842,622	29,000	871,622
Revenues, transfers, and use of fund balance	\$41,232,292	\$29,000	\$41,261,292
<u>Library Millage fund</u>			
Expenditures total	\$4,662,445	\$35,000	\$4,697,445
Sources of funds	4,579,570	70,000	4,649,570
Use of fund balance	82,875	(35,000)	47,875
Revenues, transfers, and use of fund balance	\$4,662,445	\$35,000	\$4,697,445

	<u>Original Budget</u>	<u>Proposed Budget Amendment</u>	<u>Amended Budget</u>
<u>Community Development Block Grant fund</u>			
Expenditures total	\$1,624,280	\$812,461	\$2,436,741
Sources of funds	1,624,280	812,461	2,436,741
Use of fund balance	0	0	0
Revenues, transfers, and use of fund balance	\$1,624,280	\$812,461	\$2,436,741
<u>R.O.O.T.S fund</u>			
Expenditures total	\$179,000	\$1,300	\$180,300
Sources of funds	142,410	0	142,410
Use of fund balance	36,590	1,300	37,890
Revenues, transfers, and use of fund balance total	\$179,000	\$1,300	\$180,300
<u>Senior Citizen Services fund</u>			
Expenditures total	\$1,481,485	\$478,410	\$1,959,895
Sources of funds	1,559,392	0	1,559,392
Use of fund balance	0	400,503	400,503
Revenues, transfers, and use of fund balance	\$1,559,392	\$400,503	\$1,959,895

ATTACHMENT 2

The budget amendment resolution incorporates the following changes (decreases are indicated with a negative symbol and increases are indicated with a plus symbol; ** denotes a technical correction to an entry error):

GENERAL FUND

Revenues:

Grants

Oakland County Parks' Park Imp. grant program - CAP2363 Arboretum Trail Improvements	+ \$71,250
---	------------

Transfers

Transfer in from R.O.O.T.S fund - CAP2363 Arboretum Trail Improvements	+ \$55,600
--	------------

Fund balance

Use of fund balance	+ <u>\$274,550</u>
---------------------	--------------------

Total use of fund balance: \$2,965,929

Net General fund revenue and use if fund balance change	+ \$401,400
--	--------------------

Expenditures:

Recreation and Culture

Capital Outlay - CAP2363 Arboretum Trail Improvements	+ \$126,850
---	-------------

Capital Outlay - CAP2363 Arboretum Trail Improvements local match (FY 2023-24 carryover)	+ \$9,550
---	-----------

Capital Outlay - CIP 2024-35 Dickinson Park Tennis and Basketball Court Improvements (FY 2023-24 carryover)	+ \$200,000
--	-------------

Capital Outlay - CIP 2024-31 Memorial and Worden Park Irrigation (FY 2023-24 carryover) - reallocate remaining funds towards Dickinson Park project carryover	+ \$52,000
---	------------

Miscellaneous contracted services - portion of dps org. assessment	+ <u>\$13,000</u>
--	-------------------

Total Recreation and Culture	+ \$401,400
-------------------------------------	--------------------

Total General fund expenditure change	+ \$401,400
--	--------------------

GENERAL FUND - Fund Balance Policy Analysis

Proposed FY2024-2025 general fund budget - total expenditures	\$52,162,689
--	---------------------

Estimated unassigned fund balance, June 30, 2025	\$7,397,997
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Estimated unassigned fund balance as a % of budget*	14.2%
--	--------------

**The policy of the City of Royal Oak is to maintain an unassigned fund balance in the general fund at least equal to 10 percent of budgeted expenditures, but not more than 25 percent.*

MAJOR STREETS FUND

Revenues:

Transfers in

**Transfer in from ARPA Enabled Capital Projects fund:

1(j) LED Streetlight Conversion (city-owned) - \$400,000
moving to local streets fund with budgeted expenditure

Fund Balance

Use of fund balance + \$423,000
Total revenue change + \$23,000

**Total use of fund balance: \$423,000*

Expenditures:

Administration

Miscellaneous contracted services - portion of dps org. assessment + \$13,000
Total Administration + \$13,000

Construction

Capital Outlay - CIP 2024-14 Salt Dome repairs (FY 2023-24 carryover) + \$10,000
Total Construction + \$10,000

Total expenditure change + \$23,000

LOCAL STREETS FUND

Revenues:

Transfers in

**Transfer in from ARPA Enabled Capital Projects fund:

1(j) LED Streetlight Conversion (city-owned) + \$400,000

Fund Balance

Use of fund balance - \$256,500
Total revenue change + \$143,500

**Total use of fund balance: \$689,380*

Expenditures:

Administration

Miscellaneous contracted services - portion of dps org. assessment + \$13,000
Total Administration + \$13,000

Maintenance, Traffic Control, and Signal Services

2024 Spring Tree Planting program (FY 2023-24 carryover) + \$100,500
Total Maintenance, Traffic Control, and Signal Services + \$100,500

Construction

Capital Outlay - CIP 2024-14 Salt Dome repairs (FY 2023-24 carryover) + \$30,000
Total Construction + \$30,000

Total expenditure change + \$143,500

PUBLIC SAFETY FUND

Revenues:

Use of fund balance	+	\$29,000
Total revenue change	+	\$29,000
<i>*Total use of fund balance: \$871,622</i>		

Expenditures:

Capital Outlay - CIP 2024-11 Station #1 window replacements (FY 2023-24 carryover)	+	\$29,000
Total expenditure change	+	\$29,000

LIBRARY MILLAGE FUND

Revenues:

Library solar panel grant award	+	\$70,000
Use of fund balance	-	-\$35,000
Total revenue change	+	\$35,000
<i>*Total use of fund balance: \$47,875</i>		

Expenditures:

Capital Outlay - CIP 2024-24 Library loading dock improvements (FY 2023-24 carryover)	+	\$35,000
Total expenditure change	+	\$35,000

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Revenues:

Federal grant C.D.B.G. entitlement	-	-\$146
Prior years carryover	+	\$812,607
Total revenue change	+	\$812,461
<i>*Total use of fund balance: \$-0-</i>		

Expenditures:

Housing rehabilitation deferred program loans	+	\$91,740
Housing rehabilitation program loans (FY 2023-24 carryover)	+	\$31,790
Contracted worker services - per CDBG PY2024 annual action plan	+	\$30,000
Advertising and legal notices - per CDBG PY2024 annual action plan	+	\$10,370
Consulting engineering services - reallocate funds towards capital outlay	-	-\$62,420
Park Improvements - reallocate funds towards specific capital outlay projects	-	-\$784,012
Capital Outlay - Clawson Park improvements	+	\$764,869
Capital Outlay - Lockman Park upgrade (FY 2023-24 carryover)	+	\$730,124
Total expenditure change	+	\$812,461

R.O.O.T.S. FUND

Revenues:

Use of fund balance	+	\$1,300
Total revenue change	+	\$1,300
<i>*Total use of fund balance: \$37,890</i>		

Expenditures:

Parks and recreation memorial bench	+	\$1,300
Transfer out to general fund - CAP2363 Arboretum Trail Improvements	+	\$55,600
Miscellaneous budgeted expenditures related to Erb Family Foundation grant award - reallocate a portion of funds to general fund for CAP2363	-	-\$55,600
Total expenditure change	+	\$1,300

SENIOR CITIZEN SERVICES FUND

Revenues:

Use of fund balance	+	\$400,503
Total revenue change	+	\$400,503
<i>*Total use of fund balance: \$400,503</i>		

Expenditures:

Capital Outlay - projects under Oakland Together Senior Initiatives Sr. Center matching grant program (FY 2023-24 carryover) ARPA item 2(d)	+	\$255,410
Capital Outlay - projects under assigned fund balance resolution #10 FY 2023-24 adopted budget (FY 2023-24 carry over)	+	\$210,000
Miscellaneous contracted services - portion of dps org. assessment	+	\$13,000
Contribution to fund balance	-	-\$77,907
Total expenditure change	+	\$400,503

Other Funds - There is not a resolution for the following funds as they are not officially adopted.

ARPA ENABLED CAPITAL PROJECTS FUND

Revenues:

Use of fund balance	+	\$3,615,000
Total revenue change	+	\$3,615,000

**Total use of fund balance: \$10,425,751*

Expenditures:

5(a) Financial assistance to develop affordable housing	+	\$2,000,000
3(b) YMCA Community Center	+	\$1,500,000
8(e) ABE restaurant program	+	\$115,000
Total expenditure change	+	\$3,615,000

AUTO PARKING FUND

Revenues:

State Appropriations grant funding - MEDC funding for parking structure imp.	+	\$300,000
Use of retained earnings	+	\$96,835
Total revenue change	+	\$396,835

**Total use of retained earnings: \$96,835*

Expenditures:

Capital Outlay - CIP projects for parking structure repairs, maintenance, and upgrades under MEDC funding (FY 2023-24 carryover) <i>CIP#s 2024-1, 2024-2, 2024-3, 2024-4, 2024-5, 2024-6, & 2024-8</i>	+	\$575,000
Contribution to retained earnings	-	-\$178,165
Total expenditure change	+	\$396,835

FARMERS MARKET FUND

Revenues:

Use of retained earnings	+	\$9,400
Total revenue change	+	\$9,400

**Total use of retained earnings: \$51,120*

Expenditures:

Capital Outlay - CIP 2024-20 Farmers Market West Porch Enclosure (FY 2023-24 carryover) reallocate unused funds towards HVAC repl.	+	\$9,400
Total expenditure change	+	\$9,400

MOTOR POOL FUND

Revenues:

Use of retained earnings	+	\$329,000
Total revenue change	+	\$329,000

**Total use of retained earnings: \$329,000*

Expenditures:

Capital Outlay (FY 2023-24 carryovers):		
CIP2024-70 Motor pool vehicle replacement plan (4 vehicles)	+	\$239,000
CIP2024-60 EV fleet charging infrastructure	+	\$90,000
Total expenditure change	+	\$329,000

CITY COMMISSION AGENDA ITEM

TITLE	Approval of Fourth Amendment to Joint Operating Agreement – Memorial Park Diamond #3
SUBMITTING DEPARTMENT	Department of Public Service - Recreation
PRESENTER	Aaron Filipski
MEETING DATE	October 14, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

In February 2024 the Michigan Red Sox/Northwoods League (the league) and the City amended the league’s joint operating agreement to permit the installation of a patio seating area adjacent to field #3 at Memorial Park which was to be constructed using composite “Trex” decking material. In drafting plans and preparing for installation, the league determined that the building requirements for an elevated deck exceeded their project estimates.

In May 2024, the league and the City further amended the agreement to permit the installation of a modular trailer unit to use as a changing area, meeting space, and for other purposes related to their activities connected to the joint operating agreement. Similarly, the requirements and costs for the installation of the trailers exceeded anticipated costs.

Subsequently, the league proposed an alternative patio seating area which used permeable paver material. The installation, as described in their proposal, would not trigger additional building requirements, and because it would use a permeable paver product, it would not count toward the parcel’s hard surface limits. The proposal was reviewed by the engineering and building departments – the comments provided are incorporated into the proposed amendment.

Given that the existing agreement specifically references “Trex” decking, the authorizations provided for in the amended agreement would not be applicable for the installation of pavers.

The fourth amendment proposed here would, among other details, specify the new materials and plan for permeable paver installation, remove reference to “Trek” decking materials, reiterate certain requirements related to inspections, approvals, and maintenance, and stipulate the removal of the existing trailer unit from city property.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	N/A
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves the Fourth Amendment to the Joint Operating Agreement – Memorial Park Diamond #3 with the Michigan Red Sox, Inc. and Northwoods League and authorizes the Clerk and Mayor to sign the amended agreement on its behalf.

ATTACHMENTS:

- Fourth Amendment to the Joint Operating Agreement – Memorial Park Diamond #3

FOURTH AMENDMENT TO JOINT OPERATING AGREEMENT – MEMORIAL PARK DIAMOND #3

This Fourth Amendment to the Joint Operating Agreement – Memorial Park Diamond #3 is entered into this 14th day of October, 2024, by and between the City of Royal Oak, a Michigan Municipal Corporation with offices at 203 S. Troy Street, Royal Oak, Michigan 48067 (the “CITY”) and Michigan Red Sox, Inc., a Michigan Nonprofit Corporation with offices at 925 Westchester Way, Birmingham, Michigan 48009 (the “RED SOX”), and Northwoods League, Inc., a Florida Corporation, with offices at 2900 4th Street SW, Rochester, Minnesota 55902 (NORTHWOODS).

WHEREAS, the CITY and the RED SOX previously entered into a Joint Operating Agreement - Memorial Park Diamond #3, effective September 1, 2019, through August 31, 2029, for certain improvements to be performed and paid for by the RED SOX, including but not limited to installation of artificial turf on Diamond #3 at the CITY’s Memorial Park; and

WHEREAS, on December 21, 2020, the Parties entered into a First Amendment to the Joint Operating Agreement - Memorial Park Diamond #3 to extend the time for completion of the improvements by the RED SOX due to constraints imposed by the COVID pandemic; and

WHEREAS, on February 12, 2024, the Parties entered into a Second Amendment to the Joint Operating Agreement – Memorial Park Diamond #3 to allow a partnership with a new baseball league, the Northwoods League, (NORTHWOODS) who in partnership with the RED SOX provided for additional park improvements to Diamond 3, in the approximate amount of one hundred and fifty thousand dollars (\$150,000.00) as described in the Second Amendment, and which extended the term of the agreement until August 1, 2034; and

WHEREAS, on May 20, 2024, the Parties entered into a Third Amendment to the Joint Operating Agreement – Memorial Park Diamond #3 to permit the installation of a mobile modular trailer unit on CITY-owned park property adjacent to Memorial Park Diamond #3 for the purpose of providing a space to use as a changing area, meeting space for team officials, and other purposes related to their activities connected with the Joint Operating Agreement and its amendments; and

WHEREAS, the costs and requirements of certain improvements related to the installation of Trex decking as stated in the February 12, 2024 Second Amendment have exceeded RED SOX/NORTHWOODS estimates; and

WHEREAS, the costs and requirements of certain improvements related to the installation of a modular trailer unit on CITY-owned park property as stated in the May 20, 2024 Third Amendment have exceeded RED SOX/NORTHWOODS estimates; and

WHEREAS, RED SOX/NORTHWOODS has presented to the CITY an alternate proposal for the previously agreed-upon seating area improvements as described in the February 12, 2024 Second Amendment; and

WHEREAS, RED SOX/NORTHWOODS has agreed to remove the modular trailer units from CITY-owned property; and

WHEREAS, the CITY’s Parks and Recreation Advisory Board has reviewed the alternate proposal from the RED SOX for a seating area and has recommended that the proposal be presented to the City Commission for further consideration.

NOW, THEREFORE, the CITY and the RED SOX agree as follows:

1. RED SOX/NORTHWOODS, at its own expense, shall remove the partially-installed modular trailers from CITY property within 60 days from the date of execution of this Fourth Amendment.
2. In the event that RED SOX/NORTHWOODS fails to remove the modular trailer units by the 60-day deadline, the CITY reserves the right to dispose of the units in a manner the CITY deems necessary and recover those costs from RED SOX/NORTHWOODS.
3. The terms of the May 20, 2024 Third Amendment shall become null and void effective upon expiration of the 60-day removal period provided herein or upon complete removal of the modular trailer units from CITY property, whichever occurs first.
4. The terms of the February 12, 2024 Second Amendment to the Joint Operating Agreement – Memorial Park Diamond #3 shall remain in effect except those specifically related to the installation of Trex decking which upon execution of this Fourth Amendment shall become null and void.
5. At its own expense, RED SOX/NORTHWOODS shall install a permeable paver seating area along the 3rd base line of Memorial Park Field #3 as illustrated in Exhibit A of this Fourth Amendment in a manner consistent with all applicable federal, state and local laws, regulations, codes, and standards.
6. RED SOX/NORTHWOODS agrees and understands that any construction agreement it enters into for improvements permitted by this agreement shall be in its own name and to which the CITY is not a party.
7. RED SOX/NORTHWOODS agrees to select a qualified installation contractor that is duly licensed, authorized, and insured to complete the work as described and in accordance with all applicable federal, state and local laws, regulations, codes, and standards.
8. RED SOX/NORTHWOODS agrees and understands its obligation to seek inspections, consultations, and approvals as required by the City of Royal Oak Community Development Department before, during, and after the construction. Further, RED SOX/NORTHWOODS waives any right to compensation based on delays or additional incurred costs resulting from unsatisfactory inspections.
9. RED SOX/NORTHWOODS assumes all liabilities which may result from installation work as performed by third parties assigned by RED SOX/NORTHWOODS for purposes described in this Amendment.
10. The RED SOX/NORTHWOODS shall maintain the permeable paver patio and the grounds immediately adjacent to it in good condition, consistent with all applicable federal, state and local laws, regulations, codes, and standards and shall, at its own expense, remedy any blight or hazardous condition which may arise during its construction or use for the duration of the Joint Operating Agreement.
11. The CITY reserves the right to inspect the permeable paver patio as necessary, and RED SOX/NORTHWOODS shall not withhold such access.
12. The CITY reserves the right to require RED SOX/NORTHWOODS, at its sole expense, to make necessary repairs or remedy dangerous conditions or blight resulting from the installation, use, or maintenance of the improvements.
13. The CITY and RED SOX/NORTHWOODS acknowledge that this Fourth Amendment to the Joint Operating Agreement does not constitute a lease of the property upon which the permeable paver seating area shall be constructed and RED SOX/NORTHWOODS have no possessory interest in any part of Memorial Park.

14. RED SOX/NORTHWOODS acknowledge and agree that there are or may be utilities within the area. RED SOX/NORTHWOODS agree that should any addition, repair, or correction be required to be made to any public utility or other infrastructure within the area of encroachment, the CITY or any other public utility may enter upon the Property and may cause the removal of the improvements placed by the RED SOX/NORTHWOODS. RED SOX/NORTHWOODS further acknowledge and agree that the CITY and/or its agents shall be allowed to make any and all emergency repairs to the utilities located upon or within the Property without being required to give notice to RED SOX/NORTHWOODS.
15. Nothing in this Agreement shall be deemed to expand or restrict the rights that the City may or may not have relative to its use of the Property, other than the terms as set forth in this Amendment or the Joint Operating Agreement – Memorial Park Diamond #3, together with the First and Second Amendments.
16. RED SOX/NORTHWOODS acknowledge that the Property described herein is and shall always remain the property of the City. RED SOX/NORTHWOODS acknowledge that they are forever precluded from claiming adverse possession or other legal interest in the Property described herein against the City.
17. This Agreement shall not run with the land and is only permission to enter upon the Property to make the proposed improvements and to maintain those improvements.
18. All other terms and conditions of the Joint Operating Agreement – Memorial Park Diamond #3, together with the First and Second Amendments, are hereby restated and reaffirmed and shall remain in full force and effect.

WHEREOF, the parties have executed this Agreement as of the day and year first above written.

For: **RED SOX/NORTHWOODS**

By:  Mark Sackett
 Signature Print Name
 Its: Chairman of the Board

For: **CITY**

By: _____
 Michael Fournier, Mayor

By: _____
 Melanie Halas, City Clerk

EXHIBIT A

FOURTH AMENDMENT TO JOINT OPERATING AGREEMENT – MEMORIAL PARK DIAMOND #3

**Royal Oak Leprechauns
Pervious Patio Permeable Porous Paver Project
September 16, 2024**

Proposal

The Michigan Red Sox, Inc dba the Royal Oak Leprechauns request to install approximately 980 square feet of pervious, permeable, porous patio pavers on the south side of the turfed bullpen of field #3 at Memorial Park. Please see **Appendix A** for an overhead location.

The Michigan Red Sox, Inc propose to install Unilock Eco-Priora (standard) Paver Patio of Beechwood Color with a permeable installation using a timber support wall along fence (approximately 70 feet) that is pressure treated due to ground contact and at ground level with a slight pitch to the east side. Installation would consist of tear out and replacement of a 10-12 inch depth, using a clear aggregate base, course bedding and clear fine stone. See **Appendix B** for stone sample or go to website www.unilock.com/product/eco-priora-chicago

Michigan Red Sox, Inc has secured three different contractors to perform this project and will negotiate a final price with each contractor before selecting said contractor. Project is being paid in full by Michigan Red Sox, Inc. Each contractor has been instructed to discuss their building process with the City of Royal Oak Engineering and Building Departments prior to beginning any work.

1. Domenico Brick Paving & Landscape

590 Vinewood Ave
Birmingham, MI 48009
info@domicobrickpaving.com
248-399-8807
domicobrickpaving.com

2. N & T Landscaping Service, Inc.

67154 Rose Dr.
Washington, MI 48095
586-745-3020
nandtlandscaping@gmail.com
www.nandtlandscaping.com

3. Christian Brothers Outdoor Services

Nicole Bodell and Jess Smith
9672 Colonial Ave
Grant, MI 49327
(231) 301-2672
info@cboutdoorservices.com
<https://cboutdoorservices.com/>

EXHIBIT A

FOURTH AMENDMENT TO JOINT OPERATING AGREEMENT – MEMORIAL PARK DIAMOND #3

Timeline

Michigan Red Sox, Inc. will install porous, pervious, pavers for a patio prior to temperatures consistently below forty degrees. The goal is to install the patio prior to December 1, 2024. The project will take three to five days to complete. If approvals are not met prior to weather concerns, the project will commence in May 2025 with completion by May 23, 2025.

History and Background

The second amendment to the Joint Operating Agreement between the Michigan Red Sox and the City of Royal Oak was signed on February 12, 2024, which, in part, stated Michigan Red Sox would be installing two Trex decks along the first and third base sides of field #3 at Royal Oak Memorial Park. (Item 3. E.)

The contracted builder failed to get preapprovals and lacked communication with the City of Royal Oak Building Department. Upon doing so, the builder required Michigan Red Sox additional funds and tried to make adjustments.

The first base side Trex Deck would be too costly and Michigan Red Sox are looking into other options at this time. Michigan Red Sox, Inc are requesting a delay in making improvements to the first base side Trex Deck according to second amendment to the JOA. At this time, the Michigan Red Sox, Inc. are requesting the first base deck project be stricken from our agreement until more detailed information can be gathered.

The third base Trex Deck production was modified by the builder with the Royal Oak Building Department to change into a cement slab in the same location. Prior to installing the cement slab, the Michigan Red Sox, Inc were able to see the actual traffic flow in the requested area during high traffic times and felt the narrowing of such area would make the walkway unsafe.

In early June 2024, the Michigan Red Sox met with City of Royal Oak Facilities Superintendent Matt Exley who suggested moving the cement slab to a different area for better egress and ingress of the park. The Michigan Red Sox agreed, received tentative approval from City of Royal Oak Director, Department of Public Service & Recreation Aaron Filipski. Prior to beginning the work, City of Royal Oak City Engineer Holly Donoghue determined "memorial park was at or near its hard surface capacity" and halted the production of the patio.

The Leprechaun season took priority and the "deck" was put on hold but discussions continued as to how to make the hospitality suite. In various discussions, it seemed a deck or pervious paver surface would make more sense to meet all criteria. A one step deck was presented to city officials.

In early September 2024, the Michigan Red Sox, Inc. received the following email communication from Interim City Manager Mark Wollenweber and City Engineer Holly Donoghue...

EXHIBIT A

FOURTH AMENDMENT TO JOINT OPERATING AGREEMENT – MEMORIAL PARK DIAMOND #3

*From: Donoghue, Holly <HollyD@romi.gov>
Sent: Wednesday, September 4, 2024 11:31 AM
To: Wollenweber, Mark <Mark.Wollenweber@romi.gov>
Subject: Memorial Park detention*

Mark,

Here are the definitions of improvements that would trigger the detention ordinance.

ADDITION

Any addition to an existing building.

DEVELOPMENT

Any new building, or paved driveway, parking lot or sidewalk, not including public roadways.

RENOVATION

Any existing building converted to other use or structurally altered, and which requires a City building permit and/or site plan for City Plan Commission review and approval as described in § 770-12, Site plan review, or any similar ordinance. Also, any paved parking lot, private street, drive or sidewalk removal and replacement. Renovation shall also include the pulverizing and/or crushing of existing pavement for use as a new pavement base material.

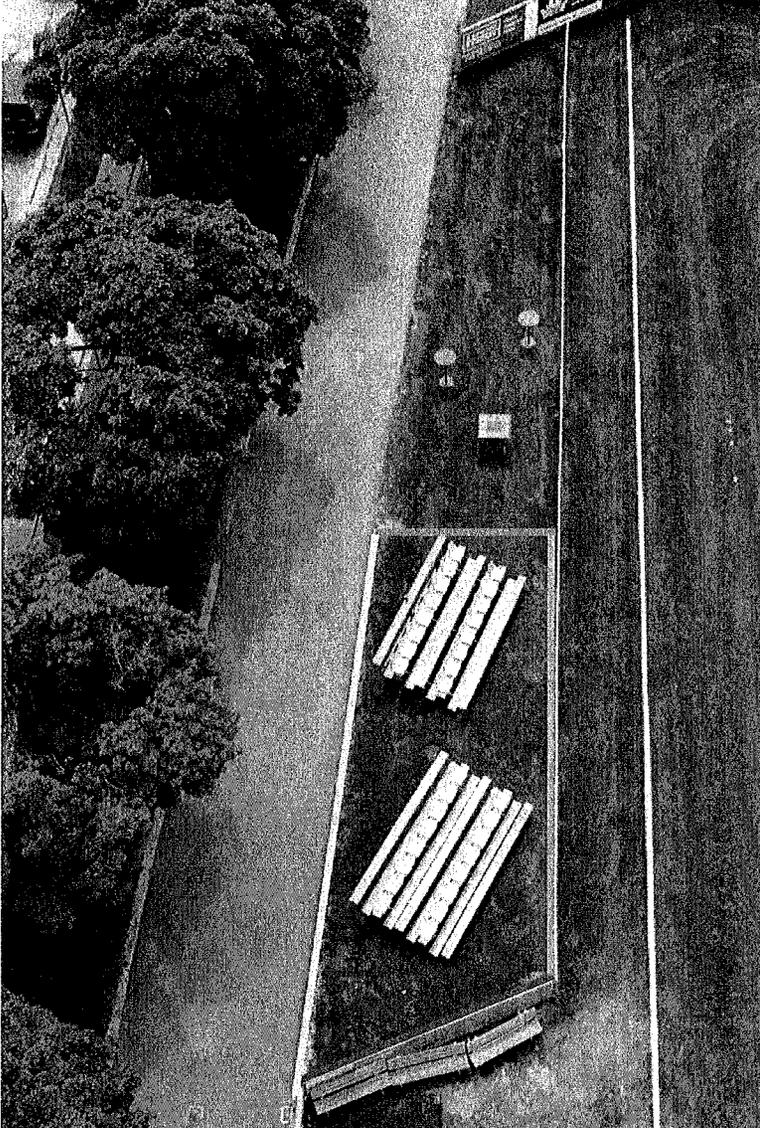
Based on these definitions, I supposed we could make the argument that a pervious gravel base with overlying pervious decking would not trigger the ordinance. It is not really in the spirit of the ordinance, but can be justified.

*Holly J. Donoghue, P.E.
City Engineer*

After final contractor quotations, the affordability of the “deck” did not make economic sense due to various building requirements and the necessity of meeting ADA specifications. A more attractive alternative would be a porous, pervious paver installation turning an uneven grassy surface into a pervious hard surface area that would accommodate all groups and allow for a more pleasant viewing experience at Memorial Park for baseball, flag football, and all other events.

Appendix A

**Pervious, Porous, Permeable Paver Patio
31050 Woodward Avenue
Royal Oak, MI 48073**



Legend

Yellow Line = 50'

Red Line = 20'

Aqua Line = 40'

Orange Line = 17.5'

Purple Line = 19.5'

Project Defined

We are looking to install a flat surface in this area of Royal Oak Memorial Park adjacent to Field #3 that allows small groups to gather and enjoy the game/entertainment. We plan to place tables and chairs on this surface. The surface would be at the same level as the existing blacktop to meet the needs of all spectators. This project is projected to cost between \$25,000 - \$40,000 and would be completely paid for by Michigan Red Sox, Inc.

Appendix B

Paver Specifications: <https://unilock.com/product/eco-priora-chicago/>

UNILOCK DREAM PRODUCTS LEARN | REQUEST A CATALOG | GET A FREE ESTIMATE

ECO-PRIORA™

PRODUCT DETAIL PRODUCT GALLERY TECHNOLOGIES COLORS INFORMATION

ECO-PRIORA™
 Simple shapes and a smooth surface texture give this permeable paver system a sleek, contemporary look. Special spacer bars create a 7mm gap between Eco-Priora units which allows water to flow through. When installed on an open graded base with a fine stone chip between the joints, this allows rainwater to permeate the paved surface where it can then be absorbed by the subsoil. In residential areas or commercial developments where there are restrictions on the amount of land that can be covered with non-permeable surfaces, using Eco-Priora to turn a driveway or parking lot into a permeable surface can be very useful. However, the environmental benefits of reducing the load on municipal stormwater runoff systems, along with reduced puddling and ice build-up, are relevant for any project. For large scale commercial projects, special order colors and textures are available.

COLORS

APPLICATIONS

- Borders and Accents
- Driveway
- Heavy Duty Vehicular
- Patio & Walkway
- Permeable

SHAPE AND SIZE

SIERRA - 5"X10"
 120mm x 240mm x 60mm
 4 3/4" x 9 1/2" x 2 1/8"

CITY COMMISSION AGENDA ITEM

TITLE	Approval of As-Needed Forestry Services
SUBMITTING DEPARTMENT	Department of Public Service
PRESENTER	Aaron Filipski
MEETING DATE	October 14, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

To augment its in-house forestry team, the Department of Public Services currently employs J.H. Hart for various as-needed forestry services. These services include large limb removal as part of the city’s block trimming program, and removal of large trees. This work is performed under ‘piggy-backed’ bid pricing obtained through the City of Birmingham’s 2023 request for proposals.

Historically this arrangement was not coupled with a formal agreement; the proposed agreement presented here seeks to formalize the relationship, clarify performance expectations, set pricing, and provide appropriate indemnifications. Additionally, as part of disaster preparedness best practices, the agreement provides for as-needed assistance in the event of a natural disaster which may produce significant tree-related damage and hazards. Further, it contains provisions for the City to dispose of debris generated by city crews at no cost, and provides the city 120 cubic yards of double-shredded woodchip fiber annually at no cost.

The agreement’s primary term is through June 30, 2026 and includes an optional extension through 2028.

J.H. Hart has consistently demonstrated technical and professional competence, employs well-trained crews, and has a reputation as one of the area’s best urban forestry service providers. The Department of Public Services recommends approving the attached agreement.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	N/A
AMOUNT CURRENTLY BUDGETED	\$500,000
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	226.528.81702
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- No fiscal impact
 Workload impact (details below)

- Revenue impact (details below)
 Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

None.

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

None.

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

None.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

This agreement aligns with best practices in the provision of city services, including through formal agreements with consideration for disaster preparedness.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

None.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

None.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves the agreement with J.H. Hart Urban Forestry and authorizes the Clerk and Mayor to sign the agreement on its behalf.

ATTACHMENTS:

- **Partially-executed Agreement for As-Needed Forestry Services**
- **Current Insurance Certificate**

AGREEMENT FOR AS-NEEDED FORESTRY SERVICES

This Agreement is entered into this 26 day of Sept, 2024 by and between the City of Royal Oak, a Michigan municipal corporation with an address at 203 S. Troy Street, Royal Oak, MI 48067 (hereinafter referred to as the "City") and J.H. Hart Company, Inc., a Michigan corporation whose address is 6600 Product Drive, Sterling Heights, MI 48312 (hereinafter referred to as the "Contractor") both of whom shall be collectively referred to as "the parties."

WHEREAS, the City, through its Department of Public Services, desires to augment its urban forestry services along and within the City's rights-of-way, parks, and other public properties through as-needed contracted forestry services; and

WHEREAS, the City, through its Department of Public Services, currently employs the Contractor for this purpose; and

WHEREAS, the City, through its Department of Public Services, desires to formalize the terms of compensation, duration, and other related matters through a formal agreement; and

WHEREAS, the Contractor mutually desires to enter into a formal agreement to continue providing these as-requested services;

NOW, THEREFORE, for and in consideration of the foregoing preambles, the adequacy of which is acknowledged by and between the parties to this Agreement, the parties agree as follows:

1. **EXHIBITS:** It is mutually agreed by and between the parties that the cost proposal for various services, referred to as "Exhibit A" which is attached to this Agreement, shall be fully incorporated herein by reference, shall become a part of this Agreement, and shall be binding upon both parties hereto.
2. **TERM:** This Agreement shall have a term which commences upon execution by both parties, and which expires on June 30, 2026. With mutual agreement, an optional 2-year extension through June 30, 2028, may be implemented upon approval of the Royal Oak City Commission.
3. **SCOPE OF SERVICES:**
 - a. The Contractor shall provide all necessary material, labor, and equipment for the services outlined in these specifications. The Contractor shall furnish all labor, machinery, tools, fuel, repairs, and other items necessary to trim, remove, and perform other tree care as authorized and directed by the Director of Public Services, or his/her designee, on trees located within

public right-of-way, parks and other public properties within the City of Royal Oak in accordance with the following specifications and terms.

- b. All trees on which work will be performed shall be specified to the Contractor by the City. The Contractor shall maintain a record of all trees on which work is performed, including location, and submit this information to the City on a weekly basis. "Weekly basis" is defined as 40 hours per week, Monday through Friday.
- c. During the contract period, the Contractor shall have at least one work crew available to respond to emergency situations as may be directed by the City. The Contractor shall supply the City with the names, addresses and telephone numbers of representatives of the Contractor that have authority to dispatch the work crew for emergency work during weekends, holidays and other time outside of normal working hours. The emergency crew shall be available and at the worksite within one (1) hour of the placement of the emergency call by the City. Hourly charges for such response shall be at the overtime rate indicated in Exhibit A. In emergencies, charges may be assessed upon Contractor confirmation of employee availability. During response in emergency situations, if the Contractor is unable to first confer with an authorized staff representative of the City, the Contractor may make limited, reasonable decisions related to the abatement of immediate hazards without the express authorization of the City, but shall in all cases make reasonable efforts to first contact the authorized City staff representative.
- d. Unless specifically noted as being an extra charge, hourly charge for labor shall include the personal equipment used by the worker, including climbing gear, lines, saws, pruners, safety gear, waders, etc. Down time from equipment failure will not be paid for by the City. All maintenance on equipment must be performed either before or after the workday.
- e. The Contractor shall provide qualified supervision of the work crew at all times while working under this contract.
- f. The Contractor shall perform services in compliance with all applicable statutory, regulatory, and contractual requirements now or hereafter in effect. All equipment to be used and all work to be performed must be in full compliance with the most current revision of ANSI Z-133.1 (Safety Requirements for Pruning, Repairing, Maintaining, Removing Trees and for Cutting Brush), ANSI A300 Parts 1, 2, & 3 (Tree, Shrub, and Other Woody Plant Maintenance), the Michigan Department of Labor, Safety Standards, Part 53, (Tree Trimming and Removal, as amended 1983) and the Michigan

Department of Labor, Bureau of Safety and Regulations, MIOSHA requirements, and the Michigan Department of Transportation regulations. These standards are hereby incorporated into this Agreement by this reference and future amendments and revisions to the above stated provisions and regulations, when they become effective, are likewise incorporated and adopted by reference.

- g. Adequate warning devices, barricades, guards, flag-persons, and all other necessary precautions shall be taken by Contractor to give advised and reasonable protection, safety and warning to persons and vehicle traffic within the area.
- h. Traffic shall not be totally detoured without pre-approval of the Director of Public Services, or his/her designee. During the progress of work, adequate provisions shall be made by the Contractor to accommodate normal traffic flow over the public streets in order to minimize inconvenience to the general public. Users of property adjacent to the work shall be afforded with convenient access to driveways, housing, or buildings.
- i. The Contractor shall be responsible at all times for keeping the worksite, adjoining premises, streets, walks and driveways clear. All tree parts and/or other debris must be cleaned up at the end of each workday. Branches, trimmings, logs, and debris shall be removed from the area and disposed of by the Contractor, with job sites left "broom clean" daily. An exception to this includes instances in which the City agrees to facilitate removal of large logs resulting from tree removals performed by the Contractor; in such cases the Contractor, in placing logs in City easements for pickup, shall place log debris on the public easement in a safe manner which does not create a hazard to the public or vehicular traffic.
- j. The Contractor shall not engage in any activity or practice which poses an unreasonable hazard or threat to the safety of persons or property.
- k. A close inspection shall be made by the Contractor or his representative to determine whether an electrical conductor passes through the tree or passes within 10 feet of the tree worker before climbing, entering, or working around any tree. All block trimming work pertaining to line clearance shall only be handled by qualified and experienced line clearance personnel employed by the electrical power distribution company. At least one worker on the crew shall have completed the Electrical Hazards Awareness Program administered by the Tree Care Industry Association.
- l. Protection of overhead utilities: Tree trimming and removal operations may be conducted in areas where overhead electric, telephone and cable

television facilities exist. The Contractor shall protect all utilities from damage, shall immediately contact the appropriate utility if damage should occur, and shall be responsible for all claims for damage due to its operations.

