



NOTICE OF CITY COMMISSION MEETING

September 23, 2024 | 7:30p.m.

Royal Oak residents, visitors to the city and vendors with business before the city commission are welcome to attend all public meetings of the city commission or remotely through viewing options listed below.

Individuals attending the meetings may participate in public comment when a public hearing is opened for comment; and/or when the member of the public has an agenda item. All individuals wishing to speak will raise their hand and after being recognized by the meeting chair, shall proceed to the lectern unless a physical impairment requires adaptive alternative. They shall state their full name (providing accurate spelling) and state the topic(s) to be discussed.

Public comment is welcome for items appearing on the agenda or any matter of city concern. Public comment is made in-person during this portion of the meeting. An individual shall be allowed to speak only once during the public comment portion of a meeting agenda or a public hearing. Speakers shall be limited to a presentation of three minutes. *

View or Listen Live

Broadcast from City Commission Chambers 121
WROK WOW Channel 10 | Comcast Channel 17

WROK You Tube <https://www.youtube.com/channel/UC4ybfAUGhd-GQM2jbJFKbOg>
WROK Live Stream: <https://www.romi.gov/523/Live-Stream-and-Video-on-Demand>

Additional Information

Members of the public shall be allowed exhibits, displays and visual aids which will be used in connection with presentations of agenda items coming before the city commission at their meeting. Any member of the public desiring to distribute support materials shall *submit these to the city manager's office the Friday prior meeting*.

**Speakers requesting more than three minutes must have such period of time extended by a vote of the city commission. Any member of the public recognized by the meeting chair whose time to comment, or present has expired will be directed by the meeting chair to cease speaking. Should a second request from the meeting chair be required, the speaker shall immediately cease and failing to do so will cause removal of this individual from the meeting.*



Agenda
Royal Oak City Commission Meeting

Monday, September 23, 2024, 7:30 p.m.
City Hall Commission Chambers Room 121
203 South Troy Street
Royal Oak, MI 48067

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the city clerk's office at 248-246-3050 at least two (2) business days prior to the meeting.

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Proclamation Designating September 23 to 29, 2024

Rail Safety Week in Royal Oak

See Tracks? Think Train® Week

Whereas, See Tracks? Think Train® Week is to be held across the United States from September 23 to 29, 2024; and

Whereas, 2,192 rail grade crossing collisions resulted in 765 personal injuries and were responsible for 248 fatalities in the United States during 2023; and

Whereas, 1,378 pedestrian trespassing casualties have occurred in the United States resulting in 663 pedestrians being killed and another 715 injured while trespassing on railroad property rights of way during 2023; and

Whereas, educating and informing the public about rail safety and reminding the public that railroad rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, insuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws, will reduce the number of avoidable fatalities and injuries caused by incidents involving trains and citizens; and

Whereas, the International Association of Chiefs of Police, National Operation Lifesaver Inc., United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National See Tracks? Think Train® Week.

Now, therefore, be it resolved, I Mayor Fournier, and members of the Royal Oak City Commission on behalf of the entire Royal Oak Community do hereby proclaim September 23 to 29, 2024, National See Tracks? Think Train® Week in Royal Oak and encourage all citizens to recognize the importance of rail safety education.



Mayor Michael C. Fournier
City of Royal Oak





Royal Oak

Minutes

Royal Oak City Commission Closed Session Meeting

September 9, 2024, 7:00 p.m.
City Hall, Room 122
203 S. Troy Street
Royal Oak, Michigan 48067

Present: Mayor Fournier
Commissioner Cheezum
Commissioner Douglas
Commissioner Herzog
Mayor Pro Tem Hunt
Commissioner Kolo
Commissioner Macey

1. Call to Order by Mayor Fournier

Mayor Fournier called the meeting to order at 7:00 p.m.

2. Request to Enter Closed Session under Section 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute in a written legal opinion or memorandum.

Moved by: Commissioner Macey

Seconded by: Commissioner Herzog

Be it resolved, the city commission enters into closed session under Section 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute in a written legal opinion or memorandum.

Ayes (6): Mayor Fournier, Commissioner Cheezum, Commissioner Douglas, Commissioner Herzog, Mayor Pro Tem Hunt, and Commissioner Macey

Motion Adopted (6 to 0)

3. Closed Session

Commissioner Kolo arrived to the meeting at 7:05 p.m.

4. Return to Open Session

5. Adjourn

Moved by: Commissioner Douglas
Seconded by: Commissioner Macey

Motion to adjourn 7:46 p.m.

Ayes (7): Mayor Fournier, Commissioner Cheezum, Commissioner Douglas, Commissioner Herzog, Mayor Pro Tem Hunt, Commissioner Kolo, and Commissioner Macey

Motion Adopted (7 to 0)

Melanie Halas, City Clerk

Michael C. Fournier, Mayor



Royal Oak

Minutes

Royal Oak City Commission Meeting

September 9, 2024, 7:30 p.m.
City Hall Commission Chambers Room 121
203 South Troy Street
Royal Oak, MI 48067

Present: Mayor Fournier
Commissioner Cheezum
Commissioner Douglas
Commissioner Herzog
Mayor Pro Tem Hunt
Commissioner Kolo
Commissioner Macey

1. Call to Order by Mayor Fournier

The meeting was called to order by Mayor Fournier at 7:49 p.m.

2. Invocation by Commissioner Herzog

3. Pledge of Allegiance

4. Approval of Agenda

Moved by: Commissioner Macey

Seconded by: Commissioner Kolo

Be it resolved, the city commission hereby approves the agenda for the September 9, 2024 meeting.

Motion Adopted

5. Proclamation Designating Constitution Week

Commissioner Douglas presented the following proclamation to Heather Curtis, Regent of the Ezra Parker Chapter of the National Society of the Daughters of the American Revolution.

Whereas, September 17, 2024, marks the two hundred and thirty-seventh anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, the United States Constitution establishes the rule of law and the power as well as the limits of government, while enabling us to choose those who will govern; and

Whereas, it also implies the responsibility of its citizens to understand it and to support it; and

Whereas, it is the oldest written instrument of democratic rule in the world still in use, inspiring many to come here and contribute to the nation that created it, and

Whereas, it is fitting and proper to accord official recognition to this seminal document and its memorable anniversary and to the patriotic celebrations which will commemorate the occasion, and

Whereas, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

Now, therefore, be it resolved, I Mayor Fournier, and members of the Royal Oak City Commission on behalf of the entire Royal Oak Community do hereby proclaim the week of September 17 through 23 as Constitution Week and ask our citizens to reaffirm the ideals of the framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

6. Proclamation Congratulating Royal Oak Hockey Club

No one was present to accept the proclamation.

Whereas, since 1956 the City of Royal Oak has offered a recreational hockey program at John Lindell Ice Arena for our community; and

Whereas, Suburban Sports Group has been managing the John Lindell Arena since March of 2011; and

Whereas, as part of the management of the facility Suburban Sports Group created the Royal Oak Hockey Club to offer youth developmental, recreational, and travel hockey opportunities; and

Whereas, the Michigan Amateur Hockey Association (MAHA) is the governing body as sanctioned by USA Hockey for the state of Michigan; and

Whereas, annually MAHA awards the John Stansik Association of the Year Award to the association who has made outstanding contributions to the sport and efforts to grow the game. John was a director, parent and friend of the game who in 1998 turned a former bowling alley in Plymouth Michigan into the Artic Pond Ice Rink

and led to the creation of several youth associations eventually evolving to the Victory Honda program, the Artic Pond grew to three separate arenas serving different communities in metro Detroit and John was the founding member of Hockey Has Heart, a charitable organization helping members of the hockey community in need; and

Whereas, the association presented this honor must best exemplify John's spirit and enthusiasm for the game of ice hockey; and

Whereas, the state of Michigan boasts over 43,000 registered participants playing, coaching, and officiating playing the game in 84 sanctioned associations and the Royal Oak Hockey Club was chosen from this field for this very distinct honor; and

Whereas, the Royal Oak community has benefited from an organized youth hockey program since 1956 and the partnership with Suburban Sports Group has enhanced this experience as Suburban offers administration of programs, management of the arena, and player development through the Suburban Hockey Schools which has just celebrated its 50th Anniversary; and

Whereas, Suburban Hockey Foundation and the City of Royal Oak have recently partnered to create The Assist grant opportunity which will provide financial support to Royal Oak residents expanding availability to the game; and

Whereas, Royal Oak and Suburban Sports Group are proud of the hard work and collaboration which have gone into the Royal Oak Hockey Club creating a unique environment for growing, learning, and loving the game of ice hockey.

Now, therefore, be it resolved, I Mayor Fournier, and members of the Royal Oak City Commission on behalf of the entire Royal Oak Community do hereby congratulate the Royal Oak Hockey Club on being named the Top Association of the Year in the state of Michigan and look forward to growing the game of ice hockey for more Royal Oakers through our collaboration with the Suburban Sports Group.

7. Presentation Government Financial Officials Association Certificate of Achievement of Excellence

Interim City Manager Mark Wollenweber discussed the Certificate of Achievement of Excellence. The city has received this certificate for the last 18 years.

8. Public Comment

Bill Harrison spoke about comments that were made about him during the last city commission meeting and the November 2023 election.

Phyllis Salter spoke about the possibility of having signs in specific areas that would notify residents of important meetings or potential developments.

Nancy Poprafsky spoke about banning books and allowing student committee members the right to vote.

9. Consent Agenda

Moved by: Commissioner Douglas
Seconded by: Commissioner Herzog

Be it resolved, the city commission hereby approves the consent agenda as follows:

Motion Adopted

9.a City Commission Meeting Minutes August 26, 2024

Be it resolved, the city commission meeting minutes of August 26, 2024 are hereby approved.

9.b Claims

9.b.1 September 3, 2024

Be it resolved, the claims of September 3, 2024 are hereby approved.

9.b.2 September 6, 2024

Be it resolved, the claims of September 6, 2024 are hereby approved.

9.c Approval of Purchase Orders

Be it resolved, the city commission approves the following requisition/purchase orders for fiscal year 2024-25:

Requisition # R008696

Vendor: Outfront

Requesting approval for: \$40,000

Price Source: in a multi-year contract

Budgeted: \$40,000

Department / Fund: DDA/TIFA / DDA development

Description: billboard ads

Requisition # R008418 change order

Vendor: Placer Labs

Requesting approval for: \$1,500 additional for a total of \$27,750

Price Source: quote

Budgeted: \$27,750

Department / Fund: DDA/TIFA / DDA development

Description: contact data

Requisition # R008679

Vendor: Blue Rose Capital Advisors

Requesting approval for: \$25,000

Price Source: in a multi-year contract

Budgeted: \$25,000

Department / Fund: finance / general
Description: debt advisory services

9.d Declaration and Disposal of Surplus Property

BE IT RESOLVED, the city commission declares the above property surplus and authorizes the disposal of the items by auction. Any net proceeds from the sale of items listed under "library" will be deposited into the general fund miscellaneous revenue account 271.000.67100.

9.e Proclamation Designating September 2024 National Recovery Month in Royal Oak

Whereas, according to the Substance Abuse and Mental Health Services Administration (SAMHSA), in 2022 17.3 percent of Americans (or 48.7 million people) 12 years or older, were classified as having a substance use disorder in the past year, including 29.5 million people who were classified as having an alcohol use disorder and 27.2 million people who were classified as having a drug use disorder; and

Whereas, according to the Centers for Disease Control and Prevention (CDC) over 107,000 overdose deaths occurred in the United States in 2023, a three-percent decrease from 2022; and

Whereas, substance use recovery is important for individual well-being and vitality, as well as for families, friends, communities, and businesses; and

Whereas, the Oakland Community Health Network continues to educate and raise awareness of the risks and potential harm associated with prescription drug misuse; and

Whereas, stigma and stereotypes associated with the substance use disorders often keep people from seeking treatment that could improve their quality of life; and

Whereas, substance use disorders occur when the re-current use of alcohol and/or other drugs cause clinically or functionally significant impairment, such as health problems, disability, and failure to meet major responsibilities at work, school, or home; and

Whereas, substance use disorder recovery is a journey of healing and transformation, enabling people to live in a community of their choice while striving to achieve their full potential; and

Whereas, substance use disorder recovery, benefits individuals with substance use disorders by focusing on their abilities to live, work, learn, and fully participate and contribute to society and enriches the community culture.

Now, therefore, be it resolved, I Mayor Fournier, and members of the Royal Oak City Commission on behalf of the entire Royal Oak Community and in partnership with the Oakland Community Health Network, do hereby

proclaim September 2024 as National Recovery Month in Royal Oak and call upon individuals, other government agencies, public, and private institutions, businesses, faith-based organizations, and schools to re-commit our City to increasing awareness and understanding of substance use, and the need for appropriate and accessible services to promote recovery.

9.f Receive and File

9.f.1 July 2024 Investment Report

10. Michigan Liquor Control Commission – BOP Royal Oak, LLC (d.b.a. Blind Owl Pub)

Chris Tower, on behalf of the applicant, spoke to the commission and discussed the plan of operation. Owner Nicolas Andreasson answered questions from the commissioners.

Moved by: Commissioner Kolo

Seconded by: Commissioner Macey

Be it resolved, that the City Commission hereby approves the Plan of Operation, dated August 22, 2024, for BOP Royal Oak, LLC d/b/a Blind Owl Pub, located at 511 S. Main Street, Royal Oak, Michigan.

Be it further resolved, that the City Commission hereby approves the proposed Dance Permit Agreement with BOP Royal Oak, LLC and authorizes the Mayor and City Clerk to execute same on behalf of the city.

Be it further resolved, that the City Commission hereby approves the proposed Entertainment Permit Agreement with BOP Royal Oak, LLC and authorizes the Mayor and City Clerk to execute same on behalf of the city.

Motion Adopted

11. Adjournment

Moved by: Commissioner Douglas

Seconded by: Commissioner Herzog

Motion to adjourn at 8:27 p.m.

Motion Adopted

Melanie Halas, City Clerk

Michael C. Fournier, Mayor



CITY COMMISSION AGENDA ITEM

TITLE	Approval of Appointments Committee Rotation
SUBMITTING DEPARTMENT	City Clerk
PRESENTER	Melanie Halas
MEETING DATE	September 10, 2024

EXECUTIVE SUMMARY (*include history of previous Commission action/discussion, background, scope of work, etc.*):

According to Chapter 12-4 of the city's Code of Ordinances, a rotating committee of three members of the city commission shall begin serving on the appointments committee each January, May and September. It is time for rotation of this committee.

The following resolution is recommended for approval:

Be it resolved, that the appointments committee members rotate to Commissioner Douglas, Commissioner Cheezum and Commissioner Macey effective immediately.



CITY COMMISSION AGENDA ITEM

TITLE	Institute for Responsive Government Grant	
SUBMITTING DEPARTMENT	City Clerk	
PRESENTER	Melanie Halas	
MEETING DATE	September 23, 2024	
SECOND READING REQUIRED	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

EXECUTIVE SUMMARY (include history of previous Commission action/discussion, background, scope of work, etc.):

Last week we were informed of a grant opportunity from the Institute for Responsive Government Grant, which is a non-partisan, non-profit entity. They are encouraging communities to apply for support to assist with planning and operationalizing secure, efficient and accessible election administration. I did apply and am pleased to bring this forward to you for approval as we have been awarded a grant in the amount of \$30,000.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	N/A
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

No fiscal impact Revenue impact (details below)
 Workload impact (details below) Operations Impact (details below)

REVENUE IMPACT: Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)

Create additional funding in the election budget.

WORKLOAD IMPACT: If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)
N/A

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

N/A

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

This aligns with the City Commission's Strategic Plan Goal to offer efficient and effective services to the community using responsible fiscal practices. Elections are a vital part of government at all levels and the City's ability to offer the elections with funding from varied sources relieves the departmental budgetary funds.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

No community engagement will be necessary outside of a possible social media post to announce the City has received the grant.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

No boards or commissions were involved.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission hereby approves acceptance of a grant from the Institute for Responsive Government in the amount of \$30,000; and

Be it further resolved, the City Clerk is authorized to sign and submit the grant agreement.

ATTACHMENTS: Agreement

Institute for Responsive Government

Tuesday, September 10, 2024

IRG1-06185

Tuesday, September 10, 2024
Royal Oak City, Michigan

Dear City Clerk Melanie Halas,

I'm pleased to inform you that the Institute for Responsive Government ("Responsive Gov"), a nonpartisan, nonprofit organization tax-exempt under Internal Revenue Code ("IRC") section 501(c)(3), has decided to award the **Royal Oak City Clerk's Office** ("Grantee") a grant to support its nonpartisan work planning and operationalizing secure, efficient, and accessible election administration. We based this decision on the information and materials provided in the **Royal Oak City Clerk's Office** Grant Application ("Application"), which is incorporated into this Grant Agreement as an Appendix. A copy of the Application has been provided simultaneously with this Grant Agreement for your records.

The following is a description of the grant:

- **Amount of Grant:** \$30,000
- **Public Purpose:** The grant funds must be used exclusively for the nonpartisan public purpose of planning and operationalizing secure, efficient, and accessible election administration in **Royal Oak City, Michigan**. Examples of uses that fall within this public purpose include expenditures for the key human, physical, and technological assets that the U.S. Department of Homeland Security has identified as necessary to conduct elections.*

Before Responsive Gov transmits these grant funds, an authorized representative of the **Royal Oak City Clerk's Office** must sign this agreement ("Grant Agreement"). By signing the Grant Agreement, the **Royal Oak City Clerk's Office** agrees to comply with all **United States, Michigan**, and **Royal Oak City** laws and regulations, including but not limited to those relating to taxes, gifts, and private funding of elections ("Applicable Laws"), when accepting and using the grant funds. Grantee also agrees to accept and use the funds subject to the terms and conditions below.

By signing this Grant Agreement, you agree and certify the following:

1. The **Royal Oak City Clerk's Office** is a U.S., state, or local government unit or political subdivision within the meaning of IRC section 170(c)(1). This grant shall be used only for the Public Purpose described above and for no other purposes.
2. The **Royal Oak City Clerk's Office** is authorized to receive this grant from Responsive Gov, receipt of the grant does not violate any Applicable Laws, and Grantee represents that it has taken all steps, including necessary approvals, required to apply for, accept, and utilize the grant for the Public Purpose set forth above and in the Proposal.
3. Grantee has submitted an Application, which (among other things) sets forth the intended use of grant funds. That Application is incorporated into this Grant Agreement as an Appendix. Grantee shall commence expending this grant for the purposes identified in its Application upon receipt and may use the grant funds for such purposes until May 31, 2025. If Grantee needs to reallocate grant funds between the purposes identified in the Application, Grantee is permitted to do so without any notice to Responsive Gov so long as those purposes are consistent with the Public Purpose described above.
4. If Grantee uses any part of this grant to fund another organization, it will take reasonable steps to

ensure that any grant funds are used consistently with the Public Purpose of this grant and all of the terms and conditions of this Grant Agreement. Grantee further agrees that the grant funds may not be used: (1) to participate in, intervene in, or carry on, directly or indirectly (including the publishing or distribution of statements), any political campaign on behalf of (or in opposition to) any candidate for public office or public referendum; (2) to engage in any effort to induce or encourage violations of law or public policy; (3) to cause any private inurement or improper private benefit to occur; or (4) for any purpose inconsistent with IRC Section 170(c)(2)(B), which relates to charitable, educational, scientific, religious, or literary purposes.

5. The **Royal Oak City Clerk's Office** shall not share with Responsive Gov—and Responsive Gov will never ask for—non-public or confidential information about your jurisdiction's voters or voting systems.

6. Grantee shall produce a report documenting how this grant has been expended to support its public purpose described above. This report shall be provided to Responsive Gov by June 30, 2025.

7. The purpose of the grant is to supplement the funds available to the **Royal Oak City Clerk's Office** and not to substitute for previously budgeted funds that would otherwise be provided to Grantee by **Royal Oak City, Michigan** but for the grant. You represent and warrant to the best of your knowledge that **Royal Oak City, Michigan** does not intend to reduce the **Royal Oak City Clerk's** budget or fail to appropriate or provide previously budgeted funds to the **Royal Oak City Clerk's Office** because it has received this grant.

8. Responsive Gov may discontinue, modify, withhold part of, or ask for the return of all or part of the grant funds if it determines, in its sole judgment, that (a) any of the above conditions have not been met, (b) any of the representations or certifications by Grantee are inaccurate, or (c) Responsive Gov must do so to comply with Applicable Laws.

9. The grant term shall be June 1, 2024, through May 31, 2025, and is the period during which covered costs may be applied to this Grant. To request an extension of the grant term, Grantee must provide a written request, including a new requested end date, to Responsive Gov before the end date of the grant term. Grantee must receive an amendment to the Grant Agreement to expend funds beyond the grant term.

10. Beyond the rights and obligations specifically set forth in the Grant Application and this Grant Agreement, Responsive Gov claims no legal right to control or otherwise influence the Grantee's use of any funds provided pursuant to this Grant Agreement. Responsive Gov has no role or involvement in the operation or administration of elections conducted by **Royal Oak City Clerk** as a result of this Grant Agreement, independent of the provision of the grant itself. Furthermore, it is expressly understood that by making this grant, Responsive Gov neither has or incurs any obligation to provide additional funding to the Grantee.

Please indicate that you accept and agree to these terms and conditions by having an authorized representative of your election jurisdiction sign and certify below. Please return a scanned copy of the signed letter via the link in your email at your earliest convenience. If needed, you may also return it via email at grants@responsivegov.org.

Sincerely,

Samuel Oliker-Friedland

Sam Oliker-Friedland
Executive Director
Institute for Responsive Government

By signing this Grant Agreement, I certify that I am authorized to bind the Royal Oak City Clerk's Office to the terms and conditions of the Grant Agreement and that the Royal Oak City Clerk's shall fully comply with the Grant Agreement including all restrictions on the use of funds.

Accepted on behalf of Royal Oak City Clerk

By: _____

Title: _____

Date: _____

APPENDIX: Royal Oak City, Michigan A More Responsive Government 2024 Grant Program Grant Application Submitted to the Institute for Responsive Government

* See U.S. Department of Homeland Security, Cybersecurity and Infrastructure Security Agency, 2020 Election Infrastructure Subsector-Specific Plan, at 3-4 (2020), *available at* https://www.cisa.gov/sites/default/files/publications/election_infrastructure_subsector_specific_plan.pdf

09/13/2024 01:43 PM

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK

Page: 1/1

User: JudyG

DB: Royal Oak

EXP CHECK RUN DATES 09/13/2024 - 09/13/2024

JOURNALIZED

PAID

Vendor Code	Vendor Name	Description	Amount
	Invoice		
15161	WEBSTER BANK		
	09012024	2018 REVENUE BONDS	1,214,597.78
TOTAL FOR: WEBSTER BANK			1,214,597.78
TOTAL - ALL VENDORS			1,214,597.78

Vendor Code	Vendor Name	Description	Amount
	Invoice		
11263	123.NET 660555	PHONE SERVICE 9/1-30 2024	2,594.15
	TOTAL FOR: 123.NET		2,594.15
11029	21C ADVERTISING 2633174 2634516 2635817 2636646 2637125 2637130	CDBG NOTICE PY2023 CAPER SEPT PLANNING COMMISSION MEETING NOTICE CDBG NOTICE REHAB BOARD OF APPEALS SEPT ZBA MEETING NOTICE COMMISSION ORDINANCE 2024-10 ADOPTION NOTICE COMMISSION ORDINANCE 2024-11 ADOPTION NOTICE	648.65 601.39 479.53 1,173.26 370.82 370.82
	TOTAL FOR: 21C ADVERTISING		3,644.47
13854	3C PAYMENT CORP 341278 344463	CREDIT AND DEBIT CARD PROCESSING FEES JULY 2024 CREDIT AND DEBIT CARD PROCESSING FEES AUG 2024 (COR	1,561.97 1,622.51
	TOTAL FOR: 3C PAYMENT CORP		3,184.48
05990	4IMPRINT 08/08/2024	POLICE MISC. SUPPLIES	1,043.46
	TOTAL FOR: 4IMPRINT		1,043.46
19575	98FORWARD, LLC 70076259	MPS COMMS MEDIA RELATIONS PROJECT FEE	10,000.00
	TOTAL FOR: 98FORWARD, LLC		10,000.00
00004	A & M SERVICE CENTER 82070 82653 82820 82905 82909	FLAT BED #815 FLAT BED #803 FLAT BED #810 SLING/HOIST SLING/HOIST #810	45.00 45.00 45.00 175.00 45.00
	TOTAL FOR: A & M SERVICE CENTER		355.00
14207	ACTIVE INTEREST MEDIA 496497	FARMERS MKT ANTIQUE TRADER 9/1/24	500.00
	TOTAL FOR: ACTIVE INTEREST MEDIA		500.00
16142	ADKISON, NEED, ALLEN, & RENTROP 138576	ACCT #3996-0000M MLCC VIOLATION CV-517115	526.50
	TOTAL FOR: ADKISON, NEED, ALLEN, & RENTROP		526.50
14637	AIR HANDLERS SERVICE 21009508 21009509 21009510	HEATING/COOLING REPAIRS COURT HEATING/COOLING REPAIRS COURT HEATING/COOLING REPAIRS COURT	943.50 425.00 2,762.15
	TOTAL FOR: AIR HANDLERS SERVICE		4,130.65
06106	AJAX PAVING INDUSTRIES INC CAP2315 PE12	2023 MAJOR ROAD IMPROVEMENTS/ASPHALT RESURFACING	136,103.21
	TOTAL FOR: AJAX PAVING INDUSTRIES INC		136,103.21
00045	AJAX TRAILERS 331178 331211	VEHICLE REPAIR & MAINTENANCE PARTS VEHICLE REPAIR & MAINTENANCE PARTS	806.36 75.95
	TOTAL FOR: AJAX TRAILERS		882.31

09/12/2024 08:27 AM

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK

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User: JudyG

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
13328	ALDI		
	08/09/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	58.92
	08/11/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	32.05
	08/18/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	41.26
	08/23/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	66.07
	TOTAL FOR: ALDI		198.30
03340	ALLIANCE ENTERTAINMENT LLC		
	PLS81911736	LIBRARY AUDIO & VIDEO RESOURCES	92.28
	TOTAL FOR: ALLIANCE ENTERTAINMENT LLC		92.28
04745	ALLIED PRINTING		
	75174	WATER BILLS - AUGUST 2024	4,290.55
	TOTAL FOR: ALLIED PRINTING		4,290.55
UBREFUND	ALLISON LAPOROWSKI		
	09/11/2024	UB refund for account: 0711000201	129.20
	TOTAL FOR: ALLISON LAPOROWSKI		129.20
10118	ALTA CONSTRUCTION EQUIPMENT		
	SP2/138158	VEHICLE REPAIR & MAINTENANCE PARTS	93.93
	TOTAL FOR: ALTA CONSTRUCTION EQUIPMENT		93.93
17929	ALTIOR LAW, P.C.		
	6955	RED E EV CHARGING CONTRACT NEGOTIATIONS	4,237.50
	TOTAL FOR: ALTIOR LAW, P.C.		4,237.50
17165	AMAZON CAPITAL SERVICES		
	14PF-71R4-3R67	LIBRARY SUPPLIES	196.92
	164R-C3FL-9HLC	LIBRARY SUPPLIES	41.77
	1C3D-R9JV-H1RK	LIBRARY SUPPLIES	56.96
	1C4C-RWGV-311C	LIBRARY SUPPLIES	37.94
	1DMC-CT31-WP67	LIBRARY SUPPLIES	509.89
	1F43-1MDT-1CQT	LIBRARY SUPPLIES	52.76
	1JJ4-JJ4M-K79T	LIBRARY SUPPLIES	35.98
	1JMV-VNDY-97DJ	LIBRARY SUPPLIES	12.99
	1JMV-VNDY-DNDV	LIBRARY SUPPLIES	4.58
	1LFV-PQLC-4R6F	LIBRARY SUPPLIES	30.85
	1QLR-LYJK-1DQN	LIBRARY SUPPLIES	29.82
	1T9H-47D9-CML3	LIBRARY SUPPLIES	319.93
	1X1J-J4ML-6LHC	LIBRARY SUPPLIES	159.44
	1YV7-Y1X4-9GP4	LIBRARY SUPPLIES	119.99
	TOTAL FOR: AMAZON CAPITAL SERVICES		1,609.82

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Vendor Code	Vendor Name	Description	Amount
Invoice			
06654	AMAZON.COM		

Vendor Code	Vendor Name	Description	Amount
Invoice			
07/28/2024		POLICE OFFICE SUPPLIES	27.83
07/29/2024		FIRE & EMS SUPPLIES	44.49
07/30/2024		DREAM CRUISE CAR SHOW SUPPLIES	9.88
07/30/2024		ENGINEERING DEPT OFFICE SUPPLIES	32.91
07/31/2024		TREASURER OFFICE SUPPLIES	57.99
07/31/2024		TREASURER OFFICE SUPPLIES	49.55
07/31/2024		TREASURER OFFICE SUPPLIES	70.63
08/01/2024		COURT OFFICE SUPPLIES	39.80
08/01/2024		P&F GROUNDSMASTER MOWER BLADES	453.82
08/01/2024		P&F TREE STAKE CUTTING KNIVES	17.97
08/01/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	96.00
08/01/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	240.93
08/04/2024		FARMERS MKT CLEANING SUPPLIES	84.03
08/05/2024		WATER METER PARTS	42.70
08/05/2024		IT DEPT OFFICE SUPPLIES	18.12
08/05/2024		POLICE OPERATING SUPPLIES	188.54
08/06/2024		SENIOR CTR SUPPLIES	39.98
08/06/2024		WATER & SEWER REPAIR PARTS	527.24
08/07/2024		ANIMAL SHELTER SUPPLIES	12.34
08/07/2024		FIRE & EMS SUPPLIES	299.89
08/07/2024		ANIMAL SHELTER SUPPLIES	89.24
08/09/2024		WATER & SEWER REPAIR PARTS	527.24
08/09/2024		DREAM CRUISE CAR SHOW & EVENT SUPPLIES	11.54
08/11/2024		POLICE OFFICE SUPPLIES	37.72
08/11/2024		FIRE & EMS SUPPLIES	320.38
08/12/2024		PRIME MEMBERSHIP MOTOR POOL	86.60
08/12/2024		PRIME MEMBERSHIP MANAGER	86.60
08/12/2024		PRIME MEMBERSHIP COURT	86.60
08/12/2024		PRIME MEMBERSHIP ENGINEERING	86.60
08/12/2024		P&F GROUND ANCHORS FOR SOCCER FIELDS	158.97
08/12/2024		PRIME MEMBERSHIP IT	86.60
08/12/2024		PRIME MEMBERSHIP SOLID WASTE MGMT	86.60
08/12/2024		PRIME MEMBERSHIP POLICE	86.60
08/12/2024		PRIME MEMBERSHIP FINANCE	86.60
08/12/2024		PRIME MEMBERSHIP BUILDING	86.60
08/12/2024		PRIME MEMBERSHIP TREASURY	86.60
08/12/2024		PRIME MEMBERSHIP HUMAN RESOURCES	86.60
08/12/2024		PRIME MEMBERSHIP FIRE	86.60
08/12/2024		PRIME MEMBERSHIP ASSESSING	86.60
08/12/2024		POLICE OFFICE SUPPLIES	16.40
08/12/2024		PRIME MEMBERSHIP FARMERS MKT	86.60
08/12/2024		PRIME MEMBERSHIP CLERK	86.60
08/13/2024		POLICE ARTS BEATS EATS TENT FAN	69.49
08/13/2024		PRESCHOOL SUPPLIES	98.06
08/13/2024		POLICE OPERATING SUPPLIES	24.87
08/14/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	54.08
08/14/2024		CREDIT - RETURN WATER MAINTENANCE PARTS	(527.24)
08/15/2024		FINANCE DEPT OFFICE SUPPLIES	33.90
08/19/2024		COURT OFFICE SUPPLIES	19.53
08/20/2024		SENIOR CTR PROGRAMS/FACILITY RENTALS SUPPLIES	113.99
08/20/2024		SENIOR CTR PROGRAM SUPPLIES	100.00
08/20/2024		ATTORNEY OFFICE SUPPLIES	45.00
08/21/2024		POLICE OPERATING SUPPLIES	33.42
08/21/2024		PRESCHOOL SUPPLIES	43.74
08/21/2024		CLERK OFFICE SUPPLIES	87.98
08/21/2024		HR OFFICE SUPPLIES	60.68
08/21/2024		HR OFFICE SUPPLIES	7.75
08/21/2024		HR OFFICE SUPPLIES	15.93
08/21/2024		CLERK OFFICE SUPPLIES	19.99
08/21/2024		FINANCE DEPT OFFICE SUPPLIES	34.90
08/22/2024		CREDIT - RETURN WATER MAINTENANCE PARTS	(527.24)
08/22/2024		CLERK OFFICE SUPPLIES	27.83
08/22/2024		FINANCE DEPT OFFICE SUPPLIES	19.39
08/23/2024		ANIMAL SHELTER SUPPLIES	63.96
08/25/2024		POLICE SHOOTING TARGETS	182.50
08/26/2024		ANIMAL SHELTER SUPPLIES	14.89
08/27/2024		BUILDING DEPT OFFICE SUPPLIES	18.98
08/27/2024		FIRE & EMS SUPPLIES	35.99