- m. The Contractor shall coordinate with the City and the utility company for removal of all necessary limbs and branches which may conflict with or create a personal injury hazard in conducting the operations called for in this Agreement. Delays encountered by the Contractor in waiting for the utility to complete its work shall not be the responsibility of the Contractor.
- n. The Contractor shall be responsible for contacting MISSDIG or the appropriate utility company for location of any underground utility services which are in the work area and which could be damaged by the Contractor's operation. If the Contractor has properly contacted the utility in sufficient time (THREE WORKING DAYS) to arrange for location and protection of underground services, delays encountered by the Contractor in waiting for the utility to complete its work shall not be the responsibility of the Contractor.
- o. The Director of Public Services, or his/her designee, may inspect the work of the Contractor at any time to monitor performance and may suspend operations if, in the opinion of the Director or designee, it is being performed in an unsafe or unsatisfactory manner, or not in accordance with Agreement specifications.
- p. Contractor shall perform services in compliance with all applicable statutory, regulatory, and contractual requirements now or hereafter in effect. Trimming/pruning will be done according to the latest revisions of the American National Standards Institute (ANSI) Z-133.1 (Safety Requirements for Pruning, Repairing, Maintaining, Removing Trees and for Cutting Brush), ANSI A300 Parts 1, 2, & 3 (Tree, Shrub, and Other Woody Plant Maintenance). These standards are hereby incorporated into this agreement by reference and future amendments and revisions to the above stated provisions and regulations, when they become effective, are likewise incorporated and adopted by reference. The pruning class requirement for each tree will be decided by the City.
- q. Elevation pruning to provide for pedestrian and vehicular clearance shall be done to provide clearance as directed by the City. Clearance heights shall be determined at a point over the sidewalk and at the lowest point of branch overhang over the street, to provide 8 feet and 14 feet respectively for several years.

- r. All pruning cuts must be made in a manner that will not allow peeling or tearing of the bark (three-cut method).
- s. The following techniques are not acceptable for City tree maintenance: a) Topping or pollarding - when a tree is severely pruned back to consist of one main trunk and a number of short lateral branch stubs. b) Framing - a pruning technique which removes many of the inside branches and results in clusters of small branches at the ends of main branches, also known as lion tailing. c) Rounding-over or shearing - when branches are trimmed to present a "sheared" appearance of the crown or just on top. This type of pruning places cuts along a branch (not necessarily at the base of the limb) and results in severe suckering.
- t. Trees shall be removed in accordance with accepted industry standards and procedures and in accordance with the following minimum requirements; a) Extreme care shall be taken so as to prevent limbs, branches, and trunks from falling and creating damage to adjacent homes, driveways, sidewalks, streets, and other property, both public and private. b) Limbs, branches and tree trunks shall be lowered to the ground through the use of ropes or other mechanical devices as necessary to prevent property damage. Felling of trees for removals may be performed provided it can be done in a safe, work like manner, without unduly obstructing traffic. Final responsibility for damage lies with the Contractor.
- u. Tree trunks shall be cut to ground level. Stumps shall be removed to a depth of a minimum of six inches (6") below grade, unless specified by the City. Any berm will be removed as well as any large surface roots.
- v. When not in use, equipment must be left at the Contractor's place of business, unless travel distance is excessive. In that case, the Contractor shall make private arrangements for local storage. Storage will not be provided by the City unless authorized by the City at the City's discretion.
- w. The Contractor shall be responsible for the preservation of all public utilities and private property along and adjacent to working areas and shall exercise due care and caution to avoid and prevent any damage or injury as a consequence of the work. All trees, shrubs, ground covers, fences and any other public utilities shall be adequately protected.
- x. Should any direct or indirect damage or injury result to any public or private property by or on account of any act, omission, neglect, or misconduct in the execution of the work or as a consequence of the execution or non-execution thereof on the part of the Contractor or any of his employees or agents, such property shall be restored, by and at the expense of the Contractor, to a

condition equivalent to that existing before the damage or injury occurred, by repairing or rebuilding the same or by otherwise making good such damage or injury in an acceptable manner as determined by the City.

- y. Contractor shall accept and be responsible for the disposal of any wood chip fiber generated by the City, which may be staged for pickup at the Department of Public Services facility. There shall be no charge to the City for this service.
 - z. Contractor shall accept delivery of all log debris generated by the City and shall dispose of the same at no cost to the City.
 - aa. Contractor shall provide 120 cubic yards of double shredded mulch per fiscal year at no cost to the City.
4. **TERMINATION:** The City and/or Contractor shall have the right to unilaterally terminate this Agreement on thirty (30) days written notice. In the event of termination, the contractor shall receive compensation for any unpaid invoices for services performed through the date of termination.
 5. **PERSONNEL:** The Contractor shall employ personnel of good moral character and fitness in performing all services under this Agreement.
 6. **DIRECTION OF WORK:** All services requested under the terms of this Agreement shall be initiated and directed exclusively by the City. The City is not obligated to provide the Contractor any minimum quantity of work.
 7. **NON-EXCLUSIVITY:** The City retains the right to hire or contract with other urban forestry companies which provide the same or similar services as deemed necessary.
 8. **INDEPENDENT CONTRACTOR:** The Contractor and the City agree that the Contractor is acting as an independent contractor with respect to the Contractor's role in providing services to the City pursuant to this Agreement, and as such shall be liable for its own actions and neither the Contractor nor its employees shall be construed as employees of the City. Nothing contained in this Agreement shall be construed to imply a joint venture or partnership and neither party, by virtue of this Agreement, shall have any right, power or authority to act or create any obligation, express or implied, on behalf of the other party, except as specifically outlined herein. Neither the City nor the Contractor shall be considered or construed to be the agent of the other, nor shall either have the right to bind the other in any manner whatsoever, except as specifically provided in this Agreement, and this Agreement shall not be construed as a contract of agency. The Contractor shall not be considered entitled or eligible to participate in any benefits or privileges given or extended by the City, or be deemed an employee of the City for purposes of federal

or state withholding taxes, FICA taxes, unemployment, worker's compensation or any other employer contributions on behalf of the City.

9. **COMPLIANCE WITH LAWS:** Contractor agrees to fully and faithfully carry out the duties set forth herein using its best efforts in accomplishing all assignments from the City, and further, in addition to upholding all federal and state laws and applicable codes of professional conduct to which the Contractor is subject, Contractor hereby agrees to be bound by all Federal, State, or City of Royal Oak statutes, laws, ordinances, rules, regulations and policies as are amended from time to time, including without limitation the Fair Labor Standards Act, Equal Employment Opportunity rules and regulations, the Transportation Safety Act and the Occupational Safety and Health Acts.
10. **INDEMNIFICATION:** To the fullest extent permitted by law, the Contractor and any entity or person for whom the Contractor is legally liable, agrees to be responsible for any liability, defend, pay on behalf of, indemnify, and hold harmless the City of Royal Oak, its elected and appointed officials, employees and volunteers and others working on their behalf against any and all claims, demands, suits, judgments, expense or loss, including all costs and reasonable attorney fees connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City, its elected and appointed officials, employees, volunteers or others working on their behalf, by reason of personal injury, including bodily injury and death and/or property damage, including loss of use thereof, which arise out of the acts, errors or omissions of the Contractor including its employees and agents, in the performance of this Agreement. Such responsibility shall not be construed as liability for damage caused by or resulting from the sole act or omission of its elected or appointed officials, employees, volunteers or others working on behalf of the City. The obligations of this paragraph shall survive the expiration or termination of this Agreement.
11. **STANDARD INSURANCE REQUIREMENTS:** The Contractor shall maintain during the life of this Agreement and any related extension applicable types of insurance coverage and minimum limits as set forth below:
 - a. **Workers Compensation Insurance:** Contractor shall procure and maintain during the life of this Agreement, Workers' Compensation Insurance, including Employers Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
 - b. **Commercial General Liability Insurance:** Contractor shall procure and maintain during the life of this Agreement, Commercial General Liability Insurance on an " Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence combined single limit, Personal Injury, Bodily

Injury and Property Damage. Coverage shall include the following extensions:
(A) Contractor Coverage; (D) Broad Form General Liability Extensions or equivalent; (E) Deletion of all Explosion, Collapse and Underground (XCU) Exclusions, if applicable.

- c. Motor Vehicle Liability: Contractor shall procure and maintain during the life of this Agreement Motor Vehicle Liability Insurance, including all applicable no- fault coverages, with limits of liability of not less than \$1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non -owned vehicles, and all hired vehicles.
- d. Additional Insured: Commercial General Liability and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following Additional Insureds: The City of Royal Oak, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. This coverage shall be primary to any other coverage that may be available to the additional insured, whether any other available coverage by primary, contributing or excess.
- e. Proof of Coverage: Contractor shall provide the City of Royal Oak at the time the Agreement is returned for execution, certificates of insurance and/or policies upon which the aforementioned additional insured are named. If any of the above coverages expire during the term of this Agreement, Contractor shall deliver renewal certificates and/ or policies to the City at least fourteen (14) days prior to the expiration date. Insurance companies and policy forms are subject to approval of the City Manager or designee, which approval shall not be unreasonably withheld.

12. WRITTEN NOTICES: Written notices regarding this Agreement shall be addressed to the following:

CITY:

City of Royal Oak
203 S. Troy Street
Royal Oak, MI 48067
Attn: Aaron Filipski

CONTRACTOR:

J.H. Hart Company, Inc.
6600 Product Drive

Sterling Heights, MI 48312

Attn: Judd Hart

13. **AMENDMENTS:** No amendment, modification or supplement to this Agreement shall be binding unless it is in writing and signed by authorized representatives of the parties.
14. **WAIVER OF BREACH:** No waiver by either party of any breach of any of the terms, covenants or conditions herein contained by the other party shall be construed as a waiver of any succeeding breach of the same or any other term, covenant or condition.
15. **COMPLETE AGREEMENT:** The parties agree that the conditions set forth in this Agreement constitute all terms and conditions of Contractor agreement with the City of Royal Oak. This Agreement supersedes all prior agreements or understandings between the parties. There are no promises, conditions or understandings other than those stated herein, and, that any prior negotiations, terms or conditions discussed between the City and the Contractor shall not constitute a part of this Agreement. The term "Agreement" as used in this clause shall include any future written amendments, modifications, or supplements made in accordance herewith.
16. **SEVERABILITY:** Whenever possible, each provision of this Agreement will be interpreted in a manner as to be effective and valid under applicable law. However, if any provision of this Agreement or the application of any provision to any party or circumstance is prohibited by or invalid under applicable law, that provision will be ineffective to the extent of the prohibition or invalidity without invalidating the remainder of the provisions of this Agreement or the application of the provision to other parties and circumstances.
17. **CHOICE OF LAW AND FORUM:** This Agreement will be governed and controlled in all respects by the laws of the State of Michigan, including interpretation, enforceability, validity and construction, excepting the principles of conflicts of law. The parties submit to the jurisdiction and venue of the Circuit Court for Oakland County, State of Michigan, or, if original jurisdiction can be established, the United States District Court for the Eastern District of Michigan, Southern Division, with respect to any action arising, directly or indirectly, out of this Agreement or the performance or breach of this Agreement. The parties stipulate that the venues referenced in this Agreement are convenient and waive any claim of non-convenience.

IN WITNESS WHEREOF, the parties hereto agree to be bound by the above terms and conditions, and Contractor, by its authorized signature below, expressly accepts this Agreement upon the above provided terms and conditions contained in this Agreement as of the date first above written.

CONTRACTOR:

By: Judd H Hart
Judd Hart

Its: President/CEO

CITY OF ROYAL OAK:

By: _____
Michael Fournier, Mayor

By: _____
Melanie Halas, City Clerk

AGREEMENT FOR AS-NEEDED FORESTRY SERVICES - EXHIBIT A

2023-2024

City of Royal Oak 2023-24	Tree Trimming	Tree Removal	Tree Removal	Tree Removal	Stump Grinding	Stump Grinding	Saw Crane	Saw Crane	Brush Chipping	Logging Truck	
	2-Man	3-Man	4-Man	5-Man	3-Man	2-Man	2-Man	1-Man	2-Man	1-Man	
Foreman	\$59.80	\$59.80	\$59.80	\$59.80	\$59.80	\$59.80	\$465.75	\$353.05	\$59.80	\$59.80	
Groundman	\$46.00	\$46.00	\$46.00	\$46.00	\$46.00	\$46.00			\$46.00		
Groundman		\$46.00	\$46.00	\$46.00	\$46.00						
Groundman			\$46.00	\$46.00							
Groundman				\$46.00							
Tower	\$23.00	\$23.00	\$23.00	\$23.00							
Dump		\$13.80	\$13.80	\$13.80	\$13.80	\$13.80				\$13.80	
Dump					\$13.80	\$13.80					
Chipper	\$11.50	\$11.50	\$11.50	\$11.50						\$11.50	
Stump-Machine					\$64.40	\$64.40					
Logging Truck											\$67.85
Boxer Loader					\$8.05	\$8.05					
Dump Trailer											
IPM Truck											
Per Hour	\$140.30	\$200.10	\$246.10	\$292.10	\$251.85	\$205.85	\$465.75	\$353.05	\$131.10	\$127.65	
% Increase	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	
Per Hour OTP	\$193.20	\$276.00	\$322.00	\$368.00	\$327.75	\$258.75	\$580.00	\$440.00	\$184.00	\$157.55	

2024-2025

City of Royal Oak 2024-25	Tree Trimming	Tree Removal	Tree Removal	Tree Removal	Stump Grinding	Stump Grinding	Saw Crane	Saw Crane	Brush Chipping	Logging Truck
	2-Man	3-Man	4-Man	5-Man	3-Man	2-Man	2-Man	1-Man	2-Man	1-Man
Foreman	\$62.79	\$62.79	\$62.79	\$62.79	\$62.79	\$62.79	\$465.75	\$353.05	\$62.79	\$62.79
Groundman	\$48.30	\$48.30	\$48.30	\$48.30	\$48.30	\$48.30			\$48.30	
Groundman		\$48.30	\$48.30	\$48.30	\$48.30					
Groundman			\$48.30	\$48.30						
Groundman				\$48.30						
Tower	\$24.15	\$24.15	\$24.15	\$24.15						
Dump		\$14.49	\$14.49	\$14.49	\$14.49	\$14.49			\$14.49	
Dump					\$14.49	\$14.49				
Chipper	\$12.08	\$12.08	\$12.08	\$12.08					\$12.08	
Stump-Machine					\$67.62	\$67.62				
Logging Truck									\$71.24	
Boxer Loader					\$8.45	\$8.45				
Dump Trailer										
IPM Truck										
Per Hour	\$147.32	\$210.11	\$258.41	\$306.71	\$264.44	\$216.14	\$465.75	\$353.05	\$137.66	\$134.03
% Increase	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	0.00%	0.00%	5.00%	5.00%
Per Hour OTP	\$202.87	\$289.81	\$338.11	\$386.41	\$344.14	\$271.69	\$580.00	\$440.00	\$193.21	\$165.43

2025-2026

City of Royal Oak 2025-26	Tree Trimming	Tree Removal	Tree Removal	Tree Removal	Stump Grinding	Stump Grinding	Saw Crane	Saw Crane	Brush Chipping	Logging Truck	
	2-Man	3-Man	4-Man	5-Man	3-Man	2-Man	2-Man	1-Man	2-Man	1-Man	
Foreman	\$65.93	\$65.93	\$65.93	\$65.93	\$65.93	\$65.93	\$465.75	\$353.05	\$65.93	\$65.93	
Groundman	\$50.72	\$50.72	\$50.72	\$50.72	\$50.72	\$50.72			\$50.72	\$50.72	
Groundman		\$50.72	\$50.72	\$50.72	\$50.72						
Groundman			\$50.72	\$50.72							
Groundman				\$50.72							
Tower	\$25.36	\$25.36	\$25.36	\$25.36							
Dump		\$15.22	\$15.22	\$15.22	\$15.22	\$15.22				\$15.22	
Dump					\$15.22	\$15.22					
Chipper	\$12.68	\$12.68	\$12.68	\$12.68						\$12.68	
Stump-Machine					\$71.00	\$71.00					
Logging Truck											\$74.80
Boxer Loader					\$8.87	\$8.87					
Dump Trailer											
IPM Truck											
Per Hour	\$154.68	\$220.62	\$271.33	\$322.05	\$277.67	\$226.95	\$465.75	\$353.05	\$144.54	\$140.73	
% Increase	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	0.00%	0.00%	5.00%	5.00%	
Per Hour OTP	\$213.01	\$304.30	\$355.01	\$405.73	\$361.35	\$285.28	\$580.00	\$440.00	\$202.87	\$173.69	

2026-2027 (Optional Extension)

City of Royal Oak 2026-27	Tree Trimming	Tree Removal	Tree Removal	Tree Removal	Stump Grinding	Stump Grinding	Saw Crane	Saw Crane	Brush Chipping	Logging Truck	
	2-Man	3-Man	4-Man	5-Man	3-Man	2-Man	2-Man	1-Man	2-Man	1-Man	
Foreman	\$69.23	\$69.23	\$69.23	\$69.23	\$69.23	\$69.23	\$465.75	\$353.05	\$69.23	\$69.23	
Groundman	\$53.25	\$53.25	\$53.25	\$53.25	\$53.25	\$53.25			\$53.25		
Groundman		\$53.25	\$53.25	\$53.25	\$53.25						
Groundman			\$53.25	\$53.25							
Groundman				\$53.25							
Tower	\$26.63	\$26.63	\$26.63	\$26.63							
Dump		\$15.98	\$15.98	\$15.98	\$15.98	\$15.98			\$15.98		
Dump					\$15.98	\$15.98					
Chipper	\$13.31	\$13.31	\$13.31	\$13.31						\$13.31	
Stump-Machine					\$74.55	\$74.55					
Logging Truck											\$78.54
Boxer Loader					\$9.31	\$9.31					
Dump Trailer											
IPM Truck											
Per Hour	\$162.42	\$231.65	\$284.90	\$338.15	\$291.55	\$238.30	\$465.75	\$353.05	\$151.77	\$147.77	
% Increase	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	0.00%	0.00%	5.00%	5.00%	
Per Hour OTP	\$223.66	\$319.51	\$372.76	\$426.01	\$379.41	\$299.54	\$580.00	\$440.00	\$213.01	\$182.38	

2027-2028 (Optional Extension)

City of Royal Oak 2027-28	Tree Trimming	Tree Removal	Tree Removal	Tree Removal	Stump Grinding	Stump Grinding	Saw Crane	Saw Crane	Brush Chipping	Logging Truck	
	2-Man	3-Man	4-Man	5-Man	3-Man	2-Man	2-Man	1-Man	2-Man	1-Man	
Foreman	\$72.69	\$72.69	\$72.69	\$72.69	\$72.69	\$72.69	\$465.75	\$353.05	\$72.69	\$72.69	
Groundman	\$55.91	\$55.91	\$55.91	\$55.91	\$55.91	\$55.91			\$55.91		
Groundman		\$55.91	\$55.91	\$55.91	\$55.91						
Groundman			\$55.91	\$55.91							
Groundman				\$55.91							
Tower	\$27.96	\$27.96	\$27.96	\$27.96							
Dump		\$16.78	\$16.78	\$16.78	\$16.78	\$16.78				\$16.78	
Dump					\$16.78	\$16.78					
Chipper	\$13.98	\$13.98	\$13.98	\$13.98						\$13.98	
Stump-Machine					\$78.28	\$78.28					
Logging Truck											\$82.47
Boxer Loader					\$9.78	\$9.78					
Dump Trailer											
IPM Truck											
Per Hour	\$170.54	\$243.23	\$299.15	\$355.06	\$306.13	\$250.22	\$465.75	\$353.05	\$159.36	\$155.16	
% Increase	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	0.00%	0.00%	5.00%	5.00%	
Per Hour OTP	\$234.84	\$335.49	\$391.40	\$447.32	\$398.39	\$314.52	\$580.00	\$440.00	\$223.66	\$191.50	

3-Year Contract			Optional	Optional
2023-24	2024-25	2025-26	2026-27	2027-28
Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate

Pick-Up Truck	\$11.50 15.00%	\$12.08 5.04%	\$12.68 4.97%	\$13.31 4.97%	\$13.98 5.03%
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Aerial Track Lift	\$20.70 15.00%	\$21.74 5.02%	\$22.83 5.01%	\$23.97 4.99%	\$25.17 5.01%
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Arrow Board	\$6.90 15.00%	\$7.25 5.07%	\$7.61 4.97%	\$7.99 4.99%	\$8.39 5.01%
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Grapple Crew	\$465.75 15.00%	\$465.75 0.00%	\$465.75 0.00%	\$465.75 0.00%	\$465.75 0.00%
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Grapple w/Foreman	\$353.05 15.00%	\$353.05 0.00%	\$353.05 0.00%	\$353.05 0.00%	\$353.05 0.00%
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IPM/Watering Truck	\$40.25 15.00%	\$42.26 4.99%	\$44.37 4.99%	\$46.59 5.00%	\$48.92 5.00%
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CITY COMMISSION AGENDA ITEM

TITLE	Approval of Fleet and Equipment Purchases
SUBMITTING DEPARTMENT	Department of Public Service
PRESENTER	Aaron Filipski
MEETING DATE	October 14, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

The Department of Public Services (DPS) requests approval for the purchase of multiple fleet vehicles and equipment, as approved in the 24-25 budget, which are detailed below. The attached table illustrates the published listings and their status.

As part of the fleet replacement review process, each vehicle is evaluated based on mileage, age, function, repair history, and other relevant factors. In determining recommended replacements, staff evaluates the feasibility of replacing these with alternative fuel, hybrid, or electric vehicles (EVs). The functions and performance requirements for the vehicles requested here do not make them viable candidates for such replacements. As previously reported, the general duty vehicles listed on the replacement plan are the best candidates for replacement with EVs.

The sustainability manager, in coordination with the Department of Public Services, continue to explore the feasibility for installation of EV chargers for fleet vehicles. An assessment by a consulting partner identified potential issues related to the adequacy of primary power sources at several locations. Those issues do not prevent charger installation in the future, but may first require additional electrical service upgrades. That review and work is ongoing; recommendations for replacement of general duty vehicles will be deferred until the necessary equipment is installed and available.

#285 – Elgin Street Sweeper

Equipment #285 is a 2017 Elgin 3-wheel mechanical street sweeper used for routine street sweeping and leaf collection by the highway maintenance division.

The proposed replacement is an equivalent 2024 model Pelican sweeper at a cost of \$263,000, which includes a \$30,000 trade-in credit. Motor pool staff reviewed the retailer’s proposed trade-in value and determined it to be fair and greater than what the unit can be expected to sell for at public auction. Unit pricing was obtained from Macqueen Group through the Michigan MiDeal cooperative purchasing contract #240000000166.

#701 – Ford F-150 Pickup

Vehicle #701 is a 2018 Ford F-150 used by the parks & forestry division for a variety of functions in all seasons, including hauling trailers for park maintenance equipment.

The proposed replacement is an equivalent 2024 model Ford F-150 at a cost of \$47,397. Pricing was obtained through a competitive bidding process.

The replaced unit will be sold at public auction upon delivery of its replacement.

#714 – Ford F-250

Vehicle #714 is a 2016 Ford F-250 used by the parks & forestry division for several functions including athletic field maintenance. It features a 'utility body' which provides for safe transportation of tools and equipment and is capable of towing the department's large multi-deck mowers and other heavy equipment.

The proposed replacement is an equivalent 2024 model Ford F-250 at a cost of \$48,890. Pricing was obtained through a competitive bidding process.

The total budget for this replacement - \$70,000 - as published and approved, includes funding for the installation of an equivalent utility body.

#s 807, 808, 813 and 832 – Ford Police Interceptor Utility

Vehicle #s 807, 808 and 813 are 2020 Ford Police Interceptor Utility vehicles; 832 is a 2014 model Police Interceptor Utility. These vehicles are used primarily by the police department patrol division.

The proposed replacements for these vehicles are equivalent 2025 model Ford Police Interceptor Utility vehicles at a cost of \$56,804.72 each. Pricing was obtained through a competitive bidding process.

The approved budget for these units – \$65,000 – includes funding for the installation of required upfits.

The replaced units will be assessed upon delivery of their replacements and may be repurposed for police auxiliary use or sold at public auction.

#s 801 and 810 – Ford Police Interceptor Utility

Vehicle #s 801 and 810 are not listed on the 2024-2025 vehicle replacement plan, but were involved in crashes which resulted in total losses as determined by the Michigan Municipal Risk Management Authority (MMRMA).

The proposed replacements for these vehicles are equivalent 2025 model Ford Police Interceptor Utility vehicles at a cost of \$56,804.72 each. Pricing was obtained through a competitive bidding process. These units will require the same additional upfitting as described for the units above.

Because these are not part of the 2024-2025 replacement schedule, they are not reflected in the attached table.

#s 858 and 859 – Police Admin Vehicles

Vehicle #858 is a 2018 Ford Taurus and vehicle #859 is a 2019 Ford Explorer, both used by police administration for various purposes.

The proposed replacements for both vehicles are 2025 Ford Explorers at a cost of \$40,391.28 each. Pricing was obtained through a competitive bidding process.

The replaced units will be assessed upon delivery of their replacements, and may be repurposed as general pool vehicles or sold at public auction.

#401 – Ford F-150 Pickup

Vehicle #401 is a 2017 Ford F-150 used by the water maintenance division for a variety of functions in all seasons and in response to water main breaks.

The proposed replacement is an equivalent 2024 model F-150 at a cost of \$47,397. Pricing was obtained through a competitive bidding process.

The replaced unit will be sold at public auction.

#471 – JCB 3CX-15 Backhoe

Equipment #471 is a 2009 model JCB Backhoe used primarily by the water maintenance division for its tasks including water main break repair and water service installation. It is also serves as the backup unit for the sewer maintenance and highway divisions.

The proposed replacement is a John Deere new model John Deere 410P at a cost of \$158,147.97. Pricing was obtained from AIS Construction Equipment Company through the Michigan MiDeal cooperative purchasing contract #240000000158.

The total cost includes \$13,200 for an optional pavement breaker attachment for the rear bucket arm which permits crews to safely break concrete from a distance. This feature is particularly important in response to water main breaks where undermined road surfaces present a collapse hazard. This attachment would also be compatible with the other backhoes in the fleet.

The cost also includes a \$12,500 trade-in credit. Motor pool staff reviewed the retailer’s proposed trade-in value and determined it to be fair and greater than what the unit can be expected to sell for at public auction.

#417 – Ford F-450

Vehicle #417 is a 2015 Ford F-450 used by the water maintenance division as its primary service unit. It features a heavy-duty utility body for the storage of water maintenance parts and tools, and is capable of hauling sections of water main, fire hydrants, and other heavy cargo.

The proposed replacement is an equivalent 2024 Ford F-450 chassis and cab at a cost of \$58,976.32. Motor pool technicians anticipate salvaging the current utility body and reinstalling it on the chassis replacement. In addition to the cost of the unit itself, the budget for this vehicle includes funds for the ‘swap out’ of the utility body by a third party.

The replaced unit will be sold at public auction upon delivery of its replacement.

Upfitting

As indicated, some vehicles will require additional upfitting and installation of accessories. Where applicable, the published budget assumes for those costs. This recommendation contains a corresponding resolution authorizing an estimated expenditure for that purpose.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$1,045,419.17 (Vehicles/Equipment) + \$78,400 (Upfitting, est.)
AMOUNT CURRENTLY BUDGETED	\$1,327,273.00
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	661.442.97000

WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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OTHER FISCAL IMPACTS: (Select all that apply.)

- No fiscal impact
- Workload impact (details below)
- Revenue impact (details below)
- Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

N/A

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

N/A

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

N/A

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

These requests were included in the FY 24-25 vehicle and equipment replacement plan.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

None.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

None.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves the purchase of six (6) 2025 Police Interceptor Utility vehicles at a cost of \$56,804.72 each and approves the purchase of two (2) 2025 Ford Explorers at a cost of \$40,391.28 each from Mission Ford of Dearborn, MI, and authorizes staff to issue a purchase order in the amount of \$421,610.88 for that purpose; and

BE IT RESOLVED, the Royal Oak City Commission hereby approves the purchase of one (1) 2024 Ford F-250 at a cost of \$48,890.00 and approves the purchase of two (2) 2024 Ford F-150s at a cost of \$47,397.00 each from Bob Maxey Ford of Detroit, MI, and authorizes staff to issue a purchase order in the amount of \$143,684.00 for that purpose; and

BE IT RESOLVED, the Royal Oak City Commission hereby approves the purchase of one (1) 2024 Ford F-450 at a cost of \$58,976.32 from Spirit Ford of Dundee, MI and authorizes staff to issue a purchase order in that amount for that purpose; and

BE IT RESOLVED, the Royal Oak City Commission hereby approves the purchase of one (1) John Deere 410P Backhoe at a cost of \$158,147.97 from AIS Construction Equipment of New Hudson, MI and authorizes staff to issue a purchase order in that amount for that purpose; and

BE IT RESOLVED, the Royal Oak City Commission hereby approves the purchase of one (1) Elgin Pelican street sweeper at a cost of \$263,000.00 from Macqueen Equipment of St. Paul, MN and authorizes staff to issue a purchase order in that amount for that purpose; and

BE IT RESOLVED, the Royal Oak City Commission hereby approves an estimated expenditure not to exceed \$78,400 for the purpose of equipment and accessory installation for the above-listed vehicles.

ATTACHMENTS:

- Updated 24-25 Vehicle/Equipment Purchasing Plan
- Ford Vehicle Bid Tabulation
- Vehicle Spec Sheets

VEHICLE REPLACEMENT 2024/2025

<u>VEH #</u>	<u>YEAR</u>	<u>MAKE & MODEL</u>	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>NOTES</u>
		ASSESSOR			
105	15	Ford Escape	34,100.00		
		BUILDING MAINTENANCE			
333	15	Ford Escape	34,100.00		
		ENGINEERING			
637	14	Ford Escape	44,000.00		
		HIGHWAY			
285	17	Elgin Sweeper	246,000.00	263,000.00	MiDeal Pricing
		INSPECTION			
180	16	Ford Escape	44,000.00		
186	16	Ford Escape	44,000.00		
187	17	Ford Escape	44,000.00		
		PARKS & FORESTRY			
701	18	Ford F-150	55,000.00	47,397.00	
714	16	Ford F-250	70,000.00	48,890.00	Bid; Requires Upfitting
GM071	07	Torro Groundsmaster 328D	75,000.00		
		POLICE			
807	20	Ford Explorer	65,000.00	56,804.72	Bid; Requires Upfitting
808	20	Ford Explorer	65,000.00	56,804.72	Bid; Requires Upfitting
813	20	Ford Explorer	65,000.00	56,804.72	Bid; Requires Upfitting
832	14	Ford Explorer	65,000.00	56,804.72	Bid; Requires Upfitting
858	18	Ford Taurus	45,400.00	40,391.28	Bid
859	19	Ford Explorer	45,400.00	40,391.28	Bid
		WATER MAINTENANCE			
401	17	Ford F-150	55,000.00	47,397.00	Bid
471	09	JCB 3CX-15 Backhoe	150,800.00	158,147.97	MiDeal Pricing
417	15	Ford F-450	80,473.00	58,976.32	Bid; Requires Upfitting
		Total	1,327,273.00		
				\$931,809.73	Current Request
				\$0.00	Purchased to Date
				\$395,463.27	Estimated FY25-25 Remaining

Ford Fleet Vehicles Bid - Sept 2024		Mission Ford	Bob Maxey Ford	Proper Performance LLC	Spirit Ford, Inc.	
Item#	Qty					
1	2024 Ford F250 4x4 Styleside Pickup - Superduty	1	No Bid	\$48,890.00	\$56,898.00	\$49,140.00
2	2024 Ford F450 4x4 Supercab Chassis Cab - Superduty*	1	No Bid	\$59,480.00	\$68,898.00	\$58,976.32*
3	2025 Ford Police Interceptor Utility AWD	4	\$56,804.72	\$56,895.00	No Bid	\$57,560.00
4	2024 Ford F150 4x4 Supercab XLT	2	No Bid	\$47,397.00	\$59,989.00	\$51,150.00
5	2025 Ford Explorer XLT 4WD	2	\$40,391.28	\$40,740.00	No Bid	\$41,660.00

*manufacturer discontinued production of 2024 model year; reflects 2025 MY price



Item #1

#714

Ford Super Duty F-250 - F2B 4x4 Reg Cab SRW

Dealership Name : Bob Maxey Ford, Inc.

Sales Code : F48004

Dealer Rep.	Frank Kurta	Type	Fleet	Vehicle Line	Superduty	Order Code	
Customer Name	Royal Oak	Priority Code		Model Year	2025	Price Level	

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F250 4X4 STYLESIDE PICKUP/142	\$49,260	FORD PRO UPFIT INTEGRATION SYS	\$400
142 INCH WHEELBASE	\$0	10000# GVWR PACKAGE	\$0
TOTAL BASE VEHICLE	\$49,260	50 STATE EMISSIONS	\$0
OXFORD WHITE	\$0	SNOW PLOW PREP PACKAGE	\$250
VINYL 40/20/40 SEATS	\$0	SPARE TIRE AND WHEEL	\$0
MEDIUM DARK SLATE	\$0	ROOF CLEARANCE LIGHTS	\$95
PREFERRED EQUIPMENT	\$0	JACK	\$0
PKG.600A .XL TRIM	\$0	UPFITTER SWITCHES	\$165
.AIR CONDITIONING -- CFC FREE	\$0	410 AMP ALTERNATOR	\$115
.AM/FM STEREO MP3/CLK	\$0	TOUGH BED SPRAY IN BEDLINER	\$595
.6.8L DEVCT NA PFI V8 ENGINE	\$0	DUAL BATTERY	\$210
10-SPEED AUTO TORQSHIFT-G	\$0	DESTINATION & DELIVERY	\$1995
.LT245/75R17E BSW ALL-SEASON	\$0		
3.73 ELECTRONIC-LOCKING AXLE	\$430		
2 ADDITIONAL KEYS	\$400		

	MSRP
TOTAL BASE AND OPTIONS	\$53,915
GOVERNMENT DISCOUNT	-\$5,025
TOTAL	\$48,890

Frank Kurta
Fleet Sales Manager
Bob Maxey Ford
1833 E. Jefferson Ave.
Detroit, MI 48207
(313) 420-1092
frank.kurta20@gmail.com

This order has not been submitted to the order bank.

This is not an invoice.



F-450 Item #2
#417

Preview Order R003 - X4H 4x4 Super Chas Cab DRW : Order Summary Time of Preview: 09/27/2024
16:47:46 Receipt: 9/27/2024

Dealership Name : Spirit Ford, Inc.

Sales Code : F48430

Dealer Rep.	Michael White	Type	Fleet	Vehicle Line	Superduty	Order Code	R003
Customer Name	ROYAL OAK	Priority Code	M1	Model Year	2025	Price Level	515

DESCRIPTION	MSRP	INVOICE	DESCRIPTION	MSRP	INVOICE
F450 4X4 SUPERCAB CHAS CAB/192	\$60955	\$57907	PLATFORM RUNNING BOARDS	\$445	\$405
192 INCH WHEELBASE	\$0	\$0	16500# GVWR PACKAGE	\$0	\$0
OXFORD WHITE	\$0	\$0	ENGINE BLOCK HEATER	\$190	\$173
VINYL 40/20/40 SEATS	\$0	\$0	50 STATE EMISSIONS	\$0	\$0
MEDIUM DARK SLATE	\$0	\$0	JOB #1 ORDER	\$0	\$0
PREFERRED EQUIPMENT PKG.650A	\$0	\$0	SPARE TIRE AND WHEEL	\$350	\$319
.XL TRIM	\$0	\$0	AUTO EMERGENCY BRAKE REMOVAL	\$0	\$0
.AIR CONDITIONING -- CFC FREE	\$0	\$0	JACK	\$0	\$0
.AM/FM STEREO MP3/CLK	\$0	\$0	EXTRA HEAVY SERVICE SUSPENSION	\$125	\$114
.7.3L DEVCT NA PFI V8 ENGINE	\$0	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0	\$-1242
10-SPEED AUTO TORQSHIFT	\$0	\$0	FUEL CHARGE	\$0	\$28.32
225/70R19.5G BSW ALL POSITION	\$0	\$0	NATIONAL FLEET INCENTIVE (56M)	\$0	\$0
4.88 RATIO REGULAR AXLE	\$0	\$0	NET INVOICE FLEET OPTION (B4A)	\$0	\$7
FORD FLEET SPECIAL ADJUSTMENT	\$0	\$-730	PRICED DORA	\$0	\$0
			ADVERTISING ASSESSMENT	\$0	\$0
			DESTINATION & DELIVERY	\$1995	\$1995
				MSRP	INVOICE
TOTAL BASE AND OPTIONS				\$64060	\$58976.32
DISCOUNTS				NA	NA
TOTAL				\$64060	\$58976.32

Post Bid :
Closing My 2024 Not available ; 2025 My Listed

This order has not been submitted to the order bank.

This is not an invoice.

#s 807, 808, 813, 832, 801, 810

Preview Order 1217 - K8A - Police Inter Utility AWD: Order Summary Time of Preview: 09/18/2024 12:45:06 Receipt: NA

Dealership Name: Mission Ford of Dearborn, Inc.