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	08/27/2024	FINANCE DEPT OFFICE SUPPLIES	4.63
	TOTAL FOR: AMAZON.COM		4,992.13
16052	AMERICAN HEART ASSOCIATION SHOP CPR 08/15/2024	BLS PROVIDER/HEARTSAVER CPR ECARDS	425.00
	TOTAL FOR: AMERICAN HEART ASSOCIATION SHOP CPR		425.00
06934	AMERICAN INTEGRATED SUPPLY LLC 373095	SIGN MATERIALS	414.07
	TOTAL FOR: AMERICAN INTEGRATED SUPPLY LLC		414.07
04917	AMERICAN RENTALS, INC 575928	DREAM CRUISE TENTS/CURTAINS/TABLES/CHAIRS	3,540.50
	TOTAL FOR: AMERICAN RENTALS, INC		3,540.50
00060	AMERICA'S FINEST PRINTING 51018 51026	BUSINESS CARDS/LIBRARY SEWER LINING NOTICE LETTER	123.11 1,239.79
	TOTAL FOR: AMERICA'S FINEST PRINTING		1,362.90
05423	JOHN ANGOTT 1AUGARR24 1AUGOD24 1AUGVOP24 1JULARR24 1JULOD24 1JULVOP24 2AUGOD24 2JULOD24 2JULVOP24 3AUGOD24 3JULVOP24 4JULVOP24 5JULVOP24 7/2-16 2024	COUNCIL COORDINATOR OF CONTRACTED LEGAL/ADVISORY CO COUNCIL COORDINATOR OF CONTRACTED LEGAL/ADVISORY CO SOBRIETY COURT	1,800.00 660.00 420.00 1,080.00 600.00 570.00 720.00 600.00 510.00 600.00 660.00 630.00 600.00 600.00
	TOTAL FOR: JOHN ANGOTT		10,050.00
UBREFUND	ARBOR HOSPITALITY LLC 09/11/2024	UB refund for account: 3229800701	751.31
	TOTAL FOR: ARBOR HOSPITALITY LLC		751.31
RBOND	Ash-Con Pavement Maintenance BENG-240087	BD Bond Refund	2,730.00
	TOTAL FOR: Ash-Con Pavement Maintenance		2,730.00
09939	ASSA ABLOY ENTRANCE SYSTEMS US SCI 78085	FARMERS MKT PMS COMPLETED	661.50
	TOTAL FOR: ASSA ABLOY ENTRANCE SYSTEMS US		661.50
07241	ASSOCIATION OF PUBLIC TREASURERS OF 08/07/2024	MEMBERSHIP RENEWAL/HUBANKS-HEFTY-STOJKOVSKI	449.00
	TOTAL FOR: ASSOCIATION OF PUBLIC TREASURERS OF		449.00
00018	AT & T 248336917008 24	203 S TROY ST JUL 11-AUG 10	1,725.26
	TOTAL FOR: AT & T		1,725.26
RBOND	AT-LESS DRAIN CLEANING LLC BENG-240130	BD Bond Refund	2,000.00
	TOTAL FOR: AT-LESS DRAIN CLEANING LLC		2,000.00

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	Invoice		
18760	AURORA TRAINING ADVANTAGE 08/06/2024	MANAGER ALL-ACCESS 1-YR TRAINING MEMBERSHIP	599.00
	TOTAL FOR: AURORA TRAINING ADVANTAGE		599.00
19536	B & B POOLS AND SPAS 08/06/2024 08/06/2024	SPLASH PAD SUPPLIES SPLASH PAD SUPPLIES	168.00 716.94
	TOTAL FOR: B & B POOLS AND SPAS		884.94
00117	BAKER & TAYLOR COMPANIES 2038518869 2038536256	LIBRARY SUMMER READING PROGRAM PRIZES BOOKS	234.60 21.45
	TOTAL FOR: BAKER & TAYLOR COMPANIES		256.05
19551	RYAN BALLARD 08262024	JUROR FEE	17.00
	TOTAL FOR: RYAN BALLARD		17.00
RTAXX	BANAS, SCOTT A 09/11/2024	2024 Sum Tax Refund 72-25-21-426-015	40.81
	TOTAL FOR: BANAS, SCOTT A		40.81
12700	BASIC IN3208431	SEPT 2024 COBRA ADMINISTRATION FEE	254.87
	TOTAL FOR: BASIC		254.87
00141	BIANCO TRAVEL & TOURS INC 9D99706	SENIOR CTR KELLOGG MANOR DAY TRIP SEPT. 10	2,340.00
	TOTAL FOR: BIANCO TRAVEL & TOURS INC		2,340.00
14833	BIG BELLY SOLAR, LLC. 53467	HIGH CAPACITY REFUSE/RECYCLING STATION 9/10-10/9 20	690.24
	TOTAL FOR: BIG BELLY SOLAR, LLC.		690.24
00143	BIG D LOCK & KEY 7673	MOTOR POOL COPY KEYS	132.50
	TOTAL FOR: BIG D LOCK & KEY		132.50
15622	JO ANNE BIGLER 18RO05440 FNL 19BE00629 FNL 22BE05097 FNL 22RO07916 FNL 23-01958 FNL 23-02293 FNL 23-02303 FNL 23-02314 FNL 23R-04163 BW 23RO00118 FNL 23RO06900 FNL 24RO00350 FNL 24RO01109 BW 24RO04314 FNL SP4358480 FNL	MIDC COUNSEL MIDC COUNSEL	150.00 150.00 300.00 390.00 600.00 1,260.00 780.00 570.00 1,090.00 480.00 120.00 210.00 120.00 150.00 210.00
	TOTAL FOR: JO ANNE BIGLER		6,580.00
19552	JOHN BINTINGER 08262024	JUROR FEE	17.00
	TOTAL FOR: JOHN BINTINGER		17.00

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13921	BISECTHOSTING 08/11/2024	BISECTHOST* BISECTHOST	9.98
	TOTAL FOR: BISECTHOSTING		9.98
16129	BJ'S WHOLESALE CLUB 08/02/2024 08/06/2024	SENIOR CTR APHASIA SUPPORT PICNIC SUPPLIES ELECTION WORKER MEALS	66.96 168.25
	TOTAL FOR: BJ'S WHOLESALE CLUB		235.21
15680	EDITH BLAKNEY LAW FIRM, PLLC 24-00478 FNL 24R-00664 FNL 24R002796B FNL 24R004130 FNL 24R004134 FNL 24R004144A FNL 24R004795 FNL 24R004809 FNL	MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL	1,158.00 738.00 216.00 132.00 300.00 204.00 96.00 108.00
	TOTAL FOR: EDITH BLAKNEY LAW FIRM, PLLC		2,952.00
11810	BLANKS/USA 08/22/2024 08/22/2024 08/22/2024	JUMBO DOOR HANGERS JUMBO DOOR HANGERS JUMBO DOOR HANGERS	106.84 106.84 106.84
	TOTAL FOR: BLANKS/USA		320.52
00153	BLUE CROSS AND BLUE SHIELD OCT 2024	BC PAYMENT	544,901.66
	TOTAL FOR: BLUE CROSS AND BLUE SHIELD		544,901.66
UBREFUND	BLUE STAR INC 09/11/2024	UB refund for account: 4617100701	880.00
	TOTAL FOR: BLUE STAR INC		880.00
18479	BNC INTERPRETING LLC R0090924	INTERPRETER SERVICE	157.80
	TOTAL FOR: BNC INTERPRETING LLC		157.80
06494	BOOKPAGE 08/06/2024	BOOK PAGE PRINT 12 MONTHLY SHIPMENTS SEP 24-AUG 25	414.00
	TOTAL FOR: BOOKPAGE		414.00
01032	BOUNDED TREE MEDICAL LLC 85468757	FIRE & EMS SUPPLIES	2,287.96
	TOTAL FOR: BOUNDED TREE MEDICAL LLC		2,287.96
19553	PEGGY BOWMAN 08262024	JUROR FEE	111.00
	TOTAL FOR: PEGGY BOWMAN		111.00
17172	BOYNE MOUNTAIN LODGING 07/29/2024	ALICE TRAINING LODGING/LIPSCOMB	168.02
	TOTAL FOR: BOYNE MOUNTAIN LODGING		168.02
10946	DEANNA BRASWELL 05192023	REISSUE - REIMBURSE OCCA MEETING MILEAGE	20.50
	TOTAL FOR: DEANNA BRASWELL		20.50

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17905	BRICEPAC 08/16/2024	PARKING EXPO REGISTRATION/MURRAY	195.00
	TOTAL FOR: BRICEPAC		195.00
04709	BRUEGGER'S ENTERPRISE INC 08/02/2024	POLICE INCIDENT DEBRIEFING MEALS	17.89
	TOTAL FOR: BRUEGGER'S ENTERPRISE INC		17.89
19039	TOBY BUCKHEIM 09102024	OPEN SWIM LIFEGUARD 15 HRS 8/19-9/9	255.00
	TOTAL FOR: TOBY BUCKHEIM		255.00
18370	MATTHEW BUTLER 09032024	INTERPRETER SERVICE, MILEAGE	267.10
	TOTAL FOR: MATTHEW BUTLER		267.10
03586	C & G NEWSPAPERS 0022118-IN	FARMERS MKT 1/3 - WT	369.09
	TOTAL FOR: C & G NEWSPAPERS		369.09
00211	CANFIELD EQUIPMENT SERVICE INC 296624	VEHICLE REPAIR & MAINTENANCE PARTS	360.00
	TOTAL FOR: CANFIELD EQUIPMENT SERVICE INC		360.00
16059	CANVA 08/01/2024	SENIOR CTR CANVA PRO SUBSCRIPTION	119.99
	TOTAL FOR: CANVA		119.99
16216	KARYN CARRICO 08/07/2024 08/14/2024	NEWSPAPER DELIVERY REPLACING LOST CHECK LIBRARY NEWSPAPER DELIVERY	144.36 374.86
	TOTAL FOR: KARYN CARRICO		519.22
08757	JEFFREY CARROLL 23-32055534	ACCIDENT REIMBURSEMENT	300.00
	TOTAL FOR: JEFFREY CARROLL		300.00
17441	CASCADE ENGINEERING 24100469	RECYCLE CARTS	7,646.55
	TOTAL FOR: CASCADE ENGINEERING		7,646.55
19554	JENNIFER CASSEY 08262024	JUROR FEE	17.00
	TOTAL FOR: JENNIFER CASSEY		17.00
12199	KEVIN CAVANAGH 09092024	REIMBURSE CIT CONFERENCE LODGING	710.19
	TOTAL FOR: KEVIN CAVANAGH		710.19
16475	CGS, INC. 08/08/2024	CONFINED SPACE ENTRY TRAINING	2,975.00
	TOTAL FOR: CGS, INC.		2,975.00
18999	CHAT GPT 08/12/2024	HR CHATGPT SUBSCRIPTION	20.00
	TOTAL FOR: CHAT GPT		20.00

Vendor Code	Vendor Name	Description	Amount
Invoice			
03756	ELIZABETH CHIAPPELLI		
	22BE00937 FNL	MIDC COUNSEL	150.00
	24RO03293 FNL	MIDC COUNSEL	240.00
	TOTAL FOR: ELIZABETH CHIAPPELLI		390.00
18499	CHICAGO DISTRIBUTION CENTER		
	08/08/2024	LIBRARY OPERATING SUPPLIES	135.06
	TOTAL FOR: CHICAGO DISTRIBUTION CENTER		135.06
04559	CHICKEN SHACK		
	08/23/2024	ARTS BEATS EATS POLICE MEALS	299.44
	TOTAL FOR: CHICKEN SHACK		299.44
15556	CHIRCO TITLE AGENCY INC		
	C-185433	INFORMATIONAL COMMITMENT	325.00
	TOTAL FOR: CHIRCO TITLE AGENCY INC		325.00
06036	SUSAN CHRZANOWSKI COLE		
	23-01066 FNL	MIDC COUNSEL	720.00
	24BE01448 FNL	MIDC COUNSEL	240.00
	24BE02080 FNL	MIDC COUNSEL	240.00
	24R-00595 FNL	MIDC COUNSEL	480.00
	24RO02850 FNL	MIDC COUNSEL	210.00
	TOTAL FOR: SUSAN CHRZANOWSKI COLE		1,890.00
13864	MARINA CHUPAC PLLC		
	15-85970 FNL	MIDC COUNSEL	234.00
	23RO02927 FNL	MIDC COUNSEL	390.00
	24R-01360 FNL	MIDC COUNSEL	96.00
	24RO01514A FNL	MIDC COUNSEL	958.00
	24RO04960A FNL	MIDC COUNSEL	126.00
	24RO04963 FNL	MIDC COUNSEL	142.00
	24RO04977A FNL	MIDC COUNSEL	204.00
	SP4370561 FNL	MIDC COUNSEL	192.00
	TOTAL FOR: MARINA CHUPAC PLLC		2,342.00
06649	CINTAS CORPORATION LOC 031		
	4202863089	COURT MAT CLEANING	109.56
	4203150191	SENIOR CTR MAT CLEANING	27.76
	4203295592	DPS MAT CLEANING	205.89
	4203594391	CITY HALL MAT CLEANING	261.69
	4203867464	SENIOR CTR MAT CLEANING	27.76
	4203869516	LIBRARY MAT CLEANING	25.00
	4204027971	DPS MAT CLEANING	197.92
	4204537820	SENIOR CTR MAT CLEANING	27.76
	5226305490	FIRST AID SUPPLIES NORMANDY OAKS PARK	255.02
	5226605175	FIRST AID SUPPLIES MEMORIAL PARK	855.58
	5227556297	FIRST AID SUPPLIES 300 S CENTER ST	99.64
	5228623560	FIRST AID SUPPLIES DPS	508.70
	9286292299	DPS WATERBREAK COOLER AGREEMENT	45.00
	TOTAL FOR: CINTAS CORPORATION LOC 031		2,647.28
16241	CITGO		
	08/01/2024	FUEL COST	82.44
	TOTAL FOR: CITGO		82.44
00264	CITY OF ROYAL OAK		
	09042024	PETTY CASH - SENIOR CTR (TIP MONEY FOR GRAND EXPERI	172.00
	TOTAL FOR: CITY OF ROYAL OAK		172.00

Vendor Code	Vendor Name	Description	Amount
Invoice			
00422	CIVICSMART PARKING TECHNOLOGIES		
	DPT048539	SEPT 2024 LIBERY PEMS FEE	512.50
TOTAL FOR: CIVICSMART PARKING TECHNOLOGIES			512.50
09477	COMCAST		
	07/29/2024	1600 N CAMPBELL RD	325.57
	07/30/2024	514 S LAFAYETTE	119.90
	07/30/2024	514 S LAFAYETTE	166.85
	07/30/2024	1403 LEXINGTON BLVD	307.14
	08/04/2024	212 S CENTER ST	232.05
	08/11/2024	300 S LAFAYETTE	168.24
	08/11/2024	31000 WOODWARD	229.23
	08/15/2024	398 W 6TH ST UNIT KIOSK	201.45
	08/15/2024	110 E 11 MILE	161.15
	08/18/2024	1515 N EDGEWORTH AVE	195.32
	08/21/2024	110 E 3RD ST TRLR	201.45
	08/25/2024	1545 E LINCOLN AVE	163.32
	08/25/2024	110 E 5TH ST	201.45
	08/25/2024	203 S TROY ST	303.43
TOTAL FOR: COMCAST			2,976.55
09062	COMMERCIAL GLASS LLC		
	23900	SENIOR CTR FITNESS ROOM 5 OPERABLE WINDOWS/MIRRORS	6,482.00
TOTAL FOR: COMMERCIAL GLASS LLC			6,482.00
17484	COMMPAR, LLC		
	7029743-00	VEHICLE REPAIR & MAINTENANCE PARTS	106.00
TOTAL FOR: COMMPAR, LLC			106.00
15743	CONNECTED SIGN		
	08/06/2024	LIB RENEW INTERACTIVE DIGITAL SIGNAGE SOFTWARE	1,362.50
TOTAL FOR: CONNECTED SIGN			1,362.50
00310	CONTRACTOR'S CLOTHING CO		
	7-123182	UNIFORMS	24.00
	7-123183	UNIFORMS	117.96
	7-123233	UNIFORMS	89.06
	7-123348	UNIFORMS	185.86
	7-123352	UNIFORMS	25.99
TOTAL FOR: CONTRACTOR'S CLOTHING CO			442.87
00311	CONTRACTORS CONNECTION INC		
	7187373	ENGINEERING MARKING PAINT	396.00
TOTAL FOR: CONTRACTORS CONNECTION INC			396.00
08667	CONVERGENT TECHNOLOGY PARTNERS		
	18767	SETUP USERS AND CLEAN UP DEVICES	200.00
TOTAL FOR: CONVERGENT TECHNOLOGY PARTNERS			200.00
RBOND	CORBY ENERGY SERVICES INC		
	BENG-230130	BD Bond Refund	10,000.00
	BENG-230239	BD Bond Refund	10,000.00
TOTAL FOR: CORBY ENERGY SERVICES INC			20,000.00
RTAXX	CORELOGIC TAX SERVICES		
	09/11/2024	2024 Sum Tax Refund 72-25-15-332-057	6,944.15
TOTAL FOR: CORELOGIC TAX SERVICES			6,944.15

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Vendor Code	Vendor Name	Description	Amount
Invoice			
00316	COSTCO WHOLESALE		
	08/14/2024	ANIMAL SHELTER SHOP CARD	500.00
	08/26/2024	ANIMAL SHELTER SUPPLIES	97.95
	TOTAL FOR: COSTCO WHOLESALE		597.95
00324	CRANDALL-WORTHINGTON INC		
	08/04/2024	SENIOR CTR CLEANING SUPPLIES	323.50
	TOTAL FOR: CRANDALL-WORTHINGTON INC		323.50
17716	CROWN CASTLE FIBER LLC		
	1647084	31100 WOODWARD DEDICATED INTERNET ACCESS 9/1-30 202	809.00
	TOTAL FOR: CROWN CASTLE FIBER LLC		809.00
RBOND	CSI Chris's Sewer Inspection		
	00265571	BD Payment Refund	612.00
	TOTAL FOR: CSI Chris's Sewer Inspection		612.00
19555	DAYA CURLEY		
	08262024	JUROR FEE	17.00
	TOTAL FOR: DAYA CURLEY		17.00
19522	CUT KING LAWN CARE		
	80823	LAWN CUT 4707 THORNCROFT	156.00
	81031	LAWN CUT 1021 CATALPA	120.00
	81076	LAWN CUT 314 N REMBRANDT	160.00
	81286	LAWN CUT 333 ENGLEWOOD	117.00
	81289	LAWN CUT 705 S CAMPBELL	195.00
	81291	LAWN CUT 724 N BLAIR	156.00
	81293	LAWN CUT 3514 N MAIN	184.00
	81299	LAWN CUT 2706 SHENANDOAH	160.00
	81301	LAWN CUT 231 N CONNECTICUT	140.00
	82333	LAWN CUT 4205 CROOKS RD	81.00
	82369	LAWN CUT 103 NORMANDY	36.00
	82371	LAWN CUT 4205 CROOKS RD	54.00
	TOTAL FOR: CUT KING LAWN CARE		1,559.00
07421	NOREEN DALY		
	ND29607-SUMMER	GENTLE YOGA CLASSES	476.00
	TOTAL FOR: NOREEN DALY		476.00
17429	D'ANGELO BROTHERS INC.		
	101524-04	REMOVE/REPLACE PIPE FROM WATER MAIN BREAK 615 S EDI	6,405.00
	TOTAL FOR: D'ANGELO BROTHERS INC.		6,405.00
RBOND	DAYTON, MARIANNE		
	BB46281	BD Bond Refund	625.00
	TOTAL FOR: DAYTON, MARIANNE		625.00
16410	DDP BIKE SHARE CORPORATION		
	BS 23013	MOGO OPERATIONAL COSTS ANNUAL CONTRIBUTION	3,671.00
	BS 24011	MOGO OPERATIONAL COSTS ANNUAL CONTRIBUTION	3,671.00
	TOTAL FOR: DDP BIKE SHARE CORPORATION		7,342.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
12321	MICHAEL DEAN		
	24BE01535 FNL	MIDC COUNSEL	222.00
	24R-00774 FNL	MIDC COUNSEL	220.00
	24RO02192 FNL	MIDC COUNSEL	180.00
	24RO04588 FNL	MIDC COUNSEL	120.00
	24RO04593 FNL	MIDC COUNSEL	60.00
	24RO04611 BW	MIDC COUNSEL	90.00
	TOTAL FOR: MICHAEL DEAN		892.00
09031	DELTA AIRLINES		
	08/11/2024	ICMA CONFERENCE TRAVEL/BARKMAN	477.96
	08/11/2024	ICMA CONFERENCE TRAVEL/BARKMAN	24.99
	08/11/2024	ICMA CONFERENCE TRAVEL/BARKMAN	14.99
	TOTAL FOR: DELTA AIRLINES		517.94
00372	DEMCO INC		
	7527198	LIBRARY OPERATING SUPPLIES	1,493.28
	7528064	LIBRARY OPERATING SUPPLIES	81.90
	TOTAL FOR: DEMCO INC		1,575.18
RBOND	DePorre Building, LLC		
	BB45987	BD Bond Refund	5,760.00
	TOTAL FOR: DePorre Building, LLC		5,760.00
04259	DETROIT FREE PRESS		
	08/06/2024	COURT SUBSCRIPTION	24.00
	TOTAL FOR: DETROIT FREE PRESS		24.00
18600	JAMES DICK		
	19BE00793 BW	MIDC COUNSEL	420.00
	24R-00898 FNL	MIDC COUNSEL	480.00
	TOTAL FOR: JAMES DICK		900.00
15153	DOGGIE SCOOPS		
	47620	AUG 2024 PET WASTE REMOVAL, BAGS TWAIN PARK	765.00
	TOTAL FOR: DOGGIE SCOOPS		765.00
17207	DOODLE AG		
	08/23/2024	COMMISSION SPECIAL MEETINGS ONLINE POLL	83.40
	TOTAL FOR: DOODLE AG		83.40
19533	DOUBLE HAUL SOLUTIONS		
	2024-051	EXECUTIVE SEARCH PAYMENT 2 OF 3	2,962.50
	TOTAL FOR: DOUBLE HAUL SOLUTIONS		2,962.50
RBOND	DREAM CRUISE PROPERTY LLC		
	BB46042	BD Bond Refund	1,500.00
	TOTAL FOR: DREAM CRUISE PROPERTY LLC		1,500.00
19537	DROPBOX		
	08/04/2024	ACCESS VINSETTA BRIDGES HISTORIC DISTRICT PHOTOS	19.99
	TOTAL FOR: DROPBOX		19.99
10539	STACY DROUILLARD		
	24RO03559 FNL	MIDC COUNSEL	240.00
	TOTAL FOR: STACY DROUILLARD		240.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
00380	DTE ENERGY		
	04968 09/24 #2	205 S TROY ST	458.08
	38882 09/24 #2	32221 WOODWARD	17.63
	52334 09/24 #2	31100 WOODWARD AVE BLDG PARK	27.09
	52714 09/24 #2	1024 LEXINGTON BLVD	18.33
	52961 09/24	31000 WOODWARD	1,766.01
	53092 09/24 #2	400 S TROY ST	688.52
	53332 09/24 #2	401 W 6TH ST	246.75
	53431 09/24 #2	3800 BENJAMIN AVE	27.43
	53571 09/24 #2	3511N COOLIDGE	2,174.89
	53985 09/24 #2	31050 WOODWARD	59.20
	54124 09/24 #2	218 W 4TH ST	474.99
	54249 09/24 #2	151 W 11 MILE	59.39
	54470 09/24	215 E 6TH ST	2,474.13
	54603 09/24 #2	204 S WASHINGTON AVE	238.75
	54876 09/24 #2	31004 WOODWARD	530.72
	55246 09/24 #2	3405 HILLSIDE DR	95.61
	55493 09/24 #2	114 W 4TH ST	266.69
	55733 09/24 #2	1205 W 13 MILE	110.46
	55865 09/24	928 S MAIN ST	65.15
	62723 09/24	3123 N MAIN ST	56.45
	68223 09/24 #2	309 W 6TH ST	435.74
	68330 09/24	3128 ROCHESTER RD FL 1	2,663.18
	68595 09/24 #2	1513 S MAIN ST BLDG SPRN	18.57
	68744 09/24 #2	1102 GREENLEAF DR BLDG 1	27.15
TOTAL FOR: DTE ENERGY			13,000.91
13350	DU ALL CLEANING		
	17211	CLEANING SERVICES POLICE 8/1-31 2024	3,345.00
	17212	CLEANING SERVICES, SUPPLIES LIBRARY 8/1-31 2024	5,176.39
TOTAL FOR: DU ALL CLEANING			8,521.39
19556	LAURIE DUNIFON		
	08262024	JUROR FEE	111.00
TOTAL FOR: LAURIE DUNIFON			111.00
17942	DUNKIN' DONUTS-BASKIN ROBBINS		
	08/15/2024	SENIOR CTR SOCRRA BOARD MEETING MEALS	33.96
TOTAL FOR: DUNKIN' DONUTS-BASKIN ROBBINS			33.96
16716	PATRICK EARLS		
	2024-25	BOOT ALLOWANCE	158.99
TOTAL FOR: PATRICK EARLS			158.99
07636	FRANK EVERINGHAM		
	09102024	ELECTRICAL INSPECTOR 8/26-9/6 2024	1,575.00
TOTAL FOR: FRANK EVERINGHAM			1,575.00
05396	FACTUAL DATA		
	5213384	CREDIT REPORTS	67.25
TOTAL FOR: FACTUAL DATA			67.25
RTAXX	FAMILY HEALTHCARE PROPERTIES LLC		
	09/11/2024	2024 Sum Tax Refund 72-25-09-453-004	6,414.87
TOTAL FOR: FAMILY HEALTHCARE PROPERTIES LLC			6,414.87
19581	JOAN FARKAS		
	FARKAS 5706	CDBG LOAN OVERPAYMENT REFUND	57.06
TOTAL FOR: JOAN FARKAS			57.06

Vendor Code	Vendor Name	Description	Amount
	Invoice		
19557	ERIN FARLEY 08262024	JUROR FEE	17.00
	TOTAL FOR: ERIN FARLEY		17.00
00480	FEDERAL EXPRESS CORP 07/31/2024 8-603-68267	SHIP COMPUTER PARTS POLICE SHIPPING COST	18.44 9.20
	TOTAL FOR: FEDERAL EXPRESS CORP		27.64
13801	FERGUSON WATERWORKS #3386 0206712	WATER METERS & PARTS	4,788.80
	TOTAL FOR: FERGUSON WATERWORKS #3386		4,788.80
RTAXX	FIDELITY NATIONAL TITLE CO LLC 09/11/2024	2024 Sum Tax Refund 72-25-03-476-023	1,099.38
	TOTAL FOR: FIDELITY NATIONAL TITLE CO LLC		1,099.38
00486	FIRE DEFENSE EQUIPMENT CO INC 013427	FIRE 1 SEMI-ANNUAL KITCHEN FIRE SUPP SYS INSPECTION	281.50
	TOTAL FOR: FIRE DEFENSE EQUIPMENT CO INC		281.50
06960	FIRST CHOICE SERVICES 008126 014328 014329 014330	COFFEE SERVICES CITY HALL COFFEE SERVICES FIRE 3 COFFEE SERVICES DPS COFFEE SERVICES LIBRARY	429.73 264.86 469.48 939.61
	TOTAL FOR: FIRST CHOICE SERVICES		2,103.68
14022	FLEIS & VANDENBRINK 67325 67911 7036 70707	2019 & 2020 CMAQ TRAFFIC SIGNAL IMPROVEMENTS DESIGN TRAFFIC SIGNAL IMPROVEMENTS DESIGN CAP2242 2020 CMAQ TRAFFIC SIGNAL IMPROVEMENT OPTIMIZATION 2024 ROAD RECONSTRUCTION IMPROVEMENTS	2,525.37 7,383.30 1,218.14 32,235.75
	TOTAL FOR: FLEIS & VANDENBRINK		43,362.56
19547	FOLK DETROIT 08/23/2024	SENIOR CTR TRIP DRIVER MEAL	24.55
	TOTAL FOR: FOLK DETROIT		24.55
19572	FORD PIQUETTE AVENUE PLANT 208212024	LIBRARY LECTURE FEE	250.00
	TOTAL FOR: FORD PIQUETTE AVENUE PLANT		250.00
11866	FORTIS GROUP LLC 2026	COVERT SURVEILLANCE COURSE/COLLINS	675.00
	TOTAL FOR: FORTIS GROUP LLC		675.00
RBOND	FORTUNA CONSTRUCTION CORP BENG-240119 BENG-240127	BD Bond Refund BD Bond Refund	2,000.00 2,000.00
	TOTAL FOR: FORTUNA CONSTRUCTION CORP		4,000.00
RBOND	FOUNDATION SOLUTIONS 360 LLC 00270523	BD Payment Refund	76.00
	TOTAL FOR: FOUNDATION SOLUTIONS 360 LLC		76.00

Vendor Code	Vendor Name	Description	Amount
	Invoice		
14775	FRAIBERG & PERNIE, PLLC.		
	24RO03656 BW	MIDC COUNSEL	120.00
	24RO04103 BW	MIDC COUNSEL	150.00
	TOTAL FOR: FRAIBERG & PERNIE, PLLC.		270.00
00507	FRENTZ AND SONS HARDWARE CO		
	H432690	DISC. SUPPLIES	5.03
	H434476	DISC. SUPPLIES PARKING DEPT	26.97
	N3765	DISC. SUPPLIES PARKING DEPT	26.33
	N3766	DISC. SUPPLIES POLICE & P&F	202.95
	N3814	DISC. SUPPLIES CITY HALL	38.75
	P5223	DISC. SUPPLIES PARKING DEPT	47.92
	P5224	DISC. SUPPLIES PARKING DEPT BUILDING REPAIR	35.17
	P5248	DISC. SUPPLIES PARKING DEPT BUILDING REPAIR	62.32
	P5262	DISC. SUPPLIES PARKING DEPT BUILDING REPAIR	75.30
	P5272	DISC. SUPPLIES PARKING DEPT BUILDING REPAIR	40.29
	P5290	DISC. SUPPLIES FOR VACTORS	28.76
	P5312	DISC. SUPPLIES PARKING DEPT EQUIPMENT REPAIR	76.10
	P5320	DISC. SUPPLIES MEMORIAL PARK	22.90
	P5332	DISC. SUPPLIES PARKING DEPT BUILDING REPAIR	50.88
	P5333	DISC. SUPPLIES PARKING DEPT BUILDING REPAIR	12.22
	P5357	DISC. SUPPLIES PARKING DEPT	23.83
	TOTAL FOR: FRENTZ AND SONS HARDWARE CO		775.72
10677	FRONTSTREAM GIFTWORKS		
	08/08/2024	GIFTWORKS STANDARD ANNUAL FEE	90.00
	TOTAL FOR: FRONTSTREAM GIFTWORKS		90.00
09977	PATRICK GAGNIUK		
	17RO01167 BW	MIDC COUNSEL	210.00
	19-01129 FNL	MIDC COUNSEL	710.00
	22RO04999 FNL	MIDC COUNSEL	150.00
	23BE04715 FNL	MIDC COUNSEL	470.00
	23BE04812 FNL	MIDC COUNSEL	420.00
	23BE05715 FNL	MIDC COUNSEL	600.00
	23BE05743A FNL	MIDC COUNSEL	300.00
	23BE06352 FNL	MIDC COUNSEL	690.00
	23R-02344 FNL	MIDC COUNSEL	120.00
	23RO02567 FNL	MIDC COUNSEL	555.00
	23RO05012 BW	MIDC COUNSEL	250.00
	23RO05611 FNL	MIDC COUNSEL	240.00
	23RO07595 FNL	MIDC COUNSEL	150.00
	23RO07597 FNL	MIDC COUNSEL	330.00
	23RO07609 FNL	MIDC COUNSEL	210.00
	23RO07638 FNL	MIDC COUNSEL	180.00
	24-00587 FNL	MIDC COUNSEL	720.00
	24BE00153 BW	MIDC COUNSEL	570.00
	24RO01037 FNL	MIDC COUNSEL	480.00
	24RO01717 BW	MIDC COUNSEL	240.00
	24RO02759 FNL	MIDC COUNSEL	300.00
	24RO02768 FNL	MIDC COUNSEL	210.00
	24RO03282 FNL	MIDC COUNSEL	180.00
	24RO03295 FNL	MIDC COUNSEL	180.00
	24RO03811 FNL	MIDC COUNSEL	210.00
	24RO04229 FNL	MIDC COUNSEL	180.00
	24RO04232 FNL	MIDC COUNSEL	150.00
	24RO05047 FNL	MIDC COUNSEL	90.00
	99-56787 FNL	MIDC COUNSEL	450.00
	TOTAL FOR: PATRICK GAGNIUK		9,545.00
RBOND	GAIL & RICE INC		
	BB46294	BD Bond Refund	200.00
	TOTAL FOR: GAIL & RICE INC		200.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK

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Invoice			
04825	GARRETT DOOR COMPANY		
32585		POLICE DOOR INSTALLATION, MATERIALS	2,090.00
TOTAL FOR: GARRETT DOOR COMPANY			2,090.00
14202	GETAWAY TOURS		
101524RO FINAL		FINAL PAYMENT SENIOR CTR MACKINAC ISLAND TRIP OCT.	4,895.00
TOTAL FOR: GETAWAY TOURS			4,895.00
05282	GFOA		
08/02/2024		MEMBERSHIP RENEWAL/DECAMP	595.00
TOTAL FOR: GFOA			595.00
09839	JUAN M. GONZALEZ		
1AUGARR24		MIDC COUNSEL	1,440.00
24RO03042 FNL		MIDC COUNSEL	450.00
2AUGVOP24		MIDC COUNSEL	600.00
TOTAL FOR: JUAN M. GONZALEZ			2,490.00
14790	JAY GOODNIGHT		
2024-25		BOOT ALLOWANCE	222.59
TOTAL FOR: JAY GOODNIGHT			222.59
00538	GORDON FOOD SERVICE		
07/28/2024		MANAGER SUPPLIES	242.83
07/28/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	39.99
07/28/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	48.94
08/02/2024		CREDIT - MANAGER SUPPLIES RETURNED	(69.43)
08/04/2024		CREDIT - TAX REFUNDED ON DPS BREAKFAST	(4.86)
08/04/2024		DPS EMPLOYEE APPRECIATION BREAKFAST	436.26
08/14/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	51.97
08/15/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	37.24
08/18/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	90.91
08/21/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	90.58
08/25/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	64.82
08/25/2024		SENIOR CTR TIM'S KITCHEN SUPPLIES	94.17
TOTAL FOR: GORDON FOOD SERVICE			1,123.42
06848	GRAND BLANC PRINTING CO INC		
66137B		INSIGHT FALL 2024 56 PG MINI TABLOID 4 COLOR	12,796.00
TOTAL FOR: GRAND BLANC PRINTING CO INC			12,796.00
06198	GRAND TRAVERSE RESORT & SPA		
08/11/2024		MAPERS CONFERENCE LODGING/COY & GENORD	456.62
08/25/2024		MAPERS CONF LODGING/COY	399.00
TOTAL FOR: GRAND TRAVERSE RESORT & SPA			855.62
00029	GREAT LAKES ACE HARDWARE		
08/06/2024		POLICE MISC. SUPPLIES	53.96
TOTAL FOR: GREAT LAKES ACE HARDWARE			53.96
13298	GREAT LAKES ELECTRIC SUPPLY CO, INC		
102140-00		ELECTRICAL AND LIGHTING SUPPLIES	2,107.04
TOTAL FOR: GREAT LAKES ELECTRIC SUPPLY CO, INC			2,107.04
01161	GREATER ROYAL OAK CHAMBER OF COMMER		
08/01/2024		BUSINESS WOMEN'S WORKSHOP REGISTRATION/WROBEL	14.00
117999		2024 SPOOKTACULAR SPONSORSHIP PAYMENT #1	10,000.00
TOTAL FOR: GREATER ROYAL OAK CHAMBER OF COMMER			10,014.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
14406	GREEN LANTERN		
	07/31/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	54.00
	08/07/2024	CLERK ELECTION STAFF MEALS	245.54
	TOTAL FOR: GREEN LANTERN		299.54
18406	NICCOLAS GROCHOWSKI		
	S98907	NOTE TABLET/CASE/STYLUS REIMBURSEMENT	448.38
	TOTAL FOR: NICCOLAS GROCHOWSKI		448.38
19558	WENDY GULOCK		
	08262024	JUROR FEE	17.00
	TOTAL FOR: WENDY GULOCK		17.00
16237	GUNNERS METERS & PARTS, INC.		
	15926	COMPRESSION ADAPTER TOOLS	2,330.00
	TOTAL FOR: GUNNERS METERS & PARTS, INC.		2,330.00
07740	MELANIE HALAS		
	HALAS 27168	REIMBURSE MAMC MILEAGE, MEALS	271.68
	TOTAL FOR: MELANIE HALAS		271.68
08384	HALLAHAN & ASSOCIATES PC		
	21890	CONTRACTED LEGAL SERVICES FOR MTT THRU AUG 31 2024	771.12
	TOTAL FOR: HALLAHAN & ASSOCIATES PC		771.12
RTAXX	HARAN, ANDREW		
	09/11/2024	2024 Sum Tax Refund 72-25-16-127-018	274.91
	TOTAL FOR: HARAN, ANDREW		274.91
19384	TONI HENDERSON		
	FALL 2024	KICKBOXING CLASS 8/19/10/7	33.60
	TOTAL FOR: TONI HENDERSON		33.60
17814	HERC RENTALS INC.		
	34889836-001	LIGHT TOWER RENTAL - TEMP STREET LIGHTING	3,386.04
	TOTAL FOR: HERC RENTALS INC.		3,386.04
02660	HERSCH'S INC		
	450979.	PARKS/GROUNDS MAINTENANCE SUPPLIES	1,102.00
	452639.	PARKS/GROUNDS MAINTENANCE SUPPLIES	75.00
	TOTAL FOR: HERSCHE'S INC		1,177.00
19576	HERSCH'S LAWN SPRAY		
	796675	HERBICIDE APPLICATION DICKINSON BALLFIELD	200.00
	796676	HERBICIDE APPLICATION DONDERO BALLFIELD	200.00
	796677	HERBICIDE APPLICATION ELKS BALLFIELD	200.00
	796678	HERBICIDE APPLICATION KENWOOD BALLFIELD	200.00
	796680	HERBICIDE APPLICATION RED RUN BALLFIELD	200.00
	813041	HERBICIDE APPLICATION CLAWSON PARK	275.00
	TOTAL FOR: HERSCHE'S LAWN SPRAY		1,275.00
RBOND	HILLIAN HOMES INC		
	BB45742	BD Bond Refund	750.00
	BB45801	BD Bond Refund	750.00
	BB46002	BD Bond Refund	750.00
	TOTAL FOR: HILLIAN HOMES INC		2,250.00

Vendor Code	Vendor Name	Description	Amount
Invoice			
16895	HIRERIGHT, LLC		
	G3943206	BACKGROUND SCREENING SERVICES 6/1-30 2024	331.30
	G3979521	BACKGROUND SCREENING SERVICES 8/1-31 2024	187.05
	TOTAL FOR: HIRERIGHT, LLC		518.35
15609	HMC LLC		
	S1903 PE20	S1903 SPOT SEWER REPAIRS - 2019 PROJECT	40,997.67
	TOTAL FOR: HMC LLC		40,997.67
00598	HOLLYWOOD SUPERMARKETS		
	08/08/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	133.30
	TOTAL FOR: HOLLYWOOD SUPERMARKETS		133.30
15477	HOME CITY ICE COMPANY		
	7005244213	FARMERS MKT 51 BAGS OF ICE	275.81
	TOTAL FOR: HOME CITY ICE COMPANY		275.81
00599	HOME DEPOT		
	07/28/2024	SENIOR CTR FITNESS CENTER SUPPLIES	10.22
	07/28/2024	CITY HALL MISC. SUPPLIES	75.38
	07/28/2024	ELECTION EXTENSION CORDS	231.76
	07/29/2024	BOARD UPS	50.17
	07/29/2024	SENIOR CTR FITNESS CENTER SUPPLIES	13.79
	08/02/2024	P&F SUPPLIES	44.70
	08/05/2024	FIRE & EMS SUPPLIES	253.18
	08/06/2024	FIRE & EMS SUPPLIES	199.60
	08/08/2024	FIRE & EMS SUPPLIES	157.36
	08/11/2024	CREDIT - FIRE & EMS SUPPLIES	(199.60)
	08/11/2024	FIRE & EMS SUPPLIES	123.35
	08/11/2024	CREDIT - FIRE & EMS SUPPLIES	(199.60)
	08/14/2024	FIRE & EMS SUPPLIES	42.17
	08/14/2024	DREAM CRUISE SUPPLIES	152.60
	08/15/2024	FIRE & EMS SUPPLIES	178.80
	08/18/2024	FIRE & EMS SUPPLIES	297.00
	4522133 BAL	BALANCE PAYMENT INV. 4522133 COURT BUILDING REPAIR	2.00
	4620666	COURT BUILDING REPAIR & MAINTENANCE SUPPLIES	68.21
	5011106	PARKING DEPT TOOLS	49.96
	5012940	SENIOR CTR ELECTRICAL & LIGHTING SUPPLIES	199.92
	5620401	HIGHWAY TOOLS & HARDWARE	112.97
	6620231	PARKING DEPT OPERATING SUPPLIES	14.94
	9010658	WATER SERVICE TOOLS & HARDWARE	10.97
	9133028	TOOLS & HARDWARE, SUPPLIES	291.44
	TOTAL FOR: HOME DEPOT		2,181.29
08252	HUNGRY HOWIES		
	07/28/2024	POLICE YOUTH ACADEMY LUNCH	88.96
	08/18/2024	POLICE DREAM CRUISE MEALS	133.92
	08/18/2024	POLICE DREAM CRUISE MOTOR OFFICER MEALS	150.87
	TOTAL FOR: HUNGRY HOWIES		373.75
13096	ZACHARY IAFRATE		
	L0141316846	REIMBURSE COMMERCIAL DRIVER'S LICENSE FEE	92.00
	TOTAL FOR: ZACHARY IAFRATE		92.00
15824	IDEATION ORANGE		
	08/08/2024	COURT LOBBY SIGNAGE	930.00
	TOTAL FOR: IDEATION ORANGE		930.00
15749	IDUMESARO LAW FIRM, PLLC		
	24R003577 FNL	MIDC COUNSEL	62.00
	24R003588 FNL	MIDC COUNSEL	194.00
	TOTAL FOR: IDUMESARO LAW FIRM, PLLC		256.00

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	Invoice		
19088	IMPERIAL DADE		
	90058288-00	SENIOR CTR CLEANING SUPPLIES	231.70
	90059184-00	CLEANING & JANITORIAL SUPPLIES FARMERS MKT	626.10
	TOTAL FOR: IMPERIAL DADE		857.80
15802	INGRAM LIBRARY SERVICES		
	83401602	BOOKS	393.25
	83408401	BOOKS	413.10
	83426762	BOOKS	587.69
	83426763	BOOKS	314.37
	83453686	BOOKS	92.27
	83515786	BOOKS	183.84
	83566879	BOOKS	1,165.94
	83566880	BOOKS	501.40
	83566881	BOOKS	235.50
	83574852	BOOKS	162.45
	TOTAL FOR: INGRAM LIBRARY SERVICES		4,049.81
13483	INTEGRITY BUSINESS SOLUTIONS		
	2608576-0	PAPER FOR COMMUNITY DEVELOPMENT	97.98
	2610330-0	PAPER FOR FIRE DEPT	195.96
	TOTAL FOR: INTEGRITY BUSINESS SOLUTIONS		293.94
16136	INVOICE CLOUD		
	1816-2024_7	JULY 2024 FEES	6,338.20
	1816-2024_8	AUG 2024 FEES	2,966.35
	TOTAL FOR: INVOICE CLOUD		9,304.55
01179	IRON MOUNTAIN RECORDS MGT		
	07/30/2024	CLERK STORAGE FEES JUNE 2024	308.02
	08/16/2024	CLERK STORAGE FEES AUG 2024	308.02
	TOTAL FOR: IRON MOUNTAIN RECORDS MGT		616.04
07079	J.P. COOKE COMPANY		
	848405	CLERK - MATERIALS FOR PUBLIC SALE/DISTRIBUTION	648.95
	TOTAL FOR: J.P. COOKE COMPANY		648.95
03979	JAY'S SEPTIC TANK SERVICE		
	I164027	HAND SANITIZER, CLEANING ARTS BEATS EATS 211 E LINC	166.00
	I164028	HAND SANITIZER, CLEANING ARTS BEATS EATS RO MIDDLE	352.00
	I164030	HAND SANITIZER, CLEANING ARTS BEATS EATS 1500 LEXIN	352.00
	I164746	HAND SANITIZER1300 LONGFELLOW9/4-10/1 2024	830.00
	I164962	HAND SANITIZER 1403 LEXINGTON 9/6-10/3 2024	560.00
	TOTAL FOR: JAY'S SEPTIC TANK SERVICE		2,260.00
17298	JCR SUPPLY INC		
	182206	OPERATING SUPPLIES	984.09
	TOTAL FOR: JCR SUPPLY INC		984.09
UBREFUND	JEFF COOPER		
	09/11/2024	UB refund for account: 4425400101	522.48
	TOTAL FOR: JEFF COOPER		522.48
01915	JH HART URBAN FORESTRY		
	105187	TREE TRIMMING, REMOVAL & FORESTRY ISSUES8/19-24 202	15,619.11
	TOTAL FOR: JH HART URBAN FORESTRY		15,619.11
07315	JIMMY JOHN'S		
	08/22/2024	CROSSING GUARD MEETING MEALS	180.52
	TOTAL FOR: JIMMY JOHN'S		180.52

Vendor Code	Vendor Name	Description	Amount
	Invoice		
00680	JOE'S AUTO PARTS INC		
	150088	VEHICLE REPAIR & MAINTENANCE PARTS	12.89
	163612	VEHICLE REPAIR & MAINTENANCE PARTS	147.57
	163617	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS	(147.57)
	164639	CREDIT - VEHICLE REPAIR & MAINTENANCE PARTS	(128.16)
	169728	VEHICLE REPAIR & MAINTENANCE PARTS	26.47
	170263	VEHICLE REPAIR & MAINTENANCE PARTS	229.45
	170549	VEHICLE REPAIR & MAINTENANCE PARTS	247.06
	170550	VEHICLE REPAIR & MAINTENANCE PARTS	17.19
	170590	VEHICLE REPAIR & MAINTENANCE PARTS	61.99
	170664	VEHICLE REPAIR & MAINTENANCE PARTS	141.18
			<hr/>
		TOTAL FOR: JOE'S AUTO PARTS INC	608.07
10526	JOHNSON & WOOD LLC		
	34801	TENNIS/SOCCER DOME MAINTENANCE INVOICE 1 OF 12	41.67
	36001	1411 W WEBSTER ROAD MAINTENANCE INVOICE 5 OF 12	100.00
	36003	DPS MAINTENANCE INVOICE 5 OF 12	335.00
	36004	FARMERS MKT MAINTENANCE BILLING 5 OF 12	275.00
	36005	FIRE 1 MAINTENANCE INVOICE 5 OF 12	250.00
	36006	FIRE 2 MAINTENANCE INVOICE 5 OF 12	250.00
	36007	FIRE 3 MAINTENANCE INVOICE 5 OF 12	250.00
	36008	CITY HALL MAINTENANCE BILLING 5 OF 12	658.33
	36010	LIBRARY MAINTENANCE INVOICE 5 OF 12	933.33
	36011	SENIOR CTR MAINTENANCE INVOICE 5 OF 12	250.00
	36012	TENNIS/SOCCER DOME MAINTENANCE INVOICE 5 OF 12	41.67
	36014	CITY HALL WATER TREATMENT INV 2/12	76.92
	36015	DPS WATER TREATMENT INV 2/12	205.00
	36016	1411 W WEBSTER RD WATER TREATMENT INV 2/12	153.42
			<hr/>
		TOTAL FOR: JOHNSON & WOOD LLC	3,820.34
11272	K & Q LAW, LLC		
	24R-01619 FNLMK	MIDC COUNSEL	120.00
			<hr/>
		TOTAL FOR: K & Q LAW, LLC	120.00
RBOND	KADILLI HOMES		
	BB46288	BD Bond Refund	1,250.00
			<hr/>
		TOTAL FOR: KADILLI HOMES	1,250.00
07719	LYNNE KALEITA		
	6440	ROSES	52.50
	6441	ROSES	52.50
			<hr/>
		TOTAL FOR: LYNNE KALEITA	105.00
17487	KAL'S LUNCH BOWL		
	08/23/2024	ARTS BEATS EATS POLICE MEALS	575.90
			<hr/>
		TOTAL FOR: KAL'S LUNCH BOWL	575.90
15142	KANOPLY LLC		
	413344-PPU	DOWNLOADABLES-AUDIO, VIDEO	612.00
			<hr/>
		TOTAL FOR: KANOPLY LLC	612.00
17344	KAPLAN LAW OFFICE		
	24R000581 FNL	MIDC COUNSEL	180.00
	24R003975 BW	MIDC COUNSEL	90.00
			<hr/>
		TOTAL FOR: KAPLAN LAW OFFICE	270.00
UBREFUND	KASHAT ENTERPRISE		
	09/11/2024	UB refund for account: 1411600901	880.00
			<hr/>
		TOTAL FOR: KASHAT ENTERPRISE	880.00

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Invoice			
19550	KENT COUNTY COURTHOUSE R02445	BOND RECEIPT/CONGDON, M	1,158.00
	TOTAL FOR: KENT COUNTY COURTHOUSE		1,158.00
19579	KINEXUS HR INV-0730	COMPENSATION BENCHMARK & PAY REVIEW (INSTALLMENT 1)	9,900.00
	TOTAL FOR: KINEXUS HR		9,900.00
00112	THE KITCHEN INC 81788 81839	REISSUE - PRISONER MEALS PRISONER MEALS	291.77 504.13
	TOTAL FOR: THE KITCHEN INC		795.90
02606	KNOX COMPANY 08/02/2024	INSTALL ELEVATOR BOX 110 E 11 MILE	593.00
	TOTAL FOR: KNOX COMPANY		593.00
18689	ANDREW KOWALKOWSKI 08292024	REIMBURSE ANNUAL JUDICIAL CONFERENCE MILEAGE	310.88
	TOTAL FOR: ANDREW KOWALKOWSKI		310.88
10604	KRIEGER-KLATT ARCHITECTS INC 9014	PROJECT 23-040 FARMERS MARKET RESTROOMS	1,718.80
	TOTAL FOR: KRIEGER-KLATT ARCHITECTS INC		1,718.80
09338	KROGER INC 07/28/2024 07/31/2024 08/01/2024 08/06/2024 08/07/2024 08/14/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES SENIOR CTR TIM'S KITCHEN SUPPLIES	255.26 126.65 63.46 229.70 139.71 152.84
	TOTAL FOR: KROGER INC		967.62
15537	LA GRASSO, ABDO & SILVERI PLLC 23R006811 BW 23R006846 FNL 24-00864 FNL 24-00894 FNL 24BE01762 FNL 24BE01766 FNL 24BE01775 FNL 24BE01940 FNL 24BE02079 FNL 24R-00372 FNL 24R-00466 FNL 24R-01251 FNL 24R00401 FNL 24R002328 FNL 24R003535 FNL 24R003538 FNL 24R003544 FNL 24R003568 FNL 24R003573 FNL 24R004078 FNL 24R004409 FNL 24R004413 FNL 24R004489 FNL 24R005792 FNL	MIDC COUNSEL MIDC COUNSEL	690.00 270.00 240.00 420.00 150.00 90.00 120.00 90.00 210.00 690.00 660.00 360.00 90.00 390.00 120.00 120.00 150.00 150.00 180.00 150.00 240.00 150.00 150.00 360.00
	TOTAL FOR: LA GRASSO, ABDO & SILVERI PLLC		6,240.00

Vendor Code	Vendor Name	Description	Amount
	Invoice		
19527	LABEL STOP, INC. 07/30/2024	SAFETY VESTS	2,496.00
	TOTAL FOR: LABEL STOP, INC.		2,496.00
06996	LAKESHORE LEARNING STORE 08/21/2024	PRESCHOOL SUPPLIES	97.92
	TOTAL FOR: LAKESHORE LEARNING STORE		97.92
01866	LANSING COMMUNITY COLLEGE 08/18/2024	CERTIFIED ELECTRONIC OPERATOR EXAM/GIBBENS	60.00
	TOTAL FOR: LANSING COMMUNITY COLLEGE		60.00
06075	LAW OFFICES OF CHARESA D. JOHNSON 1AUGARR24	MIDC COUNSEL	1,440.00
	TOTAL FOR: LAW OFFICES OF CHARESA D. JOHNSON		1,440.00
13055	LAW OFFICES OF STEVEN P. LYNCH 1AUGARR24 1AUGVOP24	MIDC COUNSEL MIDC COUNSEL	1,080.00 600.00
	TOTAL FOR: LAW OFFICES OF STEVEN P. LYNCH		1,680.00
15697	THE LEGAL PUGILISTS 5062 5063	INDIGENT DEFENSE MANAGED ASSIGNED COUNCIL COORDINAT INDIGENT DEFENSE MANAGED ASSIGNED COUNCIL COORDINAT	7,560.00 7,560.00
	TOTAL FOR: THE LEGAL PUGILISTS		15,120.00
RTAXX	LEON, ANDREANNA 09/11/2024	2024 Sum Tax Refund 72-25-22-406-030	866.25
	TOTAL FOR: LEON, ANDREANNA		866.25
14825	LIBRARY IDEAS 115309	FREADING PAY AS YOU GO AUGUST USAGE	40.00
	TOTAL FOR: LIBRARY IDEAS		40.00
RTAXX	LIPPIT, SANDY 09/11/2024	2024 Sum Tax Refund 72-20-32-476-298	200.70
	TOTAL FOR: LIPPIT, SANDY		200.70
16250	LIQUIDSPrING LLC. 0068186-IN	REPAIR PARTS FOR AMBULANCE	31.83
	TOTAL FOR: LIQUIDSPrING LLC.		31.83
19397	LITURGICAL PUBLICATIONS, INC. 029677	SENIOR CTR SEPTEMBER ISSUE EXTRA PAGES	164.68
	TOTAL FOR: LITURGICAL PUBLICATIONS, INC.		164.68
19544	LOCAL GOVERNMENT HISPANIC NETWORK 08/02/2024 08/02/2024 08/18/2024	CITY MANAGER JOB POSTING CITY MANAGER JOB POSTING CREDIT - DOUBLE CHARGED CITY MGR JOB POSTING	250.00 250.00 (250.00)
	TOTAL FOR: LOCAL GOVERNMENT HISPANIC NETWORK		250.00
00766	LOOMIS 13551835	ARMORED CAR SERVICE AUG 2024	465.83
	TOTAL FOR: LOOMIS		465.83
19559	CHRISTOPHER LUMLEY 08262024	JUROR FEE	17.00
	TOTAL FOR: CHRISTOPHER LUMLEY		17.00

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04712	MACMHB 07/28/2024	COURT SUBSTANCE ABUSE CONF REGISTRATION	1,800.00
	TOTAL FOR: MACMHB		1,800.00
18082	MACOMB DAILY 08/08/2024 08/13/2024 08/27/2024	COURT SUBSCRIPTION COURT SUBSCRIPTION POLICE SUBSCRIPTION	17.60 17.60 94.75
	TOTAL FOR: MACOMB DAILY		129.95
17891	MACOMB TESTING SERVICES 07/30/2024 07/30/2024 07/30/2024 07/30/2024 07/30/2024 08/23/2024	SPLASH PAD WATER TESTING SPLASH PAD WATER TESTING	103.00 412.00 103.00 103.00 103.00 103.00
	TOTAL FOR: MACOMB TESTING SERVICES		927.00
18086	MACQUEEN EQUIPMENT P04078	ANNUAL HURST TOOLS TESTING, INSPECTION, MAINTENANCE	2,094.00
	TOTAL FOR: MACQUEEN EQUIPMENT		2,094.00
19573	MAKE YOUR MARK WORKSHOP 1026	MINI COMPOST BOX	150.00
	TOTAL FOR: MAKE YOUR MARK WORKSHOP		150.00
09590	MANOOGIAN LAW, PLLC 19RO11778 FNL 23BE00765 BW 23BE01825 FNL 24BE01898 BW 24BE02562 FNL 24RO01911 FNL 24RO04728 FNL	MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL	30.00 90.00 120.00 30.00 60.00 390.00 150.00
	TOTAL FOR: MANOOGIAN LAW, PLLC		870.00
09739	MANSFIELD CONSTRUCTION GP 2926 9/9/24	HOUSING REHAB FINAL BILL	2,899.00
	TOTAL FOR: MANSFIELD CONSTRUCTION GP		2,899.00
01838	MAPERS 08/11/2024	CONFERENCE FEES/COY & GENORD	700.00
	TOTAL FOR: MAPERS		700.00
07293	MARCEL BENAVIDES LAW OFFICE 24R-00525 FNL	MIDC COUNSEL	540.00
	TOTAL FOR: MARCEL BENAVIDES LAW OFFICE		540.00
UBREFUND	MARK & THERESA RYAN 09/11/2024	UB refund for account: 3235100401	900.00
	TOTAL FOR: MARK & THERESA RYAN		900.00
04054	MARSHALL & SWIFT/BOECKH LLC 115215 09/24	MARSHALL VALUATION SERVICE RENEWAL	681.20
	TOTAL FOR: MARSHALL & SWIFT/BOECKH LLC		681.20
RBOND	MARTINO ENTERPRISES INC. BENG-240124	BD Bond Refund	1,060.00
	TOTAL FOR: MARTINO ENTERPRISES INC.		1,060.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF ROYAL OAK

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	Invoice		
08499	MATHESON TRI-GAS INC 0030222463	FIRE & EMS SUPPLIES	39.28
	TOTAL FOR: MATHESON TRI-GAS INC		39.28
18814	MATRIX CONSULTING GROUP 1212-24	PUBLIC SERVICES STUDY FIRST INVOICE	17,040.00
	TOTAL FOR: MATRIX CONSULTING GROUP		17,040.00
04944	COURTNEY MATTHEWS 08292024	REIMBURSE JURY BAGELS/DONUTS	59.68
	TOTAL FOR: COURTNEY MATTHEWS		59.68
08339	MAZUR MARKET MANAGEMENT LLC 240909	CONTRACTED WORKER SERVICES 2024-25 MMM 8/26-9/8 202	12,773.23
	TOTAL FOR: MAZUR MARKET MANAGEMENT LLC		12,773.23
03556	TIMOTHY P MC GLINCHEY 05-67028 FNL 23-02183 FNL	MIDC COUNSEL MIDC COUNSEL	480.00 2,130.00
	TOTAL FOR: TIMOTHY P MC GLINCHEY		2,610.00
15419	SARAH MCKENZIE 24R004938 FNL	MIDC COUNSEL	630.00
	TOTAL FOR: SARAH MCKENZIE		630.00
13001	BARBARA MCNALLY 08262024	JUROR FEE	17.00
	TOTAL FOR: BARBARA MCNALLY		17.00
03386	MEADOWBROOK THEATRE MBT29607-AUG	SENIOR CTR DAY TRIP OCT 30 2024	582.00
	TOTAL FOR: MEADOWBROOK THEATRE		582.00
00837	MEIJER 08/07/2024 08/18/2024	FUEL COST FIRE & EMS SUPPLIES	30.00 21.00
	TOTAL FOR: MEIJER		51.00
09446	DEREK MEINECKE 08292024	REIMBURSE ANNUAL JUDICIAL CONFERENCE MILEAGE	310.88
	TOTAL FOR: DEREK MEINECKE		310.88
14070	META 08/25/2024	LIBRARY ADULT PROGRAM ADS	13.98
	TOTAL FOR: META		13.98
RBOND	METRO GENERAL CONTRACTORS INC BB46186	BD Bond Refund	700.00
	TOTAL FOR: METRO GENERAL CONTRACTORS INC		700.00
19548	MI CLIMATE ACTION NETWORK 08/18/2024	TRAINING/FOX	35.00
	TOTAL FOR: MI CLIMATE ACTION NETWORK		35.00

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	Invoice		
17269	MI PERMIT LIC PLAN REV		
	08/14/2024	LICENSE RENEWAL/CRAIG	225.00
	08/18/2024	LICENSE RENEWAL/DUHONICH	225.00
	08/21/2024	LICENSE RENEWAL/MORALES	150.00
	08/25/2024	LICENSE RENEWAL/RILEY	150.00
			<hr/>
	TOTAL FOR: MI PERMIT LIC PLAN REV		750.00
RBOND	MICHAEL ANTHONY SWAFFORD		
	BB46285	BD Bond Refund	625.00
			<hr/>
	TOTAL FOR: MICHAEL ANTHONY SWAFFORD		625.00
06892	MICHAELS		
	08/20/2024	PRESCHOOL SUPPLIES	14.42
			<hr/>
	TOTAL FOR: MICHAELS		14.42
07154	MICHIGAN DOWNTOWN ASSOC		
	3620	DDA MEMBERSHIP 10/1/24-10/1/25	750.00
			<hr/>
	TOTAL FOR: MICHIGAN DOWNTOWN ASSOC		750.00
02984	MICHIGAN FIRE INSPECTORS SOCIETY		
	08/04/2024	FALL CONFERENCE FEE/MELOCHE	487.38
	08/04/2024	MEMBERSHIP DUES/MELOCHE	41.50
			<hr/>
	TOTAL FOR: MICHIGAN FIRE INSPECTORS SOCIETY		528.88
00878	MICHIGAN LIBRARY ASSOC		
	08/14/2024	MEMBERSHIP/KRUEGER	85.00
	08/14/2024	MEMBERSHIP/GOLDBLATT	85.00
			<hr/>
	TOTAL FOR: MICHIGAN LIBRARY ASSOC		170.00
17268	MICHIGAN STATE POLICE		
	07/30/2024	POLICE INTERNET CRIMINAL HISTORY SEARCH	10.00
	08/06/2024	POLICE INTERNET CRIMINAL HISTORY SEARCH	10.00
	08/27/2024	INTERNET CRIMINAL HISTORY SEARCH	10.00
			<hr/>
	TOTAL FOR: MICHIGAN STATE POLICE		30.00
15777	MIDTOWN COMPOSTING		
	08/02/2024	BIZ BUCKET FOOD WASTE PICKUPS CITY HALL-SR CTR-LIB	64.00
			<hr/>
	TOTAL FOR: MIDTOWN COMPOSTING		64.00
00899	MIDWEST TAPE		
	505983826	HOOPLA & MEDIA	8,547.96
	505994954	HOOPLA & MEDIA	151.44
	506006100	HOOPLA & MEDIA	577.64
	506006101	HOOPLA & MEDIA	306.96
	506006102	HOOPLA & MEDIA	510.34
			<hr/>
	TOTAL FOR: MIDWEST TAPE		10,094.34
19560	DAN MIHAESCU		
	08262024	JUROR FEE	111.00
			<hr/>
	TOTAL FOR: DAN MIHAESCU		111.00
11035	MILLER CANFIELD PADDOCK AND		
	1664217	HARRISON V HALAS ET AL	540.00
	1664222	FOIA/EIF	600.00
			<hr/>
	TOTAL FOR: MILLER CANFIELD PADDOCK AND		1,140.00
06303	MINUTEMAN PRESS		
	08/02/2024	DREAM CRUISE & ARTS BEATS EATS NO PARKING SIGNS	229.83
	08/02/2024	DREAM CRUISE & ARTS BEATS EATS NO PARKING SIGNS	229.84
			<hr/>
	TOTAL FOR: MINUTEMAN PRESS		459.67