Sales Code : F48020

Dealer Rep.	Jordan Barker	Type	Fleet	Vehicle Line	Explorer	Order Code	1217
Customer Name	Royal Oak	Priority Code	L1	Model Year	2025 ✓	Price Level	515

DESCRIPTION	MSRP	INVOICE DESCRIPTION	MSRP	INVOICE
K8A0 POLICE INTER UTILITY AWD ✓	\$49515	\$48029 KEYED ALIKE -KEY CODE E ✓	\$50	\$47
.119 INCH WHEELBASE ✓	\$0	\$0 NOISE SUPPRESSION BOND STRAPS ✓	\$100	\$94
TOTAL BASE VEHICLE	\$49515	\$46329 SIDE MARKER LIGHTS SKULL CAPS ✓	\$340	\$320
AGATE BLACK METALLIC ✓	\$0	\$0 QUARTER GLASS LIGHT ✓	\$580	\$546
CLOTH BUCKETS/VINYL REAR SEATS ✓	\$0	\$0 FRONT HEADLAMP LIGHT SOLUTION ✓	\$0	\$0
ONYX INTERIOR ✓	\$0	\$0 POL WIRE HARNESS CONNECTOR KIT ✓	\$200	\$188
EQUIPMENT GROUP 500A ✓	\$0	\$0 .POLICE WIRING KIT REAR ✓	\$0	\$0
.FM STEREO ✓	\$0	\$0 .POLICE WIRING KIT FRONT ✓	\$0	\$0
3.0L ECOBOOST V6 ENGINE ✓	\$950	\$893 REAR DR HNDL AND LOCKS INOPR ✓	\$0	\$0
10-SPEED AUTO TRANSMISSION ✓	\$0	\$0 PRICE CONCESSION INDICATOR	\$0	\$0
READY FOR THE ROAD PACKAGE ✓	\$3800	\$3572 REMARKS TRAILER	\$0	\$0
.HID PLUNG W/R HNDL INOPERABLE ✓	\$0	\$0 8" REAR CAMERA ✓	\$0	\$0
.100 WATT SIREN / SPEAKER ✓	\$0	\$0 LH/RH BALLISTIC DOOR PANEL IV ✓	\$4830	\$4541
.TAIL LAMP LIGHTING SOLUTION ✓	\$0	\$0 SPECIAL DEALER ACCOUNT ADJUSTM	\$0	\$-1236
.REAR LIGHTING SOLUTION ✓	\$0	\$0 SPECIAL FLEET ACCOUNT CREDIT	\$0	\$-1700
.REAR CONSOLE MOUNTING PLATE ✓	\$0	\$0 FUEL CHARGE	\$0	\$7.08
FORD FLEET SPECIAL ADJUSTMENT	\$0	\$-495 NET INVOICE FLEET OPTION (B4A)	\$0	\$7
FRONT WARNING AUX LIGHT ✓	\$580	\$546 PRICED DORA	\$0	\$0
50 STATE EMISSIONS	\$0	\$0 ADVERTISING ASSESSMENT	\$0	\$0
REAR AUXILIARY LIFTGATE LIGHTS ✓	\$400	\$376 DESTINATION & DELIVERY	\$1595	\$1595
SPOT LAMP LED DR - WHELEN ✓	\$420	\$394		

	MSRP	INVOICE
TOTAL BASE AND OPTIONS	\$63360	\$57724.08
DISCOUNTS	NA	NA
TOTAL	\$63360	\$57724.08

ORDERING FIN: QT226 END USER FIN: QT226

INCENTIVES

Acc. Code ID :10 Contract/Ref # :03-0455 Bid Date :10/31/23State : MI

DISCOUNTS:

\$-1800.00

Item 3
Qty 4

GPC #
030455 ✓
\$1,800 ^{RP}

- + ✓ 2025 Ford Police Interceptor Utility AWD
- + 119 Inch Wheelbase
- + Agate Black Metallic ✓ PUM
- + Cloth Buckets / Vinyl Rear Seats ✓ 889
- + Onyx Interior ✓ 89W
- + Equipment Group 500A ✓
- + FM Stereo ✓ 58V
- + 3.0L Ecoboost V6 Engine ✓ 99C
- + 10-Speed Automatic Transmission ✓ 44U
- + Ready for the Road Package ✓ 67H
- + Hidden Plunger w/ Rear Handles Inoperable ✓ 52P
- + K8A0 - Police Interceptor Utility ✓
- + Rear Auxiliary Liftgate Lights ✓ 431
- + Spot Lamp LED DR - Whelen ✓ 51T
- + Keyed Alike - Key Code E ✓ 54E
- + Noise Suppression Bond Straps ✓ 60R
- + Side Marker Lights Skull Caps ✓ 63B
- + Quarter Glass Light ✓ 63L
- + Front Headlamp Solution ✓ 66A
- + Police Wire Harness Connector ✓
- + Police Wiring Kit - Rear ✓ 21P
- + Police Wiring Kit - Front ✓ 47C



- + 100 Watt Siren/Speaker ✓ 18x
- + Tail Lamp Lighting Solution ✓ 66B
- + Rear Lighting Solution ✓ 66C
- + Rear Console Mounting Plate ✓ 85R
- + Front Warning Aux Light ✓ 21L
- 50 State Emissions
- Total of 4 Key Fobs (each unit) - DEALER INSTALLED

Finance Department
203 S Troy Street
Royal Oak, MI 48067
248.246.3034

- + Rear Door Handle and Locks Inoperable ✓ 684
- + 8" Rear Camera ✓ 87M
- + LH/RH Ballistic Door Panel IV ✓ 90G
- Special Fleet Account Credit
- Fuel Charge
- Destination and Delivery

ITEM #3

#s 807, 808, 813, 832, 801, 810

SELL PRICE: \$ 57,724 ⁰⁸ (DEALER INVOICE)
 MARK-UP: \$ 800 ^{xy}
 2 ADD KEYS: \$ 80 ⁶⁴
 & BUT

\$ 58,604 ⁷²

GOVERNMENT
PRICE
CONCESSION

~~(-\$ 1,800 ^{xy})~~

\$ 56,804 ⁷² - BID PRICE

NEW TITLE \$ 15 ^{xy}

C.V.R FEE \$ 24 ^{xy}

(STATE FEE
FOR PROCESSING)

\$ 67 ^{xy}

FUEL FILL

\$ 56,910 ⁷²

x 5 UNITS

\$ 284,553 ⁶⁰

→ YOU MAY SUBTRACT
IF YOU WISH TO
PROCESS YOURSELF.

56,910 ⁷²

x 6

341,464 ³²



Item #4

#s 401, 701

Ford F-150 - X3L - 4x4 XLT SuperCab

Dealership Name : Bob Maxey Ford, Inc.

Sales Code : F48004

Dealer Rep.	Frank Kurta	Type	Fleet	Vehicle Line	F-150	Order Code	
Customer Name	Royal Oak	Priority Code		Model Year	2025	Price Level	

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCAB XLT - 145	\$49,295	275/65R 18 BSW ALL-TERRAIN	\$0
145 INCH WHEELBASE	\$0	3.55 RATIO REGULAR AXLE	\$0
TOTAL BASE VEHICLE	\$49,295	6550# GVWR PACKAGE	\$0
OXFORD WHITE	\$0	6" BRIGHT ANODIZED STEP BAR	\$0
CLOTH 40/CONSOLE/40	\$0	2 ADDITIONAL KEYS	\$0
MEDIUM DARK SLATE	\$0	MOBILE OFFICE PACKAGE	\$1,045
EQUIPMENT GROUP 301A	\$1,585	BEDLINER-TOUGHBED SPRAYIN*ACCY	\$595
.XLT SERIES	\$0	DESTINATION & DELIVERY	\$1,995
.18" CHROME-LIKE PVD WHEELS	\$0		
.EXTENDED RANGE 36GAL FUEL TANK	\$0		
2.7L V6 ECOBOOST	\$0		
ELEC TEN-SPEED AUTO TRANS	\$0		

	MSRP
TOTAL BASE AND OPTIONS	\$54,515
DISCOUNTS	-\$7,118
TOTAL	\$47,397

Frank Kurta
Fleet Sales Manager
Bob Maxey Ford
1833 E. Jefferson Ave.
Detroit, MI 48207
(313) 420-1092
frank.kurta20@gmail.com

This order has not been submitted to the order bank.

This is not an invoice.

#5 858, 859



Preview Order 1217 - K8D - XLT 4WD: Order Summary Time of Preview: 09/18/2024 13:03:27 Receipt: NA

Dealership Name: Mission Ford of Dearborn, Inc.

Sales Code : F48020

Dealer Rep.	Jordan Barker	Type	Fleet	Vehicle Line	Explorer	Order Code	1217
Customer Name	Royal Oak	Priority Code	L1	Model Year	2025 ✓	Price Level	535

DESCRIPTION	MSRP	INVOICE	DESCRIPTION	MSRP	INVOICE
K8D0 EXPLORER ACTIVE 4WD ✓	\$41755	\$40085	2ND RW SPLT BENCH W/E-Z ENTRY ✓	\$0	\$0
.119 INCH WHEELBASE ✓	\$0	\$0	50 STATE EMISSIONS	\$0	\$0
TOTAL BASE VEHICLE	\$41755	\$38923	PRICE CONCESSION INDICATOR	\$0	\$0
VAPOR BLUE ✓	\$495	\$465	REMARKS TRAILER	\$0	\$0
UNIQUE CLOTH ✓	\$0	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0	\$-845
SPACE GRAY INTERIOR ✓	\$0	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0	\$-1162
EQUIPMENT GROUP 200A ✓	\$0	\$0	FUEL CHARGE	\$0	\$7.08
.18" SILVER PAINTED ALUM WHLS ✓	\$0	\$0	NET INVOICE FLEET OPTION (B4A)	\$0	\$7
.2.3L ECOBOOST I-4 ENGINE ✓	\$0	\$0	PRICED DORA	\$0	\$0
.10-SPEED AUTO TRANSMISSION ✓	\$0	\$0	ADVERTISING ASSESSMENT	\$0	\$0
.P255/65R18 A/S BSW TIRES ✓	\$0	\$0	DESTINATION & DELIVERY	\$1595	\$1595
FORD FLEET SPECIAL ADJUSTMENT	\$0	\$-495			

	MSRP	INVOICE
TOTAL BASE AND OPTIONS	\$43845	\$39657.08
DISCOUNTS		
TOTAL	\$43845	\$39657.08

ORDERING FIN: QT226 END USER FIN: QT226

INCENTIVES

Acc. Code ID :10 Contract/Ref # :03-0355 Bid Date :10/31/23 State : MI

DISCOUNTS:

\$-600.00

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.

Item 5 - * 2025 Ford Explorer XLT 4WD

Qty 2

GPC #
030355
\$1600 ^K

- * 119 Inch Wheelbase
- + Vapor Blue ✓ PK1
- + Unique Cloth ✓ 888
- + Space Gray Interior ✓ 89H
- * Equipment Group 200A ✓
- * 18" Silver Painted Aluminium Wheels ✓ 64X
- + 2.3L ECOBOOST I-4 ENGINE
- + 2 ADD KEYS FOR TEMPL OF (4)

* K8D0 Explorer XLT 4WD ✓

+ 10-Speed Automatic Transmissi ✓
44T

+ P255/65R18 All-Season BSW TI ✓
TFC

+ 2nd Row Spllt Bench w/ E-Z Ent ✓
170

50 State Emissions

Fuel Charge

Destination and Delivery

#5 858, 859

ITEM #5

SELL PRICE: \$ 39,657 ⁰⁸
 MARK-UP: \$ 800 ^{xx}
 2 ADD KEYS: \$ 534 ²⁰
 & CUT

\$ 40,991 ²⁸

GOVERNMENT
PRICE
CONCESSION

~~(\$ 600 ^{xx})~~

\$ 40,391 ²⁸

BID PRICE

NEW TITLE \$ 15 ^{xx}
 C. U. R. FEE \$ 24 ^{xx}
 (STATE FEE FOR PROCESSING)
 FUEL FILL \$ 64 ^{xx}

YOU MAY SUBTRACT
IF YOU WISH TO
PROCESS YOURSELF

\$ 40,494 ²⁸



July 30, 2024

Jeff Derringer
DPS Supervisor
Highway Department



**(1) NEW ELGIN PELICAN THREE WHEEL MECHANICAL STREET SWEEPER
PER STATE OF MICHIGAN MIDEAL CONTRACT #24000000166**

EQUIPPED BUT NOT LIMITED TO THE FOLLOWING SPECIFICATIONS

- DUAL SIDE BROOMS AND DUAL STEERING
- 74 HP TIER 4F JOHN DEERE ENGINE
- RIGHT HAND BOSTROM AIR RIDE HI BACK CLOTH SEAT
- 3.5 CUBIC YARD FRONT HIGH DUMP HOPPER
- 9 FT 6 IN HIGH DUMP WITH 9,000LB CAPACITY
- 36 INCH HYDRAULICALLY DRIVEN, FREE FLOATING SIDE BROOM
- 35 X 66 IN MAIN BROOM WITH VARIABLE SPEED AND DOWN PRESSURE
- STANDARD NO-JAM BELT-TYPE CONVEYOR WITH ANGLED MOLDED-IN FULL WIDTH CLEATS
- 120 INCH SWEEP PATH TOTAL
- HIGH STEERING ANGLE AND TIGHT TURNING RADIUS ALLOW OPERATORS TO SWEEP CLOSE TO OBSTACLES AND PRECISELY FOLLOW CURB LINES
- AUXILIARY BATTERY DISCONNECT
- LED CLEARANCE LIGHTS
- DOUBLE WRAP MAINBROOM
- HYDRAULIC LEVEL AND HYDRAULIC TEMPERATURE SHUTDOWN
- (2) MIRRORS HEATED AND MOTORIZED
- AM/FM/CD WITH (2) MAP LIGHTS
- SINGLE LED BEACON WITH GUARD
- LOWER CONVEYOR CLEANOUT
- IN-CAB AIR RESTRICTION GUAGE
- PREMIUM RADIATOR/HEATER HOSES
- RIGHT HAND LIMB GUARD
- LED TAIL LIGHTS AND BACK UP FLOODS
- GREASEABLE DIRT SHOES
- SWEEPER PAINTED STANDARD WHITE
- OPERATORS MANUAL
- SERVICE MANUAL
- JOHN DEERE PARTS BOOK
- TRAINING AND DELIVERY
- **PRICE** **\$293,000**
- **LESS TRADE IN FOR 2017 ELGIN PELICAN** **~~\$(30,000)~~**
- **PRICE** **\$263,000.00**



NOTES:

- 1) STOCK SWEEPER AVAILABLE – SHIPPING FIRST WEEK OF AUGUST, HAVE TO ADD ON A FEW COMPONENTS SO DELIVERY APPROX SEPT 1.
- 2) TO ADD AUTOLUBE SYSTEM - \$6,500

Thank you for the opportunity.

Dan Bell
MACQUEEN
248-227-4018
dan.bell@macqueengroup.com



410 P-tier Backhoe Loader

Mr. Drew Gellasch
Water Service Division Supervisor
City of Royal Oak
1600 N. Campbell Road
Royal Oak, MI 48367

27-Aug-2024

Code	Description	Qty	List Price
17E0T	410 P-tier Backhoe Loader	1	\$197,574.00 USD
Option Codes			
0202	United States	1	No Added Cost
0351	Translated Text Labels Vehicle labels translated to selected language with English labels. Includes labels for operator station, engine and backhoe controls options.	1	No Added Cost
0259	English English language for operator's manual and electronic content. Includes operator's manual and 4G OM packet.	1	No Added Cost
1003	Cab	1	\$14,253.00 USD

Isolation mounted modular design ROPS/FOPS level 2 (meets ISO 3449 & ISO 3471) molded roof.
 Tinted safety glass.
 Deluxe interior trim.
 Headliner.
 Molded floor mat.
 Less radio (cab includes power connector for radio and threaded bosses for mounting brackets - see radio kit installation instructions).
 Air conditioning 26,000 BTU.
 CFC free R134a refrigerant.
 Heater/defrosters/pressurizer, 40,000 BTU, 10 speed.
 Deluxe mechanical suspension, cloth, swivel seat with lumbar adjustment and arm rests, fully adjustable.
 Keyless start.
 3 inch orange seat belt with retractor.
 Tilt steering wheel.
 Interior rearview mirror.
 Front 2-speed wiper with windshield washer and rear 1-speed wiper.
 (2) front driving/working halogen lights - 32,500 candlepower each
 (2) rear working halogen lights - 32,500 candlepower each
 (6) additional work roof lights adds 2 front, 2 rear and 1 on each side of roof
 (4) turn signal/flashing/rear stop/tail lights - 2 front and rear
 (2) rear reflector

183E	JDLink™	1	No Added Cost
Includes integrated cab wiring harness, antenna, and JDLink™ Modem's (MTG).			
JDLink™ connectivity is enabled separately through the JDLink™ website.			
Connectivity service is subject to country availability.			
3009	Autoshift Transmission - Mechanical Front Wheel Drive (MFWD) with Limited Slip Differential	1	No Added Cost
5F/3R autoshift transmission.			
Autoshift can be turned on/off in the SSM. When autoshift is off, the transmission will operate as a powershift.			
4006	John Deere 4.5L - FT4/Stage IV	1	No Added Cost

Net peak power of 116 Hp.
 For use only in areas where EPA final tier 4/EU stage IV is required.

Turbocharged.
 Wet sleeve cylinder liners.
 2 valves / cylinder.
 Electronically controlled HPCR fuel delivery system, B20 biodiesel compatible.
 Serpentine belt with automatic belt tensioner.
 Enclosed safety fan guard.
 Vertical spin-on engine oil filter.
 Spin-on fuel filter with water separator.
 Dual safety element dry-type air cleaner with evacuator valve.
 Underhood exhaust filter and catalysts with evacuator valve.
 Automatic exhaust filter regeneration.
 Glow plugs.
 Electronically controlled, variable-speed cooling fan.

5250	Galaxy 21L-24 12PR Rear & 12.5/80-18 10PR Front Requires axle code 3009. Rear tire chains require wheel spacers (AT347522).	1	No Added Cost
6152	Single Battery with Disconnect and Jump Post 175 minute reserve capacity (950 CCA) Recommended for use in ambient temperatures above 32 degrees F (0 degrees C).	1	No Added Cost
6752	Extendible Dipperstick Extended stabilizer legs; stabilizer overall width, operating: 13 ft. 3 in. (4.03 m.). Extendible dipperstick is controlled by roller on joystick.	1	\$9,003.00 USD
6577	1250 lb. (567 kg.) Front Counterweight	1	\$1,938.00 USD
7001	Auxiliary Hydraulics with One Way Flow (Hammer)	1	\$4,440.00 USD

Auxiliary plumbing to bulkhead (mid-point of dipperstick). Includes hydraulic quick disconnect fittings KV11305 and AT312681 rated for full auxiliary circuit flow capacity. Quick disconnects require connection without pressure and are identical to the couplings provided with the front loader 3rd function hydraulic option.

7028	Pilot Controls, Two Lever, with Pattern Selection Proportional auxiliary control and extendable dipperstick control integrated into pilot control levers.	1	No Added Cost
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7041	Loader Coupler, Three-Function Hydraulic Single Lever	1	\$10,735.00 USD
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Includes auto ride control, option 8165.
 Single lever loader control with electric clutch disconnect, momentary MFWD, transmission quick-shift, and electro-hydraulic auxiliary control.
 For multi-purpose coupler bucket and front attachments. Includes valve with circuit relief and .5 in. (12.7 mm) hoses and steel lines to loader cross tube.
 Will accept G, J, K, and L-series loader coupler buckets.

24 in. (611 mm.) Heavy-Duty Bucket, 6.9 cu. ft. (0.20 cu. m.)

Pin-on bucket includes 5 teeth, TK-system Fanggs

Deere Standard Quick Coupler - Less Thumb

If ordering thumb, must order option 7703 or 7704.

For use with 310SE, SG, SJ, SK, SL; 410E, G, J, K, L backhoe buckets.

Not compatible with 310E, G, J, K, L series backhoe buckets.

94 in. (2.39 m.) General Purpose Coupler Bucket, 1.50 cu. yd. (1.15 cu. m.)

Coupler bucket includes reversible bolt-on cutting edge and skid plates. Requires loader coupler.

Premium Mirror Option - Exterior Rear View Mirrors (2) and Front View Mirror (1)

Sun Visor

Left Side Console Storage with Cup Holders

Radio, Bosch Basic Package
 AM/FM/Weather Radio

Seat, Cloth Air-Suspension
 For enclosed Cab.

LED Light Package

Includes factory installed 2 LED spot lights and 8 LED flood lights in lieu of the standard halogen light package.

Heavy-Duty Stabilizer Pads

Laminated and reinforced rubber, compressed on edge within the steel shoe for improved durability and wear performance.

TOTAL LIST PRICE

Less MiDeal Discount 39% (MiDeal Contract # 240000000158)

Sub-Total

PDI 1%

\$251,899.00 USD

-98,240.61

\$153,658.39

1,536.58

Set-Up three (3) hrs. @ \$ 168.00	\$504.00
Parts & Service Manuals	1,249.00
one (1) NPK model PH3 breaker	13,200.00
Delivery	\$500.00
TOTAL CASH PRICE DELIVERED TO ROYAL OAK	\$170,647.97
Less Trade Allowance 2009 JCB 3C-15 s.n. 1349083	(\$12,500.00)
TOTAL CASH PRICE DELIVERED TO ROYAL OAK NET TRADE-IN	158,147.97

As AIS is authorized vendor for MiDeal Contract # 240000000158,
if PO issued please have made out to:

AIS Construction Equipment Corp.
56555 Pontiac Trail
New Hudson, MI 48165

Please contact me anytime if questions. AIS & myself look forward to helping with any of your
equipment needs!

Sincerely,
AIS Construction Equipment Corp.

Craig Vick

Craig Vick
Governmental Sales Manager
586.634.2760

CITY COMMISSION AGENDA ITEM

TITLE	Approval of 2024-2026 Tentative Agreement between the City of Royal Oak and Dept. Head and Deputy Dept. Head Association.docx
SUBMITTING DEPARTMENT	Human Resources
PRESENTER	Dennis Van de Laar
MEETING DATE	October 14, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY (include history of previous Commission action/discussion, background, scope of work, etc.):

Attached is a copy of the tentative agreement reached between the City of Royal Oak and the Department Head and Deputy Department Head Association (DHDDH). It is a two (2) year agreement. The current agreement expired on June 30, 2024. The new agreement will be in effect through June 30, 2026.

The agreement provides, amongst other things, wage increases reflective of the market. This includes a market adjustment with a 4% effective July 1, 2024 and an additional increase of 3% effective July 1, 2025.

We appreciate our department heads for their leadership in the organization and their cooperation in getting this agreement done.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	As per ratified agreement
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- | | |
|--|--|
| <input checked="" type="checkbox"/> No fiscal impact | <input type="checkbox"/> Revenue impact (details below) |
| <input type="checkbox"/> Workload impact (details below) | <input type="checkbox"/> Operations Impact (details below) |

REVENUE IMPACT: Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)

None.

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

None.

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

None.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

This aligns with the city's goals of being a safe, healthy and just city, as well as the priority of being an employer of choice.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

N/A

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

N/A

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves the tentative agreement with the Department Head and Deputy Department Head Association dated September 5, 2024.

ATTACHMENTS:

(1) _DH DDH 2024-2026 TA - SIGNED

CITY OF ROYAL OAK

AND

**DEPARTMENT HEAD AND
DEPUTY DEPARTMENT HEAD ASSOCIATION**

TENTATIVE AGREEMENT

September 5, 2024

The Employer reserves its right to add to, amend or delete its proposal during the course of negotiations, mediation and the arbitration process.

**CITY OF ROYAL OAK
AND**

DEPARTMENT HEAD AND DEPUTY DEPARTMENT HEAD ASSOCIATION

TENTATIVE AGREEMENT

September 5, 2024

The Employer reserves its right to add to, amend or delete its proposal during the course of negotiations, mediation and the arbitration process.

1. **Duration.** Two (2) years, July 1, 2024 – June 30, 2026.
2. **Pay Plan.**
 1. All classifications will receive a \$1.00 an hour increase effective July 1, 2024.
 2. Effective July 1, 2024, all classifications will receive a 4% pay raise after rolling the dollar in noted above.
 3. Effective July 1, 2025, all classifications will receive a 3% pay raise.
 4. Effective upon ratification of this agreement and as soon as practical thereafter, all members of the bargaining unit will receive a \$1000 check which reflects a lump sum payment for the additional dollar an hour noted above reflecting the adjustment to approximately January, 2024.
3. **Sick Leave.** Effective upon ratification of the agreement, the City will agree to eliminate the second tier for the accrual of sick leave on a monthly basis and will return to eight (8) hours accruing each month for service. That Tier eliminated prospectively all language.
4. **Dental Insurance.** The City will review its Dental and get back to the Union and discuss – this is a citywide issue, and the City agrees if improved, the dental benefits for the bargaining units in the City, Department Heads will also receive.
5. **Parental Leave.** The City is working to develop a citywide policy and will continue to discuss this issue with the Union.

6. Amend **Section 35, Bereavement.** Add, "In loco parentis." Include the aforementioned as well as possible domestic partner.

The City would also propose that if any improvements are provided to Bereavement policy on an across-the-board basis throughout the City, members of this bargaining unit would also receive this additional item.

7. **Section 38, Tuition Reimbursement.** The City is developing a citywide policy for non-public safety groups. Will continue to discuss with Union.

8. **Insurance.**

A. The City will continue the existing Healthcare provision for the term of the Agreement and continue to opt out of PA 128.

B. BCN option already declined, delete from contract.

9. **Personal Business Days.** Effective July 1, 2024, the City will agree to eliminate the second tier of personal business leave.

10. Effective July 1, 2025, increase the Employer's contribution to the employees' 401 by 1% effective on the employees' seventh anniversary.

11. Agree to Union proposal to sell back two additional unused vacation days effective July 1, 2025.

12. Eliminate City Employee Relations Committee from Grievance Procedure, replace with arbitration. MERC or AAA.

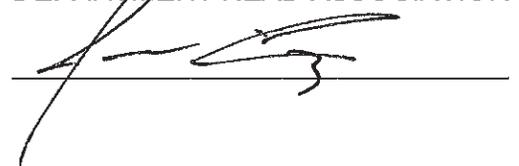
13. Comp time usage limitations will continue to be discussed with the union.

CITY OF ROYAL OAK



Dennis Van de Laar, HR Director

DEPARTMENT HEAD AND DEPUTY
DEPARTMENT HEAD ASSOCIATION



Christopher Gorny

CITY COMMISSION AGENDA ITEM

TITLE	Approval of Royal Oak Library Roof Project 2024
SUBMITTING DEPARTMENT	Department of Public Service
PRESENTER	Aaron Filipski
MEETING DATE	October 14, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

The Royal Oak Public Library roof has been graded in poor condition since its 2016 inspection. Several repairs and a semi-annual maintenance program have kept the roof from a failing grade. Staff has been working with The Garland Company (Garland) who is part of the competitive purchasing group, OMNIA partners, for several years to help staff assess and create budgets for our major roofing projects as well as coordinate bids and conduct project oversight. OMNIA is a public-sector cooperative purchasing organization that provides contracted, competitively bid goods and service providers that assist municipalities in meeting public procurement requirements. Royal Oak is a member of OMNIA Partners.

Garland received bids for this project ranging from \$529,486 to \$761,769. The bid and bid evaluation process incorporated Royal Oak’s responsible contractor’s ordinance; none of the bidders were determined to be ‘non-responsible’ contractors. Royal Roofing from Auburn Hills, MI was the low bidder at \$529,486. Royal has performed other large roofing projects on city owned facilities with satisfactory results.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$529,486
AMOUNT CURRENTLY BUDGETED	\$500,000
BUDGET AMENDMENT REQUIRED	\$29,486 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	Library Fund / 271-790-97000
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- | | |
|--|--|
| <input checked="" type="checkbox"/> No fiscal impact | <input type="checkbox"/> Revenue impact (details below) |
| <input type="checkbox"/> Workload impact (details below) | <input type="checkbox"/> Operations Impact (details below) |

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

N/A

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

No workload impacts.

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

No operations impact.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

These repairs support the city goal of maintaining city facility assets.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

None.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

At its 6/25/24 meeting, the Library Board voted unanimously to approve the Royal Roofing bid.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves an expenditure of \$529,486.00 to Garland DBS, Inc. of Cleveland, Ohio, for the library roof re-construction and authorizes staff to issue a purchase order in that amount, and;

BE IT FURTHER RESOLVED, the Royal Oak City Commission authorizes the Clerk and Mayor to execute the agreement.

ATTACHMENTS:

- Contract & Bid Recommendation
- Responsible Contractor Bid Tabulation

**CONTRACT FOR
JOB # 25-MI-240598**

BETWEEN **City of Royal Oak** AND GARLAND/DBS, INC. FOR THE Royal Oak Public Library Section A & B (Base Bid)

- 1.) This CONTRACT is made at **Cuyahoga County** as of Sept 23, 2024, (“Effective Date”), by and between the **City of Royal Oak** located at **203 S Troy Street Royal Oak, MI 48067** (hereinafter designated the “CUSTOMER”), and **Garland/DBS, Inc.**, located at **3800 East 91st Street Cleveland, OH 44105** (hereinafter designated the “CONTRACTOR”).
- 2.) The CONTRACTOR shall furnish all material, labor, equipment, and tools necessary for the **Royal Oak Public Library Section A & B (Base Bid)** located at **222 E Eleven Mile Rd Royal Oak, MI 48067**, as well as all work incidental and pertinent thereto, (hereinafter designated the “Project”) all in accordance with the original proposal # **25-MI-240598** dated **09/23/24** submitted by the CONTRACTOR (hereinafter together designated the “Specifications”), a copy of which is attached hereto as Exhibit A and incorporated herein. In the event of any conflict, ambiguity, or inconsistency between the terms contained in this CONTRACT and the Exhibits, the terms set forth in this CONTRACT shall govern and control.
- 3.) The term of the CONTRACT shall begin on the Effective Date first written above, and shall be completed **on or before November 15, 2024**, unless sooner terminated as permitted herein, or unless extended by agreement of the parties set forth in writing. The work shall commence within ten (10) days from the date that CONTRACTOR receives a copy or original of the fully executed CONTRACT, which receipt shall be considered Notice to Proceed. The CONTRACTOR is required to submit to the CUSTOMER a Certificate of Insurance and Performance and Payment bonds prior to commencing work. In addition, the work shall be scheduled as agreed upon by the parties.
- 4.) The sums to be paid to the CONTRACTOR shall be at the bid price(s) shown on the Specifications (Exhibit A), and the total to be paid to CONTRACTOR shall be a maximum of **\$529,486.00**, as set forth in the purchase order and Exhibit A. Invoices shall provide details of all Project expenses as permitted in this CONTRACT. CONTRACTOR shall apply no late charges, interest or penalties to any invoice or charges for services until 30 days from the CUSTOMER receipt of the invoice. If this CONTRACT is terminated for convenience for any reason, then the CONTRACTOR shall be paid pro rata for all services performed, materials purchased, and administrative costs incurred, including lost profit, to the effective date of termination.
- 5.) If the CUSTOMER wishes to terminate the CONTRACTOR for cause due to the failure of CONTRACTOR to perform as required under this CONTRACT and/or in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances, then the CUSTOMER must provide the CONTRACTOR with written notice of said failure to perform. The

CUSTOMER must give ten (10) working days from the CONTRACTOR's receipt of the Notice to Cure for the CONTRACTOR to cure or take reasonable action to commence to cure the performance concerns specified. If the CONTRACTOR does not take appropriate action within the ten (10) day period, the CUSTOMER may issue a Final Notice to Cure. The CONTRACTOR will have an additional five (5) working days from the receipt of the Notice to Cure to cure or take reasonable action to commence to cure before the CUSTOMER can terminate the CONTRACT. If the CONTRACTOR is terminated for cause, the CUSTOMER may provide or employ any necessary labor and materials in lieu of CONTRACTOR to finish part or all of the work under the CONTRACT or to supplement the work of CONTRACTOR, and to deduct the cost thereof from any money, then due or thereafter to become due to the CONTRACTOR; and if such cost shall exceed the balance due to CONTRACTOR, then the CONTRACTOR shall pay the difference to the CUSTOMER.

- 6.) CUSTOMER may issue subsequent modifications to the Purchase Order(s) for additional work that was not known or included in the Specifications that is found to be needed during the work on the Project to complete the Project over and above the amount set forth in this paragraph four (4) and in Exhibit A. CONTRACTOR must seek approval from the CUSTOMER before performing any additional work. The CUSTOMER must provide the CONTRACTOR written documentation of the modification to the Purchase Order within three (3) business days of verbal approval. CONTRACTOR is not obligated to perform additional work until written modification has been received from the CUSTOMER, but may commence work based upon a reasonable assumption that written modification will be issued. Incidental additional work performed by the CONTRACTOR without CUSTOMER consent will be evaluated and considered for payment based upon the work's merit. If the CUSTOMER determines the incidental additional work was not included in the original scope of the project and required for the CONTRACTOR's uninterrupted performance in fulfillment of the contract, then the CUSTOMER will approve the CONTRACTOR's request for payment for incidental additional work.
- 7.) All the work done under this CONTRACT shall be performed under the oversight of _____, the CUSTOMER'S representative. All notices hereunder shall be (a) in writing; (b) delivered to the representatives of the parties at the addressees set forth in the Specifications, unless changed by either party by notice to the other party; and (c) effective upon receipt.
- 8.) The CONTRACTOR shall furnish the CUSTOMER with a performance or contract bond and a labor and material bond, each in the amount of **\$529,486.00** a Certificate of Workers' Compensation, and a Certificate of Insurance evidential of comprehensive general liability insurance and property insurance with minimum coverage in amounts reasonable to or exceeding what is normally expected for a comparable project in size and scope. Further, said Certificate of Insurance shall name **City of Royal Oak** as an additional insured. Said Certificate of Insurance shall also provide that at least thirty (30) days written notice shall be given to the CUSTOMER of any material change in, or cancellation of, said insurance.

- 9.) Should the CONTRACTOR at any time refuse or neglect to supply a sufficiency of properly skilled workers or materials of the proper quality, or fail in any respect to prosecute the work herein described with promptness and diligence, or fail in the performance of any of the agreements contained herein, the CUSTOMER shall have the right to immediately suspend all work, or any part thereof under this CONTRACT, upon the CUSTOMER's issuance of a stop work notice to the CONTRACTOR and the CONTRACTOR's confirmed receipt of the stop work notice. The work shall continue to be suspended until such time as the CUSTOMER and CONTRACTOR have come to a mutual agreement on how the work under the CONTRACT shall proceed. Should the CONTRACTOR continue to refuse or neglect to supply a sufficiency of properly skilled workers or materials of the proper quality, or fail in any respect to prosecute the work herein described with promptness and diligence, or fail in the performance of any of the agreements contained herein, then the CUSTOMER may, after following the procedures listed in Section 5 above, terminate the CONTRACT for cause.
- 10.) The CONTRACTOR shall indemnify, save harmless, and defend the CUSTOMER from and against all losses, claims, demands, payments, suits, actions, recoveries, and judgments of every nature and description, made, brought, or recovered against the CUSTOMER by reason of any negligent act or omission of the CONTRACTOR, its agents, its subcontractors, or its employees, in the execution of the work herein contracted for.
- 11.) The CONTRACTOR or CUSTOMER has the right to request and be granted a Termination for Convenience from the CONTRACT obligations if there is a joint determination from both the CUSTOMER and the CONTRACTOR that the termination is in the best interests of both parties, or if the CONTRACTOR or CUSTOMER believes the Termination for Convenience to be in its best interests because a timely resolution, within ten (10) days from the CUSTOMER'S receipt of written notification, will not be provided with regard to requests for information (RFI), request for clarification, or requests for modification to the Purchase Order(s) due to differing site conditions, vague Specifications, or unforeseen circumstances. Under a Termination for Convenience, the CONTRACTOR or CUSTOMER shall be reimbursed for all justifiable costs including price of supplies, services delivered, and administrative expenses, including lost profit under the CONTRACT or Purchase Order.
- 12.) This CONTRACT shall be deemed to contain all the terms and conditions agreed to between the parties, who both agree that no representations or promises of any kind whatsoever have been made other than herein contained, and this CONTRACT shall be binding upon both parties and their respective heirs, administrators, executors, successors, and assigns.
- 13.) This CONTRACT is contingent upon receipt of a written purchase order from CUSTOMER. All terms must be agreed upon by both parties.
- 14.) CUSTOMER shall have the right to approve all subcontracts or assignments of work equal to or exceeding \$10,000. CUSTOMER shall not unreasonably withhold, delay or condition subcontracting or assignments, but may express final and binding disapproval of a

proposed assignee or subcontractor. Should the CONTRACTOR be forced to choose a different subcontractor/assignee that is of higher cost than the initial subcontractor/assignee, due to the CUSTOMER's disapproval, the CONTRACTOR shall be able to request and will receive approval from the CUSTOMER for a modification to the CONTRACT to cover the additional cost. CONTRACTOR shall remain responsible for the work of any agent or independent contractor to whom it assigns its Work, and any assignment or subcontract shall incorporate the terms of this Contract into its contract delegating its Work.

- 15.) If the Project involves construction of a public improvement at a cost exceeding the threshold for payment prevailing wage rates of pay, each laborer, workman or mechanic employed by the CONTRACTOR for performance of the Project herein described or by the subcontractor shall be paid not less than the minimum rate of pay for the applicable pay classification. The CONTRACTOR and their subcontractors who are subject to the requirements of paying prevailing wages shall keep full and accurate payroll records covering all disbursements of wages to their employees to whom they are required to pay not less than the prevailing rate of wages. The CONTRACTOR and its subcontractors shall deliver to the CUSTOMER a certified copy of their respective payrolls, within two weeks of the CUSTOMER's request, for each pay period requested by the CUSTOMER.
- 16.) Payments to the CONTRACTOR shall be made at the rate of ninety-five percent (95%) of the approved partial payment estimate for each monthly progress billing. The CUSTOMER will retain five percent (5%) of every approved partial payment. The retained amount will be paid to the CONTRACTOR no later than thirty (30) days following Final Acceptance of the work. Upon completion and acceptance of the work, the CUSTOMER shall issue a certificate attached to the final payment request that the work has been accepted by it under the terms, promises and conditions of the CONTRACT.
- 17.) CONTRACTOR has been employed under this Contract as an independent contractor in order to construct its portion of the Project. CONTRACTOR agrees that no authority has been conferred upon it by CUSTOMER to hire any person(s) on behalf of CUSTOMER, and CUSTOMER undertakes no obligation of any sort to CONTRACTOR's employees or subcontractors. It is understood and agreed that the CONTRACTOR shall select, engage, and discharge its employees, agents, or servants and otherwise direct and control their services. CONTRACTOR will also comply with all laws concerning qualification to do business and engage in the work involved under this CONTRACT and will file all returns and reports required of it and pay all taxes and contributions imposed upon it.
- 18.) CONTRACTOR agrees not to discriminate against any employee or applicant for employment because of age, race, color, religion, sex, or national origin.
- 19.) The CUSTOMER shall not be considered to have accepted possession of the work under this CONTRACT until a notice of completion is issued to the CONTRACTOR by the CUSTOMER or CUSTOMER's representative, or payment of the full CONTRACT compensation is received by the CONTRACTOR, unless the Parties otherwise mutually agree.