Vendor Code	Vendor Name Invoice	Description	Amount
16802	MISSION BBQ 07/29/2024 07/30/2024 08/16/2024	ROPD AWARDS LUNCH ROPD AWARDS LUNCH DREAM CRUISE UPTON POLICE/VOLUNTEER MEALS	2,466.00 440.00 7,158.98
	TOTAL FOR: MISSION BBQ		10,064.98
15722	MOBILE BEACON 08/13/2024	LIBRARY BROADBAND INTERNET	10.00
	TOTAL FOR: MOBILE BEACON		10.00
00917	MOTOR CITY ELECTRIC CO. 95925	CITY HALL, POLICE PON NETWORK 3-YR LICENSE RENEWAL	66,895.00
	TOTAL FOR: MOTOR CITY ELECTRIC CO.		66,895.00
UBREFUND	MOTOR CITY ELECTRIC UTILITIES 09/11/2024	UB refund for account: 0097005301	438.00
	TOTAL FOR: MOTOR CITY ELECTRIC UTILITIES		438.00
04926	MPSI 08/02/2024 08/02/2024	SPRING CONFERENCE REGISTRATION/EHLERT SPRING CONFERENCE REGISTRATION/GELLASCH	795.00 795.00
	TOTAL FOR: MPSI		1,590.00
17677	MUNICIPAL PARKING SERVICES INV-100982	JUNE 2024 RECONCILIATION	99,170.57
	TOTAL FOR: MUNICIPAL PARKING SERVICES		99,170.57
17498	MUNIVATE 1120	BUILDING/ ONSITE CONFIGURATION & TRAINING, TRAVEL	1,876.75
	TOTAL FOR: MUNIVATE		1,876.75
UBREFUND	MURPHY PIPELINE CONTR INC 09/11/2024	UB refund for account: 0060423605	102.54
	TOTAL FOR: MURPHY PIPELINE CONTR INC		102.54
05865	NAPA AUTO PARTS MADISON HEIGHTS 4323-876835 4323-896337 4323-899704 4323-899709 4323-899811 4323-900422 4323-900470	PURCHASE OF PARTS AS NEEDED PURCHASE OF PARTS AS NEEDED	84.13 3.24 37.41 51.57 49.96 244.34 101.96
	TOTAL FOR: NAPA AUTO PARTS MADISON HEIGHTS		572.61
07664	JOHN NELLIS 6601 6602 6603 6604 6605	ROSES ROSES ROSES ROSES ROSES	40.00 75.00 40.00 50.00 40.00
	TOTAL FOR: JOHN NELLIS		245.00
RBOND	NELSON BROS SWR PLBG SVC INC 00271462	BD Payment Refund	894.00
	TOTAL FOR: NELSON BROS SWR PLBG SVC INC		894.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
08575	NETWORK SOLUTIONS		
	08/01/2024	NSPROTECT ACQUISITION 5-YR	292.05
	08/01/2024	CREDIT - NSPROTECT PRICE ADJUSTMENT	(250.00)
	08/01/2024	NSPROTECT ACQUISITION 5-YR	233.64
		TOTAL FOR: NETWORK SOLUTIONS	275.69
15208	NEW YORK BAGEL - FERNDALE		
	08/04/2024	CLERK STAFF BAGELS DURING ELECTION	31.50
		TOTAL FOR: NEW YORK BAGEL - FERNDALE	31.50
19534	NFBPA		
	08/02/2024	CITY MANAGER JOB POSTING	440.00
		TOTAL FOR: NFBPA	440.00
05288	NFPA		
	08/15/2024	MEMBERSHIP/GARDNER	225.00
		TOTAL FOR: NFPA	225.00
18262	NIGHT SHIFT CLEANING & FLOOR MAINT.		
	08/11/2024	SENIOR CTR SCRUB/WAX RMS 4 & 5	1,480.00
	08/11/2024	SENIOR CTR SCRUB/WAX RMS 8 & 9	891.00
	08/15/2024	SENIOR CTR SEPT CLEANING	2,083.09
		TOTAL FOR: NIGHT SHIFT CLEANING & FLOOR MAINT.	4,454.09
16869	ERIC NISSANI		
	NISSANI 8/22/24	MCINTERPRETER SERVICE	90.00
	NISSANI 8/22/24	OF INTERPRETER SERVICE	90.00
		TOTAL FOR: ERIC NISSANI	180.00
19528	NITE RIDER TECHNICAL LIGHTING		
	08/08/2024	POLICE NITERIDER HEADLIGHT BATTERIES	646.79
	08/27/2024	CREDIT - TAX REFUND	(36.00)
		TOTAL FOR: NITE RIDER TECHNICAL LIGHTING	610.79
12735	NOREGON SYSTEMS LLC		
	INV00252723	ANNUAL RENEWAL JPRO W FAULT GUIDANCE	1,699.00
		TOTAL FOR: NOREGON SYSTEMS LLC	1,699.00
04675	NOWAK & FRAUS, PLLC		
	123174	RATE ENGINEERING SITE PLAN REVIEWS	7,254.50
		TOTAL FOR: NOWAK & FRAUS, PLLC	7,254.50
04313	NYE UNIFORM		
	895379	FIRE CODE RED INVESTIGATOR M7 CONNECTOR	390.00
		TOTAL FOR: NYE UNIFORM	390.00
RBOND	OAK CITY GRILL		
	00265941	BD Payment Refund	2,500.00
		TOTAL FOR: OAK CITY GRILL	2,500.00
00993	OAKLAND CO REGISTRAR OF DEED		
	DL/G-2627/14 9/4/24	RECORDING FEES	30.00
	G/L-2581/13 9/9/24	RECORDING FEES	30.00
		TOTAL FOR: OAKLAND CO REGISTRAR OF DEED	60.00
02677	OAKLAND COUNTY		
	08/07/2024	DELINQUENT TAX STATEMENT	2.00
	08/07/2024	DELINQUENT TAX STATEMENT	2.00
		TOTAL FOR: OAKLAND COUNTY	4.00

Vendor Code	Vendor Name	Description	Amount
	Invoice		
06178	OAKLAND COUNTY CI044802	SEWAGE TREATMENT - AUGUST 2024	1,239,114.73
	TOTAL FOR: OAKLAND COUNTY		1,239,114.73
01002	OAKLAND PRESS 08/18/2024	COURT SUBSCRIPTION	11.07
	TOTAL FOR: OAKLAND PRESS		11.07
01007	ODP BUSINESS SOLUTIONS, LLC 378473404001 378658628001 378658645001 379439240001 379443127001 380880480001 380932189001 381374067001 381651539001 381950178001 382231998001 382231998002 382244062001 382244063001 382527245001 382530219001	85793581 OFFICE SUPPLIES 85793581 OFFICE SUPPLIES CREDIT - 85793581 OFFICE SUPPLIES 85793581 OFFICE SUPPLIES	30.71 226.14 6.39 37.11 78.94 66.58 2.19 56.80 46.76 48.28 83.53 12.78 18.19 10.61 (52.14) 52.24
	TOTAL FOR: ODP BUSINESS SOLUTIONS, LLC		725.11
01014	OHM ADVISORS 79174	RATE ENGINEERING SITE PLAN REVIEWS	2,870.00
	TOTAL FOR: OHM ADVISORS		2,870.00
15701	DONNA OPOKA 08262024	JUROR FEE	17.00
	TOTAL FOR: DONNA OPOKA		17.00
UBREFUND	ORCHARD DEVELOPMENT & CONSTR 09/11/2024	UB refund for account: 4801000501	880.00
	TOTAL FOR: ORCHARD DEVELOPMENT & CONSTR		880.00
17762	JAMES ORR 377902	PARK BATHROOM CLEANING NORMANDY OAKS, STARR JAYCEE	1,820.00
	TOTAL FOR: JAMES ORR		1,820.00
12581	OVERDRIVE 00870C024258058	PURCHASE OF AUDIO BOOKS	977.19
	TOTAL FOR: OVERDRIVE		977.19
11211	PANERA, LLC 08/15/2024	POLICE STAFF MEETING MEALS	227.85
	TOTAL FOR: PANERA, LLC		227.85
19549	PAPA JOE'S GOURMET MARKET 08/23/2024 08/25/2024	ARTS BEATS EATS SUPPLIES CREDIT - ARTS BEATS EATS SUPPLIES	386.32 (386.32)
	TOTAL FOR: PAPA JOE'S GOURMET MARKET		0.00
09095	PARK RITE WAYNE, LLC 2523 2524	ARTS BEATS EATS SEPT 2024 PAYROLL, INSURANCE, EXPEN MONTHLY MGMT FEE FOR PARKING STRUCTURES AUG 2024	41,891.98 57,438.79
	TOTAL FOR: PARK RITE WAYNE, LLC		99,330.77

Vendor Code	Vendor Name Invoice	Description	Amount
19561	LISA PEREZ 08262024	JUROR FEE	17.00
	TOTAL FOR: LISA PEREZ		17.00
07787	BRENDA PEZNOWSKI 6297 6298 6299	ROSES ROSES ROSES	30.00 60.00 82.50
	TOTAL FOR: BRENDA PEZNOWSKI		172.50
01051	PIONEER MANUFACTURING CO INV-217362 INV-217995	MARKING PAINT, SUPPLIES MARKING PAINT	2,651.44 3,152.16
	TOTAL FOR: PIONEER MANUFACTURING CO		5,803.60
SPREFUND	PJK PROPERTIES LLC 09/11/2024	SA REFUND 25-03-201-002	3,087.59
	TOTAL FOR: PJK PROPERTIES LLC		3,087.59
06886	PLAYAWAY PRODUCTS LLC 473024	LIBRARY VIDEO & AUDIO RESOURCES	118.98
	TOTAL FOR: PLAYAWAY PRODUCTS LLC		118.98
16248	LELAND POIRIER 6404 6611 6615 6933	ROSES ROSES ROSES ROSES	20.00 20.00 20.00 20.00
	TOTAL FOR: LELAND POIRIER		80.00
04036	POLAR ICE LLC 83577	FIRE 1 ICE TRAILER RENTAL, BAGS OF ICE	437.50
	TOTAL FOR: POLAR ICE LLC		437.50
19562	HEAVEN POWELL 08262024	JUROR FEE	111.00
	TOTAL FOR: HEAVEN POWELL		111.00
11305	PREMISE HEALTH EMPLOYER SOLUTIONS 247701	SEPT 2024 PROGRAM FEES 13 MILE	8,886.00
	TOTAL FOR: PREMISE HEALTH EMPLOYER SOLUTIONS		8,886.00
01074	PROFESSIONAL SERVICE INDUSTRIES INC 00941012 00941013 00941014 00941015 00941016 00941017 00941018 00942443 00942546 00942626	S1903 - 2019 SPOT SEWER REPAIRS CAP2405 - 2024 CONCRETE PAVEMENT REPAIR PROGRAM CAP2415 & 2416 - ASPHALT RESURFACING IMPROVEMENTS CAP2407 B- CROOKS RD RESURFACING IMPROVEMENT CAP2435 - ROAD RECONSTRUCTION IMPROVEMENTS CAP2402 - 2024 SIDEWALK IMPROVEMENTS CAP2401 - 2024 DPS PATCHES CONCRETE PAVEMENT REPAIR S1903 - 2019 SPOT SEWER REPAIRS CAP2415 & 2416 - ASPHALT RESURFACING IMPROVEMENTS CAP2361 - CDBG LOCKMAN PARK IMPROVEMENTS	920.00 4,185.50 9,354.50 3,783.50 4,617.50 1,024.50 1,465.00 278.00 1,652.00 2,628.50
	TOTAL FOR: PROFESSIONAL SERVICE INDUSTRIES INC		29,909.00
00371	PROGRESSIVE PLUMBING SUPPLY 2644089 2644104	MAINTENANCE SUPPLIES MAINTENANCE PARTS	490.01 49.47
	TOTAL FOR: PROGRESSIVE PLUMBING SUPPLY		539.48

Vendor Code	Vendor Name	Description	Amount
Invoice			
15797	THE PUBLIC GROUP		
	1684371	AUG 2024 AUCTIONS (3 VEHICLES)	1,104.11
TOTAL FOR: THE PUBLIC GROUP			1,104.11
18918	PURE WATER PARTNERS LLC		
	1822973	SENIOR CTR WATER COOLER 7/17-10/16 2024	141.00
TOTAL FOR: PURE WATER PARTNERS LLC			141.00
07657	QMI GROUP INC		
	08/09/2024	FIRE & EMS SUPPLIES ACCOUNTABILITY TAGS	160.00
TOTAL FOR: QMI GROUP INC			160.00
17422	QUICK BADGE & SIGN CO. INC		
	08/25/2024	LIBRARY NAMES BADGES	54.00
TOTAL FOR: QUICK BADGE & SIGN CO. INC			54.00
08978	QUILL.COM		
	08/23/2024	MANAGER OFFICE SUPPLIES	220.25
	08/25/2024	MANAGER OFFICE SUPPLIES	36.78
TOTAL FOR: QUILL.COM			257.03
18294	JOHN R. RASH		
	JR29606-SUMMER	PAINTING CLASSES	1,872.00
TOTAL FOR: JOHN R. RASH			1,872.00
15205	RAY'S ICE CREAM CO		
	08/18/2024	CITY HALL EMPLOYEE APPRECIATION ICE CREAM	355.00
TOTAL FOR: RAY'S ICE CREAM CO			355.00
01998	REALCOMP II LTD		
	758095	078358 QLY USER/OFFICE FEES OCT-DEC	201.00
	760493	078358 QLY PERS ASST. FEES OCT-DEC	30.00
TOTAL FOR: REALCOMP II LTD			231.00
18267	REASON CONSULTING CORPORATION		
	1493	PERSONAL PROPERTY CONTRACT SEPT 2024	2,583.00
TOTAL FOR: REASON CONSULTING CORPORATION			2,583.00
17503	CHARLES REDDIE SR.		
	6331	ROSES	40.00
	6332	ROSES	50.00
	6334	ROSES	50.00
	6335	ROSES	40.00
	6336	ROSES	40.00
	6338	ROSES	50.00
	6339	ROSES	15.00
TOTAL FOR: CHARLES REDDIE SR.			285.00
05695	REHMANN		
	RR893772	AUDIT SERVICES PROGRESS BILL #1 AUDIT YEAR ENDED JU	27,000.00
TOTAL FOR: REHMANN			27,000.00
07364	RENU POWER TOOL & SUPPLY		
	07/30/2024	P&F SHOP TOOL	229.50
TOTAL FOR: RENU POWER TOOL & SUPPLY			229.50
14821	ROAD COMMISSION FOR OAKLAND COUNTY		
	7630	TRAFFIC SIGNAL REPAIR PERIOD END 7/31/24	1,791.85
TOTAL FOR: ROAD COMMISSION FOR OAKLAND COUNTY			1,791.85

Vendor Code	Vendor Name	Description	Amount
	Invoice		
19563	APRIL ROBBINS 08262024	JUROR FEE	111.00
	TOTAL FOR: APRIL ROBBINS		111.00
18243	ROBINSON CAPITAL MANAGEMENT 463716	AUG 2024 MANAGEMENT FEES	871.77
	TOTAL FOR: ROBINSON CAPITAL MANAGEMENT		871.77
RTAXX	ROCKET MORTGAGE 09/11/2024	2024 Sum Tax Refund 72-25-22-182-002	4,672.31
	TOTAL FOR: ROCKET MORTGAGE		4,672.31
05305	ROCKET ONE STOP OFFICE 82036 82043	13/MAIN AMERICA IN BLOOM PROJECT SIGNAGE POLLINATOR SIGNAGE	94.50 131.25
	TOTAL FOR: ROCKET ONE STOP OFFICE		225.75
18514	ROLAR PROPERTY SERVICES, INC. 45264	HUDSON PARK STORM DAMAGE REPLACEMENT	4,585.00
	TOTAL FOR: ROLAR PROPERTY SERVICES, INC.		4,585.00
01157	ROSE PEST SOLUTIONS 31144819 31145907 31146208	300 S LAFAYETTE PEST CONTROL 300 S LAFAYETTE BIRD MGMT DDA PEST CONTROL	55.00 58.00 186.00
	TOTAL FOR: ROSE PEST SOLUTIONS		299.00
19564	COREY ROSEN 08262024	JUROR FEE	17.00
	TOTAL FOR: COREY ROSEN		17.00
19565	AUBREY ROSKOSKEY 08262024	JUROR FEE	17.00
	TOTAL FOR: AUBREY ROSKOSKEY		17.00
RBOND	ROSS CONSTRUCTION INC BB46241	BD Bond Refund	625.00
	TOTAL FOR: ROSS CONSTRUCTION INC		625.00
05435	ROWLEYS BROS INC 2362132-00	PURCHASE OF LUBRICANTS AND SOLVENTS AS NEEDED	487.54
	TOTAL FOR: ROWLEYS BROS INC		487.54
19144	ROYAL OAK CIVIC FOUNDATION 08/23/2024	ARTS BEATS EATS VIP TICKET/WOLLENWEBER	103.94
	TOTAL FOR: ROYAL OAK CIVIC FOUNDATION		103.94
08650	ROYAL OAK FORD 411317 411320 411332 411334 411373	VEHICLE REPAIR & MAINTENANCE PARTS VEHICLE REPAIR & MAINTENANCE PARTS VEHICLE REPAIR & MAINTENANCE PARTS VEHICLE REPAIR & MAINTENANCE PARTS VEHICLE REPAIR & MAINTENANCE PARTS	123.12 105.09 70.84 80.57 103.02
	TOTAL FOR: ROYAL OAK FORD		482.64
RBOND	ROYAL OAK SCHOOLS BENG-240133	BD Bond Refund	44,000.00
	TOTAL FOR: ROYAL OAK SCHOOLS		44,000.00

Vendor Code	Vendor Name	Description	Amount
	Invoice		
18378	RUSCH ENTERTAINMENT RE002	SENIOR CTR LUNCHEON ENTERTAINMENT NOV. 9	400.00
	TOTAL FOR: RUSCH ENTERTAINMENT		400.00
RBOND	SAINT JOSEPH BUILDING LLC BENG-230014	BD Bond Refund	5,000.00
	TOTAL FOR: SAINT JOSEPH BUILDING LLC		5,000.00
19578	MARY SALTSMAN 091124	FARMERS MKT ENTERTAINMENT SEPT. 11	225.00
	TOTAL FOR: MARY SALTSMAN		225.00
01183	SAM'S CLUB 08/06/2024 08/06/2024 08/25/2024	SENIOR CTR MEMBERSHIP UPGRADE SENIOR CTR CLEANING SUPPLIES SENIOR CTR TIM'S KITCHEN SUPPLIES	57.53 70.76 8.93
	TOTAL FOR: SAM'S CLUB		137.22
19566	SAMUEL SCHEMBARI NEGRONI 08262024	JUROR FEE	17.00
	TOTAL FOR: SAMUEL SCHEMBARI NEGRONI		17.00
15734	RANDALL SCHONFELD 2024-25	BOOT ALLOWANCE	158.99
	TOTAL FOR: RANDALL SCHONFELD		158.99
16498	SEDGWICK CLAIMS MGMT. SERVICES, INC SF0483202401548104	PAYMENTS ISSUED 8/1-31 2024	22,244.46
	TOTAL FOR: SEDGWICK CLAIMS MGMT. SERVICES, INC		22,244.46
01222	SEOC WATER AUTHORITY AUG 2024	WATER - AUGUST 2024	352,179.57
	TOTAL FOR: SEOC WATER AUTHORITY		352,179.57
19577	SEWARD HENDERSON PLLC 6312	RE MUNICIPAL PARKING SYSTEM	9,737.25
	TOTAL FOR: SEWARD HENDERSON PLLC		9,737.25
01930	SHANTY CREEK RESORT 08/08/2024 08/08/2024	MI COURT MANAGERS CONF LODGING/FINNEY MI COURT MANAGERS CONF LODGING/BONE	171.48 171.48
	TOTAL FOR: SHANTY CREEK RESORT		342.96
16148	SHARE CORPORATION 279555	TOOLS & HARDWARE	174.49
	TOTAL FOR: SHARE CORPORATION		174.49
16242	SHELL OIL 08/02/2024	FUEL COST	51.14
	TOTAL FOR: SHELL OIL		51.14
01209	SHERWIN-WILLIAMS 1174-3 2406-3	PAINT FOR FIRE DEPT PARKING DEPT PAINT	201.81 109.96
	TOTAL FOR: SHERWIN-WILLIAMS		311.77
05628	SHIFMAN FURNIER, PLC 16800	LABOR ATTORNEY OCT 2024	8,000.00
	TOTAL FOR: SHIFMAN FURNIER, PLC		8,000.00

Vendor Code	Vendor Name	Description	Amount
	Invoice		
18488	JOSEPH L. SHREEMAN		
	22R-01912 FNL	MIDC COUNSEL	1,615.00
	24-00899 FNL	MIDC COUNSEL	690.00
	24R-00553 FNL	MIDC COUNSEL	930.00
	24R-00720 FNL	MIDC COUNSEL	480.00
	24R003209 FNL	MIDC COUNSEL	150.00
	24R003401 FNL	MIDC COUNSEL	510.00
	24R003841 FNL	MIDC COUNSEL	630.00
	24R004557 FNL	MIDC COUNSEL	810.00
	24R005039 FNL	MIDC COUNSEL	120.00
	TOTAL FOR: JOSEPH L. SHREEMAN		5,935.00
13588	LINDA SIMONSEN		
	08262024	JUROR FEE	17.00
	TOTAL FOR: LINDA SIMONSEN		17.00
12695	SIMPLY TECHNOLOGY LLC		
	BV5858	BUSINESS VOIP STANDARD SERVICE 9/1-30 2024	81.36
	TOTAL FOR: SIMPLY TECHNOLOGY LLC		81.36
01213	SIRCHIE ACQUISITION COMPANY LLC		
	08/11/2024	POLICE SUPPLIES	25.59
	08/23/2024	POLICE EVIDENCE BAGS	642.68
	TOTAL FOR: SIRCHIE ACQUISITION COMPANY LLC		668.27
19567	MARTIN SMITH		
	08262024	JUROR FEE	17.00
	TOTAL FOR: MARTIN SMITH		17.00
13564	SANDRA MYERS SMITH		
	6428	ROSES	60.00
	6429	ROSES	45.00
	6430	ROSES	75.00
	6431	ROSES	60.00
	6432	ROSES	75.00
	6433	ROSES	15.00
	TOTAL FOR: SANDRA MYERS SMITH		330.00
01221	SOCRRA		
	S-INV108492	REFUSE, RECYCLING, YARD WASTE COLLECTION/DISPOSAL A	254,198.00
	TOTAL FOR: SOCRRA		254,198.00
17057	SONETICS CORPORATION		
	08/02/2024	FIRE COMMUNICATIONS SYSTEMS PARTS & SUPPLIES	66.67
	TOTAL FOR: SONETICS CORPORATION		66.67
01220	SONITROL GREAT LAKES		
	561352	BUILDING SECURITY SERVICES CITY HALL	275.00
	561358	BUILDING SECURITY SERVICES CITY HALL SERVICE CALL	2,529.00
	TOTAL FOR: SONITROL GREAT LAKES		2,804.00
01228	SPARTAN DISTRIBUTORS INC		
	11905780	EQUIPMENT REPAIR & MAINTENANCE SUPPLIES	412.64
	TOTAL FOR: SPARTAN DISTRIBUTORS INC		412.64
08600	SQUARESPACE/GOOGLE		
	08/02/2024	ROYALOAKREC WORKSPACE	12.00
	TOTAL FOR: SQUARESPACE/GOOGLE		12.00

User: JudyG

EXP CHECK RUN DATES 09/17/2024 - 09/17/2024

DB: Royal Oak

JOURNALIZED

PAID

Vendor Code	Vendor Name Invoice	Description	Amount
16770	STAPLES 08/01/2024 6009690615 6009690616	CLERK OPERATING SUPPLIES SENIOR CTR OFFICE SUPPLIES SENIOR CTR OFFICE SUPPLIES	30.24 6.98 41.87
	TOTAL FOR: STAPLES		79.09
17190	STATE COURT ADMINISTRATIVE OFFICE 08/23/2024	STATE COURT ADMINISTRA	60.00
	TOTAL FOR: STATE COURT ADMINISTRATIVE OFFICE		60.00
07426	STATE WIRE & TERMINAL 54634-01	TOOLS & HARDWARE	37.96
	TOTAL FOR: STATE WIRE & TERMINAL		37.96
16183	MICHAEL L. STEINBERG 24RO04239A FNL 2AUGSCH24	MIDC COUNSEL MIDC COUNSEL	200.00 360.00
	TOTAL FOR: MICHAEL L. STEINBERG		560.00
19568	JEFF ST-LOUIS 08262024	JUROR FEE	111.00
	TOTAL FOR: JEFF ST-LOUIS		111.00
19569	GARY STUBENRAUCH 08262024	JUROR FEE	17.00
	TOTAL FOR: GARY STUBENRAUCH		17.00
07643	SUBURBAN ARENA MNGMT ROYAL OAK 1549	ARENA MANGEMENT W/E 9/1/24	29,101.00
	TOTAL FOR: SUBURBAN ARENA MNGMT ROYAL OAK		29,101.00
06173	SUCCESS 9-1-1 08/21/2024	ADVANCED DISPATCH SCHOOL/SPEARS	845.00
	TOTAL FOR: SUCCESS 9-1-1		845.00
16243	SUNOCO 08/11/2024	FUEL COST	60.66
	TOTAL FOR: SUNOCO		60.66
09032	SURVEYMONKEY.COM 07/28/2024	MANAGER 2025 SUBSCRIPTION	1,200.00
	TOTAL FOR: SURVEYMONKEY.COM		1,200.00
03985	SYSTEMS DUPLICATING COMP INC 114070	COURT WHITE CASE FILE FOLDERS	849.93
	TOTAL FOR: SYSTEMS DUPLICATING COMP INC		849.93
01301	TANIA'S 08/07/2024 08/27/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES ARTS BEATS EATS POLICE MEALS	41.97 201.83
	TOTAL FOR: TANIA'S		243.80
01302	TAPLIN GROUP, LLC S2401 PE1	2024 SEWER TELEVISING AND ROOT TREATMENT	59,794.46
	TOTAL FOR: TAPLIN GROUP, LLC		59,794.46
11100	TECHRADIUM, INC 21739	POLICE/IRIS CREDIT USAGE 8/1-31 2024	28.00
	TOTAL FOR: TECHRADIUM, INC		28.00

Vendor Code	Vendor Name Invoice	Description	Amount
18331	TELEFLORA 07/30/2024	POLICE FUNERAL FLOWERS	146.92
	TOTAL FOR: TELEFLORA		146.92
16352	THE PARK CATALOG 07/28/2024	PARK BENCH INSTALLED	1,207.00
	TOTAL FOR: THE PARK CATALOG		1,207.00
19570	BRENDA THOMAS BIONDO 08262024	JUROR FEE	17.00
	TOTAL FOR: BRENDA THOMAS BIONDO		17.00
03545	THOMSON REUTERS - WEST 850691072	ATTORNEY ONLINE/SOFTWARE SUBSCRIPTION CHARGES	1,775.45
	TOTAL FOR: THOMSON REUTERS - WEST		1,775.45
RBOND	TONY AMOUD AND ASSOCIATES INC BB45787	BD Bond Refund	750.00
	TOTAL FOR: TONY AMOUD AND ASSOCIATES INC		750.00
06851	DAVID TORGERSON 5083	ROSES	40.00
	TOTAL FOR: DAVID TORGERSON		40.00
RBOND	Tower Construction, LLC BB45926	BD Bond Refund	5,000.00
	TOTAL FOR: Tower Construction, LLC		5,000.00
18857	TPT - TEACHERS PAY TEACHERS 08/23/2024	PRESCHOOL SUPPLIES	3.50
	TOTAL FOR: TPT - TEACHERS PAY TEACHERS		3.50
03255	TRANS-TEK TRANSPORT 13330	REFUSE HAUL OUT FROM DPS YARD & MATERIAL FOR DPS OP	10,168.35
	TOTAL FOR: TRANS-TEK TRANSPORT		10,168.35
11563	TRUCK & TRAILER SPECIALTIES HJO003118	EQUIPMENT FOR FORD F-450 REG CAB (2% DISCOUNT APPLI	24,647.00
	TOTAL FOR: TRUCK & TRAILER SPECIALTIES		24,647.00
01369	TWI TIRE WHOLESALERS 8380408-00	CREDIT - PURCHASE OF TIRES AS NEEDED	(1,329.84)
	8640954-00	PURCHASE OF TIRES AS NEEDED	957.92
	8664866-00	PURCHASE OF TIRES AS NEEDED	804.88
	8665882-00	PURCHASE OF TIRES AS NEEDED	389.61
	8694189-00	PURCHASE OF TIRES AS NEEDED	832.58
	TOTAL FOR: TWI TIRE WHOLESALERS		1,655.15
16910	TWO UNIQUE CATERERS 07/28/2024	ELECTION WORKER MEALS/RO SENIOR CTR	145.96
	07/30/2024	ELECTION WORKER MEALS/EMMANUEL BETHEL CHURCH	145.96
	07/31/2024	ELECTION WORKER MEALS/UPTON SCHOOL	145.96
	TOTAL FOR: TWO UNIQUE CATERERS		437.88
17368	UNITED RENTALS 238173850-001	ARTS BEATS EATS LIGHT TOWER RENTALS	1,288.00
	TOTAL FOR: UNITED RENTALS		1,288.00

Vendor Code	Vendor Name	Description	Amount
	Invoice		
16057	UNITED STATES POSTAL SERVICE 08/13/2024	EMERGENCY COURT POSTAGE	284.07
	TOTAL FOR: UNITED STATES POSTAL SERVICE		284.07
RBOND	UNIVERSAL CONSOLIDATED ENTERPRISES BENG-240122	BD Bond Refund	2,000.00
	TOTAL FOR: UNIVERSAL CONSOLIDATED ENTERPRISES		2,000.00
18072	UPRINTING.COM 08/16/2024	SOCIAL DISTRICT STICKERS	363.60
	TOTAL FOR: UPRINTING.COM		363.60
13411	VALUE CENTER MARKET PLACE 08/08/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	144.14
	TOTAL FOR: VALUE CENTER MARKET PLACE		144.14
19529	VEDDER HOLSTERS 07/31/2024	POLICE HOLSTERS	67.78
	08/16/2024	CREDIT - TAX REFUND	(3.36)
	TOTAL FOR: VEDDER HOLSTERS		64.42
02028	VENUS BRONZE WORKS INC 09/06/24	MOBILIZATION PAYMENT STAR DREAM SCULPTURE INSPECTIO	3,000.00
	TOTAL FOR: VENUS BRONZE WORKS INC		3,000.00
13620	VERITIV OPERATING COMPANY 579-75730063	COURT CLEANING SUPPLIES	669.65
	TOTAL FOR: VERITIV OPERATING COMPANY		669.65
05778	VERIZON WIRELESS 07/29/2024	CELL PHONE SERVICE JUN 10-JUL 9	58.07
	07/29/2024	CELL PHONE SERVICE JUN 10-JUL 9	6,088.27
	08/12/2024	CELL PHONE SERVICE JUN 24-JUL 23	628.10
	TOTAL FOR: VERIZON WIRELESS		6,774.44
06947	WALMART 08/13/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	82.72
	08/16/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	124.69
	08/21/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	83.94
	08/27/2024	SENIOR CTR TIM'S KITCHEN SUPPLIES	110.45
	TOTAL FOR: WALMART		401.80
02277	WARREN CONTRACTORS & DEVELOP 2403-3	FINAL PAYMENT DICKINSON PARK TENNIS/BASKETBALL COUR	54,910.06
	TOTAL FOR: WARREN CONTRACTORS & DEVELOP		54,910.06
13431	WARREN PIPE AND SUPPLY CO 08/07/2024	EQUIPMENT REPAIR SUPPLIES	24.57
	08/15/2024	EQUIPMENT REPAIR SUPPLIES	255.63
	TOTAL FOR: WARREN PIPE AND SUPPLY CO		280.20
17147	WHEN I WORK 08/01/2024	RECREATION-ESSENTIALS SCHEDULING/ATTENDANCE	120.00
	TOTAL FOR: WHEN I WORK		120.00
19571	JOSHUA WHITE 08262024	JUROR FEE	111.00
	TOTAL FOR: JOSHUA WHITE		111.00

Vendor Code	Vendor Name	Description	Amount
Invoice			
19054	WOLVERINE HARLEY DAVIDSON 1117625	VEHICLE REPAIR & MAINTENANCE PARTS	64.99
	TOTAL FOR: WOLVERINE HARLEY DAVIDSON		64.99
16127	WOLVERINE POWER SYSTEMS 08/11/2024	VEHICLE REPAIR & MAINTENANCE PARTS	272.99
	TOTAL FOR: WOLVERINE POWER SYSTEMS		272.99
05315	WORRY FREE INC 24-78971 24-78981	CBD SUMMER MAINTENANCE AUG 26-SEPT 1 2024 CBD SUMMER MAINTENANCE SEPT. 1-8 2024	13,200.00 13,200.00
	TOTAL FOR: WORRY FREE INC		26,400.00
14019	WOW! BUSINESS 08/13/2024	VARIOUS CITY LOCATIONS	3,297.95
	TOTAL FOR: WOW! BUSINESS		3,297.95
18014	ZOLA.COM 08/21/2024	FARMERS MKT UNLIMITED CREDIT PACKAGE	150.00
	TOTAL FOR: ZOLA.COM		150.00
15921	JORDAN ZUPPKE, PLLC 24-00273 FNL 24-00349 FNL 24-00791 FNL 24R-00216 FNL 24R-00661 FNL 24R000128 FNL 24R000497 FNL 24R001357 FNL 24R002674 FNL 24R003254 FNL	MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL MIDC COUNSEL	150.00 870.00 420.00 2,970.00 150.00 90.00 180.00 420.00 210.00 270.00
	TOTAL FOR: JORDAN ZUPPKE, PLLC		5,730.00
	TOTAL - ALL VENDORS		3,802,445.75

PAYROLL #616PAYROLL DATE: 09/20/24**HUNTINGTON - PAYROLL**

DIRECT DEPOSIT	\$914,382.42
PAPER CHECK	
ADJUSTMENTS	
	<u>\$914,382.42</u>

ELECTRONIC MONEY TRANSFER - ACH

IRS	
FED. W/H	131,292.74
SOC SEC	94,498.06
MEDICARE	<u>37,571.56</u>
	<u>263,362.36</u>
STATE OF MICHIGAN TREASURY	<u>48,558.16</u>
FRIEND OF THE COURT	<u>3,772.64</u>
MISSIONSQUARE	<u>132,778.12</u>
NATIONWIDE	<u>39,561.97</u>
MERS	<u>27,762.51</u>
TASC	<u>10,404.47</u>

ACCOUNTS PAYABLE - CHECKS

MICHIGAN EDUCATION TRUST	<u>-</u>
MISC DEDUCTIONS	<u>193.54</u>

UNION DUES

PSA	<u>-</u>
POA	<u>-</u>
Command	<u>-</u>
Detectives	<u>-</u>
DPS	<u>-</u>
Fire	<u>-</u>
TPOAM	<u>-</u>
Parking	<u>-</u>
UNION DUES	<u>-</u>

GRAND TOTAL	<u>\$ 1,440,776.19</u>
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Finance Department
203 South Troy Street
Royal Oak, MI 48067

Request for Purchase Order Approval

September 12, 2024

The Honorable Mayor Fournier and
Members of the City Commission:

If the city commission is in agreement, the following resolution to approve purchase orders is recommended:

Be it resolved, the city commission approves the following requisition/purchase orders for fiscal year 2024-25:

Requisition #	R008704
Vendor:	Verdeterre Contracting
Requesting approval for:	\$25,000
Price Source:	bid among vendors currently under contract
Budgeted:	\$25,000
Department / Fund:	sewer maintenance / water & sewer
Description:	sewer repair at 12 & Main

Respectfully submitted,

Kymberly Coy
Finance Director

Approved,

Mark Wollenweber
Interim City Manager



CITY COMMISSION AGENDA ITEM

TITLE	Approval of 24-25 Winter Maintenance Agreement with the Road Commission for Oakland County	
SUBMITTING DEPARTMENT	Department of Public Service	
PRESENTER	Aaron Filipski	
MEETING DATE	September 23, 2024	
SECOND READING REQUIRED	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

EXECUTIVE SUMMARY (include history of previous Commission action/discussion, background, scope of work, etc.):

The Road Commission for Oakland County (RCOC) has proposed a renewal of its winter maintenance agreement (attached) with the city of Royal Oak for snow and ice control on Twelve Mile Road between Woodward Avenue and Campbell Road during the 2024-2025 winter season. Twelve Mile Road is part of the county's jurisdiction. This arrangement provides compensation for our staff to perform this function and benefits the community by providing faster clean up in response to snow and ice conditions.