- 20.) CONTRACTOR, at all times during its performance of its work under this CONTRACT, shall keep the work site, grounds, and roof tops surrounding the work site free from accumulation of waste materials or rubbish caused by its activities. Upon completion of the work under this CONTRACT, the CONTRACTOR shall promptly remove all its waste materials and rubbish from and about the work site, as well as, its tools, construction equipment, machinery, and surplus materials, as to leave the work site "Broom Clean" or its equivalent.
- 21.) The law is hereby agreed to be the law of the State where the Project is situated. The parties agree that the proper venue for action, suit, or other litigation arising under this agreement shall lie in the courts of **Oakland County, MI**. In the event legal action is instituted to enforce this agreement, each party agrees to bear its own attorney fees and costs while waiving the right to collect attorney fees and costs from the opposing party. Each party also agrees to waive its right to have any pending action or trial heard by a jury.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, authorized representatives of each party to this CONTRACT, indicating their party's approval of the terms herein, have signed as of the dates set forth below.

WITNESSES:

GARLAND/DBS, INC.

1. _____

By: _____

2. _____

Printed Name

Title

Tax ID. No. _____

Date: _____

WITNESSES:

City of Royal Oak

1. _____

By: _____

2. _____

Date: _____

And

By: _____

Date: _____

Exhibit A



Garland/DBS, Inc.
3800 East 91st Street
Cleveland, OH 44105
Phone: (800) 762-8225
Fax: (216) 883-2055



ROOFING MATERIAL AND SERVICES PROPOSAL

City of Royal Oak
Royal Oak Public Library
222 E Eleven Mile Rd
Royal Oak, MI 48067

Date Submitted: 09/23/2024
Proposal #: 25-MI-240598
MICPA # PW1925

Purchase orders to be made out to: Garland/DBS, Inc.

Please Note: The following budget/estimate is being provided according to the pricing established under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Racine County, WI and OMNIA Partners, Public Sector (U.S. Communities). The line item pricing breakdown from Attachment C: Bid Form should be viewed as the maximum price an agency will be charged under the agreement. Garland/DBS, Inc. administered an informal competitive process for obtaining quotes for the project with the hopes of providing a lower market-adjusted price whenever possible.

Scope of Work: Library - Section A & B (Base Bid)

1. Repair any existing ridges, splits, punctures or tears to the existing membrane roofing where necessary. All repairs should be made with cured, 60ml EPDM.
2. Roof surface and flashings to be cleaned using power washer (2,000 psi) and SimpleGreen solution. Soft bristle broom will be used to remove areas of heavy dirt, debris, oil and scale. Contractor to anticipate a minimum of two cleanings prior to the final rinse. If the roof surface becomes contaminated at any time during the application, additional cleaning will be required.
3. Existing walk pads shall be removed and replaced with similar walk pads, ensuring all corners are adhered.
4. Apply base coat of polyurea coating at a rate of 2.5 gallons per square throughout the field and flashings. Consult application guide for tips and ensure to work in small areas to ensure proper work time and coverage rate.
5. Immediately embed polyester firm reinforcement fabric, ensuring to saturate thoroughly, bushing/rolling into base coating while liquid. Special attention should be given to minimize wrinkles in the fabric during installation. Allow 48 hours to cure.
6. Apply top coat of polyurea at a rate of two gallons per square over all field and flashings. Allow 48 hours to cure. Shoe covers should be utilized when applying top coat to limit markings.

7. Primary roofing manufacturer to provide routine quality inspections and weekly documentation throughout the duration of the project.
8. All Sections: Clean up all debris and/or damage done to grounds, building and roof top (if any). Contractor is responsible for any clean up and cost accrued.
9. Contractor to provide a written (3) year workmanship warranty to manufacturer/owner. The manufacturer is to provide a single (20) year warranty directly to owner.

Library - Section A & B (Base Bid) - Line Item Pricing Breakdown

Item #	Item Description	Unit Price	Quantity	Unit	Extended Price
23.01	Cleaning & Caulking: Pressure Wash to Clean Horizontal Surfaces	\$ 1.02	22,000	SF	\$ 22,440
15.18	RESTORATIONS - RECOATING OF EXISTING ROOF SYSTEMS : RESTORATION OF A SINGLE-PLY ROOF OR SMOOTH-SURFACE BUR/MODIFIED BUR SYSTEMS WITH FULLY-REINFORCED, TWO-COMPONENT, LOW-ODER URETHANE Prepare Roof Surface by Cleaning with TSP or Simple Green, Use Portable Blowers to Clear the Roof Surface of Moisture; Reinforce Entire Roof Surface by Applying a Two-Component, Low-Oder Urethane 2 Gallons per Square / Reinforcement / 1 Gallon per Square (3 Gallons per Square Total Prior to Top Coat), Wait 24-48 Hours, Apply Two-Component, Low-Oder Urethane as a Top Coat at a Rate of 2 Gallons per Square Over the Entire Roof According to Manufacturer's Specifications.	\$ 19.21	22,000	SF	\$ 422,620
	Sub Total Prior to Multipliers				\$ 445,060
22.01	MULTIPLIER - DIFFICULT ROOF OR BUILDING ACCESS Multiplier is applied when labor production is effected by roof or building access. Situations that can cause roof access to be more difficult include, but are not limited to: no access for lifts or cranes, access is dependent upon road closure, access point requires the closure of a building entrance, roof level is not accessible from the ground, roof area is interior to adjacent roofs or roof materials and materials and equipment must be loaded to one roof area and carried to another roof area, roof materials and equipment must be carried to the roof through an interior building access point, no or limited staging areas on the ground, etc.				
		30	\$ 445,060	%	\$ 133,518

22.03	MULTIPLIER - MULTIPLE MATERIAL STAGINGS Multiplier is applied when labor production is effected by the time it takes to stage a roof multiple times. Situations include, but are not limited to staging materials to perform work on multiple roof levels, planned shutdowns and restarts, portion of the job is over sensitive work areas requiring staging from more than one point, etc.	25	\$ 445,060	%	\$ 111,265
22.08	MULTIPLIER - ROOF HEIGHT IS GREATER THAN 20 FT, BUT LESS THAN OR EQUAL TO 50 FT STORIES Multiplier is applied when labor production is effected by the roof height. This multiplier applies to roof heights that exceed an estimated 2 stories, but are less than or equal to an estimated 5 stories. Additional roof height can require increased safety requirements, larger lift equipment, tie-offs, etc.	25	\$ 445,060	%	\$ 111,265
Total After Multipliers					\$ 801,108

Library - Section A & B (Base Bid):

Total Maximum Price of Line Items under the MICPA: \$ 801,108

Proposal Price Based Upon Market Experience: \$ 529,486

Garland/DBS Price Based Upon Local Market Competition:

Royal Roofing Co., Inc. \$ 529,486

Lutz Roofing \$ 576,341

Schena Roofing \$ 761,679

Unforeseen Site Conditions (Royal Roofing Co., Inc.):

Wood Blocking (Nailer) Replacement \$ 6.84 per Ln. Ft.

Additional Insulation Replacement (per Inch) \$ 2.57 per Sq. Ft.

Drain Replacement \$ 2,565.00 Each

Potential issues that could arise during the construction phase of the project will be addressed via unit pricing for additional work beyond the scope of the specifications. This could range anywhere from wet insulation, to the replacement of deteriorated wood nailers.

Please Note – The construction industry is experiencing unprecedented global pricing and availability pressures for many key building components. Specifically, the roofing industry is currently experiencing long lead times and significant price increases with roofing insulation and roofing fasteners. Therefore, this proposal can only be held for 30 days. DBS greatly values your business, and we are working diligently with our long-term suppliers to minimize price increases and project delays which could effect your project. Thank you for your understanding and cooperation.

Clarifications/Exclusions:

1. Permits are excluded.
2. Bonds are included.
3. Plumbing, Mechanical, Electrical work is excluded.
4. Masonry work is excluded.
5. Interior Temporary protection is excluded.
6. Any work not exclusively described in the above proposal scope of work is excluded.

If you have any questions regarding this proposal, please do not hesitate to call me at my number listed below.

Respectfully Submitted,

Matt Egan

Matt Egan
Garland/DBS, Inc.
(216) 430-3662

Responsible Contractor Ordinance - Scoring

A	Price:	30 points	From bid
B	Corporate Accountability:	20 points	Based on references from past projects (up to 14 points), QA program (2 or 0 points), submitted personnel and statement of efficient work (2 points for basic statement, 3-4 points for detailed answer)
C	Workplace Safety:	25 points	Evidence of Safety Training Program (up to 15 points depending on level of detail); Ratio of masters to apprentices > 50% (3 points) <50% (1.5 points) no program (0 points), EMR Rating (see side table up to 7 points)
D	Workforce Development	15 points	Provides employee benefits like health insurance, paid time off, and/or retirement contributions (up to 10 points), apprenticeship program (2 points), training/skills assessment program (3 points)
E	Social Equity:	10 points	Certified as a Small Business Program (SBP) by MDOT or approved equal - note DBE certification by MDOT automatically equals SBP certification (3 points), % of employees from Livingston, Macomb, Monroe, Oakland, St. Clair, Washtenaw, and Wayne counties (>67% = 3 pts, 33-67%=2 pts, 1-32%=1pt), equal opportunity policy for hiring (2 points), statement of non-discrimination (2 points)
		100 points total	

**2024 Royal Oak Library - Roof Project
Responsible Contractor Ordinance Scoring Breakdown**

Reviewer 1:		Garland/DBS, Inc.		List in pricing order, low bid to high bid							
Contractor:	Total Score	Price:	A points	Corporate:	B points	Safety	C points	Workforce	D points	Social Equity	E points
Royal Roofing	81.00	\$ 529,486.00	30.00	Great References with limited delays, History of quality workmanship, submitted required info.	18.00	Full-time Safety Personnel, Master to Apprentice ratio limited, EMR of 0.59	21.00	Benefits per Union, no additional info provided	10.00	Large percentage of work in adjacent counties, no additional info.	2.00
Lutz Roofing	76.56	\$ 576,341.00	27.56	Great References, History of quality workmanship	16.00	Details Safety Program, Low EMR	21.00	Provides employee benefits, no additional info.	10.00	Larger percentage of work in adjacent counties, no additional info.	2.00
Schena Roofing	71.85	\$ 761,679.00	20.85	Good References	14.00	Full-time Safety Personnel, Low EMR	20.00	Provides employee benefits, Apprenticeship Program	12.00	Large percentage of work in adjacent counties, Equal Oppt. Policy	5.00

Reviewer 2:		Royal Oak DPS		List in pricing order, low bid to high bid							
Contractor:	Total Score	Price:	A points	Corporate:	B points	Safety	C points	Workforce	D points	Social Equity	E points
Royal Roofing	79.00	\$ 529,486.00	30.00		16.00		21.00		10.00		2.00
Lutz Roofing	75.56	\$ 576,341.00	27.56		16.00		20.00		10.00		2.00
Schena Roofing	72.85	\$ 761,679.00	20.85		15.00		21.00		11.00		5.00

Compiled Average Score											
Contractor:	Total Score	Price:	A points	Corporate:	B points	Safety	C points	Workforce	D points	Social Equity	E points
Royal Roofing	80.00	\$ 1.00	30.00		17.00		21.00		10.00		2.00
Lutz Roofing	76.06	\$ 2.00	27.56		16.00		20.50		10.00		2.00
Schena Roofing	72.35	\$ 3.00	20.85		14.50		20.50		11.50		5.00

Contractors Not Considered:	Reason(s):

Non-Responsible Contractors:	Reason(s):

CITY COMMISSION AGENDA ITEM

TITLE	Decertification of Road Segments as Requested by MDOT
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	October 14, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

EXECUTIVE SUMMARY

Pursuant to Public Act 51 of 1951, as amended, the Michigan Department of Transportation (MDOT) requires counties, cities, and villages to certify the mileage of roads under the jurisdiction of each local agency for use in the distribution of the Michigan Transportation Fund (MTF).

MDOT has identified several segments of public right-of-way that no longer function as roadways, and is requesting that the city decertify these street segments:

Street Segments to Decertify			
Street	From	To	Description
Glendale Avenue	Englewood Avenue	193.16 feet north	Grass area, not used for roadway
E. University Avenue	N. Alexander Avenue	126 feet west	Grass area, not used for roadway
Batavia Avenue	E. Parent Avenue	52 feet north	Landscaped berm diverter installed previously
E. Hudson Avenue	Knowles Street	60 feet east	Landscaped berm diverter installed previously
E. Harrison Avenue	Batavia Avenue	110' feet west	Landscaped berm diverter installed previously

Should the city commission wish to proceed with decertifying these five public road segments, the five attached resolutions are recommended for adoption. Note that there are additional roadway segments of Albert Avenue and Carman Avenue that will also be removed from the city's road network framework, but these were previously decertified by the city.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0.00
AMOUNT CURRENTLY BUDGETED	\$0.00
BUDGET AMENDMENT REQUIRED	n/a

FUNDING SOURCE/ GL NUMBER	n/a
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- No fiscal impact
 Revenue impact (details below)
- Workload impact (details below)
 Operations Impact (details below)

REVENUE IMPACT:

Decertifying these streets results in a total reduction of 0.20 miles from the city's total local road mileage. Based on the typical MTF distributions, this is estimated to result in approximately \$1,000 less road funding each year.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Not applicable.

COMMUNITY ENGAGEMENT

Not applicable.

BOARD AND COMMISSION FEEDBACK

Not applicable.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION: *Refer to the five attached resolutions.*

ATTACHMENTS:

1. Glendale Avenue Resolution for Street Decertification
2. E. University Avenue Resolution for Street Decertification
3. Batavia Avenue Resolution for Street Decertification
4. E. Hudson Avenue Resolution for Street Decertification
5. E. Harrison Avenue Resolution for Street Decertification

Resolution for Street Decertification

Glendale Avenue

City of Royal Oak - County of Oakland

At a Regular Meeting of the City Commission (the "Commission") of the City of Royal Oak, County of Oakland, Michigan, held on **October 14, 2024**, at 7:30 o'clock p.m., Eastern Time.

Present: Commissioners _____

Absent: Commissioners _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____:

Whereas, the City of Royal Oak does wish to decertify a portion of Glendale Avenue. This decertification is for the portion of Glendale Avenue located between Englewood Avenue to 100 feet south of Edmund Avenue for a total decertification length of 193.16 feet.

Now, therefore, be it resolved that:

1. The center line of said decertified street is described as:

Part of SW 1/4 of Section 3, Town 1 North, Range 11 East, City of Royal Oak, Oakland County, Michigan, more particularly described as follows:

Commencing at the NW corner of Lot 33, "A.P. Morrison Subdivision 1", as recorded in Liber 108 of Plats, Pages 28, Oakland County Records; thence west 25.005' to the centerline of Glendale Avenue, thence south 50 feet, thence S0°55'07"E 50 feet to the Point of Beginning, thence S°00'55'07"E 50.16 feet, thence south 143 feet to the Point of Ending.

2. Said street shall be decertified as of October 14, 2024.

Ayes: Commissioners

Nays: Commissioners

Resolution declared adopted.

Melanie Halas, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted to the City Commission of the City of Royal Oak, County of Oakland, Michigan, at a Regular Meeting held on **October 14, 2024**.

Melanie Halas, City Clerk

Resolution for Street Decertification

E. University Avenue

City of Royal Oak - County of Oakland

At a Regular Meeting of the City Commission (the "Commission") of the City of Royal Oak, County of Oakland, Michigan, held on **October 14, 2024**, at 7:30 o'clock p.m., Eastern Time.

Present: Commissioners _____

Absent: Commissioners _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____:

Whereas, the City of Royal Oak does wish to decertify a portion of E. University Avenue. This decertification is for the portion of E. University Avenue located west of N. Alexander Avenue for a total decertification length of 126.00 feet.

Now, therefore, be it resolved that:

1. The center line of said decertified street is described as:

Part of SW 1/4 of Section 15, Town 1 North, Range 11 East, City of Royal Oak, Oakland County, Michigan, more particularly described as follows:

Commencing at the NW corner of Lot 149, "Perkins Park Sub", as recorded in Liber 23 of Plats, Pages 13, Oakland County Records; thence south 50 feet, thence N00°55'07"W 50 feet to the Point of Beginning at centerline of E. University Avenue, thence N89°15'30"W 126.00 feet along said centerline to the Point of Ending.

2. Said street shall be decertified as of October 14, 2024.

Ayes: Commissioners

Nays: Commissioners

Resolution declared adopted.

Melanie Halas, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted to the City Commission of the City of Royal Oak, County of Oakland, Michigan, at a Regular Meeting held on **October 14, 2024**.

Melanie Halas, City Clerk

Resolution for Street Decertification

Batavia Avenue

City of Royal Oak - County of Oakland

At a Regular Meeting of the City Commission (the "Commission") of the City of Royal Oak, County of Oakland, Michigan, held on **October 14, 2024**, at 7:30 o'clock p.m., Eastern Time.

Present: Commissioners _____

Absent: Commissioners _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____:

Whereas, the City of Royal Oak does wish to decertify a portion of Batavia Avenue. This decertification is for the portion of Batavia Avenue located north of E. Parent Avenue for a total decertification length of 52.00 feet.

Now, therefore, be it resolved that:

1. The center line of said decertified street is described as:

Part of SW 1/4 of Section 22, Town 1 North, Range 11 East, City of Royal Oak, Oakland County, Michigan, more particularly described as follows:

Commencing at the SW corner of Lot 43, "Foster and Mathews' Sub", as recorded in Liber 10 of Plats, Pages 37, Oakland County Records; thence west 23.75 feet to the Point of Beginning at centerline of Batavia Avenue, thence north 52.00 feet along said centerline to the Point of Ending.

2. Said street shall be decertified as of October 14, 2024.

Ayes: Commissioners

Nays: Commissioners

Resolution declared adopted.

Melanie Halas, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted to the City Commission of the City of Royal Oak, County of Oakland, Michigan, at a Regular Meeting held on **October 14, 2024**.

Melanie Halas, City Clerk

Resolution for Street Decertification

E. Hudson Avenue

City of Royal Oak - County of Oakland

At a Regular Meeting of the City Commission (the "Commission") of the City of Royal Oak, County of Oakland, Michigan, held on **October 14, 2024**, at 7:30 o'clock p.m., Eastern Time.

Present: Commissioners _____

Absent: Commissioners _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____:

Whereas, the City of Royal Oak does wish to decertify a portion of E. Hudson Avenue. This decertification is for the portion of E. Hudson Avenue located east of Knowles Street for a total decertification length of 60.00 feet.

Now, therefore, be it resolved that:

1. The center line of said decertified street is described as:

Part of SW 1/4 of Section 22, Town 1 North, Range 11 East, City of Royal Oak, Oakland County, Michigan, more particularly described as follows:

Commencing at the NW corner of Lot 61, "Assessor's Plat No. 22", as recorded in Liber 53 of Plats, Pages 34, Oakland County Records; thence N00°21'30"E 30.11 feet to the Point of Beginning at centerline of E Hudson Avenue, thence S84°52'E 60.00 feet along said centerline to the Point of Ending.

2. Said street shall be decertified as of October 14, 2024.

Ayes: Commissioners

Nays: Commissioners

Resolution declared adopted.

Melanie Halas, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted to the City Commission of the City of Royal Oak, County of Oakland, Michigan, at a Regular Meeting held on **October 14, 2024**.

Melanie Halas, City Clerk

Resolution for Street Decertification

E. Harrison Avenue

City of Royal Oak - County of Oakland

At a Regular Meeting of the City Commission (the "Commission") of the City of Royal Oak, County of Oakland, Michigan, held on **October 14, 2024**, at 7:30 o'clock p.m., Eastern Time.

Present: Commissioners _____

Absent: Commissioners _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____:

Whereas, the City of Royal Oak does wish to decertify a portion of E. Harrison Avenue. This decertification is for the portion of E. Harrison Avenue located west of Batavia Avenue for a total decertification length of 110.00 feet.

Now, therefore, be it resolved that:

1. The center line of said decertified street is described as:

Part of SW 1/4 of Section 22, Town 1 North, Range 11 East, City of Royal Oak, Oakland County, Michigan, more particularly described as follows:

Commencing at the SE corner of Lot 28, "Foster and Mathews' Sub", as recorded in Liber 10 of Plats, Pages 37, Oakland County Records; thence south 30 feet to the Point of Beginning at centerline of E. Harrison Avenue, thence west 110.00 feet along said centerline to the Point of Ending.

2. Said street shall be decertified as of October 14, 2024.

Ayes: Commissioners

Nays: Commissioners

Resolution declared adopted.

Melanie Halas, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted to the City Commission of the City of Royal Oak, County of Oakland, Michigan, at a Regular Meeting held on **October 14, 2024**.

Melanie Halas, City Clerk

CITY COMMISSION AGENDA ITEM

TITLE	Request to fill a vacancy Librarian I
SUBMITTING DEPARTMENT	Library
PRESENTER	Sandy irwin
MEETING DATE	October 14, 2024

ATTRITION POLICY

Purpose: The City of Royal Oak may at times face revenues that are not sufficient to necessarily meet operating and capital needs. For that reason, each position vacancy should be reviewed to ensure a balanced budget can be maintained, prior to seeking to fill the position.

Policy: All City of Royal Oak full-time positions except sworn police and fire positions that become vacant, for any reason, may only be filled with specific approval from the City *Commission*.

[Adopted 06/02/2008 and Amended 05/20/2024]

EXECUTIVE SUMMARY

EXECUTIVE SUMMARY

Pursuant to the city commission's attrition policy, the Royal Oak Public Library is requesting approval to fill a full-time Librarian I position which was vacated as of October 12, 2024

The Librarian I works in the Adult Services Department. The position provides reference desk service, programs for adults – both off-site and on-site – and has collection development duties, among other tasks.

The position is a critical part of the Library's daily operations. Without this position, library services to the adults in our community would be severely impacted.

BUDGET IMPACT SUMMARY	
Anticipated Salary and Benefit Cost	Salary: \$53,543K Benefits Est.: \$32.1k
Included in the budget	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you filling a position that was previously held?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Funding Source/GL Number:	271-790-70203 Wages - Permanent

OTHER FISCAL IMPACTS:

Select all that apply.

- No fiscal impact
 Revenue impact (details below)
 Training Required (details below)

STRATEGIC INITIATIVE ALIGNMENT:

Efficient and Effective Services: the position will assist in both the library's public-facing and behind-the-scenes daily operations.

PROPOSED CITY COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission hereby approves the filling of Librarian I

ATTACHMENTS – Updated

Royal Oak, MI

Job Description Report

Job Title: Librarian I - II - Adult Services



Basic Information

Effective Date:	7/7/2022	Revised Date:	7/11/2022
Department:	Public Library	Supervises:	0
Classification:	Non-Exempt/Hourly	Pay Basis:	Hourly
Reports To:	Library Director	Pay Status:	FT Employee
Approved By:		Pay Frequency:	Bi-Weekly
Job Grade:	0	Salary Range:	Lib I \$53,542 - \$64,493 Lib II \$64,470 - \$70,724

Job Description

A **Librarian I - II** performs professional library work in varying phases and difficulty. Work is performed in accordance with established policies and procedures under the general supervision of a higher level employee.

Essential Job Functions

0.00 A **Librarian I - II** may be called upon to do any or all of the following: *(These examples do not include all of the tasks which the employee may be expected to perform.)*

- Provide reference and readers advisory service to public
- Instruct library patrons in use of library tools and resources
- Provide outreach, tours and other services
- Collection development
- Compile lists and bibliographies for public use
- Maintain online catalog
- Prepare reports
- Implement programming
- Contribute to library publications
- Supervise subordinate staff
- Maintain professional development

KSA

Education & Training

A **Librarian I - II**, upon application, shall have the following experience and training:

Grade I: Master's degree in Library Science from an ALA accredited college or university

Grade II: Master's degree in Library Science from an ALA accredited college or university Two years of professional library experience

Qualifications For Employment

- Considerable knowledge of library principles, methods, and procedures, including cataloging / classification of books, use of bibliographies, reference books, data bases, computer and Internet, and awareness of the types and uses of various publicity media
- Thorough knowledge of books / authors, current literature, and review sources
- Knowledge of reader interest levels and ability to stimulate interest in use of library facilities
- Ability to develop and maintain tactful and cordial relations with the general public and fellow employees
- Ability to demonstrate initiative and resourcefulness in responding to questions and requests
- Ability to understand and respond appropriately to in-person and phone queries
- Working knowledge of current information technology, computer software and library automation
- Ability to develop organized and effective work methods
- Ability to perform light lifting and to reach, bend, stand or sit for long periods
- Effective verbal and written communication skills
- Professional attitude with the public
- Ability to establish and maintain effective working relationship with staff
- Ability to perform well under stress

Physical Requirements

Physical Requirements

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to communicate in person and by telephone, read regular and small print, view and produce written and electronic documents and enter data on a computer keyboard with repetitive keystrokes. The employee must be mobile in an office setting, with ability to stand, sit, stoop and kneel, use hands to finger, handle, or feel and reach with hands and arms. The employee must occasionally lift and/or move items of light to moderate weight.

The typical work environment of this job is a business office setting where the noise level is quiet and sometimes moderate.

Additional Information

For pay purposes, the classification of Librarian is divided into three grades. Grades I and II are listed below and are distinguished from one another on the following basis:

Grade I: Includes those positions of beginning level professional work involving detailed routine, technical and professional duties performed under close supervision.

Grade II: Includes those positions of a more responsible nature involving the use and exercise of independent judgment and knowledge of library operations gained through experience and education. Work with infrequent supervision and with authority over assigned responsibilities.

Disclaimer

This job description may not be inclusive of all requirements, pay rate, assigned duties, responsibilities, or aspects of the job described. Please refer to the applicable governing collective bargaining agreement for any differences not currently reflected in this description.

HR Signature / Date

Hiring Manager Signature / Date

Proclamation Honoring and Commemorating the 100th Anniversary of Oakland Elementary School

Whereas, on September 20, 2024, Oakland Elementary School proudly celebrated its 100th Anniversary, marking a century of educational excellence, community engagement, and historic growth; and

Whereas, Oakland Elementary School first opened its doors April 19, 1924, in a building with four classrooms designed by architect Frederick Madison in Royal Oak Township on a former farmland track of land measuring four and a half acres; and

Whereas, through continuous expansion, Oakland has grown from its modest beginnings to serve a thriving student body, receiving recognition for innovation and undergoing significant renovations, including a modern transformation in 2020.

Now, therefore, be it resolved, I Mayor Fournier, and members of the Royal Oak City Commission on behalf of the entire Royal Oak Community commemorate the 100th Anniversary of Oakland Elementary School and recognize its profound impact as a cornerstone of the community and its enduring commitment to education.



Mayor Michael C. Fournier
City of Royal Oak



CITY COMMISSION AGENDA ITEM

TITLE	Proposed Ordinance Amendment 2024-12, Standards for Demolition – Second Reading
SUBMITTING DEPARTMENT	City Attorney
PRESENTER	Niccolas Grochowski
MEETING DATE	October 14, 2024
SECOND READING REQUIRED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

On August 26, 2024, the City Commission adopted, at second reading, ordinance amendment 2024-11, Fugitive Dust Regulations. That ordinance amendment required dust mitigation during any demolition activity on a particular site. As part of the permit process for demolitions, signage is required to be posted by the contractor indicating that dust mitigation is required during demolition activities and that a continuous water spray of sufficient volume or size to contain any fugitive dust during demolition activities.

It was subsequently brought to our attention that the sign requirement only applied to single-family and two-family residential demolitions and not to commercial or industrial demolition activities. A subsequent request to review the City’s Code of Ordinances to determine if the sign requirement for dust mitigation could be added to the Code of Ordinances to require the same signage for commercial and industrial demolitions. Although commercial and industrial demolitions are highly regulated by state law, we have researched the issue and found that the City is not otherwise preempted from enacting such a requirement.

The City Commission unanimously approved the proposed ordinance on first reading at the September 23, 2024 City Commission meeting. No changes were made to the proposed ordinance between first and second reading. The proposed Ordinance Amendment requires signage be posted on *any* demolition site in the City advising as to required dust mitigation and contact information for the appropriate City department to report issues.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0.00
AMOUNT CURRENTLY BUDGETED	\$0.00
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- No fiscal impact
 Workload impact (details below)

- Revenue impact (details below)
 Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

S-CAP, Quality of Life, for a healthy and safe community.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

The City Commission previously provided direction as to this proposed amendment.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves, upon second reading, ordinance amendment 2024-12, Standards for Demolition, to update and modify the city's demolition regulations to control dust created from demolition activities in the city by requiring signage informing the public of required dust mitigation for all demolition sites in the city.

ATTACHMENTS:

- 1 - Proposed Ordinance Amendment 2024-12, Standards for Demolition (Redline Version)
- 2 - Proposed Ordinance Amendment 2024-12, Standards for Demolition (Clean Version)

ORDINANCE NO. 2024-12

**CITY OF ROYAL OAK,
OAKLAND COUNTY, MICHIGAN**

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak to amend: Part II: General Legislation; Chapter 264 Construction Sites; Article I Securing Construction and Demolition Sites; Section 264-3 Standards for securing construction sites, to update and modify the city's demolition regulations to control dust created from demolition activities in the city by requiring signage informing the public of required dust mitigation for all demolition sites in the city, pursuant to the city's police power to protect the public health, safety and welfare.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendment.

That Section 264-3 Standards for securing construction sites, of Article I Securing Construction and Demolition Sites, of Chapter 264 Construction Sites, of Part II: General Legislation, of the Code of Ordinances, City of Royal Oak, Michigan, is hereby amended, to read as follows:

264-3. Standards for securing construction sites.

All single-family and two-family residential construction sites and all demolition sites shall comply with the following standards while a building or structure is being erected, altered, repaired, removed or demolished under a valid permit for construction or demolition. Failure to comply is grounds for the Building Official to issue an order to stop work on the construction or demolition.

- A. Fencing. Prior to the commencement of construction or demolition, the construction site shall be enclosed with a stable chain-link fence not less than four feet in height. Any gates shall open inward, so as not to obstruct the public right-of-way. When there is not active construction on the site, the gate shall be secured. Temporary fencing may be removed after a complete insulation inspection has been approved. All temporary fencing (including the foundation) shall be removed prior to the issuance of a conditional certificate of occupancy.
- B. Signage. Prior to the commencement of construction or demolition, signage prepared by the City shall be attached to the required fencing with the permit holder's name and telephone number, and contact information for the City's Building Department. One sign shall be provided per street frontage.
- C. Right-of-way maintenance. Any activity expected to impact the public right-of-way, including but not limited to a tree within the right-of-way or an adjoining sidewalk, must first receive a right-of-way permit pursuant to the City of Royal Oak Right-of-Way Management Ordinance, as amended.¹
- D. Portable toilets. Any portable toilets on site shall be located within the construction site and no less than 15 feet from any existing structure on adjacent property.

- E. Excavation. Excavations on a site shall not be open for more than 60 days.
- F. Exemptions. This section shall not apply to the following:
 - (1) New developments that have been through subdivision or site condominium approvals.
 - (2) All renovations enclosed within the original building or structure.
 - (3) Additions of less than 50% of the square footage of the original building or structure.
 - (4) Detached accessory structures for single-family and two-family residential properties.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and after having been published within 7 days after passage.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

Michael Fournier, Mayor

Melanie Halas, City Clerk

Date Adopted:

Date Published:

Effective Date:

ORDINANCE NO. 2024-12

**CITY OF ROYAL OAK,
OAKLAND COUNTY, MICHIGAN**

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak to amend: Part II: General Legislation; Chapter 264 Construction Sites; Article I Securing Construction and Demolition Sites; Section 264-3 Standards for securing construction sites, to update and modify the city's demolition regulations to control dust created from demolition activities in the city by requiring signage informing the public of required dust mitigation for all demolition sites in the city, pursuant to the city's police power to protect the public health, safety and welfare.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendment.

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- A. Fencing. Prior to the commencement of construction or demolition, the construction site shall be enclosed with a stable chain-link fence not less than four feet in height. Any gates shall open inward, so as not to obstruct the public right-of-way. When there is not active construction on the site, the gate shall be secured. Temporary fencing may be removed after a complete insulation inspection has been approved. All temporary fencing (including the foundation) shall be removed prior to the issuance of a conditional certificate of occupancy.
- B. Signage. Prior to the commencement of construction or demolition, signage prepared by the City shall be attached to the required fencing with the permit holder's name and telephone number, and contact information for the City's Building Department. One sign shall be provided per street frontage.
- C. Right-of-way maintenance. Any activity expected to impact the public right-of-way, including but not limited to a tree within the right-of-way or an adjoining sidewalk, must first receive a right-of-way permit pursuant to the City of Royal Oak Right-of-Way Management Ordinance, as amended.¹
- D. Portable toilets. Any portable toilets on site shall be located within the construction site and no less than 15 feet from any existing structure on adjacent property.

- E. Excavation. Excavations on a site shall not be open for more than 60 days.
- F. Exemptions. This section shall not apply to the following:
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 - (2) All renovations enclosed within the original building or structure.
 - (3) Additions of less than 50% of the square footage of the original building or structure.
 - (4) Detached accessory structures for single-family and two-family residential properties.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and after having been published within 7 days after passage.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

Michael Fournier, Mayor

Melanie Halas, City Clerk

Date Adopted:

Date Published:

Effective Date:

CITY COMMISSION AGENDA ITEM

TITLE	Approval of Lease Agreement for Center Street Garage Commercial Space to the Royal Oak Schools FIRST Robotics Team
SUBMITTING DEPARTMENT	City Attorney
PRESENTER	Nic Grochowski
MEETING DATE	October 14, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

Attached for your review and consideration is a lease agreement between the City and Royal Oak Schools to lease the commercial space located in the Center Street parking garage for use by the Royal Oak Schools FIRST Robotics Team.

The Royal Oak Schools FIRST Robotics Team represents four competitive robotics teams in Royal Oak. Currently there are three middle school FTC Teams and one high school FRC Team. The Royal Oak High School team and the Royal Oak Middle School teams compete in multiple robotics competitions each year around the state. The High School team competes in FIRST Robotics Competition while the Middle School teams compete in the FIRST Tech Challenge league. The Teams build, test, and repair robots, learn new skills from mentors, work on the logistics of running a team, and much more. From computer science to creative design to business management, the Teams use their talents to produce a winning robotics Teams.

The Teams are currently in need of an adequate space to manufacture, store and test their creations. As you are aware, the commercial space located in the City owned Center Street parking garage is not presently utilized. Thus, the School approached the City with an interest in using the space for the Teams.

The term of the proposed lease is for a relatively short period and coincides with the Teams scholastic robotic schedule which is from November 1, 2024 through June 30, 2025. In consideration of the existing mutually beneficial agreements between the City and School, the rent under the lease is for one dollar and the City will continue to pay the utilities for the space as it currently does. Either party may terminate the lease for convenience upon 30 day's notice. The lease of the space for this period of time would not impact City services or use of the space. Lastly, because of the short duration of the lease, should the City determine a longer-term use of the space for any other purposes, the City is able to do so next July.

Should the City Commission desire to approve the proposed lease agreement a proposed resolution is included for your consideration.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0.00
AMOUNT CURRENTLY BUDGETED	\$0.00
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- No fiscal impact Revenue impact (details below)
 Workload impact (details below) Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves the Center Street Garage Commercial Space Lease between the City and Royal Oak Schools and further authorizes the Interim City Manager to execute the Lease on behalf of the City.

ATTACHMENTS:

1 – Center Street Garage Commercial Space Lease

CENTER STREET GARAGE COMMERCIAL SPACE LEASE

THIS CENTER STREET GARAGE COMMERCIAL SPACE LEASE (the "Lease") is entered into this ___ day of October 2024, by and between the CITY OF ROYAL OAK, a Michigan municipal corporation with offices at 203 South Troy Street, Royal Oak, Michigan 48067 (the "City"), and ROYAL OAK SCHOOLS, a Michigan general powers school district, with offices at 800 DeVillen Ave., Royal Oak, Michigan 48073 (the "Tenant").

In consideration of the respective covenants and conditions herein contained, the parties hereby agree as follows:

1. Leased Premises. This Lease governs the lease of property situated within the City of Royal Oak, Michigan, consisting of an enclosed, interior commercial space located on the ground level of the City of Royal Oak Center Street Garage with a street-level entrance at 205 W. 2nd Street, Royal Oak, Michigan 48067 as more particularly described in Section 3 below (the "Property").