As proposed, RCOC would pay the sum of \$21,320.52 which represents a 3% increase from the previous season.

The city would be required to furnish proof of liability insurance that covers city personnel and equipment working on county roads under the jurisdiction of the board of commissioners and provide a current certificate of membership in the Michigan Municipal Workers Compensation Fund.

The department of public services has sufficient resources to continue performing this work during the upcoming winter season and recommends continuing this arrangement.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	N/A
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

No fiscal impact

Revenue impact (details below)

Workload impact (details below)

Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

This agreement would continue to provide a source of revenue, offsetting the total cost of winter maintenance operations.

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

Public Services operators are accustomed to maintaining this road segment in the winter and renewal would not create additional burden.

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

None.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

This arrangement supports the city's goal of providing efficient and effective services and demonstrates collaboration with other public agencies.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

None.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

None.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves the 2024-2025 Winter Maintenance Agreement with the Road Commission for Oakland County and authorizes the clerk and mayor to sign the agreement on its behalf.

ATTACHMENTS:

- 2024-2025 Winter Maintenance Agreement



QUALITY LIFE THROUGH GOOD ROADS:
ROAD COMMISSION FOR OAKLAND COUNTY
"WE CARE."

Board of Road Commissioners

Ronald J. Fowkes
Commissioner

Andrea LaLonde
Commissioner

Nancy Quarles
Commissioner

Dennis G. Kolar, P.E.
Managing Director

Gary Piotrowicz, P.E., P.T.O.E.
Deputy Managing Director
County Highway Engineer

**Highway Maintenance
Department**

2420 Pontiac Lake Road
Waterford, MI 48328

248-858-4881

FAX
248-858-7607

www.rcocweb.org

August 28, 2024

Mr. Aaron Filipski
Director of Public Service and Recreation
City of Royal Oak
211 Williams Street
Royal Oak, Michigan 48068-0064

RE: 2024-2025 Winter Maintenance Agreement

Dear Mr. Filipski:

Attached are two copies of a Winter Maintenance Agreement between the Road Commission for Oakland County and the City of Royal Oak.

This 2024-2025 agreement has an increase of 3%, which increases the amount from \$20,699.52 to \$21,320.52.

If this agreement is satisfactory, please electronically send one signed copy of the agreement and the resolution of approval by your City Council to my account assistant Lema Sabbagh, email, lsabbagh@rcoc.org. One fully signed copy will be returned to you upon approval by the Board of Road Commissioners.

Please furnish proof that your liability insurance covers this agreement, and particularly covers your personnel and equipment working on county roads under the jurisdiction of the Board of Road Commissioners. If there are any changes in this coverage during the term of this agreement, we must be notified of these changes. We will also need a current certificate of membership in the Michigan Municipal Workers Compensation Fund.

The Board of Road Commissioners and I extend our appreciation to you, the City Council, and your personnel for the fine work that has been done. We will continue to cooperate in any way to provide our citizens with the best road system possible.

We request that your signed agreement be returned to us no later than the end of November, so that we may present the agreement to our Board prior to the end of the year, which will allow RCOC to make payments per the agreement.

Sincerely,

Darryl M. Heid, P.E.
Director of Highway Maintenance

/ls
Attachment

2024-2025 WINTER MAINTENANCE AGREEMENT
CITY OF ROYAL OAK

Under 1951 PA 51, As Amended

This Winter Maintenance Agreement (“Agreement”) is made this _____ day of _____, 2024, between the Board of County Road Commissioners of the County of Oakland, State of Michigan, a public body corporate, hereinafter referred to as the “Board,” and the City of Royal Oak, Oakland County Michigan, a Michigan municipal corporation hereinafter referred to as the “City.”

WHEREAS, certain county primary and local roads more specifically set forth in Exhibit A, attached hereto, are under the jurisdiction and control of the Board and are located within or adjacent to the City; and

WHEREAS, The City desires to be responsible for certain winter maintenance of said roads under the terms of this Agreement, and the Board is willing to participate in the cost thereof as provided in Section III of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein as provided, it is hereby agreed as follows:

I

The City will perform Winter Maintenance of certain roads under the terms of this Agreement, and the Board will participate in the cost thereof as provided in Section III of this Agreement. “Winter Maintenance,” herein required to be performed by the City, shall mean snow removal and ice control, on all roads listed in Exhibit A, as follows: Snow removal by blading, plowing and other methods necessary to make the roads reasonably safe for public travel, and ice control by salting, sanding, scraping and other methods necessary to make the roads reasonably safe for public travel, together with such other work and services, such as recordkeeping and insurance, required by this Agreement. All Winter Maintenance work and services performed by the City shall be in accordance with the Board’s maintenance guidelines, including the Board adopted Winter Maintenance Guidelines, the Board’s standard practices and this Agreement.

II

The City shall keep accurate and uniform records of all Winter Maintenance work performed pursuant to this Agreement. The Board shall have the right to audit City accounts and records insofar as such documents concern this Agreement and the work and services performed and to be performed hereunder.

III

In consideration of the assumption of Winter Maintenance by the City, the Board hereby agrees to pay to the City the sum of \$21,320.52, as set forth in Exhibit A, attached hereto and made a part hereof. Such amounts are to be used by the City for Winter Maintenance. Payments are to be made by the Board to the City as follows:

50% in December 2024
50% in March 2025

The making of said payments shall constitute the Board’s entire obligation in reference to Winter Maintenance.

The City hereby agrees to hold harmless, represent, defend and indemnify the Board, the Road Commission for Oakland County, its officers, and employees; the County of Oakland; the Office of the Oakland County Water Resources Commissioner and applicable drainage districts(s); the Michigan State Department of Transportation and the Transportation Commission; and any and all local units(s) of government within which the roads subject to this Agreement are located, against any and all claims, charges, complaints, damages, or causes of action for (a) public or private property damage, (b) injuries to persons (including death), or (c) other claims, charges, complaints, damages or causes of action arising out of the performance or non-performance of the activities which are the subject matter of this Agreement, specifically those activities set out in Section I, both known and unknown, whether during the progress or after the completion thereof. However, this hold harmless provision does not apply in so far as any claim or suit is alleged to be, or demonstrated to be, the result of a defect in highway design or condition and not related to the Winter Maintenance activities set out in Section I. Further, since the Board has the statutory responsibility for maintenance of the roads under this Agreement, it is the intent of the parties that the delegation by this Agreement of those maintenance responsibilities to the City provide immunity to the City as an agent of the Board. Therefore, the City falls within the governmental immunity protection of the Board.

During that part of the year that the City is providing Winter Maintenance under Section I, the City agrees to promptly notify the Board as soon as possible, but not longer than 5 days, should it become aware of defects or maintenance requirements in the roads set forth in Exhibit A, if said defects or maintenance requirements are not Winter Maintenance subject to this Agreement.

The City shall acquire and maintain, during the term of the Agreement, statutory worker's compensation insurance, employer's liability insurance, automobile and comprehensive general liability insurance coverages, as more fully described in Exhibit B attached hereto, covering the Board's liability for any and all claims arising out of the City's performance or non-performance of the activities which are the subject matter of this Agreement.

The City further agrees to comply with all applicable laws and regulations, including without limitation, laws and regulations of the State of Michigan for safeguarding the air and waters of the State. In particular, City facilities and operations must meet the provisions of Part 5 (Spillage of Oil and Polluting Materials) rules promulgated pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. (Rules R324.2001 through R324.2009 address release prevention planning, secondary containment, surveillance, and release reporting requirements).

In accordance with Michigan 1976 Public Acts No. 220 and 453, being MCLA §§37.1209 and 37.2209, as the same may be amended, the City and its subcontractors shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status; or because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of this covenant may be regarded as a material breach of this Agreement.

VIII

It is the intention of the parties hereto that this Agreement is not made for the benefit of any third party.

It is anticipated that subsequent agreements regarding Winter Maintenance activities will be executed annually by the Parties hereto.

The terms and conditions of this Agreement shall become effective on October 1, 2024, and shall continue in full force and effect until a subsequent Winter Maintenance agreement has been executed by the parties hereto or until this Agreement is terminated, as set forth below.

In the event that a subsequent Winter Maintenance agreement has not been executed by the parties hereto on or before September 1, 2025, either party may terminate this Agreement by providing the other party hereto with written notice of intent to terminate, at least thirty (30) days prior to the date of termination.

This Agreement is executed by the Board at its meeting of _____, and by the City by authority of a resolution of its governing body, adopted _____, (copy attached as Exhibit C).

Witnesses:

CITY OF ROYAL OAK
A Municipal Corporation

By: _____

Its: _____

By: _____

Its: _____

Witnesses:

BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF OAKLAND,
A Public Body Corporate

By: _____

Its: _____

By: _____

Its: _____

WINTER MAINTENANCE

2024-2025 CITY OF ROYAL OAK EXHIBIT A

Twelve Mile Road

Extending from Woodward Avenue to East of Stephenson

<u>Miles</u>	<u>Cost Per Mile</u>	
2.74	\$7,781.21	\$ 21,320.52
		TOTAL \$ 21,320.52

FOUR OR FIVE LANES (\$7,781.21 per mile)

<u>Miles</u>	<u>Cost Per Mile</u>	
2.74	\$7,781.21	\$ 21,320.52
		TOTAL \$ 21,320.52
50% in December 2024	\$ 10,660.26	
50% in March 2025	\$ 10,660.26	
		\$ 21,320.52

EXHIBIT B

2024-2025 WINTER MAINTENANCE AGREEMENT

ROAD COMMISSION FOR OAKLAND COUNTY

INSURANCE PROVISION (CITY)

Insurance Coverage:

The City, prior to execution of the maintenance agreement, shall file with the Road Commission for Oakland County, copies of completed certificates of insurance as evidence that he carries adequate insurance satisfactory to the Board. Insurance coverage shall be provided in accordance with the following:

- a. Worker's Compensation and Employer's Liability Insurance: The insurance shall provide worker's compensation protection for the City's employees, to the statutory limits of the State of Michigan, and provide Part B Employers Liability as follows:

Each Accident	\$1,000,000
Disease – Each Employee	\$1,000,000
Disease – Policy Limit	\$1,000,000

The indemnification obligation under this section shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the City under worker's disability compensation coverage established by law.

- b. Bodily Injury and Property Damage: The insurance shall provide protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operation for one year, after completion of the work.
 1. Bodily Injury and Property Damage Other Than Automobile: The minimum limits of property damage and bodily injury liability covering each contract shall be:

Bodily Injury and Property Damage Liability:	or: Combined Single Limit: Aggregate \$2,000,000
Each Person \$1,000,000	
Each Occurrence \$1,000,000	
Aggregate \$2,000,000	

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations; (3) contractual liability; and (4) independent contractors coverages.

1. Bodily Injury Liability and Property Damage Automobiles: The minimum limits of bodily injury liability and property damage liability shall be:

Bodily Injury and Property Damage Liability:	or: Combined Single Limit: Each Occurrence: \$1,000,000
Each Person \$1,000,000	
Each Occurrence \$1,000,000	

Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- c. Excess and Umbrellas Insurance – The City may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.
- d. The City shall provide for and in behalf of the Road Commission for Oakland County and all agencies specified by the Road Commission, as their interest may appear, Owner's Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the City's General Liability Insurance. This requirement for Owner's Protective Public Liability Insurance is waived, if the City provides a certificate of coverage designating the Road Commission for Oakland County and the maintenance agreement as included in the scope of liability coverage for general liability, automobile, law enforcement, and public officials liability issued by the Michigan Municipal Risk Management Authority in the sum of \$15,000,000 each occurrence inclusive of loss adjustment and defense costs, with no aggregate limit.
- e. Notice – The City shall not cancel, renew, or non-renew the coverage of any insurance required by this Section without providing 30-day prior written notice to the Road Commission for Oakland County. All such insurance shall include an endorsement whereby the insurer shall agree to notify the Road Commission for Oakland County immediately of any reduction by the City. The City shall cease operations on the occurrence of any such cancellation or reduction and shall not resume operations until new insurance is in force. If the City cannot secure the required insurance within 30 days, the Board reserves the right to terminate the Contract.
- f. Reports: The City or its insurance carrier shall promptly report to the Road Commission all of the following events each time they occur: Claims received, claims investigations made, and disposition of claims.

See provisions of the maintenance agreement to which this Exhibit B is attached.



CITY COMMISSION AGENDA ITEM

TITLE	Request to Fill Vacant Parks Maintenance Worker II Position
SUBMITTING DEPARTMENT	Department of Public Services
PRESENTER	Aaron Filipski
MEETING DATE	September 23, 2024

ATTRITION POLICY

Purpose: The City of Royal Oak may at times face revenues that are not sufficient to necessarily meet operating and capital needs. For that reason, each position vacancy should be reviewed to ensure a balanced budget can be maintained, prior to seeking to fill the position.

Policy: All City of Royal Oak full-time positions except sworn police and fire positions that become vacant, for any reason, may only be filled with specific approval from the City *Commission*.

[Adopted 06/02/2008 and Amended 05/20/2024]

EXECUTIVE SUMMARY

Pursuant to the city commission's attrition policy, the Department of Public Services (DPS) is requesting approval to fill a Parks Maintenance Worker II position which has been vacated due to a scheduled retirement.

The Parks Maintenance Worker II position performs skilled manual labor in the development and maintenance of public parks and boulevards and is responsible for acting as the lead employee on work teams, instructing and overseeing subordinate employees. This position is frequently assigned to athletic field preparation in coordination with the city's various sport leagues.

This position is accounted for in the 2024-25 budget.

In accordance with the DPS field crew's contract, qualified internal candidates have the first opportunity to apply for this position. Given the number of qualified internal candidates, it is likely that this position will be filled internally. Filling this position through the internal promotion process will create a follow-on vacancy within the lower ranks of currently budgeted positions. Therefore, this request also seeks authorization to fill any position which may become vacant as a result of the internal recruitment process.

If approved, this pre-authorization would be limited to those vacancies which may result from promotions specifically and directly related to the current vacancy. No new, unaccounted for positions will be created, and future vacancies unrelated to this request will be presented to the city commission separately. Providing pre-approval to fill the follow-on vacancies permits better operational continuity, maintains full staffing, limits the amount of time and steps necessary to fill the positions, and complies with the city's attrition policy.

BUDGET IMPACT SUMMARY	
Anticipated Salary and Benefit Cost	Est. \$80,242.70 to \$96,924.01
Included in the budget	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you filling a position that was previously held?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Funding Source/GL Number:	General Fund / Parks and Forestry

OTHER FISCAL IMPACTS:

Select all that apply.

No fiscal impact Revenue impact (details below)
 Training Required (details below)

STRATEGIC INITIATIVE ALIGNMENT:

This request supports the City's strategic goal of providing efficient and effective services by providing an internal promotional opportunity for current staff members.

PROPOSED CITY COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission hereby approves filling the vacant Parks Maintenance Worker II position, and further approves filling any position vacancies directly resulting from internal promotions related to this request.

ATTACHMENTS – Updated Position Description

Royal Oak, MI

Job Description Report

Job Title: Parks Maintenance Worker II



Basic Information

		Revised Date:	9/10/2024
Department:	Recreation & Public Service	Supervises:	0
Classification:	Non-Exempt/Hourly	Pay Basis:	Hourly
Reports To:	None	Pay Status:	FT Employee
Approved By:		Pay Frequency:	Bi-Weekly
Job Grade:	0	Salary Range:	\$62,847.23 - \$67,384.55

Job Description

A **Parks Maintenance Worker II** performs heavy manual labor involved in the development and maintenance of public parks and boulevards. Work may require climbing trees and may involve working under hazardous conditions. Assignments and work methods are outlined by and received from a DPS Supervisor or a designated employee of a higher grade. Work involves the performance of tasks requiring a high level of skill and responsibility. A **Parks Maintenance Worker II** may act as a lead person on specific assignments and be expected to oversee and instruct subordinate employees assigned to assist.

Essential Job Functions

0.00 **A Parks Maintenance Worker II** may be called upon to do any or all of the following: (These examples do not include allof the tasks which the employee may be expected to perform.)

- Oversee and participate in park construction and maintenance operations.
- Train new employees as assigned by the supervisor.
- Maintain time and work records as required.
- Plant, prune, spray, trim and remove trees and shrubs.
- Grade, seed, roll and water lawns in parks and boulevards.
- Cut and mow weeds and grass; perform miscellaneous landscape work including spreading of top soil, planting and cultivating flowers, and restoration of public grounds and curb strips.
- Drive a truck through heavily congested areas and under adverse weather conditions.
- Operate power-driven tools such as chain saws and jackhammers and hand tools such as hammers, pliers and wrenches as required.
- Frequently lift, load, unload, carry and move objects weighing up to 10 pounds and occasionally lift, load, unload, carry and/or move up to 100 pounds, including chunks of concrete and asphalt, tree limbs, garbage cans and picnic tables.
- Work in areas exposed to dirt, dust or pollen.
- Plow snow as assigned.
- Perform other work as assigned.

KSA

Education & Training

A **Parks Maintenance Worker II**, upon application, shall have the following training and experience:

- Graduation from an accredited high school or trade school or completion of equivalent experience and training.
- One (1) year of experience as a Parks Maintenance Worker with the City of Royal Oak.
- Licenses: A valid Michigan Vehicle Operator's Permit with a Commercial Driver's License group "A" designation, with air brakes endorsement.
- Knowledge of processes and tools used in cultivating, spraying, trimming, and pruning trees and shrubs.
- Knowledge of trimming, sodding, fertilizing, and dressing lawns.
- Ability to oversee work crews of various sizes.
- Ability to maintain related records.
- Ability to follow oral and written instructions.
- Ability to drive trucks with trailers and other motorized vehicles through heavily congested areas and/or during periods of bad weather.
- Ability and willingness to climb tall trees and work under hazardous conditions.
- Ability to do bending and twisting motions with body and neck.
- Ability to lift, load, unload and carry supplies weighing up to 100 lbs.
- Ability to work outside in inclement weather and in areas exposed to dirt, dust, or pollen.
- Ability to maintain good working relationships with subordinates, superiors, and the general public.
- Skill in the use of power-driven tools such as hedge trimmers and chain saws and hand tools such as hammers, pliers, and wrenches.

Qualifications for Employment

Physical Requirements

Physical Requirements

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms.
- The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.
- The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

Disclaimer

This job description may not be inclusive of all requirements, pay rate, assigned duties, responsibilities, or aspects of the job described. Please refer to the applicable governing collective bargaining agreement for any differences not currently reflected in this description.



CITY COMMISSION AGENDA ITEM

TITLE	Standard Resolution 1 – Special Assessment Paving of Mount Vernon Boulevard	
SUBMITTING DEPARTMENT	Community Development - Engineering	
PRESENTER	Holly Donoghue, P.E.	
MEETING DATE	September 23, 2024	
SECOND READING REQUIRED	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY

A petition was received to pave Mt Vernon Boulevard from Custer Avenue to the dead end, with two (2) 20-foot wide lanes, 7-inch thick concrete pavement with integral curb and gutter by special assessment. The signed petition is provided as attachment 1.

The petition signatures in favor of the paving represent 46.2 percent of the assessable front footage as illustrated in attachment 2. All properties fronting along this section of Mount Vernon Boulevard have front-lot footage. Historically the commission does not act on special assessment petitions with less than 50 percent of the district in favor. The petitioner has requested that this petition be presented to the city commission.

Special assessment standard resolution 1 is attached for consideration.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0.00
AMOUNT CURRENTLY BUDGETED	\$0.00
BUDGET AMENDMENT REQUIRED	\$0.00
FUNDING SOURCE/ GL NUMBER	N/A
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

No fiscal impact

Revenue impact (details below)

Workload impact (details below)

Operations Impact (details below)

OPERATIONS IMPACT: If standard resolutions 1 and 2 are approved, staff will provide estimated costs and budget information as part of the report for standard resolutions 3 and 4.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Paving roadways is in line with the Strategic Plan goal to provide reliable infrastructure and the Sustainability and Climate Action Plan overall goal to fund, plan and develop well maintained infrastructure for all modes of travel.

COMMUNITY ENGAGEMENT

Residents within the assessment district were notified of this item on the commission agenda via letter.

BOARD AND COMMISSION FEEDBACK

Not applicable.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Refer to Standard Resolution 1 on the following page.

ATTACHMENTS:

1. Signed petition for special assessment paving of Mount Vernon
2. Exhibit and summary of proposed special assessment district.

Special Assessment Standard Resolution 1

City of Royal Oak - County of Oakland

At a regular meeting of the Royal Oak City Commission (the "commission"), County of Oakland, Michigan, held on September 23, 2024, at 7:30 o'clock p.m., Eastern Time.

Present: Commissioners _____

Absent: Commissioners _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____:

Whereas, pursuant to provisions of Chapter 12, City Charter of Royal Oak, as amended, the Royal Oak City Commission may commence proceedings for the making of local public improvements within the city and determine the tentative necessity thereof without a petition; and

Whereas, the Royal Oak City Commission deems it in the public interest, health, and welfare to make certain public improvements in the city, to wit:

Special assessment for two (2) 20-foot wide lanes, 7-inch thick concrete paving with integral curb and gutter of Mount Vernon Boulevard from Custer Avenue to the dead end.

Now, therefore be it resolved that:

1. The city assessor be and is hereby directed to cause to be prepared a report which shall include necessary plans, profiles, specifications and detailed estimates of costs, an estimate of the life of the improvements, and a description of the public improvements, and to prepare a special assessment of the district and such other pertinent information as will permit the commission to decide the cost, extent, and necessity of the improvement proposed and what part or proportion thereof should be paid by special assessments upon the property especially benefited and what part, if any, should be paid by the city.

2. When the aforesaid report is completed, the city assessor shall file the same with the city clerk for presentation to the commission.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Ayes: Commissioners _____

Nays: Commissioners _____

Resolution declared adopted.

Melanie Halas, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted to the Royal Oak City Commission, County of Oakland, Michigan, at a regular meeting held on September 23, 2024, and that public notice of said meeting was given pursuant to and in full conformity with Act No. 267, Public Acts of Michigan, 1976, as amended.

Melanie Halas, City Clerk

Please use BLACK INK & PRINT ADDRESS:

Petition Circulator:

Circulator Address:

Phone Number:

Steven M. Brown
805 Mount Vernon Blvd
148-928-7826

To the Honorable,
The Mayor and City Commission
Royal Oak, Michigan

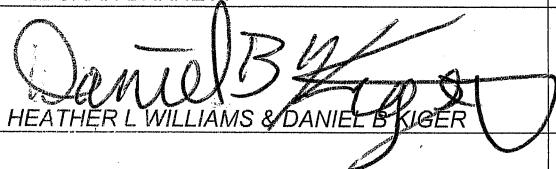
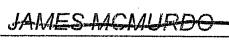
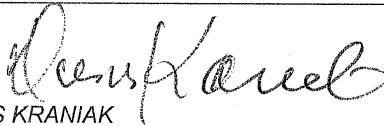
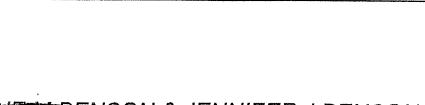
Gentlepersons:

We, the undersigned, owners of property in the City of Royal Oak to be benefited by the proposed improvement, description of which property, and our addresses, are set forth opposite our respective names hereto, do hereby request the following public improvement, to wit:

Special assessment paving of Mt. Vernon Boulevard from Custer Avenue to the westerly dead end with two (2) lanes of 20-foot wide, 7-inch thick concrete pavement with integral curb and gutter

This request is not made for the purpose of initiating such improvement, but only for advising the City Commission of our desire for such improvement and willingness to have our property assessed therefor if the Commission, in the exercise of its discretion, order such improvement to be made.

Name (Owner Signature)	Address & Parcel	Lot No.	Subdivision	Front Footage
<i>SAKA & Ross Blotches</i> DAVID S RITCHIE & DEANNA R RITCHIE	604 MOUNT VERNON BLVD 2504451022	83	Arlington Park	87.5
<i>THOMAS A SMITH & ALEYCE L BROWN</i>	605 MOUNT VERNON BLVD 2504453010	103 & 104	Arlington Park	157.5
<i>DONALD ZIEMANN</i>	612 MOUNT VERNON BLVD 2504451021	84	Arlington Park	70
<i>X ANTHONY KROEJKOWSKI</i>	618 MOUNT VERNON BLVD 2504451020	85	Arlington Park	70
<i>ROBERT DANOUR & MELISSA DANOUR</i>	619 MOUNT VERNON BLVD 2504453009	102	Arlington Park	70
<i>Taryn Jagodzinski</i> DAVID A JAGODZINSKI & TARYN JAGODZINSKI	702 MOUNT VERNON BLVD 2504451019	86	Arlington Park	70
<i>VERA ANNE V CORWIN TRUST</i>	703 MOUNT VERNON BLVD 2504453008	101	Arlington Park	70

Name (Owner Signature)	Address & Parcel	Lot No.	Subdivision	Front Footage	
 DAVID LEE JAGODZINSKI TRUST	708 MOUNT VERNON BLVD 2504451018	87	Arlington Park	70	
 TIMOTHY G SGRO	709 MOUNT VERNON BLVD 2504453007	100	Arlington Park	70	
 DONALD LOUIS PAUCK & STEPHANIE PAUCK	715 MOUNT VERNON BLVD 2504453006	99	Arlington Park	70	
 DEBORAH BARNETT	Note - this signature not counted because not signed by property owner.	716 MOUNT VERNON BLVD 2504451017	88	Arlington Park	70
 HEATHER L WILLIAMS & DANIEL B KIGER	802 MOUNT VERNON BLVD 2504451016	89	Arlington Park	70	
 JAMES MCMURDO	803 MOUNT VERNON BLVD 2504453005	98	Arlington Park	70	
 JAMES T BENSON & CAROLYN C BENSON	810 MOUNT VERNON BLVD 2504451015	90	Arlington Park	70	
 OAK CITY INVESTMENTS LLC	811 MOUNT VERNON BLVD 2504453004	97	Arlington Park	70	
 DENNIS KRANIAK	816 MOUNT VERNON BLVD 2504451014	91	Arlington Park	70	
 KIMBERLY D MARTIN & ROBERT MARTIN	817 MOUNT VERNON BLVD 2504453003	96	Arlington Park	70	
 GEORGE P & DOROTHY A ALDEA TRUST	824 MOUNT VERNON BLVD 2504451013	92	Arlington Park	70	
 STEVEN BROWN	825 MOUNT VERNON BLVD 2504453002	95	Arlington Park	70	
 GENE M BENSON & JENNIFER J BENSON	830 MOUNT VERNON BLVD 2504451012	93	Arlington Park	67.7	

Name (Owner Signature)	Address & Parcel	Lot No.	Subdivision	Front Footage
STEPHEN MARSH & MARGARET MARSH	831 MOUNT VERNON BLVD 2504453022	94	Arlington Park	68
	902 MOUNT VERNON BLVD 2504377001	388 & 389	Arlington Park	48.5

Special assessment paving of Mt. Vernon Boulevard from Custer Avenue to the westerly dead end with two (2) lanes of 20-foot wide, 7-inch thick concrete pavement with integral curb and gutter

STATE OF MICHIGAN)
) SS.:
COUNTY OF OAKLAND)

I, Steve Brown being duly sworn, say that I reside at 825 Alvarado Blvd that I know of my own personal knowledge that each of the persons purporting to sign the foregoing request did sign the same and that all of said signers are (property owners) of the City of Royal Oak.

Steve Brown
(Signed)

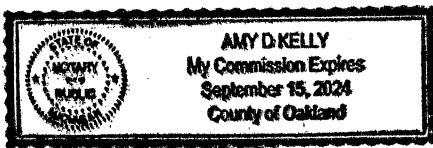
Signed, subscribed and sworn to before me,

a Notary Public in and for said County this

17th day of July, 2024

My Commission expires September 15, 2024

amy D. Kelly



Special Assessment Paving of Mount Vernon Boulevard

Estimated Cost

(for information only)

Site Address / Parcel Number	Front Footage (ft)	Estimated Resident Cost	City Matching Cost
604 MOUNT VERNON BLVD 2504451022	87.5	\$ 16,765.00	\$ 25,147.50
605 MOUNT VERNON BLVD 2504453010	157.5	\$ 30,177.00	\$ 45,265.50
612 MOUNT VERNON BLVD 2504451021	70	\$ 13,412.00	\$ 20,118.00
618 MOUNT VERNON BLVD 2504451020	70	\$ 13,412.00	\$ 20,118.00
619 MOUNT VERNON BLVD 2504453009	70	\$ 13,412.00	\$ 20,118.00
702 MOUNT VERNON BLVD 2504451019	70	\$ 13,412.00	\$ 20,118.00
703 MOUNT VERNON BLVD 2504453008	70	\$ 13,412.00	\$ 20,118.00
708 MOUNT VERNON BLVD 2504451018	70	\$ 13,412.00	\$ 20,118.00
709 MOUNT VERNON BLVD 2504453007	70	\$ 13,412.00	\$ 20,118.00
715 MOUNT VERNON BLVD 2504453006	70	\$ 13,412.00	\$ 20,118.00
716 MOUNT VERNON BLVD 2504451017	70	\$ 13,412.00	\$ 20,118.00
802 MOUNT VERNON BLVD 2504451016	70	\$ 13,412.00	\$ 20,118.00
803 MOUNT VERNON BLVD 2504453005	70	\$ 13,412.00	\$ 20,118.00
810 MOUNT VERNON BLVD 2504451015	70	\$ 13,412.00	\$ 20,118.00
811 MOUNT VERNON BLVD 2504453004	70	\$ 13,412.00	\$ 20,118.00
816 MOUNT VERNON BLVD 2504451014	70	\$ 13,412.00	\$ 20,118.00
817 MOUNT VERNON BLVD 2504453003	70	\$ 13,412.00	\$ 20,118.00
824 MOUNT VERNON BLVD 2504451013	70	\$ 13,412.00	\$ 20,118.00
825 MOUNT VERNON BLVD 2504453002	70	\$ 13,412.00	\$ 20,118.00
830 MOUNT VERNON BLVD 2504451012	67.7	\$ 12,971.32	\$ 19,456.98

Special Assessment Paving of Mount Vernon Boulevard**Estimated Cost***(for information only)*

Site Address / Parcel Number	Front Footage (ft)	Estimated Resident Cost	City Matching Cost
831 MOUNT VERNON BLVD 2504453022	68	\$ 13,028.80	\$ 19,543.20
902 MOUNT VERNON BLVD 2504377001	48.5	\$ 9,292.60	\$ 13,938.90
3500 MARAIS AVE* 2504376005	71.6	\$ -	\$ 32,828.60

**3500 Marais is city-owned property that surrounds the westernmost end of the block and is not included in the list of petition signatures. This property's frontage along the proposed road is 59.8 feet on the south side and 11.8 feet on the north side for a total of 71.6 feet.*

Total Resident Cost: \$296,961.28

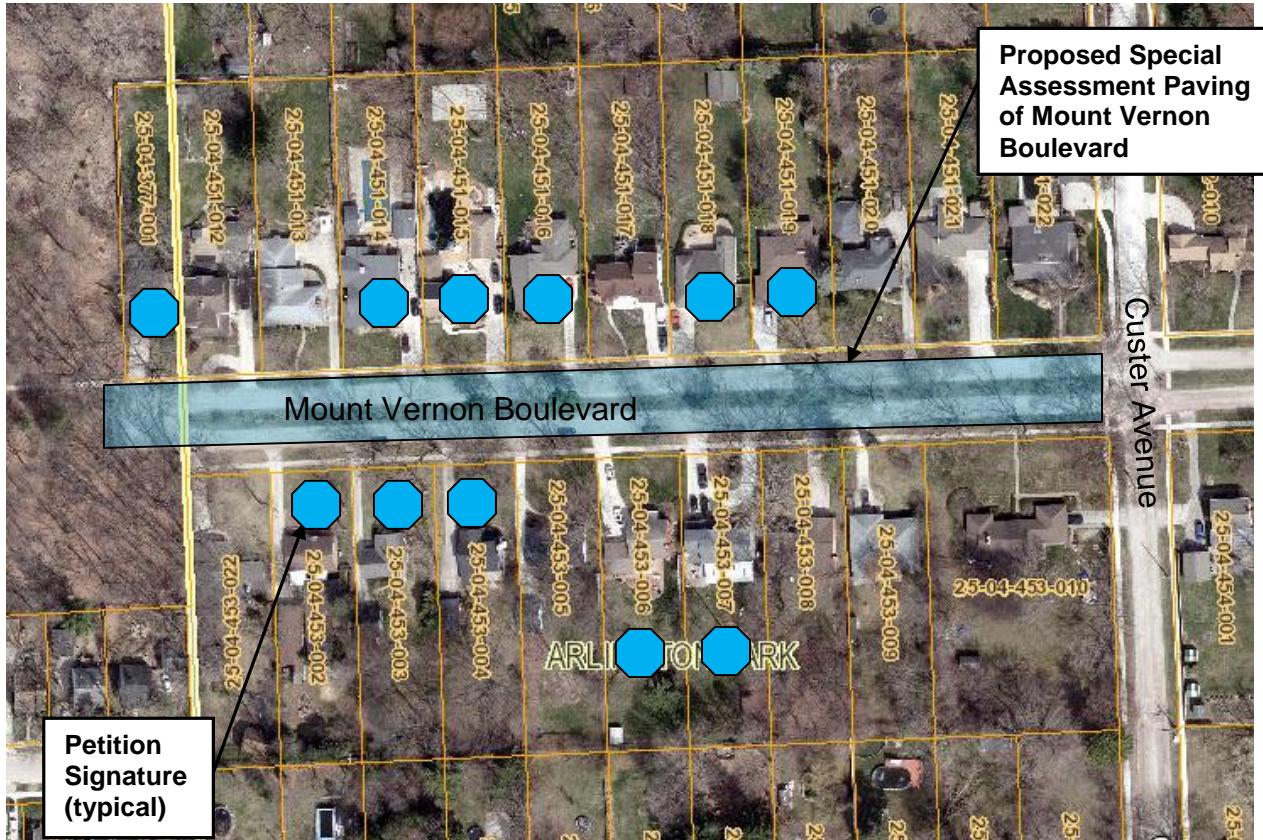
City Matching Cost: \$478,270.52

City Cost for work at Custer Intersection: \$104,204.00

Total Project Cost: \$879,435.80

Attachment 2

Special Assessment Paving Request



Special assessment paving two (2) 20-foot wide lanes, 7-inch thick concrete paving with integral curb and gutter of Mount Vernon Boulevard from Custer Avenue to the dead end.