2. Lease. The City hereby leases to the Tenant, and the Tenant hereby leases from the City, the Property for the purpose of holding meetings of the Royal Oak Schools FIRST Robotics Team (the "Team") and for storage, manufacturing, testing and operating Team items and materials.

3. Permitted and Prohibited Areas and Description of Property. This Lease entitles the Tenant to use of, and the Property under this Lease is depicted in **Exhibit A** attached hereto and generally described as the entire main open area of the interior commercial space (the area immediately upon entry to the space from 2nd Street), the men's and women's restroom, and the corridor from the main open area to the restrooms. No person shall enter, or attempt to enter, the mechanical and/or utility areas of the interior commercial space, and any door to such area shall remain closed and locked.

4. Parking. The Tenant acknowledges and agrees that parking for members of the Team and/or representatives of the Tenant is not included in the terms of this Lease. Public parking is available at the Center Street Garage and other City locations at the posted public rate.

5. Term. The term of this Lease shall be from November 1, 2024 to June 30, 2025, unless terminated earlier pursuant to the provisions of the Lease.

6. Rent. As consideration for the use of the Property, the Tenant shall pay the City the sum of one dollar (\$1) by the above lease commencement date.

7. Utilities. The City shall be responsible for maintaining utility service at the Property and payment of all utility bills at the Property.

8. Keys and Access. The Tenant acknowledges and agrees that keys to access the Property shall only be possessed and/or used by Tenant staff and/or Team coaches. Students and/or Team members are prohibited from possessing or using keys to the Property at any time and for any reason. Keys provided by the City shall not be duplicated. In the event that a key to the Property is lost or otherwise misplaced, Tenant shall report such loss to the Royal Oak City Manager's Office immediately.

9. Entry by the City. The City may enter the Property at any time for the purpose of maintenance, compliance, inspection or any other purpose deemed necessary by the City.

10. Condition of the Property. Prior to the commencement of this Lease, the City shall, at its own expense, keep the Property in such repair and condition as may be necessary to reasonably permit use by the Tenant. During the term of the Lease, the Tenant shall not make any permanent alterations to the Property, structural or otherwise, without the prior written consent of the City. Unless otherwise agreed by the parties, upon termination of this Lease, the Tenant shall return the Property in substantially the same condition as it was in at the beginning of the Lease and remove any Tenant, Team or personal property.

11. Damage to the Property. During the term of the Lease, the Tenant shall report any damage to the Property to the Royal Oak City Manager's Office, regardless of nature or cause of the damage, within 24 hours of discovery.

12. Insurance. During the term of this Lease, the Tenant will maintain in full force and effect commercial general liability insurance with limits of liability not less than one million dollars (\$1,000,000.00) per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage, with the City named as an additional insured. The Tenant shall provide the City with certificates of insurance and provide the City with at least thirty (30) days' notice of the cancellation or non-renewal of the insurance.

13. Duty to Comply with Authorities and Laws. The Tenant will comply with all lawful requirements, covenants, and conditions of local and state boards of health, police departments, fire departments and authorities and will comply with all other municipal, state and federal laws with reference to care and use of the leased Property.

14. Tenant Property and Other Personal Property. The City shall have no liability or responsibility of any nature whatsoever for personal property of the Tenant, Tenant staff and/or volunteers, Team coaches, Team members or invitees located at the Property.

15. Assignment or Subletting. The Tenant shall not transfer or assign this Lease, or sublet the Property, without the prior written consent of the City.

16. Quiet Enjoyment. The City covenants and agrees that the Tenant shall, contingent upon the Tenant's compliance with the terms and conditions of this Lease, quietly and peaceably hold, possess and enjoy the Property in accordance with the terms hereof for the full term of this Lease without interference from the City or any person claiming by, through or under the City, and the City will defend the title to the Property and the use, possession and occupancy of the same by the Tenant against the lawful claims of all persons whomsoever.

17. Rights of the City. Nothing in this Lease shall be deemed to expand or restrict the rights that the City may or may not have relative to its use of the Property, other than the terms as set forth in this Lease. The Tenant acknowledges that the Property described herein is and shall always remain the property of the City.

18. Destruction. If the Property or any part thereof shall be damaged or destroyed as a result of any casualty during the term of this Lease, any rent hereunder shall abate during any period that the Property may be partially or wholly unsuited for the intended use.

19. Notices. Any notices required, provided, or issued under this Lease shall be served personally or by registered mail, certified receipt requested, to the party for whom it is intended at the address listed at the beginning of this Lease, or at such other address as shall be furnished in writing to the other party.

20. Waiver of Default. Waiver of any default by either party in the performance of conditions or covenants of this Lease, including payment of rent, shall not be construed as a waiver of any default in the future performance of the same or any other conditions or covenants of this Lease.

21. Successors and Assigns. This Lease shall inure to the benefit of and be binding upon the parties hereto, their successors and assigns; provided, however, that the Lease may not be assigned and/or sublet except as provided in Paragraph 15.

22. Complete Agreement. The City and the Tenant each hereby acknowledge that this Lease encompasses the entire agreement of the parties with respect to the leasing of property for the purposes outlined in this Lease, and that there are no other agreements or understandings between them with respect to the lease of property.

23. Amendments. No modification of any of the provisions of this Lease shall be effective unless it is in writing and signed by both parties.

24. Governing Law. This Lease shall be governed and construed in accordance with the laws of the State of Michigan. Any actions concerning this Lease shall be brought in the 44th District Court, the Oakland County Circuit Court, or the U.S. District Court for the Eastern District of Michigan.

25. Termination. This Lease may be terminated by the either Party at any time and for any reason upon thirty (30) days' advanced written notice.

26. Severability. If a Court of competent jurisdiction finds any provision of this Lease invalid or unenforceable, then that provision shall be deemed severed from the Lease. The remainder of this Lease shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Lease as of the day and year first above written.

WITNESS:

ROYAL OAK SCHOOLS

By: Mary Beth
Fitzpatrick Its:
Superintendent

WITNESS:

CITY OF ROYAL OAK

By: Mark Wollenwebber
Its: Interim City Manager

Approved as to form:


Nicolas J. Grochowski
City Attorney

CITY COMMISSION AGENDA ITEM

TITLE	Approval of Business Mural at 215 S Main Street
SUBMITTING DEPARTMENT	City Manager
PRESENTER	Susan Barkman
MEETING DATE	October 14, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

The Commission for the Arts reviews applications for murals on privately owned buildings in order to determine if the mural is art. This helps screen potential murals which could be interpreted as a sign which in some cases would cause the business to be in violation of the sign code.

Staff recently received an application for a mural to be done on the side of Johnny’s Speakeasy, a building located at 215 S Main Street.



The business owner is John Prepolec, and the artist, Michael Carter, is also an employee at the Speakeasy. They are seeking approval so they can begin painting. The idea for the mural is to display an ancient Roman statue of a man looking down at a skull, against the backdrop of a medallion-like image. The name of the proposed mural is ‘Heavy weights the Crown.’

On September 16, 2024, the Commission for the Arts reviewed the application and design.



Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0.00
AMOUNT CURRENTLY BUDGETED	

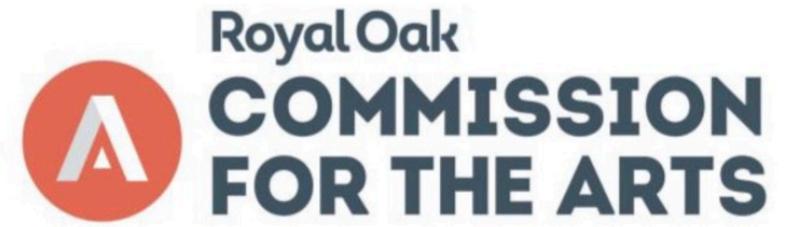
PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves the proposed mural at 215 S Main Street at art.

ATTACHMENTS:

- 1- Art Application

Public Art Application



I. Contact Information

First Name: Michael Last Name: Carter

Address: 9338 Kentucky st.

City: Detroit State: Mi ZIP: 48204

Email: Buy9000art@gmail.com

Phone: 662-371-5136

Website: <https://instagram.com/harder9000art>

II. Proposed Locations for Artwork (Please prioritize.)

Priority 1: Priority 2:

Site: The alley behind the alchemy restaurant at Site: South Main Street

Please attach visual representations of proposed sites.

III. Artwork Identification

Artwork Name: Michael Carter `9000

Year: 2024

Artist: Michael Carter

Medium/Material: Large stencils and spray paint mix media

Dimensions: 16ft. X 10 ft

Footing Requirements: 14ft. X 8 ft

Value of Artwork: \$2800.00

**CITY OF ROYAL OAK
TRAINING EVALUATION FORM**

Name: Vanessa Stojkovski Department: Treasury

Name of Event: Michigan Certified Assessing Technician (MCAT) course

Dates: From 6/13/2024 To 6/17/2024 Number of Days: 3

Total Expense: \$268.55 (Total of all expenses from Expense Report less expenses not eligible for reimbursement)

Please rate the overall quality of this conference/training/workshop:

Exceptional Good Average Poor

Please rate the usefulness of this conference/training/workshop to the work you do or your career development:

Exceptional Good Average Poor

Why did you attend this conference, training, or workshop?

To become a certified assessing technician

What did you learn or gain from attending this conference, training, or workshop?

I learned about Headlee Amendment, Proposal A, and the General Property Tax Act. We covered important dates and annual events that happen in the assessors office. We went over property descriptions and how to read the maps that are used in the Assessor's office.

By taking this class and the exam that followed I am now a Michigan Certified Assessing Technician (1).

Would you recommend that others attend this conference, training, or workshop?

Yes.

Additional Comments:

**The information collected above will be reviewed by the City Manager and City Commission*

RECEIVED

Form T-3 0103

**CITY OF ROYAL OAK
TRAINING EVALUATION FORM**

Name: Susan Barkman

Department: CMO

Name of Event: Michigan Municipal League 2024 Summer Institute

Dates: From 7/16/2024 To 7/19/2024 Number of Days: 4.00

Total Expense: \$1,217.87 (Total of all expenses from Expense Report less expenses not eligible for reimbursement)

Please rate the overall quality of this conference/training/workshop:

Exceptional Very Good Average Poor

Please rate the usefulness of this conference/training/workshop to the work you do or your career development:

Exceptional Very Good Average Poor

Why did you attend this conference, training, or workshop?

I attended this conference as a member of the planning committee, speaker and to gain a better understanding of issues facing cities and experiences of colleagues in the state.

What did you learn or gain from attending this conference, training, or workshop?

The themes of this conference were technology, and health and wellness. We had a great session on AI and how it can be helpful but also cautioned against certain uses with potential impacts on confidential issues and biases in hiring decisions. The health and wellness theme brought speakers who shared about mental health information, and helped gain a better understanding of how to breakdown our emotional processes.

Would you recommend that others attend this conference, training, or workshop?

Yes, I think this session is appropriate for those interested in being a city manager or are a city manager.

Additional Comments:

I greatly appreciate the city's support and investment in my professional development.

RECEIVED

JUL 23 2024

FINANCE DEPARTMENT

For Police Department Use Only			
Approved by Staff Supervisor:		Approved by Training Coordinator:	
Signature	Date	Signature	Date

**The information collected above will be reviewed by the City Manager and City Commission*

**CITY OF ROYAL OAK
TRAINING EVALUATION FORM**

Name: Susan Barkman

Department: CMO

Name of Event: Michigan Municipal League 2024 Convention

Dates: From 9/11/2024 To 9/13/2024 Number of Days: 3.00

Total Expense: \$2,246.14 (Total of all expenses from Expense Report less expenses not eligible for reimbursement)

Please rate the overall quality of this conference/training/workshop:

Exceptional Very Good Average Poor

Please rate the usefulness of this conference/training/workshop to the work you do or your career development:

Exceptional Very Good Average Poor

Why did you attend this conference, training, or workshop?

I attended the MML Convention to learn about other cities and some of their projects and answers.

What did you learn or gain from attending this conference, training, or workshop?

I really enjoyed sessions on sustainability and the importance of this being a lift for all staff not just one person. The session on AI was interesting to learn more about the pitfalls of AI and how some candidates and cities are using it.

RECEIVED

SEP 18 2024

FINANCE DEPARTMENT

Would you recommend that others attend this conference, training, or workshop?

Yes.

Additional Comments:

I greatly appreciate the city's support and investment in my professional development.

For Police Department Use Only			
Approved by Staff Supervisor:		Approved by Training Coordinator:	
Signature	Date	Signature	Date

**The information collected above will be reviewed by the City Manager and City Commission*

**CITY OF ROYAL OAK
TRAINING EVALUATION FORM**

Name: Vincent Morales Department: Building

Name of Event: Tri-County Plumbing Inspectors Association-Michigan Plumbing Code Update 2021

Dates: From 9/17/2024 To 9/17/2024 Number of Days: 1

Total Expense: \$30.00 (Total of all expenses from Expense Report less expenses not eligible for reimbursement)

Please rate the overall quality of this conference/training/workshop:

Exceptional Good Average Poor

Please rate the usefulness of this conference/training/workshop to the work you do or your career development:

Exceptional Good Average Poor

Why did you attend this conference, training, or workshop?
Required training to maintain State of Michigan Public Act 407 registrations.

What did you learn or gain from attending this conference, training, or workshop?
The plumbing code updates for 2021 MPC

RECEIVED
SEP 23 2024
FINANCE DEPARTMENT

Would you recommend that others attend this conference, training, or workshop?
Yes

Additional Comments:

For Police Department Use Only			
Approved by Staff Supervisor:		Approved by Training Coordinator:	
Signature	Date	Signature	Date

**The information collected above will be reviewed by the City Manager and City Commission*

CITY OF ROYAL OAK TRAINING EVALUATION FORM

Name: Monica Hunt

Department: City Commission

Name of Event: Michigan Municipal League Annual Convention

Dates: From 9/11/2024 To 9/13/2024 Number of Days: 2

Total Expense: \$490.54 (Total of all expenses from Expense Report less expenses not eligible for reimbursement)

Please rate the overall quality of this conference/training/workshop:

Exceptional
 Good
 Average
 Poor

Please rate the usefulness of this conference/training/workshop to the work you do or your career development:

Exceptional
 Good
 Average
 Poor

Why did you attend this conference, training, or workshop?

I attended the MML annual conference to meet leaders of other communities and learn the different aspects of what is working well in their communities and determine if they could work in our community. I also attended in effort to make connections with other local leaders for potential future collaborations.

What did you learn or gain from attending this conference, training, or workshop?

I attended a conference on mass shooting preparedness which highlighted many things that I would have never considered. It taught me little things that can be done now to streamline the response in the aftermath of such an event. I also learned of many different grant opportunities and organizations that can assist with implementing attainable and transitional housing in the community.

RECEIVED

SEP 25 2024

FINANCE DEPARTMENT

Would you recommend that others attend this conference, training, or workshop?

I would definitely recommend the conference. The connections made at these types of events are immense and is alone worth the attendance. Many of the breakout sessions are useful and informative.

Additional Comments:

For Police Department Use Only			
Approved by Staff Supervisor:		Approved by Training Coordinator:	
Signature	Date	Signature	Date

**The information collected above will be reviewed by the City Manager and City Commission*

CITY OF ROYAL OAK TRAINING EVALUATION FORM

Name: Lisa Genord

Department: Finance

Name of Event: MAPERS 2024 Fall Conference

Dates: From 9/21/2024 To 9/24/2024 Number of Days: 4.00

Total Expense: None (Total of all expenses from Expense Report less expenses not eligible for reimbursement)

Please rate the overall quality of this conference/training/workshop:

Exceptional
 Very Good
 Average
 Poor

Please rate the usefulness of this conference/training/workshop to the work you do or your career development:

Exceptional
 Very Good
 Average
 Poor

Why did you attend this conference, training, or workshop?

In my position, I work daily with retirees and the retirement system. I am always interested in training seminars to gain additional knowledge and understanding to better do my job.

What did you learn or gain from attending this conference, training, or workshop?

There were multiple sessions conducted during this conference that discussed retirement system basics, actuarial calculations, Michigan legislative updates, and retirement system policies. The sessions continued to reinforce or expand upon my existing knowledge as well as informed me of retirement system best practices and overall economic market and investment trends.

RECEIVED

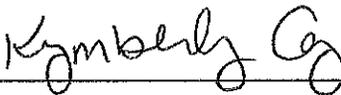
SEP 30 2024

FINANCE DEPARTMENT

Would you recommend that others attend this conference, training, or workshop?

Yes I would recommend this seminar for any employees or trustees who are involved with the City's Retirement System.

Additional Comments:

For Police Department Use Only			
Approved by Staff Supervisor:		Approved by Training Coordinator:	
Signature	Date	Signature	Date
			

**The information collected above will be reviewed by the City Manager and City Commission*

CITY OF ROYAL OAK TRAINING EVALUATION FORM

Name: Susan Barkman

Department: CMO

Name of Event: ICMA 2024 Annual Conference.

Dates: From 9/20/2024 To 9/25/2024 Number of Days: 6.00

Total Expense: \$3,647.87 (Total of all expenses from Expense Report less expenses not eligible for reimbursement)

Please rate the overall quality of this conference/training/workshop:

Exceptional
 Very Good
 Average
 Poor

Please rate the usefulness of this conference/training/workshop to the work you do or your career development:

Exceptional
 Very Good
 Average
 Poor

Why did you attend this conference, training, or workshop?

I attended the ICMA conference to continue learning more about best practices, city programs and development.

What did you learn or gain from attending this conference, training, or workshop?

I learned about different ways other city managers build relationships with council members, as well as emergency response to natural disasters. I attended sessions on AI in local government, generations in the workplace and communications.

RECEIVED
SEP 30 2024
FINANCE DEPARTMENT

Would you recommend that others attend this conference, training, or workshop?

Yes, I think this session is appropriate for those interested in being a city manager or are a city manager.

Additional Comments:

I greatly appreciate the city's support and investment in my professional development.

For Police Department Use Only			
Approved by Staff Supervisor:		Approved by Training Coordinator:	
Signature	Date	Signature	Date

**The information collected above will be reviewed by the City Manager and City Commission*

CITY COMMISSION AGENDA ITEM

TITLE	Standard Resolution 2 – Special Assessment Paving of Mount Vernon Boulevard
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	October 14, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

EXECUTIVE SUMMARY

The city assessor has determined the special assessment district for paving the two (2) 20-foot wide, 7-inch thick concrete pavement lanes for Mount Vernon Boulevard from Custer Avenue to the dead end as shown in Attachment 1.

The petition signatures in favor of the paving represent 46.2 percent of the assessable front footage as illustrated in Attachment 2.

Under city policy, the property owners would have fifteen (15) years to pay for the improvements as shown in Attachment 3. The funding source for this project will be local street fund and special assessment district.

Special assessment standard resolution 2 is attached for consideration.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0.00
AMOUNT CURRENTLY BUDGETED	\$0.00
BUDGET AMENDMENT REQUIRED	\$0.00
FUNDING SOURCE/ GL NUMBER	N/A
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- | | |
|--|---|
| <input checked="" type="checkbox"/> No fiscal impact
<input type="checkbox"/> Workload impact (details below) | <input type="checkbox"/> Revenue impact (details below)
<input type="checkbox"/> Operations Impact (details below) |
|--|---|

OPERATIONS IMPACT: If standard resolution 2 is approved, staff will provide estimated costs and budget information as part of the report for standard resolutions 3 and 4.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Paving roadways is in line with the Strategic Plan goal to provide reliable infrastructure and the Sustainability and Climate Action Plan overall goal to fund, plan and develop well maintained infrastructure for all modes of travel.

COMMUNITY ENGAGEMENT

Residents within the assessment district were notified of this item on the commission agenda via letter.

BOARD AND COMMISSION FEEDBACK

Not applicable.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Refer to Standard Resolution 2 on the following page.

ATTACHMENTS:

1. Assessor's report
2. Exhibit and summary of proposed special assessment district
3. Special assessment payback policy

Special Assessment Standard Resolution 2

City of Royal Oak - County of Oakland

At a regular meeting of the city commission of the City of Royal Oak, County of Oakland, Michigan, held on **October 14, 2024** at 7:30 o'clock p.m., eastern time.

Present: Commissioners _____

Absent: Commissioners _____

The following preamble and resolution were offered by commissioner _____ and supported by commissioner _____:

Whereas, the city manager and the assessor have prepared reports concerning certain public improvements as hereinafter described, which include all of the information required to be included by the provisions of the city's charter, chapter 12, "Special Assessments"; and

Whereas, the city commission has reviewed said reports; and

Whereas, the city commission determines that it is necessary to acquire and construct the public improvements in the City of Royal Oak more particularly hereinafter described in this resolution.

Now, therefore, be it resolved that:

1. The city commission hereby determines that the public improvements described more particularly hereinafter provided for are necessary.

2. The total cost of said public improvements according to frontage (or benefits) is estimated to be \$879,435.80:

\$296,961.28 of which shall be spread over the special assessment district as hereinafter described.

\$582,474.52 of which shall be paid by the city.

3. Said special assessment district shall consist of all the lots and parcels of land as herein described:

25-04-451-022	25-04-453-007	25-04-453-003
25-04-453-010	25-04-453-006	25-04-451-013
25-04-451-021	25-04-451-017	25-04-453-002
25-04-451-020	25-04-451-016	25-04-451-012
25-04-453-009	25-04-453-005	25-04-453-022
25-04-451-019	25-04-451-015	25-04-377-001
25-04-453-008	25-04-453-004	
25-04-451-018	25-04-451-014	

4. The estimated life of such improvements is not less than 30 years.
5. The aforesaid reports shall be placed on file in the office of the city clerk where the same shall be available for public examination.
6. The city commission will meet on November 11, 2024 at 7:30 o'clock p.m., Eastern Time, at the city hall, for the purpose of hearing objections to the making of said public improvements.
7. The city clerk is hereby directed to cause notice of said hearing to be published in The Royal Oak Review, Warren, Michigan, a newspaper of general circulation in the City of Royal Oak, at least five (5) full days before the date of such hearing, and is further directed to cause notice of such hearing to be mailed by first class mail to each owner of or person in interest in the property in the special assessment district more particularly described in the following notice at the addresses shown on the last general tax assessment roll of the city, at least ten (10) full days prior to the date of such hearing.
8. The notice of said hearing to be published and mailed shall be in substantially the following form:

Notice of Hearing of Necessity
Special Assessment Paving of Mount Vernon Boulevard
City of Royal Oak - County of Oakland

Take notice that the city commission of the City of Royal Oak, Oakland County, Michigan, has determined it to be necessary to make the following described public improvement in the City of Royal Oak:

Two (2) 20-foot wide lanes, 7-inch thick concrete paving with integral curb and gutter of Mount Vernon Boulevard from Custer Avenue to the dead end.

The city commission has determined that the cost of the above described public improvements, which is estimated to be \$879,435.80, shall be partly assessed against all lots and parcels of property abutting the above described improvements which properties are described as follows:

25-04-451-022	25-04-453-007	25-04-453-003
25-04-453-010	25-04-453-006	25-04-451-013
25-04-451-021	25-04-451-017	25-04-453-002
25-04-451-020	25-04-451-016	25-04-451-012
25-04-453-009	25-04-453-005	25-04-453-022
25-04-451-019	25-04-451-015	25-04-377-001
25-04-453-008	25-04-453-004	
25-04-451-018	25-04-451-014	

Take further notice, that the city commission has caused reports concerning said public improvements to be prepared, which reports include necessary plans, profiles, specifications and estimates of costs of such public improvements, a description of the assessment district, and other pertinent information, and these reports are on file in the office of the city clerk and are available for public examination.

Take further notice that the city commission will meet on November 11, 2024 at 7:30 o'clock p.m., Eastern Time, at the city hall in the City of Royal Oak, for the purpose of hearing objections to the necessity of making of such public improvements and the inclusion of the property within the proposed special assessment district.

This notice is given by order of the city commission of the City of Royal Oak, Oakland County, Michigan.

Melanie Halas, City Clerk

9. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Ayes: Commissioners

Nays: Commissioners

Resolution declared adopted.

Melanie Halas, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted by the city commission of the City of Royal Oak, County of Oakland, Michigan, at a regular meeting held on October 14, 2024, and that public notice of said meeting was given pursuant to and in full conformity with Act No. 267, Public Acts of Michigan, 1976, as amended.

Melanie Halas, City Clerk

September 19, 2024

The Honorable Mayor Fournier and
Members of the City Commission:

At the Regular Meeting of the City Commission held September 23, 2024, the City Engineer presented a petition to pave Mount Vernon Boulevard from Custer to the dead end with two (2) 20-foot wide lanes, 7-inch thick concrete pavement with integral curb and gutter. Your Honorable Body referred the petition to the City Assessor for the purpose of preparing the necessary special assessment district. I have determined the district to be as follows:

**TWO (2) 20-FOOT WIDE LANES, 7-INCH THICK CONCRETE PAVING WITH INTEGRAL
CURB AND GUTTER
MOUNT VERNON BOULEVARD
CUSTER AVENUE TO DEAD END**

Total Resident Portion	\$296,961.28
City Match Portion	\$478,270.52
City at Large Portion	\$104,204.00

The City Commission may now initiate the necessary proceedings toward the adoption of Standard Resolution No. 2.

Respectfully Submitted,



Anthony Switkowski
City Assessor

Approved,

Mark Wollenweber
Interim City Manager

PAVING

\$ 703,548.60 Estimated Cost
\$ 175,887.20 25% Engineering & Inspection
\$ 879,435.80 Total Cost

\$ 296,961.28 District Portion
\$ 478,270.52 City Match Portion
\$ 104,204.00 City at Large
\$ 879,435.80 Total Cost

CITY OF ROYAL OAK
ASSESSOR'S OFFICE

RECOMMENDED ASSESSMENT FOR

**Two (2) 20-foot wide lanes, 7-inch thick concrete paving with integral curb and gutter
in
Mount Vernon Boulevard
from Custer Avenue to Dead End**

Parcel Number	Subdivision & Lot No.	Frontage	Rate	Assessment
25-04-451-022	Arlington Park Lot 83	87.5	\$183.40	\$16,047.50
25-04-453-010	Arlington Park Lot 103 & 104	157.5	\$183.40	\$28,885.50
25-04-451-021	Arlington Park Lot 84	70	\$183.40	\$12,838.00
25-04-451-020	Arlington Park Lot 85	70	\$183.40	\$12,838.00
25-04-453-009	Arlington Park Lot 102	70	\$183.40	\$12,838.00
25-04-451-019	Arlington Park Lot 86	70	\$183.40	\$12,838.00
25-04-453-008	Arlington Park Lot 101	70	\$183.40	\$12,838.00
25-04-451-018	Arlington Park Lot 87	70	\$183.40	\$12,838.00
25-04-453-007	Arlington Park Lot 100	70	\$183.40	\$12,838.00
25-04-453-006	Arlington Park Lot 99	70	\$183.40	\$12,838.00
25-04-451-017	Arlington Park Lot 88	70	\$183.40	\$12,838.00
25-04-451-016	Arlington Park Lot 89	70	\$183.40	\$12,838.00
25-04-453-005	Arlington Park Lot 98	70	\$183.40	\$12,838.00
25-04-451-015	Arlington Park Lot 90	70	\$183.40	\$12,838.00
25-04-453-004	Arlington Park Lot 97	70	\$183.40	\$12,838.00
25-04-451-014	Arlington Park Lot 91	70	\$183.40	\$12,838.00
25-04-453-003	Arlington Park Lot 96	70	\$183.40	\$12,838.00
25-04-451-013	Arlington Park Lot 92	70	\$183.40	\$12,838.00
25-04-453-002	Arlington Park Lot 95	70	\$183.40	\$12,838.00
25-04-451-012	Arlington Park Lot 93	67.7	\$183.40	\$12,416.18
25-04-453-022	Arlington Park Lot 94	68	\$183.40	\$12,471.20
25-04-377-001	Arlington Park Lot 388 & 389	48.5	\$183.40	\$8,894.90
Totals		1619.2	\$183.40	\$296,961.28

Notes:

1. The city owns the parcel at the dead end of Mount Vernon Boulevard, and this cost is included in the "city match" portion outlined.
2. All parcels in district have front-lot frontage.

Attachment 2

Special Assessment Paving Petition Evaluation

Petition Submitted: July 17, 2024

Petition Evaluated: July 18, 2024

Special assessment paving two (2) 20-foot wide lanes, 7-inch thick concrete paving with integral curb and gutter of Mount Vernon Boulevard from Custer Avenue to the dead end.

Mount Vernon Boulevard from Custer Avenue to dead end

LF of Properties	LF of Petition Signatures	% In Favor
1619.2*	748.5	46.2%

**Excludes City property frontage at the dead end*

LF of Properties	Tax I.D.	Address	Petition Signatures
87.5	25-04-451-022	604 Mount Vernon Blvd.	
157.5	25-04-453-010	605 Mount Vernon Blvd.	
70	25-04-451-021	612 Mount Vernon Blvd.	
70	25-04-451-020	618 Mount Vernon Blvd.	
70	25-04-453-009	619 Mount Vernon Blvd.	
70	25-04-451-019	702 Mount Vernon Blvd.	X
70	25-04-453-008	703 Mount Vernon Blvd.	
70	25-04-451-018	708 Mount Vernon Blvd.	X
70	25-04-453-007	709 Mount Vernon Blvd.	X
70	25-04-453-006	715 Mount Vernon Blvd.	X
70	25-04-451-017	716 Mount Vernon Blvd.	
70	25-04-451-016	802 Mount Vernon Blvd.	X
70	25-04-453-005	803 Mount Vernon Blvd.	
70	25-04-451-015	810 Mount Vernon Blvd.	X
70	25-04-453-004	811 Mount Vernon Blvd.	X
70	25-04-451-014	816 Mount Vernon Blvd.	X
70	25-04-453-003	817 Mount Vernon Blvd.	X

70	25-04-451-013	824 Mount Vernon Blvd.	
70	25-04-453-002	825 Mount Vernon Blvd.	X
67.7	25-04-451-012	830 Mount Vernon Blvd.	
68	25-04-453-022	831 Mount Vernon Blvd.	
48.5	25-04-377-001	902 Mount Vernon Blvd.	X
Total: 1619.2 Feet			Total: 748.5 Feet

At a Regular Meeting of the Commission of the City of Royal Oak, Michigan, held at the City Hall in said City, on the 15th day of October, 1979, at 7:30 o'clock p. m.:

PRESENT: Commissioners Austin, Hallman, Kelber, Schoenholtz,
Warren, Webster

Mayor Lewis

The following Resolution was adopted:

"BE IT RESOLVED, that the term of Special Assessment Rolls for sidewalk construction and reconstruction shall be six (6) years:

BE IT FURTHER RESOLVED, that the term of Special Assessment Rolls for new paving, street reconstruction, water and sewer projects shall be fifteen (15) years."

ADOPTED UNANIMOUSLY.

I hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City Commission of the City of Royal Oak at a Regular Meeting held on October 15, 1979.


Evelyn H. Demske, City Clerk

EXHIBIT C

CITY COMMISSION AGENDA ITEM

Title	September 2024 Traffic Committee Resolutions
SUBMITTING DEPARTMENT	Community Development - Engineering
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	October 14, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY

The Royal Oak Citizens Traffic Committee meeting was called to order at 6:30 p.m. on Tuesday, September 24, 2024 by Chairperson Dan Godek. The minutes of this meeting are included in Attachment 1, and the backup information for the minutes is in Attachment 2.

Seven resolutions are offered to make the regulatory, permanent traffic control orders in accordance with the “Uniform Traffic Code for Cities, Townships, and Villages” adopted by the commission on September 22, 2003:

- Install speed humps on Forest Avenue between N. Main Street and Rosedale Avenue (item 6a);
- Install bollard delineators and pavement striping on W. Lincoln Avenue from Woodward Avenue to S. Lafayette Avenue to help with driver awareness and traffic calming (item 6b);
- Install two accessible on-street parking spaces on W. Second Avenue in front of the Post Office (item 6c);
- Install bollard delineators at the entrance and exit to the residential parking garage for Main North Lofts on E. University Avenue to prevent delivery trucks and carryout drivers from blocking access (item 6d);
- Remove “For Park Use Park in School Lots on Girard” signs from De Villen Avenue (item 6e);
- Install crosswalk striping and crosswalk warning signs on Detroit Avenue at the existing Elizabeth Avenue crosswalk to Wagner Park (item 6f);
- Perform speed studies on Gardenia Avenue (N. Main Street to Stephenson Highway) and Normandy Road (Coolidge Highway to Crooks Road) to determine if the speed limit should be adjusted (item 6g).

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$47,100.00
AMOUNT CURRENTLY BUDGETED	\$47,100.00
BUDGET AMENDMENT REQUIRED	N/A
FUNDING SOURCE/ GL NUMBER	See table below
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

A summary of cost estimates and funding sources for each item is provided below. All items are within the allocated budget for each funding source, and so no budget amendments are proposed.

Agenda Item	Cost Estimate	Funding Source
6a	\$12,200	202.901.81401.CAP2514 (2025 road project)
6b	\$7,100	203.901.81401.CAP2415 (2024 remaining project budget)
6c	\$25,000	247.901.81401.CAP2514 (DDA)
6d	\$1,500	203.473.74900 (Sign Materials)
6e	\$500	202.469.70203 (DPS staff time)
6f	\$800	203.473.74900 (Sign Materials)
6g	\$0	N/A
Total:	\$47,100	

OTHER FISCAL IMPACTS: (Select all that apply.)

- No fiscal impact
- Workload impact (details below)
- Revenue impact (details below)
- Operations Impact (details below)

WORKLOAD IMPACT:

Items 6a and 6c will be included in a 2025 road project, and engineering staff will handle the design and coordination effort for this work. The DPS Highway Division will perform the required work for items 6b, 6d, 6e and 6f. DPS has available staff to perform this work, though the work on W. Lincoln Avenue under item 6b may need to wait until spring 2025.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

The Traffic Committee recommendations align with the city’s strategic plan and S-CAP plan to provide safe transportation systems to reduce and eliminate crashes. They also align with the Aging in Place Plan goal to increase visibility of street signs. Additionally, the Aging in Place Plan includes a goal to add more accessible on-street parking.

COMMUNITY ENGAGEMENT

Approximately two weeks prior to the traffic committee meeting, staff mailed notices to properties that could potentially be impacted by the agenda items. At the meeting, attendees were given the opportunity to speak to the traffic committee during public comment. Meeting attendees were also notified that these topics would be presented to the city commission at the October 14, 2024 meeting.

BOARD AND COMMISSION FEEDBACK

The Royal Oak Citizens Traffic Committee has reviewed and provided recommendations as outlined in Attachment 1.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the city commission hereby approves the traffic committee's recommendation to install two speed humps and speed hump signage and striping on Forest Avenue between Main Street and Rosedale Avenue as outlined in agenda item 6a;

Be it further resolved, the city commission hereby approves the traffic committee's recommendation to install Option B, bollard bumpouts with road striping, except remove the diagonal bollards that extend through the parking lane at each proposed location as outlined in agenda item 6b;

Be it further resolved, the city commission hereby approves the traffic committee's recommendation to repaint W. Second Street between S. Washington and S. Center Street to allow for one lane of through traffic, a loading zone on the south side of the road, and parallel parking on the north side with two of the parking stalls to be accessible as outlined in agenda item 6c;

Be it further resolved, the city commission hereby approves the traffic committee's recommendation to install three (3) reboundable, surface-mounted bollards on the south side of E University Avenue lined up with the parking garage columns for the Main North Lofts building, four feet off the face of curb as outlined in agenda item 6d;

Be it further resolved, the city commission hereby approves the traffic committee's recommendation to remove the "For Park Use, Park in School Lots on Girard" signs from the north side of De Villen Avenue between N. Alexander Avenue and N. Vermont Avenue as outlined in agenda item 6e;

Be it further resolved, the city commission hereby approves the traffic committee's recommendation to install white crosswalk striping and two (2) W11-2 signs with W16-7P plaques at the intersection of Detroit Avenue and Elizabeth Avenue at the existing north/south crosswalk as outlined in agenda item 6f;

Be it finally resolved, the city commission hereby approves the traffic committee's recommendation to perform studies on Gardenia Avenue (N. Main Street to Stephenson Highway) and on Normandy Road (Coolidge Highway to Crooks Road) to evaluate the speed limit as outlined in agenda item 6g.

ATTACHMENTS:

1. September 2024 Traffic Committee meeting minutes
2. September 2024 Traffic Committee agenda, previous minutes and explanation/analysis



Minutes

Royal Oak Citizens Traffic Committee Meeting

**September 24, 2024, 6:30 p.m.
City Hall Commission Chambers Room 121
203 South Troy Street
Royal Oak, MI 48067**

Present: Carl Laubach
Dan Godek
Joe Labataille
Sean Dunlop
Thomas Allen

Absent: Clyde Esbri
Michael Tash

Staff Present: Holly Donoghue
Amy Kelly

1. Call to Order

The meeting was called to order by Chairperson Dan Godek at 6:30pm.

2. Roll Call and Preamble

Chairperson Dan Godek recited the preamble for the Citizens Traffic Committee.

3. Approval of Minutes

Moved by: Thomas Allen
Seconded by: Joe Labataille

Motion to approve the previous minutes.

Motion Adopted

4. Public Comment for Items not on the Agenda

Chairperson Dan Godek opened the floor to public comment. One resident came forward:

Susan Williams - 350 N Main St - stated that since 118 N Main has been under construction, the street lights on the East side of Main Street have not been working. Construction seems to have stopped but the street lights have not been

fixed. Resident does not feel safe walking there when the street lights are not on and wants this investigated.

Chairperson Godek closed public comment.

5. Unfinished Business

No unfinished business at this time.

6. New Business

6.a Request to Install Speed Humps on Forest Avenue

The staff analysis and recommendation was presented by City Engineer Donoghue. Chairperson Dan Godek opened the floor to those interested in speaking on this issue.

Charles Cassavoy of 121 Forest Ave spoke in favor of the speed humps because of the large amount of foot traffic and business traffic on the street. He was concerned that the road would not be resurfaced until 2032.

Gina Hurst of 503 Forest Ave spoke in favor of the speed humps.

Moved by: Thomas Allen

Seconded by: Carl Laubach

Motion to accept staff recommendation to install two speed humps and speed hump signage and striping on Forest Avenue between Main Street and Rosedale Avenue as shown in the submitted petition.

Ayes (6): Carl Laubach, Dan Godek, Joe Labataille, Sean Dunlop, Thomas Allen, and Michael Tash

Motion Adopted (6 to 0)

6.b Request to Review Speeding Concerns on W. Lincoln Avenue

The staff analysis and recommendation was presented by City Engineer Donoghue. Chairperson Dan Godek opened the floor to those interested in speaking on this issue.

Andrew of 619 W Lincoln stated he does not want option C because a lot of people use the street parking and eliminating half of it would be an issue. He supports option D, the digital speed signs because he is worried about congestion on Lincoln.

Alexander Nita of 506 W Lincoln stated that since he submitted this request, another vehicle has been totaled. He met with the police chief and Commissioner Kolo and he did notice a reduction in speed when the temporary speed monitor trailer was put out. He does not want to remove parking on Lincoln. He wants the directional apps people have on their

cell phones to remove the pin for Lincoln and direct traffic elsewhere. If parking has to be removed, he would want permit parking for the residents on the side street.

Jim Rasor of 502 W Lincoln - stated he likes option B if he had to choose. He would prefer bump-outs and islands that are in place along E Lincoln and Normandy and thinks they would work in this case. The bollards in option B would be in front of his house and he is ok with that. He is opposed to Option C because it would shift moving traffic closer to the houses on the north side of the road. He also recommended making the parking lanes bigger and driving lanes smaller, and that perhaps striping the individual parking stalls along Lincoln would help emphasize that it is a parking zone.

Christa Greenwood of 512 W Lincoln stated her vehicle was totaled and two other vehicles have been damaged. She likes option B. She recommended our DPS Dept check with Ferndale's DPS Dept to see how they manage snow clearing around the bollards. She does not want to lose street parking on Lincoln.

David Burress of 521 W Lincoln stated he had his mirror hit about 10 years ago. He wants to keep street parking on Lincoln. He said the major issue is people drunk driving and he wants more police enforcement of the speeding and drunk driving.

Chairperson Godek closed public comment.

The committee discussed the various options, and noted that Option B could be modified to move the "legs" of the trapezoid-shaped bollard configuration to allow for a snow plowing path. This would result in 4 to 5 bollards along the parking zone with hatched pavement striping.

Moved by: Carl Laubach
Seconded by: Sean Dunlop

Motion to install Option B, Bollard Bumpouts with road striping, except remove the diagonal bollards that extend through the parking lane at each proposed location.

Ayes (6): Carl Laubach, Dan Godek, Joe Labataille, Sean Dunlop, Thomas Allen, and Michael Tash

Motion Adopted (6 to 0)

6.c Accessible Parking on W. Second Street

The staff analysis and recommendation was presented by City Engineer Donoghue. Chairperson Dan Godek opened the floor to those interested in speaking on this issue. No one came forward.

Moved by: Thomas Allen
Seconded by: Michael Tash

Motion to accept staff recommendation to repaint W. Second Street between S. Washington and S. Center Street to allow for one lane of through traffic, a loading zone on the south side of the road, and parallel parking on the north side with two of the parking stalls to be accessible.

Ayes (5): Carl Laubach, Dan Godek, Joe Labataille, Thomas Allen, and Michael Tash

Nays (1): Sean Dunlop

Motion Adopted (5 to 1)

6.d Request to Review Traffic Blocking Entrance/Exit of Main North Lofts

The staff analysis and recommendation was presented by City Engineer Donoghue. Chairperson Dan Godek opened the floor to those interested in speaking on this issue.

Dung (Yoom) Lam of 350 N Main - stated she does not want the two bollards at the loading dock because she thinks it will take away a zone for short-term deliveries on the street and cause trucks to block the residential garage doors. She noted that the loading dock doors are not regularly in use.

John of 350 N Main stated he does not want the bollards in front of the loading dock doors. He only wants the bollards in front of the residential exit/entrance doors.

Susan Williams of 350 N Main stated she only wants bollards in front of the residential exit/entrance doors. She thinks the bollards in front of the loading dock will hinder garbage pick up.

Joe Stephenson stated he does not live in 350 N Main. He only wants paint markings to say 'Residential Parking' and 'Loading Zone'.

Theresa Barley of 350 N Main stated she is against having any bollards. She wants time restrictions on the metered parking so that deliveries could be made at the meters during certain times of the day. She said the trucks will have a hard time maneuvering around the bollards.

Chairperson Godek closed public comment.

Member Labataille thought that angled parking on this street might be a good idea because it is such a wide roadway.

Member Dunlop was opposed to the installation, and thought pavement marking might be a better option.

Moved by: Carl Laubach
Seconded by: Joe Labataille

Motion to install three (3) reboundable, surface-mounted bollards on the south side of E University Avenue lined up with the parking garage columns for the Main North Lofts building, four feet off the face of curb.

Ayes (5): Carl Laubach, Dan Godek, Joe Labataille, Thomas Allen, and Michael Tash

Nays (1): Sean Dunlop

Motion Adopted (5 to 1)

6.e Request to Review Parking Guidance Sign on De Villen Avenue Adjacent to Red Run Park

The staff analysis and recommendation was presented by City Engineer Donoghue. Chairperson Dan Godek opened the floor to those interested in speaking on this issue. No one came forward.

Moved by: Sean Dunlop
Seconded by: Thomas Allen

Motion to accept staff recommendation to remove the "For Park Use, Park in School Lots on Girard" signs from the north side of De Villen Avenue between N. Alexander Avenue and N. Vermont Avenue.

Ayes (6): Carl Laubach, Dan Godek, Joe Labataille, Sean Dunlop, Thomas Allen, and Michael Tash

Motion Adopted (6 to 0)

6.f Request to Install Crosswalk Striping and Signs on Detroit Avenue at Elizabeth Avenue

The staff analysis and recommendation was presented by City Engineer Donoghue. Chairperson Dan Godek opened the floor to those interested in speaking on this issue.

Joyce Holladay of 303 Detroit Ave stated she is in support of the staff recommendation and wants the crosswalk.

Moved by: Carl Laubach
Seconded by: Thomas Allen

Motion to accept staff recommendation to install white crosswalk striping and two (2) W11-2 signs with W16-7P plaques at the intersection of Detroit Avenue and Elizabeth Avenue at the existing north/south crosswalk.

Ayes (6): Carl Laubach, Dan Godek, Joe Labataille, Sean Dunlop, Thomas Allen, and Michael Tash

Motion Adopted (6 to 0)

6.g Review and Analysis of Traffic Calming Installations

The staff analysis and recommendation was presented by City Engineer Donoghue. Chairperson Dan Godek opened the floor to those interested in speaking on this issue. No one came forward.

Moved by: Sean Dunlop

Seconded by: Thomas Allen

Motion to accept staff recommendation to perform studies on Gardenia Avenue (N. Main Street to Stephenson Highway) and on Normandy Road (Coolidge Highway to Crooks Road) to evaluate the speed limit.

Ayes (6): Carl Laubach, Dan Godek, Joe Labataille, Sean Dunlop, Thomas Allen, and Michael Tash

Motion Adopted (6 to 0)

7. Information Only Items

None at this time.

7.a Results of Previous Traffic Committee Recommendations

No comments at this time

8. Adjournment

The meeting was adjourned at 8:11pm.

Moved by: Thomas Allen

Seconded by: Carl Laubach

Motion to adjourn the meeting at 8:11pm

Ayes (6): Carl Laubach, Dan Godek, Joe Labataille, Sean Dunlop, Thomas Allen, and Michael Tash

Motion Adopted (6 to 0)



Royal Oak

Agenda

Royal Oak Citizens Traffic Committee Meeting

Tuesday, September 24, 2024, 6:30 p.m.

City Hall Commission Chambers Room 121

203 South Troy Street

Royal Oak, MI 48067

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at 248-246-3050 at least two (2) business days prior to the meeting.

	Pages
1. Call to Order	
2. Roll Call and Preamble	2
3. Approval of Minutes	3
4. Public Comment for Items not on the Agenda	
5. Unfinished Business	
6. New Business	
a. Request to Install Speed Humps on Forest Avenue	8
b. Request to Review Speeding Concerns on W. Lincoln Avenue	16
c. Accessible Parking on W. Second Street	24
d. Request to Review Traffic Blocking Entrance/Exit of Main North Lofts	27
e. Request to Review Parking Guidance Sign on De Villen Avenue Adjacent to Red Run Park	32
f. Request to Install Crosswalk Striping and Signs on Detroit Avenue at Elizabeth Avenue	36
g. Review and Analysis of Traffic Calming Installations	40
7. Information Only Items	
a. Results of Previous Traffic Committee Recommendations	47
8. Adjournment	

Royal Oak Citizens Traffic Committee Preamble

"The Traffic Committee consists of Royal Oak property owners appointed by the City Commission. We are volunteers and are not paid or elected. What we decide tonight is merely a recommendation to the City Commission. If you do not agree with the findings or decisions of this committee, you may go before the City Commission and petition and/or discuss your issue with them. At this meeting you will be given an opportunity to speak during your item on the agenda. However, at the City Commission meeting, you must be recognized during "public comment" on their agenda, not when the Traffic Committee resolutions are being voted upon. Otherwise, you will not be able to voice your concerns.

It is important to understand that professionals make preliminary recommendations to the Traffic Committee. They consist of civil and traffic engineers, outside consultants and public safety officials. You may have been informed that these professionals have denied your request or petition. This denial does not mean that this committee will vote that way; however, we are committed to discussing the issues at hand in a pragmatic and sensible manner. Our ultimate recommendation to the City Commission will be one that benefits our citizens and community as a whole."



Minutes

Royal Oak Citizens Traffic Committee Meeting

**July 23, 2024, 6:30 p.m.
City Hall Commission Chambers Room 121
203 South Troy Street
Royal Oak, MI 48067**

Present: Carl Laubach
Clyde Esbri
Joe Labataille
Sean Dunlop
Thomas Allen
Michael Tash

Absent: Dan Godek

Staff Present: Holly Donoghue
Jennifer Caudill

1. Call to Order

The meeting was called to order by Vice Chairperson Carl Laubach at 6:29 p.m.

2. Roll Call and Preamble

Vice Chair Laubach recited the preamble for the Citizens Traffic Committee.

3. Approval of Minutes

Moved by: Thomas Allen
Seconded by: Joe Labataille

Motion to approve the previous minutes.

Ayes (5): Carl Laubach, Clyde Esbri, Joe Labataille, Sean Dunlop, and Michael Tash

Conflict (1): Thomas Allen

Motion Adopted (5 to 0)

4. Public Comment for Items not on the Agenda

Vice Chairperson Laubach opened the floor to public comment. No one came forward.

5. Unfinished Business

5.a Request for Left Turn Signals on Crooks Road

The staff analysis and recommendation was presented by City Engineer Donoghue. Vice Chairperson Laubach opened the floor to those interested in speaking on this issue. No one came forward.

Moved by: Clyde Esbri

Seconded by: Sean Dunlop

Motion to accept staff recommendation to deny the request for dedicated left turn traffic signals at the intersections of Crooks/Normandy and Crooks/Lexington

Ayes (6): Carl Laubach, Clyde Esbri, Joe Labataille, Sean Dunlop, Thomas Allen, and Michael Tash

Motion Adopted (6 to 0)

6. New Business

6.a Request to install a No Left Turn sign for the Hazelton Apartments driveway on Williams Street near mid-block pedestrian crossing

The staff analysis and recommendation was presented by City Engineer Donoghue. Vice Chairperson Laubach opened the floor to those interested in speaking on this issue.

Alan Ashley, president of Royal Oak Manor, provided pictures of the existing crosswalk and surrounding conditions, and gave history of what was at the Hazelton location prior. He is concerned about street parking blocking the view of pedestrians, and because residents of the manor are sometimes slower he is worried about cars zipping out of the Hazelton garage and striking residents.

Caroline M., resident of Royal Oak Manor, spoke about the many 'near misses' she has seen since moving into the manor four years ago. She also said there is a site distance issue at Seventh and Troy due to the buildings and you have to pull out into the intersection to see traffic. The parking space between the crosswalk and garage entrance should be removed so vehicles cannot block the view of the crosswalk for vehicles exiting the garage of the Hazelton.

Drew Hopkins of 128 E Seventh Street commented that if traffic is required to turn right out of building they can still get to Main or Troy to head north or south. This moves traffic away from residents at manor, the residential

homes on Seventh, and the recording studio and Jewish center on Seventh that sees a lot of pedestrian traffic.

Lorraine P., resident of Royal Oak Manor spoke, concerned about the poor lighting on Williams Street.

Robert Saul, resident of Royal Oak Manor, spoke in support of the other statements from Alan Ashley and residents.

Moved by: Sean Dunlop

Seconded by: Thomas Allen

Motion to approve staff recommendation to deny the request for 'No Left Turn' signage at the parking garage exit for 222 E. Sixth Street and add one pedestrian warning sign (W11-2) for southbound Williams Street traffic, located north of the existing mid-block pedestrian crossing; and also to remove the first parking spot north of the crosswalk on the east side of roadway.

Ayes (6): Carl Laubach, Clyde Esbri, Joe Labataille, Sean Dunlop, Thomas Allen, and Michael Tash

Motion Adopted (6 to 0)

6.b Request for No Parking sign on the east side of Virginia Avenue at E. University Avenue

The staff analysis and recommendation was presented by City Engineer Donoghue. Vice Chairperson Laubach opened the floor to those interested in speaking on this issue. No one came forward.

Moved by: Clyde Esbri

Seconded by: Joe Labataille

Motion to approve staff recommendation to install a 'No Parking Beyond' sign north of the driveway approach at 230 Virginia Avenue.

Ayes (6): Carl Laubach, Clyde Esbri, Joe Labataille, Sean Dunlop, Thomas Allen, and Michael Tash

Motion Adopted (6 to 0)

6.c Request to remove guardrail adjacent to 3111 N. Main Street

The staff analysis and recommendation was presented by City Engineer Donoghue. Vice Chairperson Laubach opened the floor to those interested in speaking on this issue. No one came forward.

Moved by: Thomas Allen

Seconded by: Joe Labataille

Motion to accept staff recommendation to remove approximately 30 feet of guardrail in front of 3111 N. Main Street.

Ayes (5): Carl Laubach, Joe Labataille, Sean Dunlop, Thomas Allen, and Michael Tash

Nays (1): Clyde Esbri

Motion Adopted (5 to 1)

6.d Request to review traffic concerns on Kayser Avenue at E. Sixth Street intersection by Grant Park

The staff analysis and recommendation was presented by City Engineer Donoghue. Vice Chairperson Laubach opened the floor to those interested in speaking on this issue.

Chris Henning of 602 Kayser spoke about the plethora of activity in the park in spring and fall, and site distance issues due to all the cars parked near the corner. He often sees driver indecision issues because vehicles with the right-of-way and no stop sign will slow down at the intersection anyways when traveling on Kayser and this causes confusion if another vehicle is at or approaching the intersection.

Moved by: Sean Dunlop

Seconded by: Thomas Allen

Motion to accept staff recommendation to install 'Stop' signs on Kayser Avenue at E. Sixth Street to create a 4-way stop intersection, and to install 'All Way' plaques on all four stop signs; and to install a 'Stop' sign for northbound Lawson Street traffic at E. Sixth Street.

Ayes (6): Carl Laubach, Clyde Esbri, Joe Labataille, Sean Dunlop, Thomas Allen, and Michael Tash

Motion Adopted (6 to 0)

6.e Request to install guardrail in public right-of-way on northbound Coolidge Highway adjacent to 2804 Coolidge apartment complex

The staff analysis and recommendation was presented by City Engineer Donoghue. Vice Chairperson Laubach opened the floor to those interested in speaking on this issue.

Ari Zartarian spoke in support of the staff recommendation, his tenants are concerned about their safety in their residences and his staff are concerned about performing property maintenance work near the roadway.

Moved by: Thomas Allen
Seconded by: Michael Tash

Motion to accept staff recommendation to install approximately 250 feet of guardrail a minimum of three feet from the curb, along the east side of Coolidge Highway just north of Trafford Road; to relocate the existing (W1-1) curve warning signs to be within 100 feet of the start of the curve for both northbound and southbound Coolidge Highway; and to install two additional chevron signs on the east side of Coolidge Highway within the road curvature area.

Ayes (6): Carl Laubach, Clyde Esbri, Joe Labataille, Sean Dunlop, Thomas Allen, and Michael Tash

Motion Adopted (6 to 0)

7. Information Only Items

7.a Results of Previous Traffic Committee Recommendations

City Engineer Donoghue updated the committee on the commission's resolutions from the previous meeting's recommendations.

7.b Update on Morse Avenue and Harrison Avenue traffic counts

City Engineer Donoghue provided an update on the traffic counts on Morse Avenue and Harrison Avenue per the committee's request to re-study in one year from their initial recommendation. The speed and volume results were very similar between the two studies, and the crash report did not indicate a significant issue on either corridor. No further analysis is recommended.

8. Adjournment

The meeting was adjourned at 7:47 p.m.

Moved by: Thomas Allen
Seconded by: Joe Labataille

Motion to adjourn the meeting.

Ayes (6): Carl Laubach, Clyde Esbri, Joe Labataille, Sean Dunlop, Thomas Allen, and Michael Tash

Motion Adopted (6 to 0)

Royal Oak Citizens Traffic Committee

AGENDA ITEM

Title	Request to Install Speed Humps on Forest Avenue
SUBMITTING DEPARTMENT	Engineering Division
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	September 24, 2024

Requestor Concern:

A request was received from Gina Hurst of 503 Forest Avenue to install speed humps on Forest Avenue between Main Street and Fairgrove Avenue due to speeding concerns.

Staff Analysis:

The Staff Traffic Committee has reviewed this request and determined that:

1. Forest Avenue is a 27-foot wide local road consisting of composite pavement and concrete curbing.
2. The road is approximately 1/4-mile long between Main Street and Fairgrove Avenue and there is a stop sign at the intersection with Fairgrove Avenue. Between Main Street and Rosedale Avenue, parking is not allowed on the south side of the street. Parking is allowed on both sides of the street from Rosedale to Fairgrove.
3. The three-year (2021-2023) accident report shows one accident occurred along the corridor involving a vehicle backing out of a driveway hitting a parked car.
4. The city requested traffic measurements from the TIA for speed and traffic volume, which were measured in May 2024:

Forest Avenue	85th Percentile Speed (mph)	Vehicles Per Day
Main to Rosedale	28	674
Rosedale to Fairgrove	27	524

5. Only the block between Main Street and Rosedale qualified for the speed humps (speed and traffic volume), so staff prepared a petition and exhibit showing the proposed speed humps on May 21, 2024 for this block only. The signed petition was returned on July 25, 2024 and is provided in the attachments, along with a sketch of the proposed speed hump locations.

6. A summary of the speed hump criteria follows:

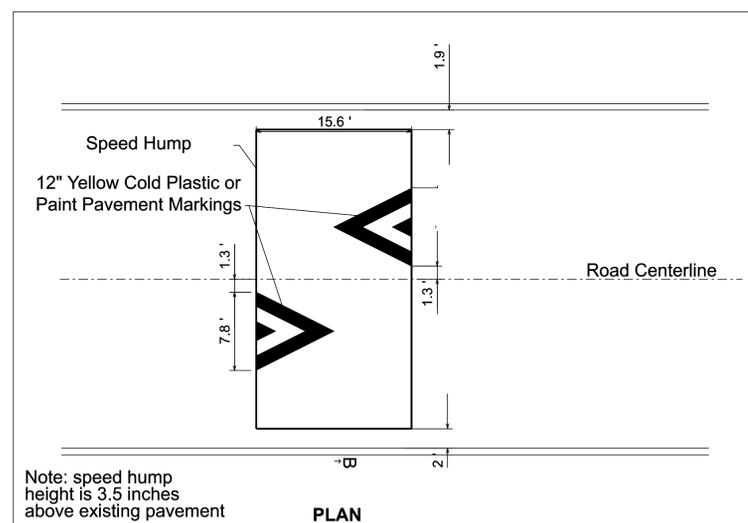
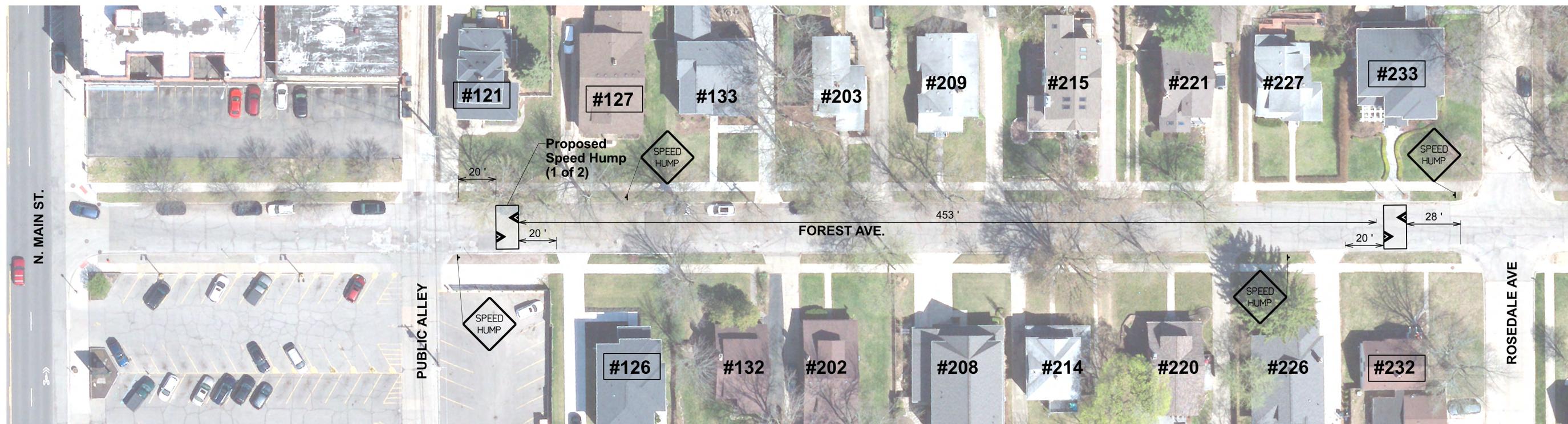
Speed Hump Criteria	Forest Ave. Evaluation
The road must be classified as a Local Road under the National Functional Classification of Roads (NFC).	✓
The street must be paved already.	✓
The street must not be on a primary fire route, a high priority street for snow plowing, or primary school bus or transit route. The Police Department, Fire Department and Department of Public Services must not have any operational objections to the installation of speed humps.	✓
There must be space to allow for speed humps 300 to 600 feet apart.	✓
There must be space to install speed humps outside the influence of property driveways and intersections.	✓
The 85th percentile speed as measured by a three-day speed study must be 28 mph or higher.	✓ (28 mph)
The average daily traffic volume must be at least 300 vehicles per day as measured by a three-day traffic count.	✓ (674 vpd)
65% of residents must petition for the installation.	✓ (12/17 = 71%)
100% of properties on either side of each hump must be in favor of the petition.	✓ (#121, 126, 127, 232, 233)
Speed humps will consist of asphalt or concrete material unless otherwise approved.	✓

7. All the required criteria for speed humps have been met. The city plans to replace the existing water main and resurface this block of Forest Avenue in the future, tentatively scheduled for 2032. So the speed humps could be constructed next summer, but would need to be replaced roughly seven years later. For this reason, staff would explore the option of doing asphalt overlay speed humps in 2025 which should be less costly and easier to remove in the future.

8. Staff will notify the residents of Forest Avenue that this item will be on the September agenda.

Suggested Staff Recommendation: Install two speed humps and speed hump signage and striping on Forest Avenue between Main Street and Rosedale Avenue as shown in the submitted petition.

Estimated cost: \$12,200



Speed Hump Detail

Notes:

1. New "Speed Hump" signs would be installed at the locations shown.
2. Addresses boxed on the plan are considered to be "adjacent to" the speed humps and must be in favor in order for installation to be approved.
3. There are no parking prohibitions proposed.
4. This road is scheduled for future water main improvements and road resurfacing. If approved, asphalt speed humps would be installed, and ultimately replaced with concrete speed humps when the road work is performed.

REVISIONS	DATE
SHEET NO.	TOTAL SHEETS
1	1

RECEIVED

JUL 25 2024

Engineering Division

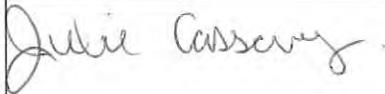
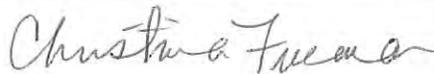
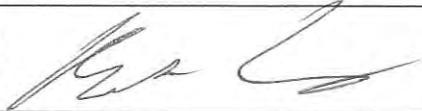
Petition Circulator:	Gina Hurst
Address:	503 Forest Avenue
Phone Number:	440.669.8606
E-mail:	Ginamhurst@gmail.com

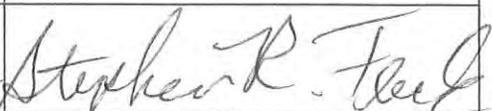
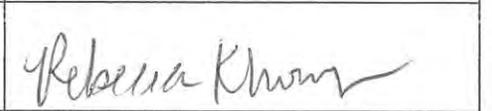
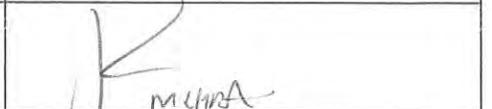
Please note that Property Owner signatures are required.
 Property owners of record are listed as of 05/21/2024.

PETITION
 (PLEASE USE BLACK INK)

To: CITY OF ROYAL OAK

We, the undersigned, petition the City of Royal Oak as follows:

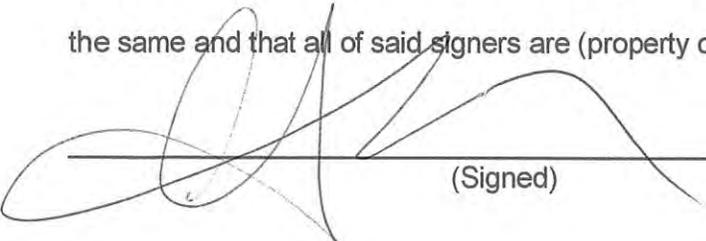
TO INSTALL SPEED HUMPS ON FOREST AVENUE BETWEEN N. MAIN STREET AND ROSEDALE AVENUE		
ADDRESS PROPERTY OWNER	PRINTED NAME	SIGNATURE
*121 FOREST AVE CHARLES N CASSAVOY III OR JULIE A CASSAVOY	Julie Cassavoy	
*127 FOREST AVE STEVEN M BURT OR MALISA M BURT	STEVE BURT	
133 FOREST AVE CHRISTINA M FREEMAN OR CHRIS C SCHRON	Christina Freeman	
203 FOREST AVE ANDREW COX	Andrew Cox	
209 FOREST AVE STEPHEN TILLIS		
215 FOREST AVE BILL C PASKOULES	Bill Paskoules	

ADDRESS <i>PROPERTY OWNER</i>	PRINTED NAME	SIGNATURE
221 FOREST AVE <i>STEPHEN R FLECK OR JASON M RICE</i>	Stephen R. Fleck	
227 FOREST AVE <i>CHARLES D HOOD</i>		
*233 FOREST AVE <i>BRAD MILLER OR SARA MILLER</i>	Sara Miller	
*126 FOREST AVE <i>JAMES KHOURY OR REBECCA KHOURY</i>	Rebecca Khoury	
132 FOREST AVE <i>SHARON LOUDERMILK</i>		
202 FOREST AVE <i>DANIEL CAFFREY</i>	Daniel A. Caffrey	DANIEL J. CAFFREY
208 FOREST AVE <i>DAVID CORNELIUS</i>		
214 FOREST AVE <i>EMMA ZIELINSKI OR NICHOLAS ZIELINSKI</i>	Emma Zielinski	
220 FOREST AVE <i>BENJAMIN GILLMORE OR ANN GILLMORE</i>	Benjamin Gillmore	
226 FOREST AVE <i>JOSEPH JURICIC</i>		
*232 FOREST AVE <i>RATNESH MEHRA OR JILLIAN BACON</i>	Ratnesh Mehra	

PETITION NOTARIZATION PAGE

STATE OF MICHIGAN)
) SS.:
COUNTY OF OAKLAND)

I, Gina Hurst being duly sworn, say that I reside at 503 Forest Ave.
that I know of my own personal knowledge that each of the persons purporting to sign the foregoing request did sign
the same and that all of said signers are (property owners) of the City of Royal Oak.

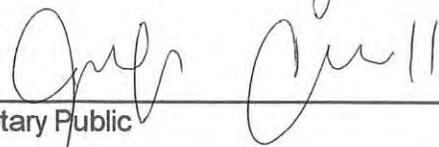


(Signed)

Subscribed and sworn to before me, a Notary Public

in and for Oakland County, MI

on this 25 day of July, 2024



Notary Public

My Commission expires 2/13/30

JENNIFER CAUDILL
NOTARY PUBLIC - MICHIGAN
OAKLAND COUNTY
ACTING IN THE COUNTY OF OAKLAND
MY COMMISSION EXPIRES FEBRUARY 13, 2030

Please turn in signed and notarized petition to the Engineering Division.

From: noreply@civicplus.com
To: [Engineering Division](#)
Subject: Online Form Submittal: Traffic Committee Request
Date: Thursday, May 2, 2024 8:24:27 AM

Traffic Committee Request

Traffic Request Form

Please complete required fields and submit.

Name	Gina Hurst
Email Address	Ginamhurst@gmail.com
Street Address	503 Forest Ave Royal Oak MI 48067
Phone Number	4406698606
Location of Concern	Forest Ave between Main Street and Fairgrove
Type of Issue	Speeding
Detailed Description of Concern	Traffic driving East from Main Street towards Fairgrove tend to pick up speed heading downhill around Rosedale and don't slow down until the Fairgrove stop signs. The houses particularly in the 200s - 400s have many small children and animals which are at risk for harm due to this
Proposed Solution	Hoping to install speed humps either right before and/or right after the Rosedale intersection so traffic will slow down.
Media Upload	<i>Field not completed.</i>
Important	I have the reviewed the Traffic Committee's Frequently Asked Questions (FAQ) regarding traffic requests and concerns

(Section Break)

Neighborhood Support

Analyzing traffic requests can take a significant amount of staff time, and we require neighborhood support for a particular issue before beginning review.

Please provide at least two neighbors' contact information, who are in agreement with your concerns or request. **They must be from separate households.** They will be notified if this item is brought to the Traffic Committee.

Stephanie Ekelman

Name

Address

412 Forest ave

Email

potashst@gmail.com

Name

Jayna Gardner-Gray

Address

409 Forest ave

Email

Jaynaae@gmail.com

Email not displaying correctly? [View it in your browser.](#)

Royal Oak Citizens Traffic Committee

AGENDA ITEM

Title	Request to Review Speeding Concerns on W Lincoln Avenue
SUBMITTING DEPARTMENT	Engineering Division
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	September 24, 2024

Requestor Concern:

A request was received from Aleksander Nita of 506 W Lincoln to review speeding issues on W Lincoln Avenue between Woodward Avenue and S. Lafayette Avenue. He states that his family has had two parked vehicles totaled due to speeding drunk drivers, and other neighbors' vehicles have been hit as well. They have also witnessed two roll-over accidents along the corridor. He would like to see a digital radar speed sign placed on W Lincoln Avenue and reflective semi-permanent bollard at West Street.

Staff Analysis:

The Staff Traffic Committee has reviewed this request and determined that:

1. W Lincoln Avenue is a 36-foot wide major road consisting of composite pavement with concrete curb. The posted speed limit is 25 mph.
2. The road consists of one driving lane in either direction and a parking lane on both sides of the road between S Pleasant Street and S Lafayette Avenue. Between Woodward Avenue and Pleasant Street, there is no parking allowed on the north side of Lincoln Avenue and no parking for the first 230 feet east of Woodward on the south side.
3. W Lincoln currently has 10-foot wide driving lanes and 8-foot parking lanes, which is typical for the half-mile collector streets in Royal Oak. There is a 4-way stop at the Lafayette Avenue intersection.
4. The three-year (2021-2023) accident report shows 7 accidents on Lincoln between Lafayette and Pleasant, all related to drivers hitting parked cars. Four of the accidents happened between midnight and 3 am and were due to driving while intoxicated (OWI). All the OWI accidents occurred in the westbound direction on Lincoln towards Woodward. One accident was due to distracted driving and the other two were hit and runs. See below image for location, time, and reason for accident.



5. The city requested traffic measurements from the TIA for speed and traffic volume, which were measured on August 1, 2024:

W Lincoln Avenue	50th Percentile Speed (mph)	85th Percentile Speed (mph)	Vehicles Per Day
Woodward Ave. to Lafayette Ave.	27	31	3,537

6. The volume of traffic is in the intermediate range for a collector street (2,870 to 3,940 vehicles per day). The 85th percentile speed of 31 mph and a 50th percentile speed above 25 mph indicates that the speed limit may need to be 30 mph on this road based on State law.

Based on these results, staff requested that the TIA conduct a detailed engineering and safety study of the corridor using US Limits software to determine if keeping the speed limit at 25 mph is appropriate. Due to the number of driveways, bike/pedestrian activity, high parking activity, and crash history, the recommended speed limit was confirmed to be 25 mph.

7. Staff prepared a few options to improve safety along the corridor:
 - a. Eliminate on-street parking all-together. This would also impact the residents along the corridor, particularly those on the south side that do not have an adjacent side street to park on.
 - b. Keep parking on both sides of the road and install bollard bumpouts periodically to help identify the parking lane (see attached sketch).
 - c. Allow parking only on one side of W Lincoln Avenue, and install striping for a buffer area with periodic bollards between the parking lane and the drive lane. On this road, staff felt it would be best to allow parking on the south side of the road because there are more side street parking opportunities on the north side of the road. We could install two (2) 10-foot wide travel lanes, a 6-foot wide buffer area, and an 8-foot wide parking lane (see attached sketch).
 - d. Install dynamic speed feedback signs (DSFS) to try reducing speeds on the corridor. In general, these signs are expected to reduce speeds by 1 to 4 mph at the location of the sign but may be less effective as drivers become desensitized to them. Studies have shown that these types of signs appear to be most effective in school zones and construction zones, and there is not much data available regarding installations on straight segments such as this one. In addition, studies show that drivers tend to return to the speed they were originally driving after passing the sign.

8. The pros and cons with the estimated cost of each option is shown in the table below:

	Pros	Cons	Estimated Cost
Option A <i>(Eliminate all parking)</i>	No parked cars on the road to hit Cheapest option	Will likely make speeding worse Lose all parking spaces along the corridor; no side streets along south side for parking.	\$1,000
Option B <i>(Bollard bumpouts)</i>	Still have parking spaces on both sides of the road, only lose 7 parking spaces May help reduce speeding with distraction of bollards Easily removed if does not work well Might make the corridor look messy / unattractive	No buffer between traffic and parked cars, may still have parked cars getting hit Bollards will likely still get hit, requiring more maintenance from DPS DPS is concerned about snow removal; will likely lose more parking spaces in the winter and have freezing/ponding areas due to snow blockages in the bumpout areas.	\$12,300
Option C <i>(Parking on south side only)</i>	Buffer between traffic and parked cars, should significantly reduce parked car accidents Less maintenance for DPS	People on north side have to cross the road to get to their homes Have to grind off the existing pavement markings to restripe it (road just paved in 2020) Lose about 23 parking spaces	\$33,500
Option D <i>(Digital speed signs)</i>	Based on 2021 study, should reduce speeds by 1 to 4 mph. Less disruptive change for residents.	May not help reduce damage to parked cars. Slightly less visible due to the parking lanes on each side of the street. Effects may not be long term	\$12,000 (2 signs)

9. Staff also considered other traffic calming installations such as chicanes and median islands as an option to help slow down traffic to the existing speed limit and help drivers focus on the parked vehicles. In addition to much higher costs, this often involves forcing the driver to weave in/out of their path along the corridor using chicanes, traffic islands, or pavement markings. However, due to the high number of OWIs specifically on Lincoln, staff felt that a non-linear driving pathway might lead to more accidents.

Staff believes that options B or D would have a better impact on speeding along the corridor, but is not confident that it will significantly change driver behavior. Option C would be the best option to reduce accidents involving parked cars. Option D could be considered as a standalone or add-on project. As DSFSs are requested a few times each year, it could be a pilot installation that staff studies over the course of one or two years to evaluate its effectiveness.

10. Staff did not oppose any of these options, but seemed most concerned about snow plowing issues with option B. Note that each of these options could be reversed if they do not result in an improvement, but there is a cost to do so.
11. Options B and C are outside the workload available from DPS and would need to be performed by a contractor, likely in spring/summer 2025. Depending on the recommended option, staff would need to evaluate if enough funding is available. There is currently \$27,000 remaining from one of this year's road projects that could be used.
12. Staff notified residents along W Lincoln Avenue about this item, and believes input from the residents will be beneficial in selecting an appropriate option.

Suggested Staff Recommendation: To obtain resident feedback and discuss with the Traffic Committee to select a recommended option.