Attachment 2

Special Assessment Paving Petition Evaluation

Petition Submitted: July 17, 2024

Petition Evaluated: July 18, 2024

Special assessment paving two (2) 20-foot wide lanes, 7-inch thick concrete paving with integral curb and gutter of Mount Vernon Boulevard from Custer Avenue to the dead end.

Mount Vernon Boulevard from Custer Avenue to dead end

LF of Properties	LF of Petition Signatures	% In Favor
1619.2*	748.5	46.2%

**Excludes City property frontage at the dead end*

LF of Properties	Tax I.D.	Address	Petition Signatures
87.5	25-04-451-022	604 Mount Vernon Blvd.	
157.5	25-04-453-010	605 Mount Vernon Blvd.	
70	25-04-451-021	612 Mount Vernon Blvd.	
70	25-04-451-020	618 Mount Vernon Blvd.	
70	25-04-453-009	619 Mount Vernon Blvd.	
70	25-04-451-019	702 Mount Vernon Blvd.	X
70	25-04-453-008	703 Mount Vernon Blvd.	
70	25-04-451-018	708 Mount Vernon Blvd.	X
70	25-04-453-007	709 Mount Vernon Blvd.	X
70	25-04-453-006	715 Mount Vernon Blvd.	X
70	25-04-451-017	716 Mount Vernon Blvd.	
70	25-04-451-016	802 Mount Vernon Blvd.	X
70	25-04-453-005	803 Mount Vernon Blvd.	
70	25-04-451-015	810 Mount Vernon Blvd.	X
70	25-04-453-004	811 Mount Vernon Blvd.	X
70	25-04-451-014	816 Mount Vernon Blvd.	X
70	25-04-453-003	817 Mount Vernon Blvd.	X

70	25-04-451-013	824 Mount Vernon Blvd.	
70	25-04-453-002	825 Mount Vernon Blvd.	X
67.7	25-04-451-012	830 Mount Vernon Blvd.	
68	25-04-453-022	831 Mount Vernon Blvd.	
48.5	25-04-377-001	902 Mount Vernon Blvd.	X
Total: 1619.2 Feet			Total: 748.5 Feet



CITY COMMISSION AGENDA ITEM

TITLE	Request to Fill Vacant IT Specialist Position
SUBMITTING DEPARTMENT	Information Technology
PRESENTER	Christopher Gomez
MEETING DATE	September 23, 2024

ATTRITION POLICY

Purpose: The City of Royal Oak may at times face revenues that are not sufficient to necessarily meet operating and capital needs. For that reason, each position vacancy should be reviewed to ensure a balanced budget can be maintained, prior to seeking to fill the position.

Policy: All City of Royal Oak full-time positions except sworn police and fire positions that become vacant, for any reason, may only be filled with specific approval from the City *Commission*.

[Adopted 06/02/2008 and Amended 05/20/2024]

EXECUTIVE SUMMARY

As part of the FY 16-17 budget and each budget year thereafter, the City Commission approved the position of an IT Security Analyst. This role was intended to support the growing infrastructure's need for a dedicated security professional to implement and adhere to the latest IT security policies and procedures, and the role has now been officially filled internally by our former PC Specialist, with no change in pay or benefits as it was a lateral title change. As a result, the PC specialist role is now vacant and will be filled at a Level 1 pay grade, one pay grade lower than the previous role.

The PC specialist provides end-user support for all our critical areas as well as during election cycles and special events. This role is essential for the day-to-day operations of the city and would allow for the team to be at 80% staffing for the first time in nearly a decade. This will allow us the time to focus on multiple pending projects and initiatives that have been placed on hold due to a lack of available resources.

We maintain the entire city's IT infrastructure of 450 endpoints and phones, city hall data center, MDF and IDF closets in 10 locations including our recreation, police, fire, court, and city hall, as well as multiple office printers and scanners and the entirety of the access control system through Genetec. This role would learn on some level about each system and all our responsibilities, and enable them to support the team in any way possible. Given the scale of maintenance and support that this role is responsible for, the department recommends that the vacancy be filled.

BUDGET IMPACT SUMMARY	
Anticipated Salary and Benefit Cost	Salary: \$59k-63k Benefits Est.: \$40k

Included in the budget	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you filling a position that was previously held?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Funding Source/GL Number:	Various; allocations spread across several funding accounts.

OTHER FISCAL IMPACTS:

Select all that apply.

No fiscal impact Revenue impact (details below)
 Training Required (details below)

STRATEGIC INITIATIVE ALIGNMENT:

Please provide a detailed description of how the position will support other plans such as the Sustainability and Climate Action Plan, Aging in Place, or Master Plan or other approved community plans.

This position supports the city's various strategic plans, including the Master Plan, by bringing the city's infrastructure up to the latest technology standards while providing a high quality of service beneficial to all our city employees and residents.

PROPOSED CITY COMMISSION RESOLUTION:

Be it resolved, the Royal Oak City Commission hereby approves the filling of the vacant IT Specialist position.

ATTACHMENTS – Updated Position Description

City of Royal Oak

PC SUPPORT SPECIALIST – LEVEL I

General Statement of Duties: A PC SUPPORT SPECIALIST performs a variety of technical and professional assignments of varying difficulty pertaining to the core business system applications as implemented by the City of Royal Oak. This position reports directly to the Manager of Information Systems. Duties will usually consist of routine work regarding support, configuration and upgrades of installed computer devices and software, backup and recovery, social media and security apps, cell/smart phones, and technical trouble shooting performed in accordance with departmental rules and regulations. The work may involve specific instructions given by the department head when needed, although the PC Support Specialist is required to exercise some independent discretion when faced with critical conditions.

Essential Duties and Responsibilities:

- The following is intended to indicate the types of duties and responsibilities requested of the employee assigned this title. It is not intended to be all-inclusive or limiting as to the specific duties and responsibilities that may be required.
- Responsible for specializing in installation, configuration and upgrading of all types of computer devices and software.
- Responsible for inventory records on leased and owned equipment and software. It is the obligation of this position to work with network and systems administrator(s) to keep and protect the City from any license infringements.
- Responsible for troubleshooting equipment failures on printers, scanners, computers, network switches, hubs, faxes, cell phones, laptops, tablets, smart phones, etc. and to coordinate with service repair vendors to fix and/or replace equipment when appropriate.
- Responsible for determining the life expectancy of equipment and evaluating cost justification for repair / upgrade / replacement of equipment owned / leased by the City.
- Responsible for adhering to and enforcing the City's Computer User and Security Policy throughout the City.
- Work to improve existing processes.
- Provide support for resolving and coordinating with Network and Systems Administrator(s) all requests for new and/or termination requests for computer access, e-mail accounts, social media accounts, internet access, etc.
- Provide backup support to updates and changes to policy procedures regarding security issues.
- Provide overall backup support to network and systems administration issues.
- Use cloning software for image creation and restoring damaged computer configurations.
- Carry and transport computer workstations, printers, etc. to and from different building locations.
- Provide direct service for IT networks as well as customer service to users inside and outside the company
- Maintain a work log of requests and maintenance tasks
- Forward daily inspections to prevent or solve system malfunctions
- Stay updated on new developments in, and analyze reviews of, computing technologies
- Supervise the logging of network conditions and requirements
- Perform other work and duties as required.

Qualifications for Employment:

- Knowledge of equipment and software configuration, installation and troubleshooting.
- Knowledge and understanding of Windows Operating Systems and MS Office products.
- Knowledge of security issues in a multiple server LAN / WAN environment.
- Skill in minor equipment repairs and cabling.
- Ability to handle multiple complex assignments concurrently without loss of effectiveness.
- Ability to work harmoniously and effectively in a team environment.
- Physical ability to carry and transport computer workstations, printers, etc. to and from different building locations.
- Skill in resolving complex problems.
- Good oral and written communication skills.

A **PC SUPPORT SPECIALIST**, upon application, should have the following training and experience:

Highschool diploma and Graduation from a recognized college or university with a Bachelor's degree specializing in Computer Information Systems, Computer Science, Computer Engineering or a directly related field is desired. A minimum of 4 years of directly related experience, which has resulted in the knowledge, abilities and skills described above will be considered in lieu of college/university education.



CITY COMMISSION AGENDA ITEM

TITLE	Approval of Contract for Indigent Defense Managed Assigned Counsel Administrator	
SUBMITTING DEPARTMENT	City Manager	
PRESENTER	Carol Schwanger	
MEETING DATE	September 23, 2024	
SECOND READING REQUIRED	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY (include history of previous Commission action/discussion, background, scope of work, etc.):

In the 2024 fiscal year state budget, the Michigan Indigent Defense Commission provided for a twenty percent raise to contracted and rostered attorneys. This was the first time a raise has been given in the six-years the city and the 44th District Court have provided defense for indigent defendants through the program. For the state's fiscal year 2025 budget, a five percent raise to adjust for inflation was included.

John Angott (dba The Legal Pugilists) has provided professional contractual services as the city's managed assigned counsel coordinator (now referred to as administrator by the MIDC). It is a requirement of the grant that the city has a MACA, and John has done an outstanding job on behalf of the city. Therefore, we are proposing the approval of the of the professional services contract for Mr. Angott to continue as the city's MACA.

The contract (Attachment 1) has been reviewed by city attorney Niccolas Grochowski. City Attorney Grochowski reviewed the contract for the 2024 fiscal year and was able to provide amendments based on his experience in developing similar contracts for other municipalities. He made minor changes to this version to include virtual meetings with in-custody clients.

The terms of the contract mirror the past contracts with the exception of the costs which increase to \$7,875 monthly based on 63 hours per month at the new hourly rate of \$125 per hour, and will be \$94,500 for the term of this contract. The cost of the contract is almost exclusively covered by the MIDC grant program (the city's portion of the grant is approximately two percent).

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	NA
AMOUNT CURRENTLY BUDGETED	NA
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)

FUNDING SOURCE/ GL NUMBER	Michigan Indigent Defense Grtn	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

No fiscal impact Revenue impact (details below)
 Workload impact (details below) Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

There are no revenue impacts

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

There is no impact to the workload

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

There is no impact to the operations

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports. Maintaining a legal defense program for indigent clients meets the city's strategic goals of having a welcoming, engaging and livable community by demonstrating the city's support for members of the community in a lower income bracket access to robust and professional defense when placed in the legal system. It also aligns with a safe, healthy, and just city as providing justice for all defendants, not just individuals able to afford legal representation, demonstrates the city's commitment to justice. Through MIDC representation and the 44th District Courts Operation Drive, the MIDC has also met the goal to maintain a vibrant local economy by helping individuals navigate the complex legal system, individuals have had their drivers' licenses restored providing them the ability to maintain employment and contribute to the community. The MIDC also meets the goal of efficient and effective services as it ensures all individuals have immediate access to representation at the first stage in the legal process without delay and ensures the assigned attorneys communicate with clients through each step of the legal process.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

There is no community engagement required.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

There is no city board providing feedback, the state's Michigan Indigent Defense Commission provided the input for including a raise for inflation.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves the professional services contract with John Angott dba The Legal Pugilists for managed assigned counsel administrator; and,

BE IT FINALLY RESOLVED, the mayor and city clerk are authorized to execute the contract on behalf of the city.

ATTACHMENTS: Professional Services Contract

Professional Services Contract

This Professional Services Contract (the "**Contract**") is made and entered into as of September 23, 2024, by and between the CITY OF ROYAL OAK, a Michigan Municipal Corporation (the "**City**"), with a mailing address of 203 South Williams, Royal Oak, Michigan 48067, and ANGOTT PLC (the "**Contractor**"), with a mailing address of 1902 North Connecticut Avenue, Royal Oak, Michigan 48073. In this Contract, either the Contractor or the City may also be referred to individually as a "**Party**" or jointly as the "**Parties**".

This Contract is organized and divided into the following "sections" for the convenience of the Parties.

- Section 1. Scope of Contractor's Services
- Section 2. City Payment Obligation for Contractor's Services
- Section 3. Contract Effective Date and Termination
- Section 4. Contractor Assurances and Warranties
- Section 5. Contractor Provided Insurance and Indemnification
- Section 6. Contract Documents, Definitions, and General Terms and Conditions

In consideration of the mutual promises, obligations, representations, and assurances in this Contract, the Parties agree to the following:

§1. Scope of Contractor's Services

1.1 Scope of Services. The Contractor will serve as the Managed Assigned Counsel Administrator for indigent defense cases at the 44th District Court. The Contractor will be responsible for recruiting attorneys that meet the Attorney Qualifications (including training requirements) set forth in Section 1.2.2 of this Contract to provide defense to indigent defendants (the "**Attorneys**"). The Contractor will be responsible for (i) creating a schedule of Attorneys to provide coverage for in-custody, scheduled and walk-in arraignments; (ii) the assignment of cases after arraignment; (iii) reviewing payment vouchers received from the Attorneys; (iv) submitting the Attorneys' payment vouchers to the City for payment by the City to the Attorneys; and (v) reporting the activities of the Attorneys to the City.

1.2 Qualifications:

1.2.1 Minimum Qualifications of the Contractor. The Contractor will be a member, in good standing, of the State Bar of Michigan.

1.2.2 Qualifications for Attorneys providing indigent defense. The Contractor will be responsible for ensuring that the Attorneys providing indigent defense meet the following qualifications (the "**Attorney Qualifications**"):

- A. Basic Qualifications: An Attorney providing indigent defense must possess the following basic qualifications:
 1. Admission to the State Bar of Michigan.
 2. At least two (2) years' experience practicing criminal law.
 3. Completion of twelve (12) hours of continuing legal education annually.

B. To provide indigent defense in misdemeanor cases, an Attorney must possess the following qualifications:

1. Satisfaction of the Basic Qualifications set forth in Section 1.2.2(A) above; and
2. Experience serving as co-counsel or second chair in a prior trial (misdemeanor, felony, bench or jury) or equivalent experience and the ability to demonstrate similar skills.

1.3 Services to provide:

1.3.1 Arraignments. The Contractor will be responsible for coordinating Attorneys to provide defense to clients during arraignments and maintain compliance with the following provisions:

A. In-Custody Arraignments.

1. The Contractor will assign Attorneys to be present in court to participate in arraignments of defendants (from both the City of Berkley and the City). Such arraignments take place during the morning docket, and the afternoon docket as needed, at the 44th District Court. In-custody defendants participate in arraignments via each jail's Polycom system.
2. Pre-arraignment meetings with in-custody defendants. Prior to arraignment in the 44th District Court, the Contractor will assign Attorneys to meet with each in-custody defendant. These meetings will take place virtually or in the lock-up at either the Royal Oak Police Department or the Berkley Department of Public Safety. The City will ensure the assigned Attorneys are allowed virtual or in-person access to the lock-up to conduct the pre-arraignment meetings with in-custody defendants.

B. Scheduled and Walk-in Arraignments.

1. The Contractor will assign Attorneys to be present in court for arraignments of defendants, not in-custody. Such arraignments are scheduled for the afternoon docket at the 44th District Court. These include unscheduled, walk-in arraignments.
2. Pre-arraignment meetings with out-of-custody defendants. Prior to a scheduled or walk-in arraignment, the Contractor will assign Attorneys to meet with each defendant. These meetings will take place at the 44th District Court.

C. Weekend and Emergency Arraignments.

1. The Contractor will be responsible for maintaining an adequate "on-call" system and schedule to provide defendants with representation during weekend arraignments and arraignments outside normally scheduled arraignment times as needed.

2. The Contractor will provide the Royal Oak and Berkley Police Departments with an “on-call” schedule and notify of any changes to the schedule.
- D. Waiver of Services. For defendants who wish to decline representation at arraignment, the Contractor will ensure that the Attorney obtains a signed waiver of services.

1.3.2 Ongoing Defense Case Work. The Contractor will be responsible for assigning cases to Attorneys, post-arraignment, and ensuring adequate representation for defendants in accordance with the following provisions:

- A. Initial/Intake Meetings.
 1. Assigned Attorneys are responsible for meeting with in-custody defendants within three (3) business days of appointment.
 2. For defendants out of custody, assigned Attorneys must initiate contact with defendants requesting the scheduling of an initial meeting within three (3) business days of appointment.
- B. Representation During Other Critical Stages.
 1. Attorneys are responsible for representing defendants at pre-trial proceedings, during plea negotiations and at all other critical stages, whether in court or out of court.
- C. Use of Experts and Investigators.
 1. Attorneys are responsible for filing motions for the use of expert witnesses and investigators as needed.
 2. Attorneys are responsible for requesting funding to the Contractor for the use of expert witnesses and investigators as needed. The Contractor will approve or deny such funding requests and if approved funding will be provided by the City.
- D. Case Load Maximums.
 1. Attorneys shall not exceed the following maximum case load limits:
 - a. Felonies – 150 cases per year, per Attorney, or
 - b. Non-Traffic Misdemeanors – 400 cases per year, per Attorney, or
 - c. A mixed caseload of proportional sizes as described above.
 - d. Caseloads shall include both assigned cases and retained cases outside of the indigent defense program.
- E. Waiver of Services. For defendants who wish to decline representation at any critical stage of the proceedings, the Attorney must obtain a signed waiver of services from the defendant.

1.3.3 Administrative Duties. The Contractor will be responsible for completing the administrative duties related to the operation of the indigent defense system in accordance with the following provisions:

- A. Recruitment, Selection and Scheduling of Attorneys.
 - a. The Contractor is responsible for maintaining a list of selected Attorneys to provide indigent defense.
 - b. The Contractor will ensure the Attorneys meet the Attorney Qualifications for providing indigent defense and maintain records of each Attorney's qualifications.
 - c. The Contractor will create a schedule for Attorneys to provide defense during arraignments.
 - d. The Contractor will assign cases to Attorneys not to exceed the maximum case load as described in Section 1.3.2(D).
 - e. On a weekly basis, the Contractor will provide to the 44th District Court a schedule of Attorneys scheduled to be in attendance during that week.
- B. Reporting Requirements.
 - a. Before providing services, and then whenever there is a change in the listing, the Contractor will provide a listing of Attorneys and the Attorneys' qualifications in writing to the project manager in the Royal Oak City Manager's Office.
 - b. By the 5th day of the month following the end of a quarter (July, October, January, April) the Contractor will provide to the project manager a comprehensive report addressing the following items:
 - i. The total Attorney hours spent for all activities.
 - ii. The case load for all Attorneys.
 - c. The content of the quarterly report is subject to change based upon requirements from the Michigan Indigent Defense Commission, the Michigan Department of Licensing and Regulatory Affairs, the State of Michigan and the City.
- C. Other Administrative Requirements. The Contractor will be responsible for the following:
 - a. Submitting and verifying vouchers received from Attorneys for payment by the City for services rendered.
 - b. Other reasonable administrative requirements required to operate the indigent defense system.

§2. City Payment for Contractor's Services

2.1. City's Financial Obligation. Except as otherwise expressly provided for in this Contract, the City's sole financial obligation to the Contractor for any Contractor services under this Contract shall be:

2.1.1 The Agreed Amount. In exchange for the Contractor's services, the City agrees to pay the Contractor a flat fee equal to \$94,500 annually (the "Agreed

Amount”), to be paid in accordance with the provisions set forth in this Section 2.1. In no event, shall the City’s amount due and owing the Contractor for any and all services rendered pursuant to this Contract exceed the Agreed Amount unless otherwise agreed to in writing by the Parties. In the event the Contractor reasonably foresees the total billings for the Contractor’s services exceeding the Agreed Amount, the Contractor will provide the City with notice of this contingency at least thirty (30) days before such event.

2.1.2 Invoices. The Contractor will submit an invoice to the City on the [first] business day of each month in an amount equal to \$7,875.00, which invoice will itemize all amounts due and/or owing to the Contractor from the City under this Contract. The City will pay such invoice within fifteen (15) business days. The City shall have no obligation to make payment until a proper invoice of service is submitted.

2.2. Contractor Damages. Under no circumstances shall the City be responsible for any cost, fee, fine, penalty, or direct, indirect, special, incidental or consequential damages incurred or suffered by Contractor in connection with or resulting from the Contractor’s providing any services under this Contract.

2.3. In-Kind Services. This Contract does not authorize any in-kind services by either Party, unless expressly provided herein.

2.4. Payments to Attorneys. Under no circumstances shall the Contractor be liable for payments owed to the Attorneys from the City and the City shall have no right to deduct such payments from the Agreed Amount.

§3. Contract Effective Date, Termination Notices and Amendments

3.1. Effective Date. The effective date shall be October 1, 2024 (the “**Effective Date**”) and, unless otherwise terminated or canceled as provided below, this Contract will terminate at 11:59:59 p.m. on September 30, 2025 (the “**Contract Expiration Date**” and the time period from the Effective Date until the Contract Expiration Date, the “**Term**”), at which time this Contract expires without any further act or notice of either Party being required. The Parties are under no obligation to renew or extend this Contract after the Contract Expiration Date. Notwithstanding the above, under no circumstances shall this Contract be effective and binding and no payments to the Contractor shall be due or owing for any Contractor services until and unless:

3.1.1 This Contract is signed by the Contractor.

3.1.2 The Contractor has submitted the certificates of insurance required under Section 5.2 and such certificates have been accepted by the City.

3.1.3 This Contract is signed by the mayor and the city clerk for the City, as provided for on the signature page of this Contract.

3.2. City Cancellation. The City may terminate and/or cancel this Contract (or any part thereof) at any time during the Term, any renewal, or any extension of this Contract, upon forty-five (45) days written notice to the Contractor, for any reason, including convenience without incurring obligation or penalty of any kind. The effective date for termination or cancellation will be clearly stated in the written notice.

3.3. City's Obligation in Event of Termination. The City's sole obligation in the event of termination is for payment for actual services rendered by the Contractor before the effective date of termination. Under no circumstances shall the City be liable for any future loss of income, profits, any consequential damages or any loss of business opportunities, revenues, or any other economic benefit the Contractor may have realized but for the termination and/or cancellation of this Contract. The City shall not be obligated to pay the Contractor any cancellation or termination fee if this Contract is cancelled or terminated as provided herein.

3.4. Contractor Cancellation. The Contractor may terminate and/or cancel this Contract (or any part thereof) at any time during the Term, any renewal, or any extension of this Contract, upon sixty (60) days written notice to the City, for any reason, including convenience without incurring obligation or penalty of any kind. The effective date of termination or cancellation will be clearly stated in the written notice.

3.5. Notices. Notices given under this Contract will be in writing and will either be personally delivered, sent by express delivery service, certified mail, or first-class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given when one of the following occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three (3) business days after mailing first-class or certified U.S. mail.

3.5.1 If notice is sent to the Contractor, it will be addressed to:

Angott PLC
Attn: John S. Angott, Esq.
1902 North Connecticut Avenue
Royal Oak, MI 48073

3.5.2 If notice is sent to the City, it will be addressed to:

City Manager
Royal Oak City Manager's Office
203 South Troy Street
Royal Oak, MI 48067

3.5.3 Either Party may change the address or individual to which notice is sent by notifying the other Party in writing of the change.

3.6. Contract Modifications or Amendments. Any modifications, amendments, rescissions, waivers, or releases to this Contract must be in writing and agreed to by both Parties.

§4. CONTRACTOR'S ASSURANCES AND WARRANTIES

4.1. Service Warranty. Contractor warrants that all services performed hereunder will be performed in a manner that complies with all applicable laws, statutes, regulations, ordinances, and professional standards.

4.2. Business and Professional Licenses. The Contractor will obtain and maintain at all times during the Term, all applicable business and professional licenses necessary to provide the contracted services.

4.3. Equipment and Supplies. The Contractor is responsible for providing equipment and supplies not expressly required to be provided by the City herein.

4.4. Taxes. The Contractor will pay its own local, state and federal taxes, including without limitation, social security taxes, and unemployment compensation taxes. The City is not liable to or required to reimburse the Contractor for any federal, state and local taxes or fees of any kind.

4.5. Contractor's Incidental Expenses. Except as otherwise expressly provided in this Contract, the Contractor will be solely responsible and liable for all costs and expenses incident to the performance of all services for the City including, but not limited to, any professional dues, association fees, license fees, fines, taxes, and penalties.

4.6. Full Knowledge of Service Expectations and Attendant Circumstances. The Contractor warrants that before submitting its proposal and/or entering into this Contract, the Contractor had a full opportunity to review the proposed services and review all City requirements and/or expectations under this Contract. The Contractor is responsible for being adequately and properly prepared to execute this Contract. The Contractor has satisfied itself in all material respects that the Contractor will be able to perform all obligations under the Contract as specified herein.

4.7. The Contractor's relationship to the City is that of an Independent Contractor. Nothing in this Contract is intended to establish an employer-employee relationship between the City and the Contractor.

§5. Contractor Provided Insurance and Indemnification

5.1 Insurance The Contractor, and any and all of their subcontractors, shall not commence work under this contract until they have obtained the insurance required under this paragraph, and shall keep such insurance in force during the entire life of this contract. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan and acceptable to City of Royal Oak. The requirements below should not be interpreted to limit the liability of the Contractor. All deductibles and SIRs are the responsibility of the Contractor.

The Contractor shall procure and maintain the following insurance coverage:

5.1.1. Workers' Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

5.1.2. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$3,000,000 per occurrence and aggregate. Coverage shall include, but not limited to, the following: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent; (E) Explosion, Collapse, and Underground, if applicable.

5.1.3. Automobile Liability, including Michigan No-Fault Coverages, with limits of liability not less than \$1,000,000 per occurrence combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

5.1.4. Additional Insured: Policy(ies) and coverages as described above, excluding Workers' Compensation Insurance, shall include an endorsement stating the following shall be Additional Insureds: The City of Royal Oak, all elected and appointed officials, all employees and volunteers, agents, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the City of Royal Oak as additional insured, coverage afforded is considered to be primary and any other insurance the City of Royal Oak may have in effect shall be considered secondary and/or excess.

5.1.5. Professional Liability in an amount not less than \$3,000,000 per occurrence and aggregate. If this policy is claims made form, then the contractor shall be required to keep the policy in force, or purchase "tail" coverage, for a minimum of 3 years after the termination of this contract.

5.1.6. Cancellation Notice: Policy(ies), as described above, shall be endorsed to state the following: It is understood and agreed Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to: (City of Royal Oak, Attention: 211 S. Williams Street, Royal Oak, Michigan 48067).

5.1.7. Proof of Insurance Coverage: The Contractor shall provide the City of Royal Oak at the time the contracts are returned by him/her for execution a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, a copy of the policy sections, where coverage is provided for additional insured and cancellation notice, may be acceptable. Copies of all policies mentioned above shall be furnished, if so requested.

Required liability limits may be obtained by using an Excess/Umbrella Liability policy in addition to the primary liability policy(ies). If coverage limits are satisfied by an Excess and/or Umbrella policy, coverage must follow form of the primary liability policy(ies), including but not limited to additional insured and primary/non-contributory coverage.

If any of the above coverages expire during the term of this contract, the Contractor shall deliver renewal certificates, endorsements, and/or policies to City of Royal Oak at least ten (10) days prior to the expiration date.

§6. Contract Documents, Definitions and General Terms and Conditions

The following words and expressions when printed with the first letter capitalized as shown herein, whether used in the singular or plural, possessive or non-possessive, and/or either within or without quotation marks, shall be defined and interpreted as follows:

6.1 Definitions.

6.1.1 “Claims” means any alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgements, deficiencies, liability, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are imposed on, incurred by, or asserted against the City, or for which the City may become legally and/or contractually obligated to pay or defend against, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened; provided, however, the Contractor will have no obligation to indemnify the City for any indirect, incidental, special, punitive or consequential damages, including without limitation damages for lost profits.

6.1.3 “City Agent” means all elected and appointed officials, directors, board members, council members, commissioners, employees, volunteers, representatives, and/or any such persons' successors (whether such person act or acted in their personal representative or official capacities), and/or any persons acting by, through, under, or in concert with any of them. “City Agent” shall also include any person who was a “City Agent” anytime during the Term but, for any reason, is no longer employed, appointed, or elected and serving as an agent.

6.1.5 “Day” means any calendar day, which shall begin at 12:00:01 a.m. and end at 11:59:59 p.m.

6.2 Access to City Facilities. While the Contractor retains the right to perform services at any time, the Contractor must obtain prior permission by the City for access to City facilities after the City's regular business hours.

6.3 Cumulative Remedies. A Party's exercise of any remedy shall not preclude the exercise of any other remedies, all of which shall be cumulative. A Party shall have the right, in its sole discretion, to determine which remedies are to be exercised and in which order.

6.3 Survival of Terms and Conditions. The following terms and conditions shall survive and continue in full force beyond the termination and/or cancellation of this Contract (or any part thereof) until the terms and conditions are fully satisfied or expire by their very nature:

- “Audit”;
- “Severability”;
- “Governing Law/Consent to Jurisdiction and Venue”; and
- “Survival of Terms and Conditions”.

6.4 City Right to Suspend Services. Upon ninety (90) days written notice to the Contractor, the City may suspend performance of this Contract if the Contractor has failed to comply with federal, state, or local laws, or any requirements contained in this Contract, and within the ninety (90) day notice period the Contractor has failed, or has not attempted, to cure such failure. The right to suspend services is in addition to the City's right to

terminate and/or cancel this Contract. The City shall incur no penalty, expense, or liability to Contractor if the City suspends services under this Section.

6.5 No Third-Party Beneficiaries. Except as provided for the benefit of the Parties, this Contract does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to be indemnified, right to be subrogated to the Parties' rights in this Contract, and/or any other right, in favor of any other person or entity.

6.6 Permits and Licenses. The Contractor shall be responsible for obtaining and maintaining throughout the Term the licenses, permits, certificates, and governmental authorizations necessary to perform all of the Contractor's obligations under this Contract and to conduct business under this Contract. Upon request by the City, the Contractor shall furnish copies of any permit, license, certificate or governmental authorizations necessary to provide services under this Contract.

6.7 Discrimination. The Contractor shall not discriminate against any employee or applicant for employment because of sex, race, religion, color, national origin, or handicap in violation of State and Federal law.

6.7.1 The Contractor shall promptly notify the City of any complaint or charge filed and/or determination by any court or administrative agency of illegal discrimination by the Contractor.

6.7.2 The City, in its discretion, may consider any illegal discrimination described above as a breach of this Contract and may terminate or cancel this Contract immediately with notice.

6.8 Reservation of Rights. This Contract does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the City.

6.9 Force Majeure. Notwithstanding any other term or provision of this Contract, neither Party shall be liable to the other for any failure of performance hereunder if such failure is due to any cause beyond the reasonable control of that Party and that Party cannot reasonably accommodate or mitigate the effects of any such cause. Such cause shall include, without limitation, acts of God, fire, explosion, vandalism, any law, order, regulation, direction, action, or request of the United States government or of any other government, national emergencies, insurrections, riots, wars, strikes, lockouts, work stoppages, or other labor difficulties. Reasonable notice shall be given to the affected Party of any such event.

6.10 Conflict of Interest. Pursuant to Public Act 317 and 318 of 1968, as amended (MCL 15.321, et seq.), no contracts shall be entered into between the Contractor and any City Agent. The Contractor shall give the City notice if there are any City Agents or relatives of City Agents who are presently employed by Contractor.

6.11 Contractor Use of Confidential Information. The Contractor shall not reproduce, provide, disclose, or give access to Confidential Information to any third party and shall not use the Confidential Information for any purpose other than performing its services under this Contract. Notwithstanding the foregoing, the Contractor may disclose the Confidential Information if required by law, statute or other legal process; provided that the

Contractor (i) gives the City prompt written notice of an impending disclosure, (ii) provides reasonable assistance to the City in opposing or limiting the disclosure, and (iii) makes only such disclosure as is compelled or required.

6.11.1 This Contract imposes no obligation upon the Contractor with respect to any Confidential Information which the Contractor can establish by legally sufficient evidence: (i) was in the possession of, or was known by the Contractor, prior to its receipt from the City, without an obligation to maintain its confidentiality; or (ii) is obtained by the Contractor from a third party having the right to disclose it, without an obligation to keep such information confidential.

6.11.2 As used in this Contract, “**Confidential Information**” means any information marked “Confidential” by the City.

6.12 Contractor Use of City Licensed Software. For the Contractor to perform its services under this Contract, the City may permit Contractor to access certain copyrighted software licensed to the City. The Contractor shall not transfer, remove, use, copy, or otherwise provide or make available any such copyrighted software or documentation to any other person or entity, for any purpose, without the prior written consent of the City and/or the licensor. Furthermore, the Contractor shall not produce a source listing, decompile, disassemble, or otherwise reverse engineer any copyrighted software. The Contractor shall use any copyrighted software contrary to the provisions of any applicable software license agreement or state or federal law.

6.13 Grant Compliance. If any part of this Contract is supported or paid for with any state or federal funds granted to the City, the Contractor shall comply with all applicable grant requirements.

6.14 Project Managers. Each Party shall designate an employee or agent to act as a project manager (the “**Project Managers**”). The Project Managers shall serve as a contact point for all matters related to the services to be performed under this Contract. The Contractor’s Project Manager shall coordinate with the City’s Project Manager. The Project Managers will be the persons set forth below:

City Project Manager: Carol Schwanger

Contractor Project Manager: John S. Angott, Esq.

6.15 Contract Administrator. Each Party may designate an employee or agent to act as a contract administrator (the “**Contract Administrators**”). The City’s Contract Administrator shall be responsible for such activities as monitoring deliverables and funding, addressing the quality of services provided by the Contractor, reviewing invoices and submitting requests to the City’s procurement authority for any contract modification. The Contract Administrators will be the persons set forth below:

City Contract Administrator: Carol Schwanger

Contractor Contract Administrator: John S. Angott, Esq.

6.16 Dispute Resolution. All disputes arising under or relating to the execution, interpretation, performance, or nonperformance of this Contract involving or affecting the

Parties may first be submitted to the respective Project Managers and Contract Administrators for possible resolution. The Project Managers and Contract Administrators may promptly, but in no event later than five (5) business days after a Party requests such meeting, meet and confer to resolve such dispute. If the Project Managers and Contract Administrators cannot resolve the dispute in five (5) business days, the dispute may be submitted to the signatories of this Contract or their successors in office. The signatories of this Contract may meet promptly, but in no event later than five (5) business days after a Party requests such meeting, and confer to resolve such dispute. If the signatories of the Contract cannot resolve the dispute in five (5) business days, each Party is free to exercise such Party's rights under this Contract.

6.17 Access and Records. Contractor will maintain accurate books and records in connection with the services provided under this Contract for thirty-six (36) months after end of this Contract and provide the City with reasonable access to such book and records.

6.18 Audit. The Contractor shall allow the City's Finance Department, or an independent auditor hired by the City, to perform finance compliance audits with the authority to access, during normal business hours upon prior reasonable notice to the Contractor, all pertinent records throughout the term of this Contract, and for a period of three (3) years after final payment.

6.18.1 The Contractor shall explain any audit finding, questionable costs, or other Contract compliance deficiencies to the City within forty-five (45) days of receiving the final audit report. The Contractor's response shall include all necessary documents and information that refute the final audit report. Failure by the Contractor to respond in writing within forty-five (45) days shall be deemed acceptance of the final audit report.

6.19 Delegation/Subcontract/Assignment. The Contractor shall not delegate, assign, or subcontract any obligations or rights under this Contract without the prior written consent of the City.

6.19.1 The rights and obligations under this Contract shall not be diminished in any manner by assignment, delegation or subcontract.

6.19.2 Any assignment, delegation, or subcontract by the Contractor and approved by the City, must include a requirement that the assignee, donee, or subcontractor comply with the rights and obligations contained in this Contract.

6.19.3 The Contractor shall remain primarily liable for work performed by any subcontractors; provided, however, the Contractor shall not be responsible for any work performed by the Attorneys. The Contractor shall remain liable to the City for any obligations under the Contract not completely performed by any Contractor donee or subcontractor; provided, however, performance by all Attorneys shall be excluded.

6.19.4 Should a subcontractor, not including any Attorney, fail to provide the established level of service and response, the Contractor shall contract with another agency for these services in a timely manner. Any additional costs associated with securing a competent subcontractor shall be the sole responsibility of the Contractor.

6.19.5 This Contract cannot be sold.

6.19.6 In the event that the Contractor files a petition in bankruptcy and there is an assignment of this Contract by a Court, the City may declare this Contract null and void.

6.20 Non-Exclusive Contract. No provision in this Contract limits, or is intended to limit, in any way the Contractor's right to offer and provide its services to the general public, other business entities, municipalities, or governmental agencies during or after the term of this Contract. Except as provided in this Contract, this Contract shall not be construed to guarantee the Contractor any number of fixed or certain number or quantity of hours or services to be rendered to the City.

6.21 No Implied Waiver. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any right or remedy under this Contract shall constitute a waiver of those rights regarding any existing or subsequent breach of this Contract. No waiver of any term, condition, or provision of this Contract, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Contract. No waiver by either Party shall subsequently affect its right to require strict performance of this Contract.

6.22 Severability. If a court of competent jurisdiction finds a term, condition, or provision of this Contract to be illegal or invalid, then the term, condition, or provision shall be deemed severed from this Contract. All other terms, conditions, and provisions of this Contract shall remain in full force and effect. Notwithstanding the above, if the Contractor's promise to indemnify or hold the City harmless is found illegal or invalid, the Contractor shall contribute the maximum it is permitted to pay by law toward the payment and satisfaction of any Claims against the City subject to the limitation set forth in Section 5.1.3.

6.23 Captions. The section and subsection numbers, captions and any index to such sections and subsections contained in this Contract are intended for the convenience of the reader and are not intended to have any substantive meaning and shall not be interpreted to limit or modify any substantive provisions of this Contract. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or non-possessive use in this Contract shall be deemed the appropriate plurality, gender or possession as the context requires.

6.24 Governing Laws/Consent to Jurisdiction and Venue. This Contract shall be governed, interpreted and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any claim arising under or related to this Contract shall be brought in the Sixth Judicial Circuit Court of the State of Michigan, the 44th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above. The choice of forum set forth above shall not be deemed to preclude the enforcement of any judgement obtained in such forum or taking action under this Contract to enforce such judgement in any appropriate jurisdiction.

6.25 Entire Contract. This Contract represents the entire Contract and understanding between the Parties. This Contract supersedes all other prior oral or written understandings, communications, agreements or Contracts between the Parties. The language of this Contract shall be construed according to its fair meaning, and not construed strictly for or against any Party.

(Signatures begin on the following page.)

IN WITNESS WHEREOF, the Parties hereto have signed this Contract to be effective as of the Effective Date.

CITY OF ROYAL OAK

By: _____

Name: Michael Fournier

Title: Mayor

By: _____

Name: Melanie Halas

Title: City Clerk

ANGOTT PLC

By: _____ 

Name: John S. Angott, Esq.

Title: Sole Member



CITY COMMISSION AGENDA ITEM

TITLE	2023-2024 Human Rights Commission Annual Report	
SUBMITTING DEPARTMENT	City Manager	
PRESENTER	Alayna Brasch	
MEETING DATE	September 23, 2024	
SECOND READING REQUIRED	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY (include history of previous Commission action/discussion, background, scope of work, etc.):

The Human Rights Commission was created by the City Commission to make recommendations on improving human rights in Royal Oak. As a part of the ordinance creating the board, they are required to turn in an annual report. Please see the attached tri-fold brochure for their report. It is designed as a trifold, staff will provide hard copies at the meeting for you. After approval they will be made available in the lobby at city hall on online.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	0
AMOUNT CURRENTLY BUDGETED	0
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

No fiscal impact Revenue impact (details below)
 Workload impact (details below) Operations Impact (details below)

REVENUE IMPACT: Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)
Not Applicable

WORKLOAD IMPACT: If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)

Not applicable.

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

Not applicable.

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.
The Human Rights Commission report is a requirement of their ordinance and aligns with the strategic plan to support our boards and commissions and volunteer efforts.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

No community engagement was done as a part of this effort.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

The Human Rights Commission reviewed and approved of this memo at their September 3, 2024 meeting.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves the 2023-2024 Human Rights Commission Annual Report.

ATTACHMENTS:

1- Human Rights Commission Annual Report

(Please note it is designed as a tri-fold brochure. Staff will have copies at the meeting.)

A NOTE of Thanks

The Human Rights Commission extends our deepest thanks to Gerardo Aponte-Safe for facilitating the HRC's Strategic Planning Process. His process resulted in a powerful tool that will guide the HRC's efforts for the next few years. We are also grateful for his appointment to the HRC following that process

The HRC is grateful to Royal Oak Police Chief Moore for his time to meet with the HRC as well as 44th District Court Judges Meinecke and Kowalkowski.

CELEBRATING A First-Ever

The HRC sponsored Royal Oak's first-ever naturalization ceremony on May 29, 2024 when 25 new citizens of the United States were sworn in by US District Court Judge David Lawson. The event was hosted by the Royal Oak-based Ezra Parker Chapter of the National Society Daughters of the American Revolution.



ROYAL OAK Human Rights Commission

Members:

Rachel Andrews, Chair
Annie Urasky, Vice Chair
Gerardo Aponte-Safe
Bob Luxon
Ashley Morel
Tiekeya Smith
Brett Tillander

City of Royal Oak Staff:

Susan Barkman, Assistant to the City Manager
Alayna Brasch

The Human Rights Commission meets the first Monday of every month, except when noted, at 6:30 PM at Royal Oak City Hall.



Drawing by: Elina submitted at Royal Oak Family Pride.

Contact Us
Royal Oak Human Rights Commission
248.246.3204
HRC@romi.gov
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www.ropi.org/1697/Human-Rights-Commission



Royal Oak
**HUMAN RIGHTS
COMMISSION**

**2023-2024
ANNUAL REPORT**



What is the Human Rights Commission?

As established in 2023 by Chapter 90 of City of Royal Oak Code of Ordinances, the purpose of the Human Rights Commission (HRC) shall be to advise and make recommendations to the City Commission and the City Manager to assist with efforts to bring greater equity and inclusion for protected groups of residents, visitors and employees within the City of Royal Oak.

A BEGINNING Our Focus



Over the past year, the Royal Oak Human Rights Commission (HRC) built a strong foundation for future initiatives, focusing on creating an inclusive and equitable community. The Commission has made strides in several key areas:

Engaging the Community: The HRC is developing survey methods and data collection tools to gather insights from residents, visitors, and employees. This feedback is vital to shaping our ongoing efforts and ensuring our work aligns with the community's needs.

Fostering Partnerships: By collaborating with city departments and local organizations, we aim to drive meaningful community change. These partnerships are essential in amplifying our impact and addressing the diverse needs of Royal Oak.

Connecting with Educational Programs: The HRC is actively engaging with community organizations and educational programs to identify areas requiring attention. These connections help us focus our efforts where they are most needed.

Additionally, the HRC has sought to deepen our understanding of local justice processes by engaging with the Royal Oak Police Department and the 44th District Court. These insights have informed our strategic planning, guiding us towards three core themes:

Building Inclusive Relationships: We are committed to fostering relationships that reflect the diverse fabric of our community.

Raising Awareness on Equity: We will continue to promote equity and ensure that all voices are heard and valued.

Creating Human-Centered Systems: Our goal is to create, measure, and evaluate healthy and accessible human-centered systems.

As we look ahead, these areas of focus will guide the HRC's work in making Royal Oak a more inclusive and equitable place for everyone.



Human Rights Commission members Rachel Andrews (Chair) & Bob Luxon supporting 2024 Family Pride Day at Royal Oak Farmer's Market.

MOVING FORWARD In 2024

In the coming year, the Human Rights Commission plans to launch a comprehensive survey of Royal Oak residents, visitors, business owners, and employees to gain deeper insights into their experiences in the community. The goal is to focus the Commission's efforts on priority issues that are revealed through the survey data.

The HRC also aims to expand outreach efforts by participating in a variety of community events and programs. This year the HRC supported community events including Family Pride and Juneteenth. The HRC is also looking to engage community groups including area churches and synagogues, local schools, service clubs and business leaders.

"In diversity, there is beauty and there is strength."
MAYA ANGELOU





CITY COMMISSION AGENDA ITEM

TITLE	Approval of City Attorney Employment Agreement	
SUBMITTING DEPARTMENT	City Manager	
PRESENTER	Mark Wollenweber	
MEETING DATE	September 23, 2024	
SECOND READING REQUIRED	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY (include history of previous Commission action/discussion, background, scope of work, etc.):

Attached for your approval is the City Attorney Employment Agreement. It was prepared by Labor Counsel, Howard Shifman following the meeting with the City Commission.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	No
AMOUNT CURRENTLY BUDGETED	Yes
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

No fiscal impact Revenue impact (details below)
 Workload impact (details below) Operations Impact (details below)

REVENUE IMPACT: Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)
Not applicable

WORKLOAD IMPACT: If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)
Not applicable

OPERATIONS IMPACT: If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.
Not applicable

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports. This aligns with the strategic plan goal to provide efficient and effective services ensuring the city is offering competitive compensation and providing incentive pay based on performance.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

No community engagement is required.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

There were no boards or commissions engaged in discussion on this item.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

Be it resolved, the city commission hereby approves the amendment to the city attorney's employment agreement; and

Be it further resolved, the salary increase will be retroactive to August 1, 2024; and

Be it finally resolved, the mayor and city clerk are authorized to execute the agreement on behalf of the city.

FUND IMPACTED:	
	INCREASE (DECREASE)
APPROPRIATIONS:	
{dept/ACCT. #/ACCT. name}	\$
{dept/ACCT. #/ACCT. name}	\$
{dept/ACCT. #/ACCT. name}	\$
TOTAL APPROPRIATIONS	\$
NET INCREASE (DECREASE) TO FUND BALANCE	\$

ATTACHMENTS: City Attorney Employment Agreement

EMPLOYMENT AGREEMENT

This Agreement is entered into this ____ day of September 2024, by and between the CITY OF ROYAL OAK, a Michigan Municipal Corporation with offices at 203 S. Troy Street, Royal Oak, Michigan 48067 (the "City") and NICCOLAS J GROCHOWSKI, an individual whose current residence [REDACTED] "Grochowski").

Whereas, the City wishes to continue to employ Grochowski as its City Attorney under the terms and conditions set forth in this Agreement; and

Whereas, Grochowski wishes to continue to be employed by the City as its City Attorney under the terms and conditions set forth in this Agreement.

Therefore, in consideration for the mutual promises contained in this Agreement, the sufficiency of which is hereby acknowledged, the City and Grochowski agree as follows:

1. TERM

This Agreement shall remain in full force and effect until terminated by either the City or Grochowski as provided in Section 13. It is expressly understood that Grochowski will be an at-will employee, and subject to Grochowski's ability to resign pursuant to Section 13, the duration of his employment is unspecified and rests solely in the discretion of the City.

2. DUTIES AND AUTHORITY

The City has employed Grochowski as its City Attorney effective August 28, 2023, to perform the functions and duties specified in the Charter and Code of Ordinances of the City of Royal Oak, as amended, and all other legally permissible and proper duties and functions, subject to the general supervision of and pursuant to the order, advice and direction of the City Commission. It shall be the duty of the City Attorney to employ on behalf of the City all other employees of the Office of City Attorney, consistent with the policies of the City and the ordinances and charter of the City. It shall also be the duty of the City Attorney to direct, assign, reassign, evaluate, and terminate, as appropriate, employees of the Office of City Attorney consistent with City policies, ordinances, charter and state and federal law. All duties assigned to the City Attorney by the City

Commission shall be appropriate to and consistent with the professional role and responsibility of the City Attorney consistent with and in accordance with City policies, ordinances, charter and state and federal law.

3. HOURS OF WORK

The City recognizes that Grochowski must devote a great deal of time outside normal office hours to City business, and to that end, Grochowski shall be allowed to establish an appropriate work schedule. The basic workday shall consist of eight (8) hours in a calendar day. The basic work week shall consist of forty (40) hours in five (5) consecutive eight (8) hour days.

4. COMPENSATION

Effective August 1, 2024, the City agrees to pay Grochowski an annual salary of one hundred seventy-five thousand (\$175,000.00) dollars, payable in bi-weekly installments, as compensation for his service as City Attorney. For special unique services, a one-time \$5,000 bonus not on base salary will be provided to Grochowski. The City Commission shall conduct an annual evaluation of Grochowski's performance, subject to a process, form, criteria and format that shall be mutually discussed by the parties, upon which the Commission may consider increasing Grochowski's wages. This evaluation shall occur no later than April or May beginning in 2025. This would not prohibit the City Commission from holding an earlier evaluation should they desire.

5. BENEFITS

A. Health Insurance Grochowski shall be eligible to participate in the City's health insurance plans provided to the City's Executive Department Heads and he agrees to enroll and to pay the same percentage of the illustrative premium rate for the plans as the City's Executive Department Heads on a monthly basis through payroll deduction.

B. Life Insurance. The City agrees to provide fifty thousand dollars (\$50,000.00) of term life insurance at no cost to Grochowski. Should the City offer an enhanced benefit to its Department Heads, Grochowski will receive that benefit.

C. Memberships. The City agrees to budget for and pay the full travel, participation, and subsistence expenses of Grochowski's for professional and official travel, meetings and occasions adequate to continue the professional development of Grochowski, and to adequately pursue necessary official and other functions for Grochowski, including but not limited to the Michigan Municipal League, State Bar of Michigan Dues and other such national, regional, state and local groups and committee thereof which Grochowski serves as a member in the amount approved by the City Commission in the annual budget for the City of Royal Oak.

D. The City agrees to bear the cost of any fidelity or other bond required of Grochowski in his capacity as City Attorney.

E. Except as otherwise provided in this Agreement, Grochowski shall receive all of the benefits set forth in the Administrative Rules for Executive Department Heads, as may be amended; provided, however, that Grochowski shall not accrue compensatory time for any hours worked in excess of the basic workday and work week described in Paragraph 3.

6. TECHNOLOGY/ALLOWANCES

A. The City agrees to provide Grochowski with a cell phone allowance of one hundred dollars (\$100.00) per month for the use of his personal cell phone while serving in the capacity of City Attorney.

B. The City agrees to provide Grochowski a car allowance in the sum of six hundred fifty dollars (\$650.00) per month.

7. RETIREMENT

Subject to IRS and plan limits, the City agrees to make an annual contribution to retirement accounts with MissionSquare Retirement Corporation and/or Nationwide in the amount of fifteen percent (15%) of his base pay without employee match, payable in bi-weekly installments. In recognition of Grochowski's prior service as a city attorney, he is vested one hundred percent (100%) for purposes of the city's Defined Contribution and Retiree Health Savings plans.

8. PAID TIME OFF

- A. Gochowski shall be allowed twenty-five (25) vacation days annually.
- B. Gochowski shall receive other leave time (including, but not limited to, sick leave, holidays, personal business days and bereavement leave) as provided in the Administrative Rules for Executive Department Heads.

9. GENERAL BUSINESS EXPENSES

The City recognizes that Gochowski may incur certain expenses of a non-personal, community, or job-affiliated nature, and agrees to reimburse Gochowski or pay those expenses for him. The Director of Finance is hereby authorized to disburse such monies upon production of appropriate receipts, statements, or affidavits. Gochowski shall not be reimbursed for any mileage, including but not limited to daily travel to and from his home to the City.

10. INDEMNIFICATION

To the fullest extent permitted by law, the City shall defend, hold harmless and indemnify Gochowski against any tort, professional liability claim, demand, or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring during the performance of Gochowski's duties as City Attorney, or resulting from the exercise of judgment or discretion in connection with the performance of program duties or responsibilities, unless the act or omission involves willful or wanton conduct. Gochowski may request and the City shall not unreasonably refuse to provide independent legal representation at the City's expense in the event of a conflict between Gochowski's interests and those of the City. Legal representation, which is currently provided by the City through the Michigan Municipal Risk Management Authority (MMRMA), shall extend until a final decision of the legal action, including any appeals brought by any party. The City shall indemnify Gochowski against any and all losses, damages, judgments, interest, settlements, fines, court costs and other reasonable costs and expenses of legal proceedings, including attorney fees, and other liabilities incurred by, imposed upon, or suffered by Gochowski in connection with or resulting from any claim, action, suit, or proceeding,

actual or threatened, arising out of or in connection with the performance of his duties. Any settlement of any claim must be made with the prior approval of the City for this indemnification to be available.

11. OUTSIDE ACTIVITIES

Subject to the prior approval of the City Commission, Grochowski may accept other teaching, consulting, or business opportunities. The compensation provided for under this Agreement shall not be offset by any income Grochowski may earn from any other source.

12. TERMINATION

For purposes of this Agreement, termination shall occur when either of the following take place:

- A. A majority of the membership of the City Commission votes to terminate this Agreement at a duly authorized public meeting.
- B. Grochowski submits a written letter of resignation to the City Commission, in care of the City Clerk. Grochowski shall provide a minimum of sixty (60) days advance written notice to the City. If Grochowski fails to provide this notice, he shall not be entitled to payment of any accrued vacation, sick leave, or personal business time upon separation. Grochowski shall continue to perform his professional duties after notice is provided.

13. SEVERANCE

- A. If Grochowski's contract is terminated pursuant to Section 13(A) for any reason other than just cause, he shall be entitled to severance pay for a period of up to nine (9) months at his rate of pay on the effective date of termination. For purposes of this Agreement, just cause shall include, but not be limited to, acts of insubordination, conduct unbecoming a City Attorney, actions which would be criminal in nature, acts of moral turpitude, gross negligence or acts of a similar nature but shall not include acts performed in good faith or honest mistakes. It will also include less serious offenses which have not been corrected through progressive steps. The City shall pay severance pay in biweekly installments until Grochowski has received the severance described herein, or until Grochowski secures and commences other employment, whichever

occurs first. For the period that Grochowski is receiving severance pay, the City shall continue to pay its portion of the cost of health insurance for Grochowski and any eligible dependents, and for life insurance for Grochowski. Grochowski shall not accrue any additional service credit or receive any additional benefits for the period that he is receiving severance pay. Termination and retirement definitions will be the same as for Tier 1 Executive Department Head employees for purposes of leave bank payouts. In order to be treated as "retired" Grochowski must meet the same age and service requirements as those for Tier 1 Executive Department Head employees.

B. If Grochowski's employment is terminated pursuant to Section 13(A) for just cause, or if his employment is terminated pursuant to Section 12(B), he shall not be entitled to any severance pay.

14. RETURN OF CITY PROPERTY

Upon termination of this Agreement, Grochowski shall return all City property in his possession or under his control, including but not limited to any keys, computer or other office equipment, cell phone, credit card, and the originals and copies of all paper or electronic files, records, or other documents. This does not preclude Grochowski from retaining copies of any document he produced or that were produced under his direction.

15. ENTIRE AGREEMENT

This Agreement shall constitute the entire agreement between the parties, and supersede all other agreements, whether oral, written, or implied, regarding the subject matter hereof.

16. AMENDMENT

This Agreement supersedes any and all prior employment agreements between the parties. This Agreement can be modified or amended only in a subsequent written document signed by both the City and Grochowski. This agreement shall automatically incorporate any benefits and shall include across-the-board salary adjustments that are provided on the same basis as applied to Executive Department Heads and/or by a salary increase provided by the City Commission.

17. WAIVER OF BREACH

A waiver of any breach of this Agreement shall not constitute a waiver of any future breach.

18. BINDING EFFECT

This Agreement shall be binding upon the City and Grochowski, as well as their heirs, assigns, executors, personal representatives and successors in interest.

19. SEVERABILITY

If any provision of this agreement is found to be invalid, all other provisions shall remain in full force and effect.

20. COUNTERPARTS

This Agreement may be executed in one or more counterparts, and the signature pages may be transmitted by facsimile, each of which shall be deemed an original and all of which together shall be considered one and the same Agreement.

21. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

22. ARBITRATION

The exclusive remedy for any dispute, statutory or otherwise, arising out of Grochowski's employment or relating to this Agreement, shall be final and binding arbitration to be held in Oakland County, Michigan under the rules of the American Arbitration Association. The City and Grochowski understand that they are voluntarily waiving the right to trial by jury. Any claim that is not filed within ninety (90) days after it arises is waived.

23. VOLUNTARY AGREEMENT

Grochowski has entered into this agreement freely and voluntarily, after having been advised to seek advice of legal counsel and having had adequate opportunity to do so.

Witnesses:

CITY OF ROYAL OAK

Michael Fournier, Mayor

Melanie Halas, City Clerk

NICCOLAS GROCHOWSKI

City of Royal Oak Investment Portfolio
Aug-24

ISSUER	TYPE	PURCH. DATE	MATURITY DATE	Rate	Yield	No of days	Investment	Annualized Interest	Principal + Interest	Investments
CIBC	CD	9/19/23	9/18/24	5.40%	5.40%	365	1,104,462.54	59,640.98	1,164,103.52	1,104,462.54
CIBC	CD	9/19/23	9/18/24	5.40%	5.40%	365	1,105,998.42	59,723.91	1,165,722.33	1,105,998.42
PNC Bank	CD	3/24/24	9/19/24	4.75%	4.75%	179	791,427.10	37,592.79	829,019.89	791,427.10
First Merchants Bank	CD	9/19/23	9/19/24	5.25%	5.35%	366	2,197,238.77	115,355.04	2,312,593.81	2,197,238.77
First Merchants Bank	CD	9/19/23	9/19/24	5.25%	5.35%	366	2,197,238.77	115,355.04	2,312,593.81	2,197,238.77
Citizens State Bank	CD	4/3/23	10/3/24	4.50%	4.55%	549	509,798.15	22,940.92	532,739.07	509,798.15
CIBC	CD	10/2/23	10/1/24	5.45%	5.45%	365	1,142,769.89	62,280.96	1,205,050.85	1,142,769.89
CIBC	CD	10/6/23	10/7/24	5.45%	5.45%	367	2,080,130.50	113,367.11	2,193,497.61	2,080,130.50
CIBC	CD	10/6/23	10/7/24	5.45%	5.45%	367	1,279,331.89	69,723.59	1,349,055.48	1,279,331.89
CIBC	CD	11/16/23	11/15/24	5.40%	5.40%	365	2,090,852.26	112,906.02	2,203,758.28	2,090,852.26
CIBC	CD	11/20/23	11/19/24	5.40%	5.40%	365	2,332,601.43	125,960.48	2,458,561.91	2,332,601.43
Citizens State Bank	CD	12/6/23	12/6/24	5.20%	5.27%	366	523,954.27	27,245.62	551,199.89	523,954.27
Huntington	CD	12/11/23	12/10/24	3.050%	3.050%	365	1,051.33	32.07	1,083.40	1,051.33
Flagstar Bank	CD	12/21/23	12/19/24	5.00%	5.00%	364	426,309.13	21,315.46	447,624.59	426,309.13
PNC Bank	CD	6/29/24	12/25/24	4.75%	4.75%	179	537,355.35	25,524.38	562,879.73	537,355.35
PNC Bank	CD	6/29/24	12/25/24	4.75%	4.75%	179	784,496.80	37,263.60	821,760.40	784,496.80
PNC Bank	CD	7/30/24	1/25/25	4.75%	4.75%	179	500,000.00	23,750.00	523,750.00	500,000.00
Citizens State Bank	CD	2/6/24	2/6/25	5.00%	5.06%	366	1,055,231.79	52,761.59	1,107,993.38	1,055,231.79
Flagstar Bank	CD	3/21/24	3/20/25	5.14%	5.14%	364	2,119,128.01	108,923.18	2,228,051.19	2,119,128.01
Citizens State Bank	CD	2/23/24	4/16/25	5.05%	5.11%	418	1,061,440.41	53,602.74	1,115,043.15	1,061,440.41
CIBC	CD	5/17/24	5/19/25	5.20%	5.27%	367	1,181,585.10	61,442.43	1,243,027.53	1,181,585.10
CIBC	CD	5/17/24	5/19/25	5.20%	5.27%	367	1,181,585.10	61,442.43	1,243,027.53	1,181,585.10
CIBC	CD	6/3/24	6/3/25	5.20%	5.27%	365	2,140,322.10	111,296.75	2,251,618.85	2,140,322.10
CIBC	CD	6/6/24	6/6/25	5.20%	5.27%	365	2,153,401.75	111,976.89	2,265,378.64	2,153,401.75
CIBC	CD	6/17/24	6/17/25	5.20%	5.27%	365	1,170,737.18	60,878.33	1,231,615.51	1,170,737.18
CIBC	CD	7/10/24	7/10/25	5.20%	5.20%	365	2,165,387.60	112,600.16	2,277,987.76	2,165,387.60
PNC Bank	CD	8/20/24	2/15/25	4.25%	4.25%	179	806,321.16	34,268.65	840,589.81	806,321.16
Citizens State Bank	CD	8/26/24	8/26/25	4.60%	4.65%	365	1,025,918.03	47,192.23	1,061,440.41	1,025,918.03
Flagstar Bank	CD	8/26/24	1/22/25	4.99%	4.99%	149	2,142,292.91	106,900.42	2,249,193.33	2,142,292.91
Huntington Investments, brokered										
Dreyfus Cash Mgt	MM	7/1/24	month end	4.81%	4.80%	30	11,254.93	541.36	11,796.29	11,254.93
General Motors, 544k	CP	5/9/24	10/08/24	0.00%	5.576%	152	531,653.82	-	531,653.82	531,653.82
General Motors, 473k	CP	06/11/24	10/09/24	0.00%	5.55%	120	464,530.07	-	464,530.07	464,530.07
General Motors, 1,049m	CP	07/15/24	01/31/25	0.00%	5.448%	200	1,018,704.30	-	1,018,704.30	1,018,704.30
HSBC USA Inc, 555k	CP	7/31/24	2/7/25	0.00%	5.31%	191	540,064.22	-	540,064.22	540,064.22
JPMChase NA	CD	1/29/21	1/29/26	0.50%	0.50%	1,826	1,000,000.00	5,000.00	1,005,000.00	1,000,000.00
Synchrony Bank	CD	8/27/21	9/3/24	0.55%	0.55%	1,103	1,000,000.00	5,500.00	1,005,500.00	1,000,000.00
USTreasury Bill, 1.9222m	USTN	6/24/24	12/19/24	0.00%	5.25%	178	1,875,003.32	-	1,875,003.32	1,875,003.32
USTreasury Note, 874k	USTN	4/15/24	2/15/25	0.00%	5.18%	306	848,087.27	-	848,087.27	848,087.27
USTreasury Nt, 569.5k	USTN	5/29/24	2/15/25	1.50%	5.192%	262	554,928.81	8,323.93	563,252.74	554,928.81
FedHomeLoanBank	USGB	8/19/21	11/19/24	0.50%	0.50%	1,188	2,000,000.00	10,000.00	2,010,000.00	2,000,000.00
FedHomeLoanBank	USGB	8/27/21	9/23/24	0.55%	0.55%	1,123	1,000,000.00	5,500.00	1,005,500.00	1,000,000.00
FedHomeLoanBank	USGB	5/15/24	5/15/26	5.45%	5.45%	730	1,010,000.00	55,045.00	1,065,045.00	1,010,000.00
Federal Farm Cr Bk	USGB	5/1/24	5/1/26	5.375%	5.375%	730	1,017,000.00	54,663.75	1,071,663.75	1,017,000.00
Robinson Capital, brokered										
Huntington Conservative	C/CE	7/1/24	7/31/24	5.18%	105.18%	31	-	-	-	-
Federated Treas Oblig Fu	C/CE	7/1/24	7/31/24	5.18%	105.18%	31	478,565.84	24,789.71	503,355.55	478,565.84
Bloomfield Charter, 110	MuniB	9/14/22	5/1/25	1.94%	4.10%	960	104,143.60	2,022.47	106,166.07	104,143.60
Chippewa Valley Schls,10 MuniB		12/19/22	5/1/27	1.18%	4.45%	1,594	87,154.00	1,029.29	88,183.29	87,154.00
Clarkston Corn Schls,100 MuniB		12/23/22	5/1/26	1.94%	4.47%	1,225	92,200.00	1,790.52	93,990.52	92,200.00
Clawson Schls,100	MuniB	12/2/22	5/1/27	3.65%	4.92%	1,611	95,012.00	3,467.94	98,479.94	95,012.00
Dearborn MI Sch Dist, 101 MuniB		11/1/22	5/1/27	1.36%	4.92%	1,642	85,808.00	1,169.56	86,977.56	85,808.00
FedHome Loan Bank, 30C Agency		10/26/22	12/21/26	1.25%	4.33%	1,517	265,270.94	3,315.89	268,586.83	265,270.94
FedHome Loan Bank, 45C Agency		9/8/22	9/13/24	3.50%	3.59%	736	449,185.50	15,721.49	464,906.99	449,185.50
FedHome Loan Bank, 40C Agency		10/7/22	9/11/26	4.25%	4.33%	1,435	398,903.20	16,953.39	415,856.59	398,903.20
FedHome Loan Bank, 32C Agency		10/5/22	9/10/27	4.13%	4.05%	1,801	326,066.00	13,450.22	339,516.22	326,066.00
FedHome Loan Bank, 32C Agency		1/13/24	12/13/24	4.63%	4.31%	335	326,807.00	15,114.82	341,921.82	326,807.00
FedHome Loan Bank, 32C Agency		10/5/22	12/10/27	4.25%	3.71%	1,892	332,915.20	14,148.90	347,064.10	332,915.20
FedHome Loan Bank, 30C Agency		6/20/24	6/8/29	4.625%	4.56%	1,814	304,624.69	14,088.89	318,713.58	304,624.69
Fed Farm Credit, 400	Agency	9/26/22	9/15/27	3.38%	4.24%	1,815	384,678.92	12,982.91	397,661.83	384,678.92
Fed Farm Credit, 400	Agency	9/28/22	9/30/25	4.25%	4.29%	1,098	399,388.00	16,973.99	416,361.99	399,388.00
Fed Farm Credit, 400	Agency	9/30/22	9/30/25	4.25%	4.29%	1,096	399,584.00	16,982.32	416,566.32	399,584.00
Fed Farm Credit, 400	Agency	10/12/22	10/19/26	4.25%	4.34%	1,468	398,760.00	16,947.30	415,707.30	398,760.00
Fed Farm Credit, 400	Agency	10/13/22	10/20/25	4.50%	4.50%	1,103	399,956.00	17,998.02	417,954.02	399,956.00