Estimated cost: TBD



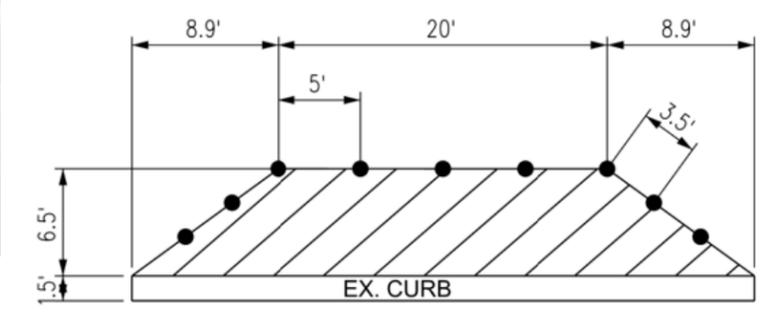
Flexible delineator post example



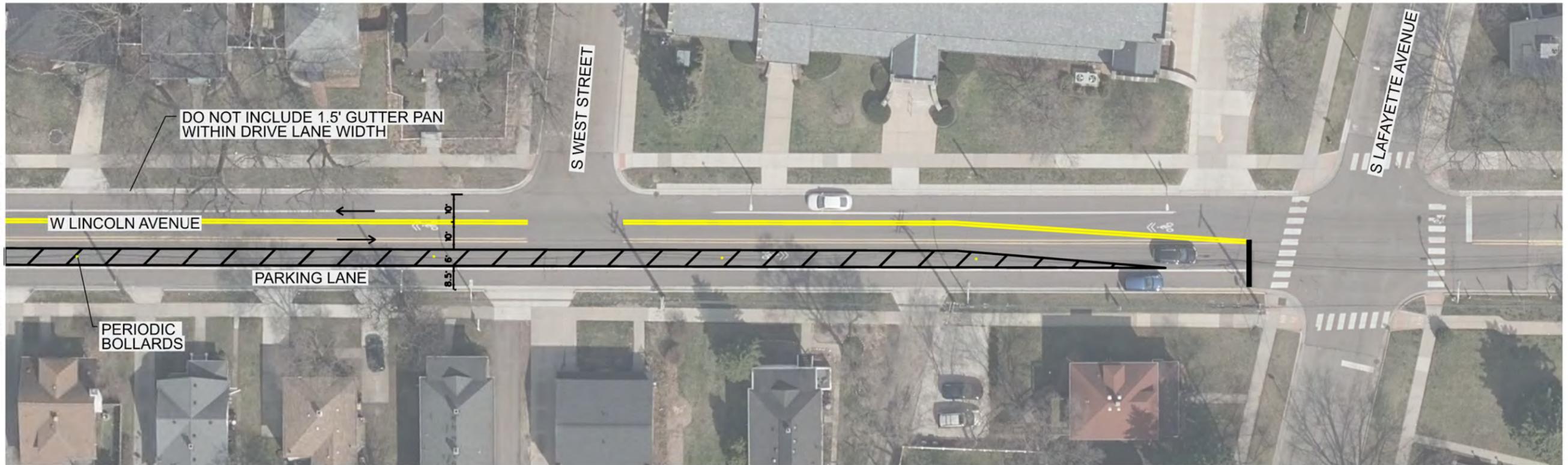
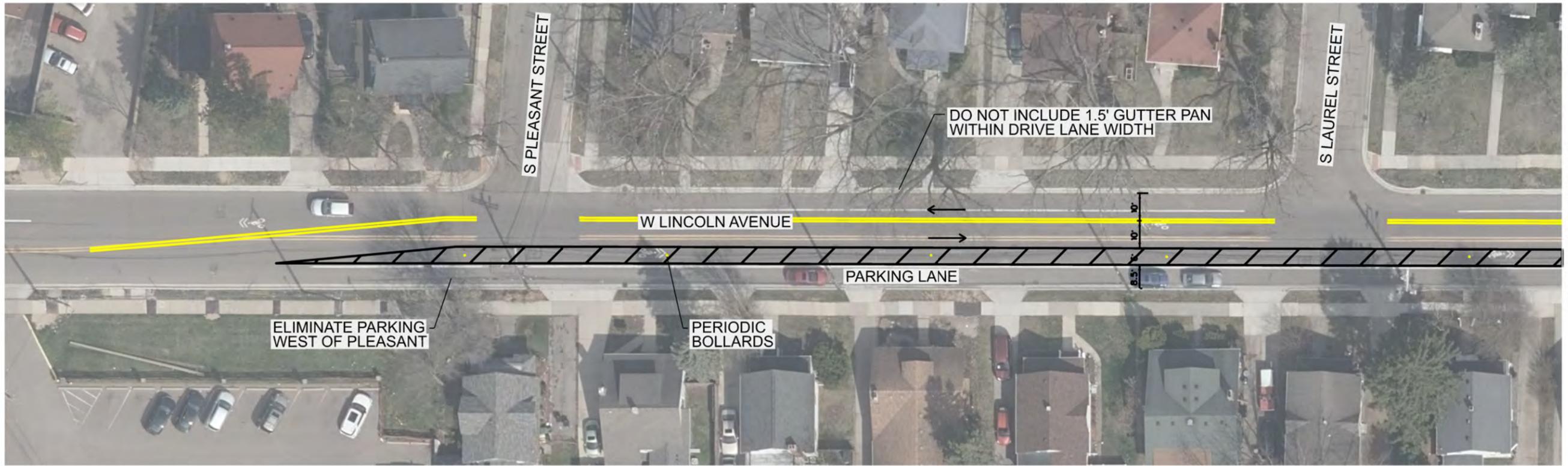
MATCH LINE BELOW



MATCH LINE ABOVE



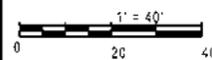
Option b: Typical bumpout configuration



PROJECT NAME:
W LINCOLN AVE
CALMING



DRAWN - SLG	REVISED -
DESIGNED - SLG	REVISED -
CHECKED -	REVISED -
DATE 08/29/24	REVISED -



W. LINCOLN AVENUE - OPTION C

SHEET NUMBER	TOTAL SHEETS
1	1

From: noreply@civicplus.com
To: [Engineering Division](#)
Subject: Online Form Submittal: Traffic Committee Request
Date: Saturday, July 6, 2024 2:32:56 PM

Traffic Committee Request

Please complete required fields and submit.

Name	Aleksander Nita
Email Address	Nita.aleksander@gmail.com
Street Address	506 W Lincoln Ave
Phone Number	5867479332
Location of Concern	West Lincoln Between Lafayette and Woodward
Type of Issue	Speeding
Detailed Description of Concern	Hello, my name is Aleksander Nita. My wife and I have been residents for 5 years. Since 2019, we have had two vehicles totaled by speeding drunk drivers. Our neighbors have had 2 vehicles hit as well by drunk drivers. In the time we have lived here, we have witnessed two roll over accidents. My understanding is we are a Type 1 street so speed bumps are not possible for emergency purposes. The speeding is a major concern on Lincoln. After the second total loss, we met with RO Chief of Police Moore and Commissioner Kolo.
Proposed Solution	I would like to see a speed detector and reflective vertical semi-permanent cone at west and Lincoln.
Media Upload	IMG_1209.jpeg
Important	I have the reviewed the Traffic Committee's Frequently Asked Questions (FAQ) regarding traffic requests and concerns

(Section Break)

Neighborhood Support

Analyzing traffic requests can take a significant amount of staff time, and we require neighborhood support for a particular issue before beginning review.

Please provide at least two neighbors' contact information, who are in agreement with your concerns or request. **They must be from separate households.** They will be notified if this item is brought to the

Traffic Committee.

Name	Jeff Henry
Address	516 W Lincoln Ave
Email	jeffinroyaloak@yahoo.com
Name	John Polodan
Address	512 W Lincoln Ave
Email	John.podolan@sbcglobal.net

Email not displaying correctly? [View it in your browser.](#)

Royal Oak Traffic Committee

AGENDA ITEM

Title	Accessible Parking on W. Second Street
SUBMITTING DEPARTMENT	Engineering Division
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	September 24, 2024

Requestor Concern:

The Downtown Development Authority (DDA) requested that staff prepare on-street accessible parking space design for two parallel parking spaces on W. Second Street between S. Washington Avenue and S. Center Street, adjacent to the Post Office.

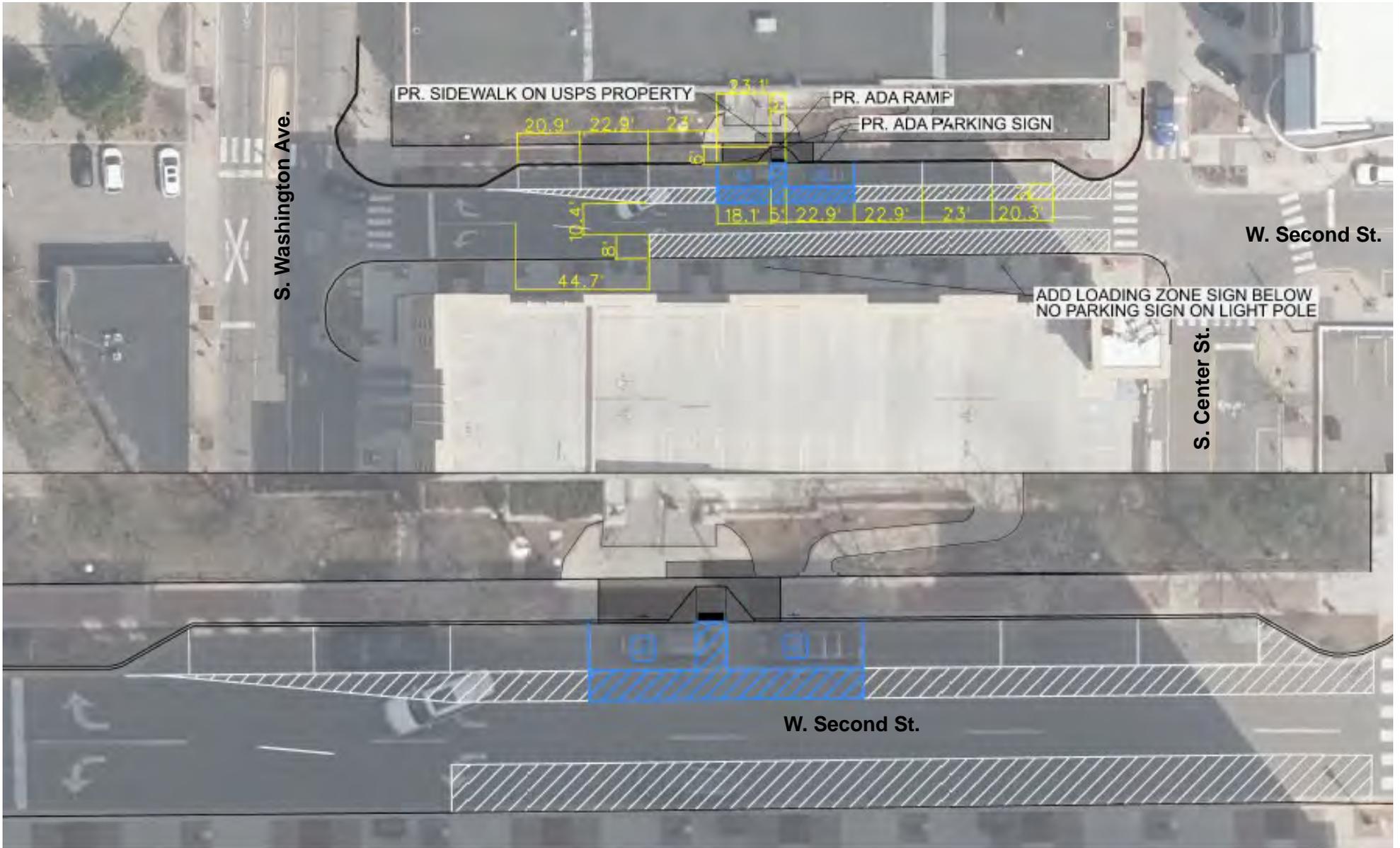
Staff Analysis:

1. A recent parking study by Rich and Associates recommended that the city consider installation of on-street accessible parking in the downtown area. Additionally, the Aging in Place Plan has a goal to increase barrier free on-street parking.
2. The DDA wishes to install two parking spaces adjacent to the Post Office on W. Second Street between Washington and Center.
3. W. Second Street is a 31-foot wide major road with composite pavement and concrete curb and gutter.
4. This block of W. Second Street is a one-way road for westbound traffic. There are currently eight metered on-street parking stalls on the north side of the road, two thru lanes and a no-parking zone on the south side of the road. The south side of the road has three post office boxes that allow cars to pull alongside for drop off. The west end of the street is then divided into left turn and right turn only lanes.
5. The three-year (2021-2023) accident report shows three crashes occurred on W. Second Street between Center and Washington. All three occurred while parking, either hitting a vehicle already parked while parking or hitting a vehicle driving down Second Avenue while pulling out.
6. ADA-compliant parking stalls require that there be a 5-foot wide minimum aisle adjacent to the parked vehicles, and that the route comply with ADA-standards for slope and width.
7. With this in mind, staff prepared a preliminary design as shown on the attached image.
 - a. Convert the lanes into one thru lane to create space for an aisle adjacent to parking vehicles. There is currently only one lane of traffic on the next block to the east, and so this change is not expected to result in any safety issues.
 - b. Install ADA-compliant sidewalk ramp between the two accessible spaces, replace adjacent sidewalk to provide appropriate slopes.

- c. Add road paint as shown to designate the pull-off area on the south side of the road adjacent to the mailboxes and add "Loading Zone" signage where shown, and "No Parking Beyond" sign at west end of loading zone.
 - d. Widen the roadway back to two lanes, one for right turns and one for left turns, at S. Washington Avenue.
8. Note that staff was able to draft a secondary option that keeps both lanes of Second Street open. This option required that the accessible aisle be on the north side of the parking spaces, which is not particularly helpful for disabled drivers. It also required a grading agreement and modification of pavement and grading on the Post Office's property, which is fairly difficult to obtain.
9. The cost estimate for the work is \$25,000 and the DDA is planning to fund these improvements for spring/summer 2025 construction if approved.

Suggested Staff Recommendation: To repaint W. Second Street between S. Washington and S. Center Street to allow for one lane of through traffic, a loading zone on the south side of the road, and parallel parking on the north side with two of the parking stalls to be accessible.

Estimated cost: \$25,000



Royal Oak Citizens Traffic Committee

AGENDA ITEM

Title	Request to Review Traffic Blocking Entrance/Exit of Main North Lofts
SUBMITTING DEPARTMENT	Engineering Division
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	September 24, 2024

Requestor Concern:

A request was received from Dung (Yoom) Lam of 350 N. Main Street Unit 913 (Main North Lofts) to review trucks blocking entrance/exit of the building on E University Avenue. They state that they have issues with delivery trucks and other vehicles blocking the garage doors that serve the parking garage for the Main North Lofts building. They would like to see bollards similar to the ones installed for the Skylofts building on Fifth Avenue.

Staff Analysis:

The Staff Traffic Committee has reviewed this request and determined that:

1. E. University Avenue is a 48-foot wide major road consisting of composite pavement with concrete curb.
2. Main North Lofts is located on the south side of E. University Avenue, and has two garage access doors for the residential parking deck and also two loading dock garage doors.
3. The road is a dead end and there is metered parking allowed on both sides of the street. On the south side of the road, between Main Street and the garage doors, there is 15 minute parking with no parking allowed between 2 am to 6 am. The parking east of the garage doors is 3 hour parking with no parking allowed between 2 am to 6 am. The parking on the north side of the street has no signage restricting parking time or length.
4. There is a “do not block driveway” sign on a light pole next to the garage doors currently.
5. The three-year (2021-2023) accident report showed no accidents on E. University Avenue.
6. The parking deck garage doors are located between the building loading dock and the takeout door location for Cantaritos restaurant.
7. Similar bollards to those requested were installed for the Skyloft Apartments located on Fifth Avenue to stop vehicles from blocking the garage doors in 2022. DPS stated the bollards installed near the Skyloft Apartments seem to be working well and are relatively resilient.

- 8. Due to the similar nature and success of the bollards at another location, staff recommends installing the bollards to prevent delivery trucks and other vehicles from blocking the garage doors.
- 9. The request was to install bollards for the garage doors, but staff is concerned that more vehicles will then block the loading dock doors. Staff recommends installing additional bollards for the loading dock doors as well, with the understanding that larger trucks may cause frequent damage. If these additional bollards are consistently damaged, they could be removed entirely.



- 10. Staff will notify the residents of Main North Lofts of this upcoming item on the September agenda.

Suggested Staff Recommendation: Install five (5) reboundable, surface-mounted bollards on the south side of E. University Avenue lined up with the parking garage and loading deck columns for the Main North Lofts building, four feet off the face of curb.

Estimated cost: \$1,500

From: noreply@civicplus.com
To: [Engineering Division](#)
Subject: Online Form Submittal: Traffic Committee Request
Date: Thursday, August 15, 2024 5:26:00 PM

Traffic Committee Request

Please complete required fields and submit.

Name	Dung (Yoom) Lam
Email Address	lam.k.dung@gmail.com
Street Address	350 N. Main Street Unit 913
Phone Number	6166176999
Location of Concern	Main North Lofts Building Entrance/Exit (E. University/Main Street)
Type of Issue	Parking
Detailed Description of Concern	<p>I'm a resident of the Main North Lofts at 350 N. Main Street (pretty much the corner of 11 Mile/Main) and noticed that the Skylofts at Fifth/Main have bollards to try to prevent vehicles from blocking the entrance/exit to their building.</p> <p>We have a very similar situation as our entrance is on E. University and delivery trucks and vehicles can become a problem for our high density loft building. I'm not sure what process the Skylofts building went through to get approval for this, but we are very interested in exploring this option for our building as it would greatly help our residents.</p> <p>I have attached some pictures our entryway being blocked as an example</p>
Proposed Solution	Have bollards installed similar to the Skylofts building in downtown Royal Oak.
Media Upload	MNL_Entrance_Issue.jpg
Important	I have the reviewed the Traffic Committee's Frequently Asked Questions (FAQ) regarding traffic requests and concerns
(Section Break)	

Neighborhood Support

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beginning review.

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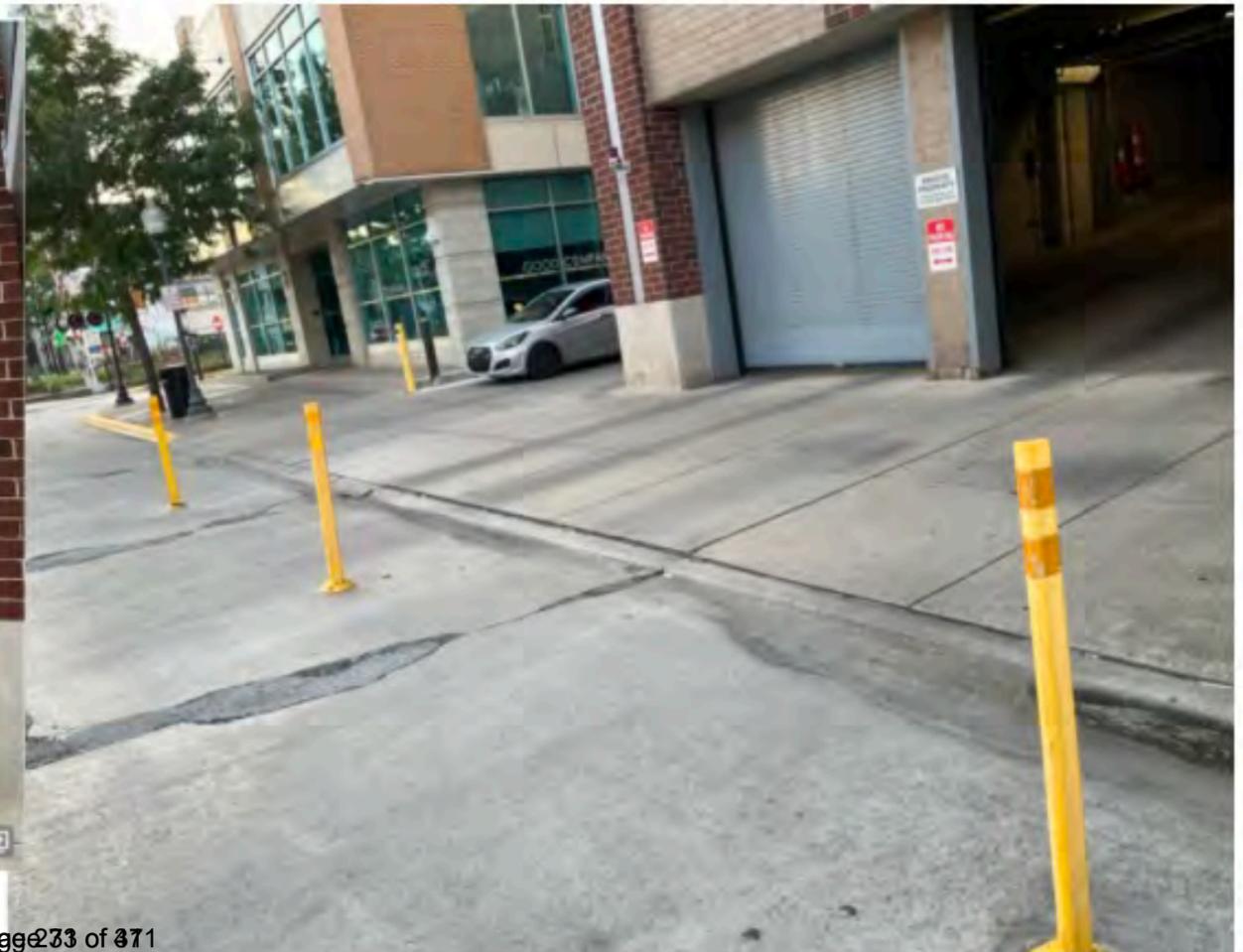
Name	Ed Eickhoff
Address	350 N. Main Street #811
Email	edwardaeickhoff@gmail.com
Name	Michael Hanna
Address	350 N. Main Street # 813
Email	mhanna@forthepeople.com

Email not displaying correctly? [View it in your browser.](#)

Here are some examples of our entryway being blocked:



Here is what the solution for the Skylofts:



Royal Oak Citizens Traffic Committee

AGENDA ITEM

Title	Request to Review Parking Guidance Sign on De Villen Avenue adjacent to Red Run Park
SUBMITTING DEPARTMENT	Engineering Division
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	September 24, 2024

Requestor Concern:

A request was received from Commissioner Melanie Macey to evaluate the existing “For Park Use, Park in School Lots on Girard” signs on the north side of De Villen Avenue adjacent to Red Run Park. She notes that these signs are confusing because it seems like the on-street parking is only for the adjacent residents’ use rather than public use.

Staff Analysis:

The Staff Traffic Committee has reviewed this request and determined that:

1. De Villen Avenue between N. Alexander Avenue and N. Vermont Avenue is a 27-foot wide local road consisting of concrete pavement with integral curbs.
2. The three-year accident history (2020-2022) showed no crashes.
3. De Villen is adjacent to the north side of Red Run Park as shown in the following image, and dead-ends into the driveway for Churchill School.
4. On-street parking is prohibited on the south side of De Villen Avenue and the west side of N. Vermont Avenue adjacent to Red Run Park. Parking is prohibited on the south side of Girard Avenue; daytime parking is allowed on the north side.
5. Most streets that run adjacent to a city park have one side of the road signed for “no parking”. This is because the streets can get overly congested during park activities and the need for two lanes of traffic exists. While not always the case, parking is usually prohibited along the park-side of the road so that drivers have better visibility of pedestrians, particularly children.
6. There are currently signs on each block of De Villen Avenue that state “For Park Use, Park In School Lots on Girard.” The parking advisory signs appear to have been installed in the 1990s based on the city’s sign inventory. Staff is not aware of any other locations in the city with this type of sign.
7. The advisory signs are brown, indicating a recreational or cultural interest guidance. These signs are not the same as permit parking signs, and so on-street parking is not limited to the use of the adjacent homes.
8. Red Run Park is used for several sports activities and tends to have high usage during the fall and spring soccer seasons.
9. Parks with sports activities often result in a lot of on-street parking in the surrounding neighborhood. Sometimes park-goers park illegally or block residential driveways. This

is likely the reason these signs were installed on De Villen, however they are not common throughout the city.

10. Staff contacted the school district who indicated that the parking lots at Churchill are used regularly, and they did not have an issue with these signs being removed or updated.
11. Staff recommends that the advisory signs should either be removed or the wording should be updated to say “Additional Park Parking Available in School Lots.” As it seems most residents are aware of the school parking lots, staff believe removal of the signs is the simplest option.
12. Staff will notify the residents along De Villen of this item on the September agenda.



Suggested Staff Recommendation: To remove the “For Park Use, Park in School Lots on Girard” signs from the north side of De Villen Avenue between N. Alexander Avenue and N. Vermont Avenue.

Estimated cost: \$500

Donoghue, Holly

From: Macey, Commissioner
Sent: Wednesday, August 21, 2024 8:05 AM
To: Donoghue, Holly
Subject: Re: Screenshot 2024-08-20 at 7.05.16 PM

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Waiting for someone

It does sound like it could be about any park, but as far as I know, Red Run neighbors are the only ones who insist that NO ONE is permitted to park there at any time. This is the message we get every year from ROFC:

Next week many teams will be training at Red Run Park. We would like to inform you of parking restrictions in that area.

Please **DO NOT** park on DeVillen or on any neighborhood side streets. We aim to be respectful to the residents in the area. They have complained before and are quick to call the police for ticketing.

Please **DO** park in either of the Churchill parking lots, there is one off Girard and one off DeVillen. There is also street parking available on Girard.

Sent from my iPhone

On Aug 21, 2024, at 8:00 AM, Donoghue, Holly <HollyD@romi.gov> wrote:

Hi Melanie,

I looked up the post, and it sounds like a complaint that could be applied to any park with soccer fields. That said, I do understand your comment about the misleading signs on DeVillen. I believe they have been there since the 1990s and were probably installed to try and appease the residents – good intentions, but somewhat confusing results. I will reach out to the school district folks to see if they have any feedback regarding these signs.

<image003.png>

Holly J. Donoghue, P.E.

City Engineer

248.246.3260

hollyd@romi.gov

203 S. Troy Street / Royal Oak, MI 48067

<image001.png>

From: Macey, Commissioner <ccmacey@romi.gov>

Sent: Tuesday, August 20, 2024 7:11 PM

To: Donoghue, Holly <HollyD@romi.gov>

Subject: Screenshot 2024-08-20 at 7.05.16 PM

See below. I'm 100% sure this person is talking about Red Run. I just saw a woman running around taking pictures of cars parked on the north side of DeVillen. I think we need to clarify with the neighbors that parking IS allowed there (obviously not blocking driveways). And I think the signs suggesting that there is parking at the school building should either be removed or clarified (ADDITIONAL parking is available at the school building). I cannot comprehend why people living next to a park would think that they have exclusive rights to the entire street. But they complain to ROFC every year about soccer parents.

<image002.jpg>

Sent from my iPhone

Royal Oak Citizens Traffic Committee

AGENDA ITEM

Title	Request to install crosswalk striping and signs on Detroit Avenue at Elizabeth Avenue
SUBMITTING DEPARTMENT	Engineering Division
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	September 24, 2024

Requestor Concern:

A request was received from Joyce Holladay to install crosswalk striping and playground/children signs for the crosswalk on Detroit Avenue at Elizabeth Avenue that leads to Wagner Park. She notes that traffic seems to be heavier since Rochester Road construction was completed, and many people use the crosswalk.

Staff Analysis:

The Staff Traffic Committee has reviewed this request and determined that:

1. Detroit Avenue is a 27-foot wide local road consisting of concrete pavement with integral curbs.
2. The three-year accident history (2020-2022) showed two crashes along the block where vehicles hit parked cars.
3. Parking is prohibited on the south side of Detroit Avenue along Wagner Park. There are stop signs at each end of the block (Main and Rochester), and the tee intersection at Elizabeth Avenue is not stop-controlled.
4. There are sidewalk ramps along the east side of Elizabeth Avenue that allow for crossing Detroit Avenue to access Wagner Park. There are currently no signs or crosswalk striping.
5. Installing crosswalk signage and striping for crosswalks near parks is consistent with past city practices, particularly for mid-block crosswalks.
6. Installing a W11-2 crosswalk sign on each side of the road is the appropriate signage for this situation, rather than the W15-1 "playground" sign.



Suggested Staff Recommendation: To install white crosswalk striping and two (2) W11-2 signs with W16-7P plaques at the intersection of Detroit Avenue and Elizabeth Avenue at the existing north/south crosswalk.

Estimated cost: \$800

From: noreply@civicplus.com
To: [Engineering Division](#)
Subject: Online Form Submittal: Traffic Committee Request
Date: Wednesday, August 21, 2024 11:37:42 AM

Traffic Committee Request

Please complete required fields and submit.

Name	Joyce Holladay
Email Address	joyce.holladay1@gmail.com
Street Address	303 Detroit Ave.
Phone Number	5103004381
Location of Concern	Corner of Elizabeth and Detroit Ave. Between Rochester Rd. and N. Main St.
Type of Issue	Crosswalk
Detailed Description of Concern	Since the completion of construction on Rochester Rd. reducing it to one lane each direction we believe that the cut through traffic on Detroit Ave. between Rochester Rd. and N. Main St. has increased. We live across the street from Wagner Park which in addition to the disc golf course has two playground structures that many families walk to enjoy.
Proposed Solution	We would like to request a crosswalk to Wagner Park and signage that indicates there is a playground/children present.
Media Upload	Detroit Ave Crosswalk Request.jpg
Important	I have the reviewed the Traffic Committee's Frequently Asked Questions (FAQ) regarding traffic requests and concerns

(Section Break)

Neighborhood Support

Analyzing traffic requests can take a significant amount of staff time, and we require neighborhood support for a particular issue before beginning review.

Please provide at least two neighbors' contact information, who are in agreement with your concerns or request. **They must be from separate households.** They will be notified if this item is brought to the Traffic Committee.

Name	Larry Oberdier
Address	229 Detroit Ave.
Email	lmax400@aol.com

Name	Ian Hickman
Address	313 Detroit Ave.
Email	iandavid@umich.edu

Email not displaying correctly? [View it in your browser.](#)

Royal Oak Traffic Committee

AGENDA ITEM

Title	Review and Analysis of Traffic Calming Installations
SUBMITTING DEPARTMENT	Engineering Division
PRESENTER	Holly Donoghue, P.E.
MEETING DATE	September 24, 2024

Requestor Concern:

In an effort to analyze the impact of various traffic calming installations around the city in recent years, staff collected post-construction traffic data to compare with pre-construction data.

Staff Analysis:

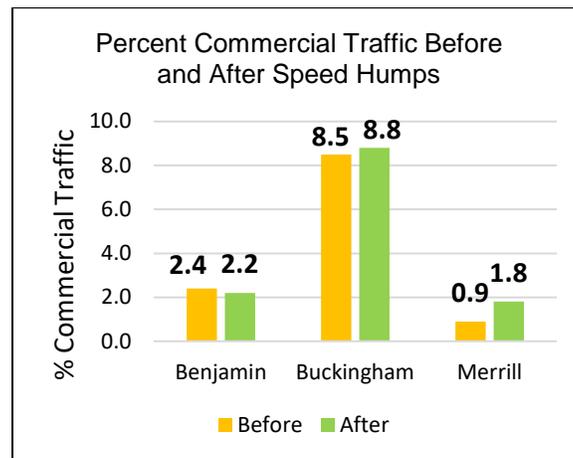
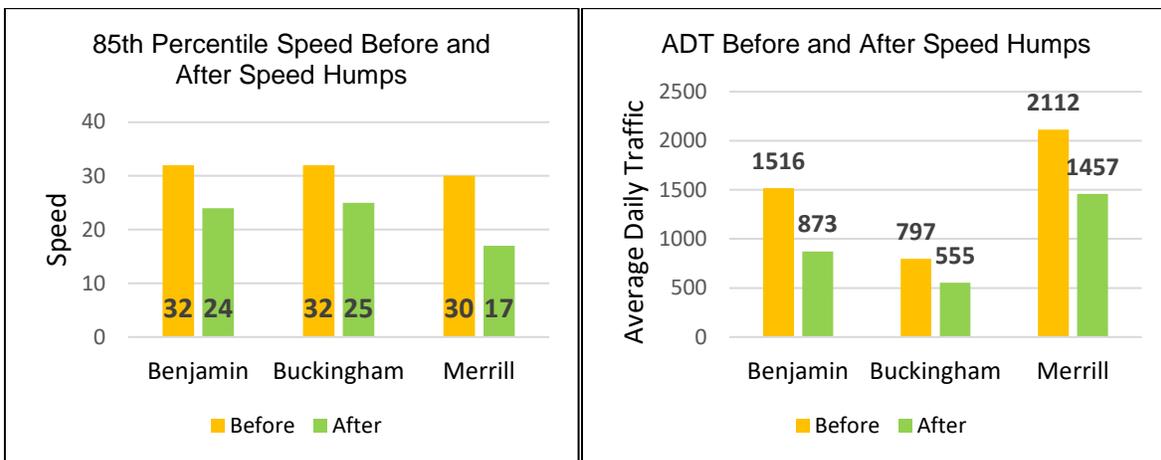
Several types of traffic calming installations have been developed through the traffic committee over the past several years and staff wanted to evaluate the effectiveness of various types of calming improvements.

The various measures installed throughout Royal Oak have been divided into three categories:

- Speed Humps
- Islands / Bumpouts on Local Streets
- Islands / Bumpouts on Major Road

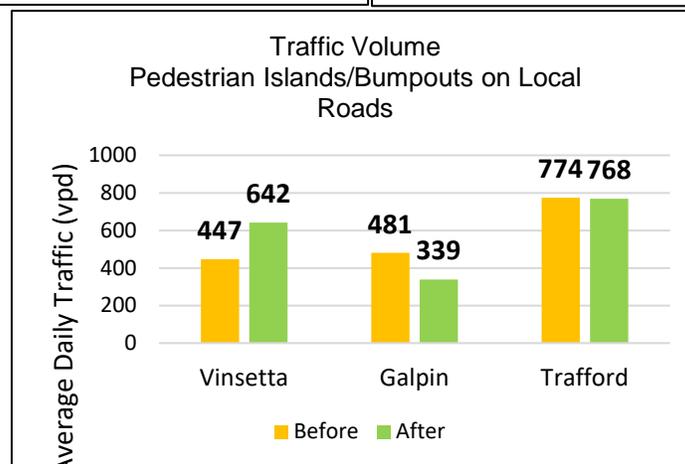
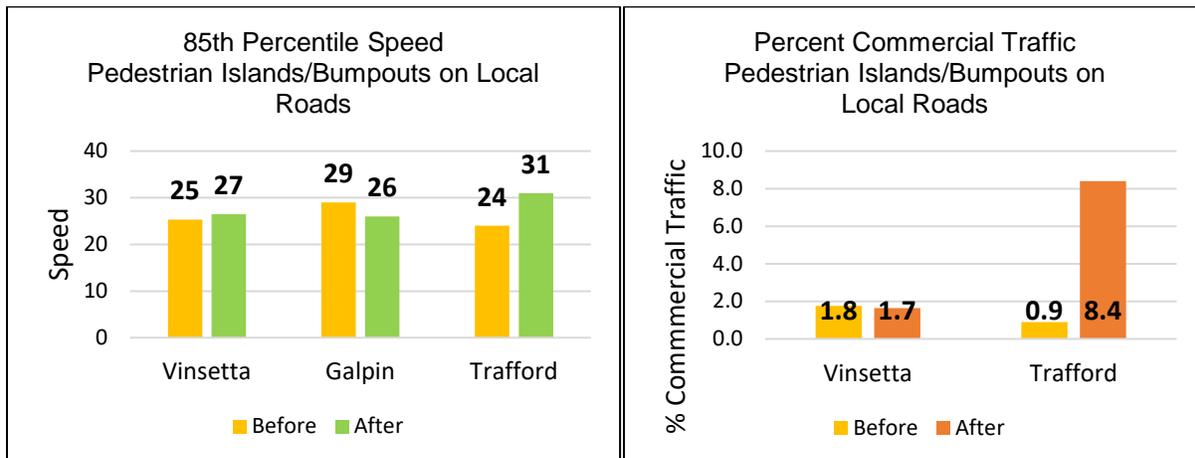
Speed Humps

1. At the time of data collections, speed humps have been installed on Benjamin Avenue (Woodward to Carman), Buckingham Road (Greenfield to Woodward), and Merrill Avenue (Woodward to Coolidge).
2. The 85th percentile speed dropped significantly on these three streets as shown in the chart below. The measured speed for Merrill Avenue appears unusually low, so this data point may be an outlier or be non-representative. The speeds on Benjamin and Buckingham fell by 25% and 22%, respectively, and are at or below the speed limit.
3. The traffic volume also dropped on these three streets, representing a drop of 30% to 42% in traffic volumes:
4. There was not a large impact in the commercial traffic (trucks, buses) on each street.
5. Overall, the data suggests that speed humps have been very effective at curbing speed and traffic volumes on residential streets.



Islands / Bumpouts – On Local Streets

1. At the time of data collections, the following traffic calming measures had been installed on local roads:
 - a. Vinsetta Boulevard – bumpouts installed in 2023 to slow down traffic and improve pedestrian crossings.
 - b. Galpin Avenue – two median islands installed in 2022 to slow down traffic.
 - c. Trafford Road – two median islands installed in 2021 to slow down traffic.
2. The 85th percentile speed increased on two streets and decreased on one. There does not appear to be a consistent trend regarding speed control.
3. The traffic volume does not appear to show a consistent trend either. The volume increased on Vinsetta, decreased on Galpin, and stayed relatively the same on Trafford.
4. Commercial counts were not taken on Galpin prior to construction, so only Vinsetta and Trafford data is presented here. There was not much impact on Vinsetta, and there is an increase in commercial traffic on Trafford. It is possible that the “before” data for Trafford had an error as these differences do not appear to be reasonable. Most of the commercial traffic on Trafford is from 2-axle, 6-tire vehicles (deliveries).



5. Overall, the data suggests that the calming measures on Galpin appear to have been effective, but Trafford and Vinsetta saw little improvement.
6. The design for Galpin allowed for 9.5-foot wide drive lanes alongside the median island. Trafford allowed for 9-foot wide drive lanes alongside the islands, but there is also 1.5-foot

of exposed gutter pan here that may make it “feel” like a 10.5-foot lane. Vinsetta lane widths vary, but are generally 10-feet and wider to allow for turning movements at the intersections.

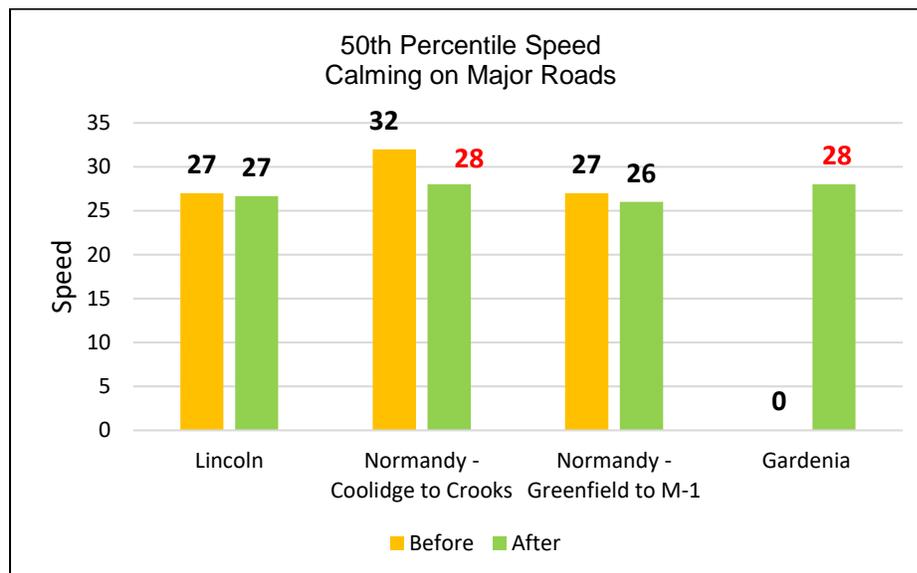
7. Note that lane width on striped roadways are typically required to be 10 to 12 feet wide. However, on local residential streets, a narrower lane of 9 feet is acceptable. Typical passenger vehicles are under 7 feet wide.
8. With this in mind, any future traffic calming on local roads should be designed with the following lane widths:
 - a. Drive lanes should be designed to be 9 feet wide on concrete roads and asphalt roads without an exposed gutter pan.
 - b. Drive lanes should be designed to be 8.5 feet wide on asphalt roads with an exposed gutter pan. This allows space for vehicles to drive on the gutter pan if needed, but in general vehicles would stay within the asphalt section of pavement.
9. Additionally, staff has considered traffic calming when the 85th percentile speed on a particular street is 28 mph or higher. This is based on the Michigan requirement that the speed limit for a road segment must be established at the nearest multiple of 5 miles per hour to the 85th percentile speed. Considering the significant cost associated with these installations, staff recommends that calming only be considered for streets with 85th percentile speeds of 30 mph or higher. Speed humps can still be implemented on local roads if the speeds are measured at 28 mph or higher.
10. Every street has its own characteristics, and these recommendations are meant to be a guideline for future design, not necessarily a hard rule.

Islands / Bumpouts – On Major Roads

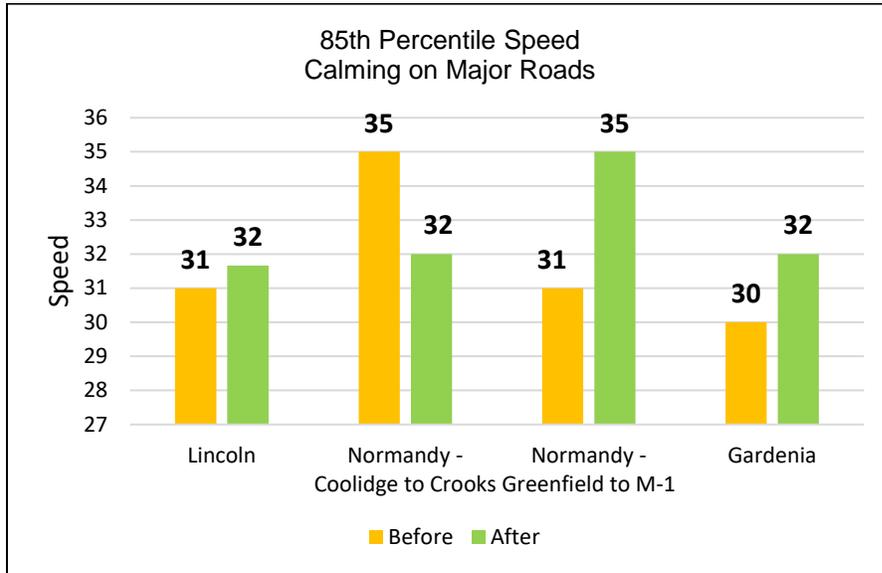
1. At the time of data collections, the following traffic calming measures had been installed on major roads:
 - a. Lincoln Avenue from Troy to Campbell – pedestrian islands and bumpouts with green infrastructure installed in 2022. This was to help with access across the road and to help slow down traffic.
 - b. Normandy Road from Coolidge to Crooks – pedestrian islands installed in 2022. This was to help with access across the road and to help slow down traffic.
 - c. Normandy Road from Greenfield to Woodward – pedestrian islands installed in 2019. This was to help with access across the road and to help slow down traffic.
 - d. Gardenia Avenue from Main to Campbell – installed raised intersection at Alexander Avenue and median island near Vermont in 2018.
2. Staff reviewed the 50th percentile speeds for the streets because this information is used to ensure the speed limit on a particular street is appropriate. Note that each of the four streets studied currently has a speed limit of 25 mph. Michigan Vehicle Code Section 257.627 states:

Following a speed study conducted under this subsection, the speed limit for the road segment must be established at the nearest multiple of 5 miles per hour to the eighty-fifth percentile of speed of free-flow traffic under ideal conditions for vehicular traffic, and must not be set below the fiftieth percentile speed of free-flow traffic under ideal conditions for vehicular traffic.

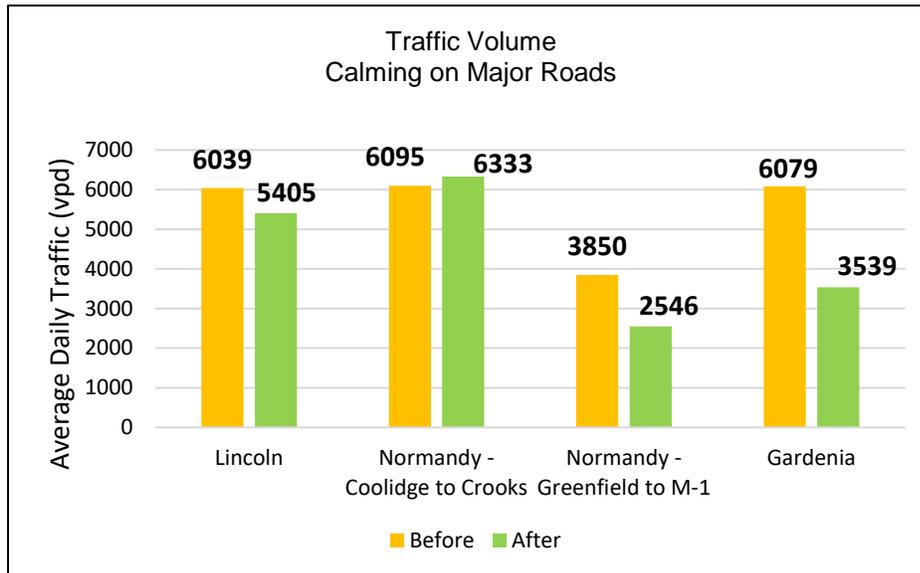
The 50th percentile speeds dropped slightly or stayed roughly the same before and after construction. With this information, it appears that the speed limit should be increased to 30 mph on Normandy (Coolidge to Crooks) and Gardenia (Main to Campbell). Staff recommends taking counts at three locations along each corridor to confirm this data before making any changes to the road speed limit.



3. The 85th percentile speeds increased on each street except for Normandy (Coolidge to Crooks). This particular segment used outside lane lines and widened medians to cause drivers to meander out/in along the corridor, whereas the other roads are primarily median islands with little driver deviation from the main alignment of the road.



- The traffic volumes generally decreased with the exception of Normandy (Coolidge to Crooks), which increased slightly. There does not appear to be a reliable trend related to traffic volumes, however. The traffic on Gardenia is much lower, though the “before” data was from 2016, well before the impacts of the COVID-19 pandemic and also before the intersection with I-75 was configured. The new intersection layout may deter more drivers from using Gardenia towards the west.



- Commercial counts were not taken prior to construction on most of these streets, so trend information is not provided.
- Overall, the data is somewhat inconclusive. The study of Normandy from Coolidge to Crooks suggests that traffic calming could be effective at lowering speeds on major roads, but the design should include deviating lane alignments such that drivers are not driving in a straight line for the length of the corridor.
- Installation of pedestrian refuge islands should still be a priority for the city to assist with non-motorized transportation, but in terms of traffic calming, these seem to have a minimal impact on driver behavior. Consideration of changing speed limits should be analyzed along with the potential for traffic calming.

Final conclusions:

1. Speed humps have been very effective at curbing speed and traffic volumes on residential streets, and staff recommends that these continue to be installed using the committee's established criteria (at least 28 mph 85th percentile speed and over 300 vehicles per day).
2. Traffic calming on local streets should typically only be considered if the 85th percentile speed is higher than 30 mph. If implemented on local streets, the lane widths should be 8.5 to 9 feet wide depending on the existing pavement characteristics.
3. Traffic calming improvements such as bumpouts or refuge islands on major roads should continue to be installed for pedestrian crossing improvements, but may not necessarily assist in slowing down vehicles. Designing roadways with deviating lane alignments such that drivers are not driving in a straight line for the length of the corridor seems to be the best method for lowering speeds on major roads. Considering higher speed limits may be the more appropriate option for some of the city's major roads.

Suggested Staff Recommendation: To perform speed studies on Gardenia Avenue (N. Main Street to Stephenson Highway) and on Normandy Road (Coolidge Highway to Crooks Road) to evaluate the speed limit.

Estimated cost: \$0

Moved by: _____

Supported by: _____

Royal Oak Citizens Traffic Committee

CITY COMMISSION RESOLUTIONS

FROM PREVIOUS MEETING RECOMMENDATIONS

July 2024 Traffic Committee Recommendations		City Commission Resolution
5.a.	Deny the request for dedicated left turn traffic signals at the intersections of Crooks & Normandy and Crooks & Lexington.	Approved as recommended
6.a.	Deny the request for 'No Left Turn' signage at the parking garage exit for 222 E. Sixth Street and add one pedestrian warning sign (W11-2) for southbound Williams Street traffic, located north of the existing mid-block pedestrian crossing; and also remove the first parking spot north of the crosswalk on the east side of roadway.	Approved as recommended
6.b.	Install a 'No Parking Beyond' sign north of the driveway approach at 230 Virginia Avenue.	Approved as recommended
6.c.	Remove approximately 30 feet of guardrail in front of 3111 N. Main Street.	Approved as recommended
6.d.	Install 'Stop' signs on Kayser Avenue at E. Sixth Street to create a 4-way stop intersection, and to install 'All Way' plaques on all four stop signs; and to install a 'Stop' sign for northbound Lawson Street traffic at E. Sixth Street.	Approved as recommended
6.e.	Install approximately 250 feet of guardrail a minimum of three feet from the back of curb, along the east side of Coolidge Highway just north of Trafford Road; to relocate the existing (W1-1) curve warning signs to be within 100 feet of the start of the curve for both northbound and southbound Coolidge Highway; and to install two additional chevron signs on the east side of Coolidge Highway within the road curvature area.	Approved as recommended, and also added direction to install flashing, solar-powered curve warning signs

CITY COMMISSION AGENDA ITEM

TITLE	Consideration of Ordinance to Conditionally Rezone 1200 Knowles Street to General Industrial – First Reading
SUBMITTING DEPARTMENT	Community Development - Planning
PRESENTER	Timothy E. Thwing
MEETING DATE	October 14, 2024
SECOND READING REQUIRED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

An application to conditionally rezone 1200 Knowles Street from “Mixed Use 1” to “General Industrial” was reviewed by the Planning Commission at their regular meeting of September 10, 2024. The conditional rezoning and its associated site plan would allow reuse of the existing buildings on the property for a warehouse and distribution center with accessory packaging, assembly, storage, and offices.

Under the site’s existing “Mixed Use 1” zoning, only residential, office, and institutional uses are allowed. Industrial uses such as warehouse and distribution centers are not allowed in that zoning district. The uses proposed by the petitioner are instead permitted uses in the “General Industrial” zoning district.

The petitioner is requesting a conditional rezoning under [Section 405 of the Michigan Zoning Enabling Act \[Act 110 of 2006, as amended\]](#). Unlike a conventional rezoning, a specific use and site plan are approved as part of a conditional rezoning request, subject to a written agreement between the petitioner and the City Commission.

Conditions voluntarily offered by the petitioner can be imposed on the site if a conditional rezoning is approved. However, these conditions must be offered voluntarily by the petitioner; the City may not require conditions as a prerequisite for rezoning property under Section 405.

The Zoning Enabling Act does not require that the City Commission conduct another public hearing on a rezoning application although it may do so if desired. The City Charter provides that an amendment to the Zoning Map cannot be approved upon introduction but must receive a second reading. The following options are available to the City Commission:

- Adopt the conditional rezoning request and associated site plan upon first reading with or without modification, and direct staff to prepare the application for final disposition;
- Adopt the conditional rezoning request and associated site plan upon first reading with or without modification, direct staff to prepare the application for final disposition, and schedule a public hearing;
- Refer the conditional rezoning request and associated site plan back to the Planning Commission for additional information or study identifying specific areas of concern; or
- Reject the conditional rezoning request and associated site plan (no further action would be required).

FISCAL IMPACT

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0.00
AMOUNT CURRENTLY BUDGETED	\$0.00
BUDGET AMENDMENT REQUIRED	\$0.00
FUNDING SOURCE/ GL NUMBER	\$0.00
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- No fiscal impact Revenue impact (details below)
 Workload impact (details below) Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

N/A

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

N/A

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

N/A

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

The Planning Commission reviewed the application for consistency with the City's [Master Plan](#), including its goals and objectives as well as its [future land use map](#).

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

At their regular meeting of September 10, 2024, the Planning Commission conducted a public hearing on the conditional rezoning and associated site plan. Notice of the public hearing was published in the Royal Oak Tribune in accordance with state law. Notices were also mailed to property owners and residents within 300 feet of the subject site, also as required by state law. A sign was also posted on the property stating that a rezoning application had been submitted for the property.

No written comments were submitted for the Planning Commission's public hearing. Comments from members of the public at the public hearing as well as those from commissioners and the petitioner can be seen in the video of the September 10th meeting available at either the [Planning Commission's agenda center](#) on the City's website or the [WROK YouTube channel](#).

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

At their regular meeting of September 10, 2024, the Planning Commission recommended that the property be conditionally rezoned from “Mixed Use 1” to “General Industrial,” and that the associated site plan be approved with contingencies. The site plan as recommended by the Planning Commission and their memorandum of action are attached. Staff reports to the Planning Commission and correspondence from the petitioner can be found with the [on-line agenda materials](#) from their September 10th meeting.

Zoning Ordinance standards may be waived or modified as part of a conditional rezoning. Conversely, compliance with some or all Zoning Ordinance standards may be required. The Planning Commission recommended deviations to required Zoning Ordinance standards as part of the proposed site plan [subparagraphs (b)(1) through (3) of their resolution]: the minimum maneuvering and access aisle width; foundation and interior parking lot landscaping; and screening between industrial and residential uses.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Whereas the Royal Oak Planning Commission held a public hearing on September 10, 2024, and recommended approval of an amendment to the City of Royal Oak Zoning Map for the purpose of conditionally rezoning 1200 Knowles Street (parcel no. 25-22-377-028) from “Mixed Use 1” to “General Industrial;” and

Whereas the Royal Oak City Commission has determined that the Zoning Map amendment is consistent with the goals and objectives of the City of Royal Oak Master Plan and has received the record of public comments taken at the public hearing held at the Planning Commission meeting of September 10, 2024.

Therefore, be it resolved, that Ordinance 2024-##, entitled “An Ordinance to Amend the Zoning Map of the City of Royal Oak,” is hereby adopted on first reading.

The City of Royal Oak ordains:

Section 1 – Ordinance. Pursuant to the provisions of the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended, and pursuant to all applicable provisions of law, the City of Royal Oak Zoning Map is hereby amended to conditionally rezone 1200 Knowles Street (parcel no. 25-22-377-028) from “Mixed Use 1” to “General Industrial,” and SP 24-09-10, a site plan to allow establishment a warehouse and distribution center with accessory packaging, assembly, storage, and offices within existing buildings at 1200 Knowles Street (parcel no. 25-22-377-028), is hereby approved, subject to the associated “conditional zoning agreement.”

Section 2 – Severability. If any section, subsection, clause, phrase or portion of this ordinance is for any reason held invalid or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion of this ordinance, and such holding shall not affect the validity of the remaining portions of this ordinance.

Section 3 – Savings. As proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force when they are commenced.

Section 4 – Repealer. All ordinance or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 5 – Effective Date. This ordinance shall be published in a newspaper of general circulation in the City of Royal Oak and shall become effective ten (10) days after publication, as provided by law.

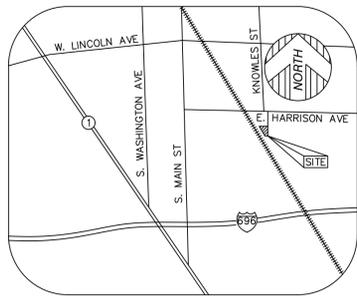
Be it further resolved that the City Commission directs staff to prepare a “conditional zoning agreement” for consideration by the City Commission as part of the required second reading of ordinance 2024-##.

FUND IMPACTED:	
APPROPRIATIONS:	INCREASE (DECREASE)
<i>N/A</i>	\$0.00
TOTAL APPROPRIATIONS	\$0.00
NET INCREASE (DECREASE) TO FUND BALANCE	\$0.00

ATTACHMENTS:

1 – Site Plan

2 – Planning Commission Resolution



VICINITY MAP
(NOT TO SCALE)

PARKING

NO MARKED PARKING ON SITE.

PARCEL AREA

33,422± SQUARE FEET = 0.767± ACRES

BASIS OF BEARING

SOUTH 0°40'51" WEST, BEING THE CENTERLINE OF VACATED KNOWLES STREET, AS DESCRIBED.

SURVEYOR'S NOTE

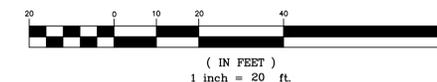
THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEES THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES OTHER THAN THE STRUCTURE INVENTORY SHOWN HEREON.

LEGEND

●	FOUND MONUMENT (AS NOTED)
(R&M)	RECORD AND MEASURED DIMENSION
(R)	RECORD DIMENSION
(M)	MEASURED DIMENSION
⊠	ELECTRIC PANEL
⊠	TRANSFORMER
⊠	UTILITY POLE
⊠	GAS METER
⊠	CLEANOUT
⊠	SANITARY MANHOLE
⊠	ROUND CATCH BASIN
⊠	STORM DRAIN MANHOLE
⊠	FIRE HYDRANT
⊠	WATER VALVE
⊠	AIR CONDITIONING UNIT
⊠	BOLLARD
—	PARCEL BOUNDARY LINE
—	PLATTED LOT LINE
—	ADJOINER PARCEL LINE
- - -	EASEMENT (AS NOTED)
▭	BUILDING
▭	ASPHALT CURB
▭	EDGE OF CONCRETE (CONC.)
▭	EDGE OF ASPHALT (ASPH.)
▭	EDGE OF BRICK
▭	EDGE OF GRAVEL
—	FENCE (AS NOTED)
—	WALL (AS NOTED)
—	OVERHEAD UTILITY LINE
G	GAS LINE
S	SANITARY LINE
D	STORM LINE
▭	BUILDING AREA
▭	ASPHALT
▭	CONCRETE



GRAPHIC SCALE



PROPERTY DESCRIPTION

THE LAND IS DESCRIBED AS FOLLOWS: CITY OF ROYAL OAK, COUNTY OF OAKLAND, STATE OF MICHIGAN

FEE PARCEL
LOTS 47 THROUGH 50, INCLUSIVE, LINCOLNSIDE SUBDIVISION, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 17 OF PLATS, PAGE 5, OAKLAND COUNTY RECORDS, ALSO THE WEST 1/2 OF VACATED KNOWLES STREET AND THE NORTH 7.5 FEET OF VACATED PARENT STREET ADJACENT TO SAME, ALSO PART OF LOT 2 OF ASSASSOR'S PLAT NO. 27, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 54 OF PLATS, PAGE 22, OAKLAND COUNTY RECORDS, AND THE NORTH 7.5 FEET OF VACATED PARENT STREET ADJACENT TO SAME, ALL DESCRIBED AS: BEGINNING AT THE INTERSECTION OF THE CENTERLINE OF VACATED KNOWLES STREET AND THE NORTH LINE OF LOT 50 EXTENDING EASTERLY; THENCE SOUTH 00 DEGREES 40 MINUTES 51 SECONDS WEST 247.08 FEET (247.08 FEET MEASURED); THENCE NORTH 85 DEGREES 35 MINUTES 00 SECONDS WEST 63.44 FEET; THENCE NORTH 29 DEGREES 41 MINUTES 58 SECONDS WEST 297.24 FEET; THENCE SOUTH 85 DEGREES 35 MINUTES 00 SECONDS EAST 208.20 FEET TO BEGINNING.

EASEMENT PARCEL
TOGETHER WITH NON-EXCLUSIVE EASEMENTS AS CREATED, LIMITED AND DEFINED IN THAT CERTAIN GRANT OF EASEMENT RECORDED IN LIBER 8977, PAGE 430, AND THAT CERTAIN EASEMENT AGREEMENT RECORDED IN LIBER 45619, PAGE 750, OAKLAND COUNTY RECORDS.

TITLE REPORT NOTE

ONLY THOSE EXCEPTIONS CONTAINED WITHIN THE STEWART TITLE GUARANTEE COMPANY FILE NO. 63-21784135-SCM, REVISION NO. 1, DATED JUNE 02, 2021, AND RELISTED BELOW WERE CONSIDERED FOR THIS SURVEY. NO OTHER RECORDS RESEARCH WAS PERFORMED BY THE CERTIFYING SURVEYOR.

8. TERMS, CONDITIONS AND PROVISIONS CONTAINED IN, AND EASEMENT(S) CREATED BY, RESOLUTION VACATING A PORTION OF KNOWLES STREET RECORDED IN LIBER 1462, PAGE 73, OAKLAND COUNTY RECORDS. (AS SHOWN)
9. EASEMENT GRANTED TO THE DETROIT EDISON COMPANY FOR CONSTRUCTION, OPERATION AND MAINTENANCE OF OVERHEAD LINES RECORDED IN LIBER 2433, PAGE 461, OAKLAND COUNTY RECORDS. (AS SHOWN)
10. EASEMENT GRANTED TO THE DETROIT EDISON COMPANY FOR CONSTRUCTION, OPERATION AND MAINTENANCE OF OVERHEAD LINES RECORDED IN LIBER 3884, PAGE 580, OAKLAND COUNTY RECORDS. (AS SHOWN)
11. HIGH VOLTAGE TRANSMISSION PERMIT-CORPORATE GRANTED TO THE DETROIT EDISON COMPANY FOR CONSTRUCTION, OPERATION AND MAINTENANCE OF OVERHEAD AND UNDERGROUND LINES RECORDED IN LIBER 5542, PAGE 32, OAKLAND COUNTY RECORDS. (AS SHOWN)
12. GRANT OF EASEMENT TO HOLMAN CONSTRUCTION COMPANY FOR PURPOSES OF INGRESS AND EGRESS RECORDED IN LIBER 8977, PAGE 430, OAKLAND COUNTY RECORDS. (AS SHOWN)
13. TERMS, CONDITIONS AND PROVISIONS CONTAINED IN EASEMENT AGREEMENT RECORDED IN LIBER 38545, PAGE 880, OAKLAND COUNTY RECORDS. (AS SHOWN)
14. LIEN FOR FUTURE STORM WATER DETENTION RECORDED DECEMBER 18, 2007 IN LIBER 39847, PAGE 377, AS SUPPORTED BY AFFIDAVIT RECORDED IN LIBER 45430, PAGE 822, OAKLAND COUNTY RECORDS. (SEE DOCUMENT FOR TERMS AND CONDITIONS)
15. TERMS, PROVISIONS AND STIPULATIONS CONTAINED IN, AND EASEMENT(S) CREATED BY, AMENDED SUPPLEMENTAL FINAL ORDER AND JUDGEMENT PERTAINING TO OAKLAND COUNTY, MICHIGAN ENTERED SEPTEMBER 17, 2009 IN UNITED STATES DISTRICT COURT FOR THE SOUTHERN DISTRICT OF INDIANA CASE NO. IP02-C-7002 H/K AS EVIDENCED BY AMENDED NOTICE OF SUPPLEMENTAL FINAL ORDER AND JUDGEMENT PERTAINING TO OAKLAND COUNTY, MICHIGAN RECORDED MARCH 19, 2010 IN LIBER 41917, PAGE 255, OAKLAND COUNTY RECORDS. (NO SPECIFIC LOCATION OF EASEMENT DESCRIBED, SEE DOCUMENT FOR TERMS AND CONDITIONS)
16. TERMS, STIPULATIONS AND EASEMENTS CONTAINED IN EASEMENT DEED BY COURT ORDER IN SETTLEMENT OF LANDOWNER ACTION ENTERED NOVEMBER 15, 2012 IN UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF MICHIGAN, SOUTHERN DIVISION CASE NO. 11-1563 AND RECORDED JANUARY 29, 2013 IN LIBER 45356, PAGE 658 AND IN LIBER 46240, PAGE 550, OAKLAND COUNTY RECORDS. (NO SPECIFIC LOCATION OF EASEMENT DESCRIBED, SEE DOCUMENT FOR TERMS AND CONDITIONS)
17. TERMS, CONDITIONS AND PROVISIONS CONTAINED IN EASEMENT AGREEMENT RECORDED IN LIBER 45619, PAGE 750, OAKLAND COUNTY RECORDS. (EASEMENT DOES NOT CROSS OR ABUT SUBJECT PARCEL)
18. LIEN FOR FUTURE STORM WATER DETENTION RECORDED AUGUST 28, 2014 IN LIBER 47354, PAGE 187, OAKLAND COUNTY RECORDS. (SEE DOCUMENT FOR TERMS AND CONDITIONS)
19. LIEN FOR FUTURE STORM WATER DETENTION RECORDED SEPTEMBER 3, 2014 IN LIBER 47364, PAGE 311, OAKLAND COUNTY RECORDS. (SEE DOCUMENT FOR TERMS AND CONDITIONS)
20. TRANSMISSION LINE EASEMENT GRANTED TO THE DETROIT EDISON COMPANY RECORDED IN LIBER 49744, PAGE 611, OAKLAND COUNTY RECORDS. (AS SHOWN)
21. TERMS, CONDITIONS AND PROVISIONS CONTAINED IN PARTIAL ASSIGNMENT OF EASEMENT RIGHTS TO INTERNATIONAL TRANSMISSION COMPANY RECORDED IN LIBER 51145, PAGE 405, OAKLAND COUNTY RECORDS. (AS SHOWN)

SURVEYOR'S CERTIFICATION

TO HOLBROOK AUTO PARTS, STEWART TITLE GUARANTEE COMPANY, ATA NATIONAL TITLE GROUP, AND IGWT REALTY & LLC, A MICHIGAN LIMITED LIABILITY COMPANY:

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2021 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 2, 4, 7A, 8, AND 9 OF TABLE A, THEREOF. THE FIELD WORK WAS COMPLETED ON 07/19/21.

DATE OF PLAT OR MAP: 07/20/21

ANTHONY T. SYCKO, JR., P.S.
PROFESSIONAL SURVEYOR
MICHIGAN LICENSE NO. 47976
22556 GRATIOT AVE., EASTPOINTE, MI 48021
TSycko@kemttec-survey.com



ALTA / NSPS LAND TITLE SURVEY
PREPARED FOR: HOLBROOK AUTO PARTS
1200 KNOWLES STREET, ROYAL OAK, MICHIGAN,
PART OF SECTION 22,
TOWN 1 NORTH, RANGE 11 EAST

DATE	REVISION	BY	DESCRIPTION
07/20/21		MRJ	
07/20/21		ATS	
JULY 20, 2021			
21-02209			



MEMORANDUM

DATE: September 16, 2024

TO: File / Petitioner(s)

FROM: Planning Division

SUBJECT: Conditional Rezoning from Mixed Use 1 to General Industrial & Site Plan (SP 24-09-10) at 1200 Knowles St. (parcel no. 25-22-377-028) – Establishment of warehouse & distribution center within existing buildings.
IGWT Reality 10, LLC, Petitioner & Owner
Krieger-Klatt Architects, Inc., Architect
Plunkett Cooney, PC, Representative

The Royal Oak Planning Commission, at its meeting on September 10, 2024, took the following action regarding your conditional zoning application:

Moved by Mr. Ellison

Seconded by Commissioner Douglas

Be it resolved that the request to conditionally rezone **1200 Knowles Street** (parcel no. 25-22-377-028) from **“Mixed Use 1”** to **“General Industrial”** in order to establish a warehouse and distribution center within existing buildings is hereby referred to the City Commission with a **recommendation for approval**, based upon the following:

- 1) The requested “General Industrial” zone is consistent with the goals and policies of the Master Plan including the property’s designation as “Industrial” on future land use map.
- 2) The site’s physical characteristics are compatible with the proposed use.
- 3) The proposed use is compatible with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, traffic volumes, aesthetics, infrastructure, and potential influence on property values.
- 4) The street system is capable of safely and efficiently accommodating expected traffic volumes generated by the proposed use.
- 5) The capacity of public utilities and services is sufficient to accommodate the proposed use without compromising the city’s health, safety, and welfare.
- 6) The requested “General Industrial” zone does not create an isolated or unplanned spot zone as the site is designated as “Industrial” on the Master Plan’s future land use map.

- 7) The requested “General Industrial” zone will protect the public health, safety and welfare, protect public and private investment in the city, promote implementation of the goals, objectives and policies of the Master Plan, and enhance the overall quality of life in the city.

Be it further resolved that **SP 24-09-10**, a site plan to establish a warehouse and distribution center within existing buildings at **1200 Knowles Street** (parcel no. 25-22-377-028) is hereby referred to the City Commission with a **recommendation for approval** with the following **contingencies**:

- 1) A conditional zoning agreement between the petitioner and the City of Royal Oak shall be submitted for review by the city attorney prior to approval by the City Commission, specifying all conditions voluntarily offered by the petitioner, including, but not limited to, hours of operation being limited to between 8:00 a.m. and 6:00 p.m., and having no outdoor storage.
- 2) The site plan shall comply with the Zoning Ordinance (Chapter 770), as well as all other applicable codes and ordinances, except for the following:
 - a) Frontage and right-of-way access shall be as depicted on the plan sheets.
 - b) Maneuvering aisles for off-street parking shall be as depicted on the plan sheets.
 - c) Landscaping and screening shall be as depicted on the plan sheets.
- 3) All waste and recycling containers shall be contained within the buildings except when being serviced. Any exterior containers shall be screened in accordance with § 770-90 I of the Zoning Ordinance.
- 4) All paving, utilities, and work within public rights-of-way shall be in accordance with the specifications and standards of the city engineer.
- 5) Any exterior lighting fixtures shall comply with § 770-96 B of the Zoning Ordinance and other city codes and ordinances, including being directed downward and shielded so as not to shine on adjacent property, and within maximum permitted fixture heights and illumination levels.
- 6) Signage shall comply with the Sign Ordinance (Chapter 607) or receive necessary variances from the Planning Commission.
- 7) A performance bond shall be posted in an amount to be determined by the building official.
- 8) The site plan shall meet all other code and ordinance requirements, as determined by the building official and city engineer, including, but not limited to, the Michigan Building Code and the city’s Stormwater Detention Ordinance (Chapter 644), prior to the issuance of any building or right-of-way permits.

Motion adopted unanimously.

The Planning Commission's recommendation will be forwarded to the City Commission for their consideration at a future meeting. We are currently drafting a conditional zoning agreement for your application, copies of which will be sent to you for review and execution once it is completed.

Please contact us if you have any questions or need further information.

Respectfully,



Timothy E. Thwing
Director of Community Development

cc: Simen Savaya, IGWT Realty 10, LLC
Dennis G. Cowan, Plunkett Cooney, PC
Jason P. Krieger, AIA, Krieger Klatt Architects, Inc.

CITY COMMISSION AGENDA ITEM

TITLE	Approval of 2025 City Commission Meeting Schedule and Amendment to 2024 Meeting Schedule
SUBMITTING DEPARTMENT	City Manager
PRESENTER	Carol Schwanger
MEETING DATE	October 14, 2024
SECOND READING REQUIRED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY *(include history of previous Commission action/discussion, background, scope of work, etc.):*

The Royal Oak City Charter requires only that the city commission meets twice per month, the policy is set by resolution of the city commission. In 1995, the first-third Mondays meeting schedule was created by resolution, but in 2016 the city commission resolved to change to the second-fourth Mondays of each month as this reduced the conflicts due to holidays and elections.

2024 presented a challenge to the pattern with four months having five Mondays; three months with Monday holidays; and three elections. 2025 is far less challenging with only May and December having holidays and thus allows for an even flow of the meeting schedule and the efficiency required to conduct city business. Consideration could be given to move the second meeting in November forward due to the Thanksgiving Holiday keeping in mind the second meeting in November will be the transition to the 53rd City Commission.

FIRST MEETING	SECOND MEETING	NOTES:
Monday January 13	Monday, January 27	MLK Day is January 20
Monday, February 10	Monday, February 24	Presidents Day February 17
Monday, March 10	Monday, March 24	
Monday, April 14	Monday, April 28	Good Friday April 18
Monday, May 12	Monday, May 19	Second Meeting Moves Forward – Memorial Day Holiday
Monday, June 9	Monday, June 23	
Monday, July 14	Monday July 28	
Monday, August 11	Monday, August 25	
Monday, September 8	Monday, September 22	
Monday, October 13	Monday, October 27	
Monday, November 10	Monday, November 24	Thanksgiving Thursday November 27
Monday, December 8	Monday, December 15	Second Meeting Moves Forward – Christmas Holiday

In addition to approving the 2025 city commission meeting schedule, a request has been made to amend the 2024 city commission meeting schedule to move the second meeting in November forward to Monday, November 18. Interim city manager Mark Wollenweber will be unavailable on the currently scheduled date, Monday, November 25 2024. The deputy city manager position

remains vacant. If the city commission does not wish to amend the schedule, Mr. Wollenweber would suggest having Susan Barkman, assistant to the city manager cover the meeting as she is available and more than capable.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	Not Applicable
AMOUNT CURRENTLY BUDGETED	Not Applicable
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

- No fiscal impact
 Revenue impact (details below)
- Workload impact (details below)
 Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*
 Not Applicable

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*
 Not Applicable

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*
 Not Applicable

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.
 Meets the strategic plan goal to create a welcoming and engaged community but encouraging public participation in meetings by providing a transparent process for approving the meeting schedule and making the decision in advance. It also meets the goal to provide efficient and effective services to our community.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.
 No community engagement is required other than publishing the meeting dates as usual on the city website.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

No board or commission were involved in discussion.

LEGAL COMMENTS

If the city commission agrees with the 2025 city commission meeting schedule as presented, the first resolution is offered for adoption. If the city commission requires changes and proposes alternate dates, the second resolution is prepared with the ability to complete with the alternate dates.

Be it resolved, the Royal Oak City Commission hereby approves the 2025 city commission meeting schedule as presented.

OR

Be it resolved, The Royal Oak City Commission hereby approves the 2025 city commission meeting presented but with the following amendments:

Month, Day, Date eliminated and replaced with Month, Day, Date

If the city commission agrees with the amendment to the 2024 city commission meeting schedule as presented, the following resolution is offered for adoption. If the city commission does not wish to amend the meeting schedule, no action is required.

Be it resolved, the 2024 Royal Oak City Commission meeting schedule is amended to move the second meeting in November forward one-week to the third Monday of the month and conduct the meeting on Monday, November 18, 2024, at 7:30p.m.

FUND IMPACTED:	
	INCREASE (DECREASE)
APPROPRIATIONS:	
<i>{dept/ACCT. #/ACCT. name}</i>	\$
<i>{dept/ACCT. #/ACCT. name}</i>	\$
<i>{dept/ACCT. #/ACCT. name}</i>	\$
TOTAL APPROPRIATIONS	\$
	\$

NET INCREASE (DECREASE) TO FUND BALANCE	
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ATTACHMENTS: None