Fed Farm Credit, 400	Agency	10/20/22	7/27/26	4.50%	4.70%	1,376	397,312.00	17,879.04	415,191.04	397,312.00
Fed Farm Credit, 300	Agency	11/1/22	10/27/27	4.38%	4.35%	1,821	300,347.96	13,140.22	313,488.18	300,347.96
Fed Farm Credit, 300	Agency	11/22/22	11/18/24	4.50%	4.71%	727	298,812.00	13,446.54	312,258.54	298,812.00
Fed Farm Credit, 300	Agency	4/13/24	2/13/29	4.13%	4.24%	1,767	298,473.00	12,312.01	310,785.01	298,473.00
Fed Farm Credit, 325	Agency	3/1/23	12/1/27	4.13%	4.21%	1,736	323,836.50	13,358.26	337,194.76	323,836.50
Fed Farm Credit, 300	Agency	3/28/23	3/28/25	4.00%	4.01%	731	299,949.00	11,997.96	311,946.96	299,949.00
Fed Farm Credit, 325	Agency	4/26/24	4/26/27	3.88%	3.99%	1,095	325,737.75	12,622.34	338,360.09	325,737.75
Fed Farm Credit, 225	Agency	4/15/24	12/15/28	4.25%	4.34%	1,705	227,517.75	9,669.50	237,187.25	227,517.75
Fed Farm Credit, 325	Agency	4/18/24	1/18/29	3.88%	4.03%	1,736	322,530.00	12,498.04	335,028.04	322,530.00
Fed Farm Credit, 300	Agency	4/28/24	9/28/27	4.63%	4.66%	1,248	298,842.00	13,821.44	312,663.44	298,842.00
Fed Farm Credit, 250	Agency	4/13/24	10/13/27	4.75%	4.77%	1,278	249,766.81	11,863.92	261,630.73	249,766.81
Fed Farm Credit, 200	Agency	8/6/24	8/16/27	3.75%	3.76%	1,105	199,824.07	7,493.40	207,317.47	199,824.07
FedHome Loan Bank, 300	Agency	11/17/22	6/12/26	5.75%	4.22%	1,303	315,066.41	18,116.32	333,182.73	315,066.41
Fannie Mae, 300	Agency	10/26/22	4/22/25	0.63%	4.50%	909	272,952.00	1,705.95	274,657.95	272,952.00
Grand Rapids-Tx, 150	MuniB	9/16/22	1/1/25	0.94%	4.08%	838	139,845.00	1,315.94	141,160.94	139,845.00
L'Anse Cruese, 150	MuniB	10/19/22	5/1/25	0.88%	4.78%	925	136,203.00	1,193.14	137,396.14	136,203.00
Fed Farm Credit, 275	Agency	7/19/24	12/7/29	4.25%	4.20%	1,967	276,537.25	11,752.83	288,290.08	276,537.25
Michigan St Hsg Dev, 15c	MuniB	3/30/23	4/1/27	5.36%	5.36%	1,463	150,000.00	8,035.50	158,035.50	150,000.00
USTnote, 325	USTN	4/30/24	1/31/29	4.00%	4.13%	1,737	321,140.63	12,845.63	333,986.26	321,140.63
Univ of Michigan, 100	MuniB	10/27/22	4/1/25	2.97%	4.65%	887	96,189.00	2,852.97	99,041.97	96,189.00
West Ottawa Schls,100	UTGO	12/13/22	11/1/25	1.06%	4.53%	1,054	90,717.00	961.60	91,678.60	90,717.00

Investments Total **61,350,216.50**

								Current Interest		Checking and Savings Account
Chase, JPMorgan	Chk	AP check'g	8/31/24	2.05%				3,776.92		6,065,112.00
Chase, JPMorgan	Chk	Auto	8/31/24	2.07%				213.37		126,176.16
Huntington	Chk	Pooled	8/31/24	*				-		3,128,526.99
Huntington	Chk	Pooled AP	8/31/24	*				-		1,792,745.41
Huntington	Chk	Auto	8/31/24	*				-		9,859.72
Huntington	Chk	Trust/tax	8/31/24	*				-		998,708.10
Huntington	Chk	Payroll	8/31/24	*				-		20,997.66
Huntington	Chk	Farm Mkt	8/31/24	*				-		35,442.29
Huntington	Chk	IceArena	8/31/24	*				-		34,850.68
MI Class	Inv/Savings-Tax		8/31/24	5.361%				-		
MI Class	Inv/Savings-pooled		8/31/24	5.361%				253,044.07		53,964,102.88
PNC Bank	MM	Ambulance	8/31/24	3.09%				3,996.53		1,666,251.69

Checking/Savings Total **67,842,773.58**

Total Investments & Bank Balance

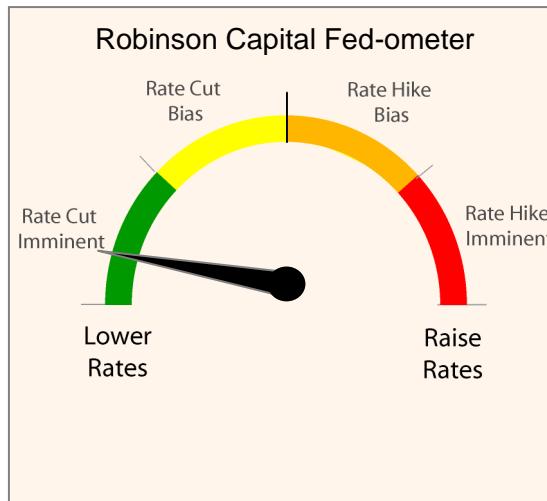
61,350,216.50 **2,776,698.85** **63,854,214.61** **129,192,990.08**

* checking accounts generally earn zero interest or an under-market rate

Short-Term Bond Strategies

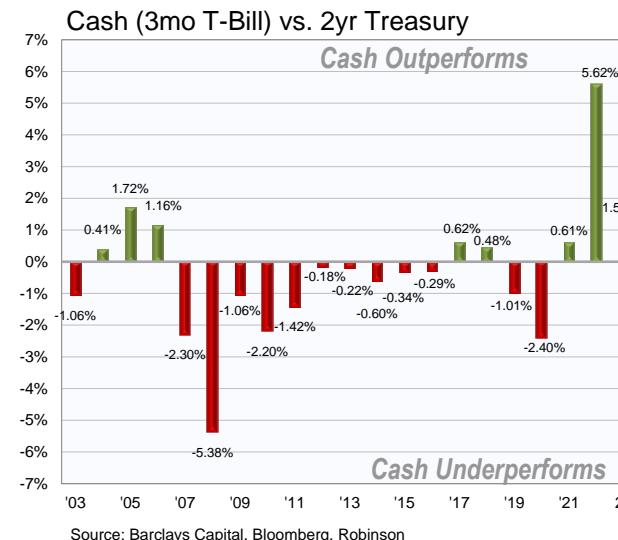
August 2024

Federal Reserve Stance



For investors expecting the Fed to finally cut interest rates: is the third time a charm? Both, in March and the 4th Quarter of 2023 the bond market got ahead of itself as it priced in aggressive Fed rate cuts, only to subsequently walk back those expectations. Today, based on declining economic data and Fed talk, the market seems as certain as ever that the Fed will lower rates at their next meeting on Sept. 18th. Investors are split 50/50 on a 0.25% or 0.50% cut and the two big economic releases (jobs and inflation) before the next meeting will likely be the deciding factor.

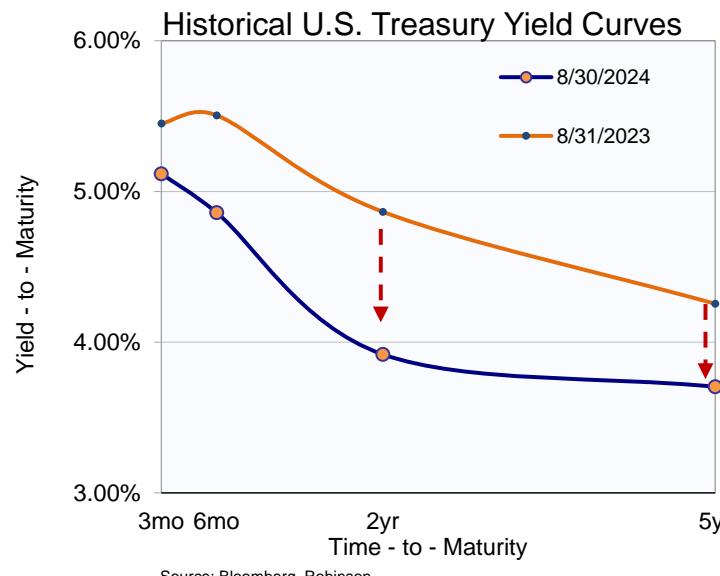
Performance



Lower yields (higher bond prices) has shrunk the difference in Year-to-Date performance between Cash and the 2-Year Treasury.

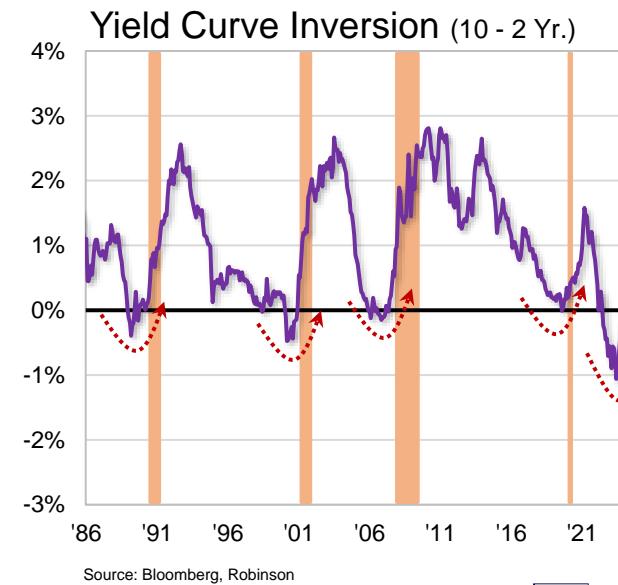
3mT-Bill	August	YTD
2y Tsy	1.16%	3.19%

Yield Curve



For the 3rd straight month yields continued their downward trajectory, reaching 2-year lows. The front end of the curve will likely maintain the steep inversion to the 2-Year until multiple rate cuts are made.

Graph of the Month



For two years the yield curve has been inverted, meaning the yield on a 2 Year Treasury exceed that of the 10 Year. Historically, before a recession occurs the yield curve inverts (we've had the longest inversion on record) and next, just before the recession, the yield curve will un-invert (like today!) as the market prices in imminent rate cuts.

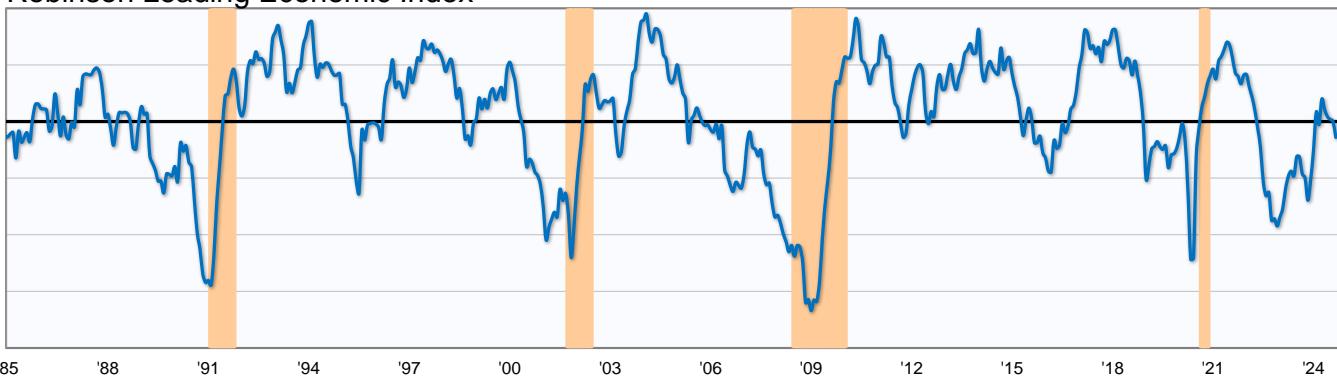
Economic Comments

- Market Review:** The Robinson Leading Economic Index has solidly returned to contraction territory after spending the summer just above water. For the third straight month we saw meaningful declines in our leading housing and manufacturing indicators.
- Inflation:** The 10-Year Breakeven rate measures what bond investors expect inflation to be, on average, over the next 10 years. Over the last few years, the bond market never bought into the idea of runaway inflation and in August, the Breakeven rate ticked down to 2.05% - its 25-year average and its lowest reading in four years (see bottom left). While actual and expected inflation rates have returned to "normal" levels, the real-world effects of significantly higher prices levels, compared to pre-Covid levels, are still weighing on consumer's psyches and pocketbooks - particularly impacting middle - and low-income households. As a result, reported buying conditions for houses, vehicles and large household durables remain at all-time lows and it is unclear how much and how fast lower inflation and interest rates can meaningfully change this dynamic.
- Labor Market:** As the market approaches the beginning of rate cut cycle, many are pointing to the fact that the labor market has not experienced any acute stress as a reason the economy may be stronger than expected. While mass layoffs have not shown up, hiring freezes seem to be underway. The number of full-time employees is lower today than it was a year ago (see bottom right) and the principal reason for this, for now, is that companies have curtailed their hiring which means newly unemployed people are likely to face a longer road toward returning to work than we've recently seen.

Robinson Leading Economic Index



Robinson Leading Economic Index



10 Year Breakeven Rate



Full-Time Employment YoY% Change



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CITY COMMISSION AGENDA ITEM

TITLE	DDA Downtown Mural Approval at 204 W. Fourth St.	
SUBMITTING DEPARTMENT	City Manager	
PRESENTER	Alayna Brasch	
MEETING DATE	September 23, 2024	
SECOND READING REQUIRED	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY (include history of previous Commission action/discussion, background, scope of work, etc.):

We have recently received an application via the DDA's Painting Downtown Project for a mural to be done on the side of Cacao Tree Cafe, a building located at 204 W. Fourth Street.

The artist is Amadeus Roy. They are seeking approval so they can begin painting. This mural was approved by the DDA's Selection Committee.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

No fiscal impact Revenue impact (details below)
 Workload impact (details below) Operations Impact (details below)

REVENUE IMPACT: Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)

WORKLOAD IMPACT: If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

This item helps to build more opportunities to display art within the community – Strategic plan.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

The Commission for the Arts approved of this mural.

LEGAL COMMENTS

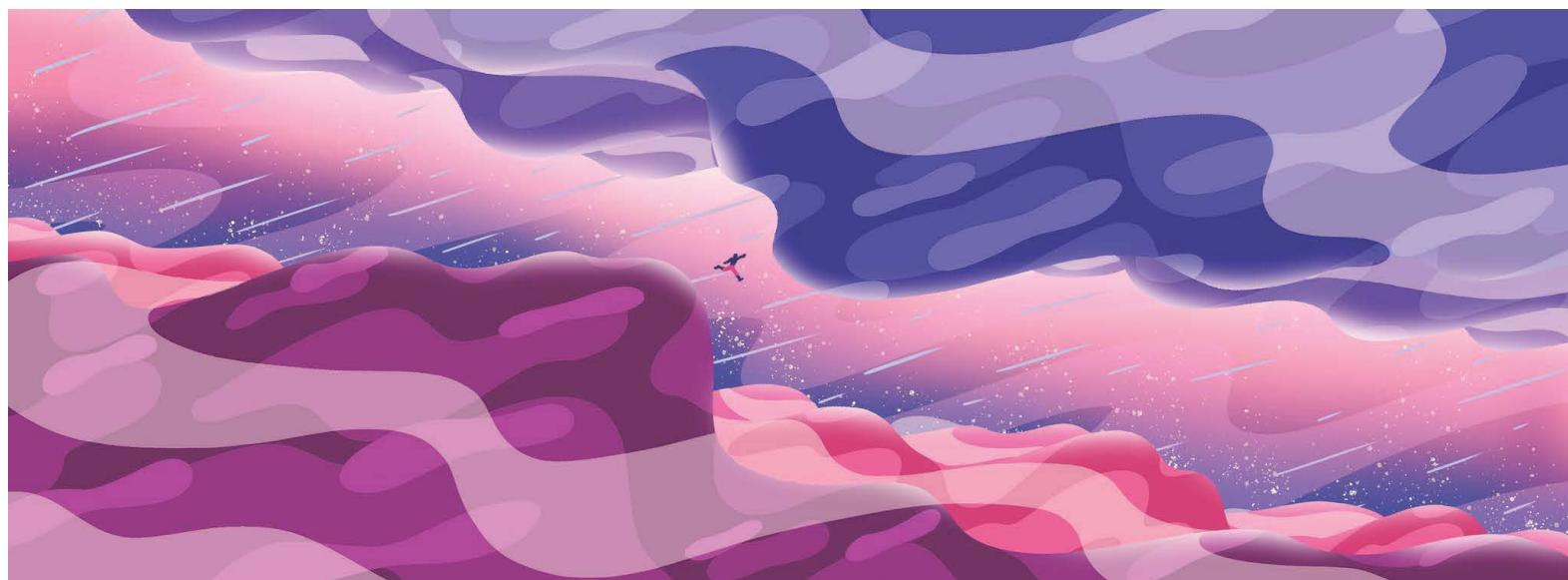
PROPOSED COMMISSION RESOLUTION:

WHEREAS, the Commission for the Arts has recommended approval for the Cacao Tree Café mural at 204 W. Fourth St.

BE IT RESOLVED, the Royal Oak City Commission hereby approves the mural as art.

ATTACHMENTS:







CITY COMMISSION AGENDA ITEM

TITLE	DDA Downtown Mural Approval at 124 W. Fourth St.	
SUBMITTING DEPARTMENT	City Manager	
PRESENTER	Alayna Brasch	
MEETING DATE	September 23, 2024	
SECOND READING REQUIRED	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY (include history of previous Commission action/discussion, background, scope of work, etc.):

We have recently received an application via the DDA's Painting Downtown Project for a mural to be done on the side of Noir Leather, a building located at 124 W. Fourth Street.

The artist is Sean Graham. They are seeking approval so they can begin painting. This mural was approved by the DDA's Selection Committee

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	
AMOUNT CURRENTLY BUDGETED	
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

No fiscal impact Revenue impact (details below)
 Workload impact (details below) Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

This item helps to build more opportunities to display art within the community – Strategic Plan

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

The Commission for the Arts approved of this mural.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

WHEREAS, the Commission for the Arts has recommended approval for the Noir Leather mural at 124 W. Fourth St.

BE IT RESOLVED, the Royal Oak City Commission hereby approves of this mural as art.

ATTACHMENTS:







CITY COMMISSION AGENDA ITEM

TITLE	Proposed Ordinance Amendment 2024-09, High School Student Appointments to Boards and Commission – Second Reading	
SUBMITTING DEPARTMENT	City Attorney	
PRESENTER	Niccolas Grochowski	
MEETING DATE	August 12, 2024	
SECOND READING REQUIRED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

EXECUTIVE SUMMARY (*include history of previous Commission action/discussion, background, scope of work, etc.:*)

Section 12-3 of the City of Royal Oak Code of Ordinances provides for and “encourages high school student representation on City boards and committees so as to provide opportunities to students to serve the community, to participate in democratic government, to enhance input from students in governmental decisions that affect them, to create positive interaction between adult and student leaders of the community, and to give students an opportunity to gain valuable experience in the public sector decision-making process.” However, Section 12-11E of the City Code states that students *shall* serve as *nonvoting* members.

The Royal Oak Environmental Advisory Board (EAB) has two (2) high school students that are appointed to that Board and who are very active within the EAB. In the spirit of Section 12-3, the EAB has formally requested that the student representatives be provided the ability to vote on matters that are taken up by the EAB. This would provide a greater opportunity for those students to have a more meaningful participation in democratic government and provide a voice to the students on the various advisory boards and commissions that have active student representatives. The Ordinance establishing the EAB is silent as to student members. Thus, Section of 12-11, which designate student members as nonvoting members, applies.

Initially, in exploring this issue, our office was requested to determine whether the City can lawfully permit a student representative to serve as a voting member on a City board or commission. In general, this is uncommon in Michigan as most student representatives have not attained the age to legally vote in a federal, state, or local election. However, our research has revealed that there does not appear to be any prohibition at the state level applicable to student members, “youth members,” or limiting voting rights by age for those student members of advisory boards or commissions.

Statutory boards, such as those created by the Michigan Planning Enabling Act (Planning Commission), are limited to “qualified electors” in the state. MCL 125.3815(4). Thus, for certain “decision-making,” statutorily created boards such as the ZBA or Planning Commission, student members would not be allowed to be appointed to such a board and consequently would not be allowed to vote. However, as to non-statutory, advisory boards, the Michigan Home Rule City Act places no relevant limitation on qualification to be a voting member and my office was unable to find any other statutory authority that would prevent the City from allowing student members to vote as a member of a non-statutory advisory board or commission.

Absent a controlling state statute, the Michigan Constitution recognizes wide authority of municipalities in the adoption of local ordinances (Const. 1963, Art. VII, § 34), and the Michigan Supreme Court has interpreted those constitutional provisions to reflect a strong policy of local control. *Associated Builders & Contractors v City of Lansing*, 499 Mich. 177, 195 (2016). While we were unable to find any municipalities that specifically permit student or youth board members to vote, as most ordinances deem them “nonvoting members”, there are examples at both the state and county level which bolster the conclusion that the practice is not barred by state statute. Specifically, the enabling statute for the Michigan Community Service Commission requires the inclusion of an “individual between the ages of 16 and 25...” as a voting member. MCL 408.233(2)(h). Likewise, the Washtenaw County Housing and Human Services Advisory Board specifies “one youth representative” as a voting member. Thus, the practice, although seemingly rare, is not prohibited.

Currently, “student appointments” to City boards and committees are designated as nonvoting members by Section 12-11E of the City Code of Ordinances, but there does not appear to be any state statute or other controlling authority that would prevent the City from amending our ordinances to designate student members as voting members on non-statutory advisory City boards or commissions.

The City Commission considered a prosed amendment, presented for first reading during the August 12, 2024, City Commission meeting. Based on discussions at that meeting the second reading of this ordinance was tabled so that the City Attorney’s Office could prepare a revised version of the proposed ordinance. Based on Commission discussions we have drafted a proposed amendment that would wholistically create an appointment system for voting student members to advisory boards and commissions without the need to individually amend each board or commissions enabling ordinance or bylaws when a student member is appointed to that board or commission with some exceptions as directed.

The revised proposed ordinance first states that all student members will be voting members unless the commission determines that a particular student appointment to a board or commission is non-voting. The ordinance further provides that all voting student members shall be counted as an additional member to board or committee and shall count towards quorum. However, this increase in the overall composition of a student representative’s board or commission is only valid during the term of the student representative defined in Subsection A. In other words, the board or commission’s overall membership composition is only increased during the term of the student representative. Otherwise, the composition of the board or commission is as defined by their enabling ordinance or resolution. The revisions to Subsection H include a restriction on the number of student representatives to a limit of two (2) students per board or commission as discussed by the City Commission. Moreover, Subsection H provides that the City Commission shall have the final authority to determine what city boards and commissions should have student representatives or not. This provision previously existed and was unchanged. Lastly, the revision includes a provision that provides the City Commission the ability to make an exception, when deemed appropriate, make a student representative a non-voting member as may be warranted.

This proposed amendment accomplishes the goal of making student members on advisory boards and commissions full voting members with available exceptions that the City Commission may, at its sole discretion, exercise. Further, this amendment creates a system that would not trigger a review and amendment of each advisory board or commissions enabling ordinance or resolution or by-laws, but instead is a better universal approach.

Should the City Commission agree, a proposed resolution in included for your consideration.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0.00
AMOUNT CURRENTLY BUDGETED	\$0.00
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

No fiscal impact Revenue impact (details below)
 Workload impact (details below) Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

This aligns with the stated goals contained in Section 12-3 of the Code of Ordinances.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves, upon second reading, Ordinance Amendment 2024-09, to Section 12-11, Student Appointments, to provide for high school student members on advisory boards and commissions to be voting members.

ATTACHMENTS:

1- Proposed Ordinance Amendment 2024-09, High School Student Appointments to Boards and Commission. (Redline Version)

2- Proposed Ordinance Amendment 2024-09, High School Student Appointments to Boards and Commission. (Clean Version)

Report Approval Details

Document Title:	Proposed Ordinance Amendment 2024-09, High School Student Appointments to Boards and Commissions.docx
Attachments:	- Ordinance Amendment 2024-09 Student Voting REDLINE.docx- Ordinance Amendment 2024-09 Student Voting Clean.docx
Final Approval Date:	Jul 29, 2024

This report and all of its attachments were approved and signed as outlined below:

Mark Wollenweber

Report Approval Details

Document Title:	Proposed Ordinance Amendment 2024-09, High School Student Appointments to Boards and Commission - Second Reading.docx
Attachments:	- Ordinance Amendment 2024-09 Student Voting - Second Reading REDLINE V2.docx - Ordinance Amendment 2024-09 Student Voting - Second Reading CLEAN V2.docx
Final Approval Date:	Sep 9, 2024

This report and all of its attachments were approved and signed as outlined below:

Mark Wollenweber

ORDINANCE NO. 2024-09

**CITY OF ROYAL OAK,
OAKLAND COUNTY, MICHIGAN**

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak to amend: Part I: Administrative Legislation; Chapter 12, Appointments to Advisory Boards, Commissions and Committees; Section 12-11 Student Appointments, to provide that high school student appointees to advisory boards and commission may be voting members.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendments.

That of Section 12-11 Student Appointments, of Chapter 12, Appointments to Advisory Boards, Commissions and Committees, of Part I: Administrative Legislation, of the Code of Ordinances, City of Royal Oak, Michigan, is hereby amended, to read as follows:

§ 12-11. Student appointments.

- A. Whenever possible, terms of appointments made under this section shall coincide with the academic school year of the student representative, expiring at the beginning of the following academic year of the student representative or by September 1, whichever is earlier. A student representative who graduates may continue to serve until the beginning of the next academic year or until September 1, whichever is earlier. Former student representatives are eligible for reappointment or to serve on other boards or committees.
- B. Students appointed shall be Royal Oak residents and shall be attending high school at the time of their appointment.
- C. Students seeking appointment under this chapter must submit a completed application form to the City Clerk. The form shall also be signed by the applicant's parent or legal guardian granting permission to seek appointment and to serve as a student representative under this chapter. The application shall be submitted to the City Clerk. The City Manager shall develop the application form.
- D. The City Commission Appointment Committee shall review all applications and make recommendations to the entire City Commission.
- E. Students appointed to City advisory boards and commissions under this section shall serve as nonvoting members, unless otherwise appointed as a non-voting member pursuant to Subsection H of this Section. Each voting student appointment shall add to the overall established membership of the advisory board or commission and shall be counted towards quorum, only during the student member's term as set forth in Subsection A of this Section.
- F. Each City board or commission with a student representative shall appoint an adult member to serve as a student liaison.

- G. The City Manager shall appoint a student representative liaison to help coordinate this program at its inception.
- H. The commission, at its sole discretion, may appoint ano more than two (2) student representatives to any City of Royal Oak advisory board, commission, authority or committee. The commission may also elect to not appoint a student representative to some or all boards, commissions, authorities or committees. The commission may also elect to appoint a student representative as a non-voting member.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

Michael Fournier, Mayor

Melanie Halas, City Clerk

Date Adopted:

Date Published:

Effective Date:

ORDINANCE NO. 2024-09

**CITY OF ROYAL OAK,
OAKLAND COUNTY, MICHIGAN**

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak to amend: Part I: Administrative Legislation; Chapter 12, Appointments to Advisory Boards, Commissions and Committees; Section 12-11 Student Appointments, to provide that high school student appointees to advisory boards and commission may be voting members.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendments.

That of Section 12-11 Student Appointments, of Chapter 12, Appointments to Advisory Boards, Commissions and Committees, of Part I: Administrative Legislation, of the Code of Ordinances, City of Royal Oak, Michigan, is hereby amended, to read as follows:

§ 12-11. Student appointments.

- A. Whenever possible, terms of appointments made under this section shall coincide with the academic school year of the student representative, expiring at the beginning of the following academic year of the student representative or by September 1, whichever is earlier. A student representative who graduates may continue to serve until the beginning of the next academic year or until September 1, whichever is earlier. Former student representatives are eligible for reappointment or to serve on other boards or committees.
- B. Students appointed shall be Royal Oak residents and shall be attending high school at the time of their appointment.
- C. Students seeking appointment under this chapter must submit a completed application form to the City Clerk. The form shall also be signed by the applicant's parent or legal guardian granting permission to seek appointment and to serve as a student representative under this chapter. The application shall be submitted to the City Clerk. The City Manager shall develop the application form.
- D. The City Commission Appointment Committee shall review all applications and make recommendations to the entire City Commission.
- E. Students appointed to City advisory boards and commissions under this section shall serve as voting members, unless otherwise appointed as a non-voting member pursuant to Subsection H of this Section. Each voting student appointment shall add to the overall established membership of the advisory board or commission and shall be counted towards quorum, only during the student member's term as set forth in Subsection A of this Section.
- F. Each City board or commission with a student representative shall appoint an adult member to serve as a student liaison.

- G. The City Manager shall appoint a student representative liaison to help coordinate this program at its inception.
- H. The commission, at its sole discretion, may appoint no more than two (2) student representatives to any City of Royal Oak advisory board, commission, authority or committee. The commission may also elect to not appoint a student representative to some or all boards, commissions, authorities or committees. The commission may also elect to appoint a student representative as a non-voting member.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and upon publication.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

Michael Fournier, Mayor

Melanie Halas, City Clerk

Date Adopted:

Date Published:

Effective Date:



CITY COMMISSION AGENDA ITEM

TITLE	Proposed Ordinance Amendment 2024-12, Standards for Demolition - First Reading	
SUBMITTING DEPARTMENT	City Attorney	
PRESENTER	Niccolas Grochowski	
MEETING DATE	September 23, 2024	
SECOND READING REQUIRED	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
CERTIFIED RESOLUTION	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

EXECUTIVE SUMMARY (*include history of previous Commission action/discussion, background, scope of work, etc.:*)

On August 26, 2024, the City Commission adopted, at second reading, ordinance amendment 2024-11, Fugitive Dust Regulations. That ordinance amendment required dust mitigation during any demolition activity on a particular site. As part of the permit process for demolitions, signage is required to be posted by the contractor indicating that dust mitigation is required during demolition activities and that a continuous water spray of sufficient volume or size to contain any fugitive dust during demolition activities.

It was subsequently brought to our attention that the sign requirement only applied to single-family and two-family residential demolitions and not to commercial or industrial demolition activities. A subsequent request to review the City's Code of Ordinances to determine if the sign requirement for dust mitigation could be added to the Code of Ordinances to require the same signage for commercial and industrial demolitions. Although commercial and industrial demolitions are highly regulated by state law, we have researched the issue and found that the City is not otherwise preempted from enacting such a requirement.

Thus, attached for your consideration is proposed Ordinance Amendment 2024-12, Standards for Demolition Sites, that would require signage be posted on any demolition site in the City advising as to required dust mitigation and contact information for the appropriate City department to report issues.

Fiscal Impact

BUDGET SUMMARY	
EXPENDITURE REQUIRED	\$0.00
AMOUNT CURRENTLY BUDGETED	\$0.00
BUDGET AMENDMENT REQUIRED	\$0.00 (BA between dept; net -0- effect on FB)
FUNDING SOURCE/ GL NUMBER	
WAS THIS A BUDGETED EXPENSE?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

OTHER FISCAL IMPACTS: (Select all that apply.)

No fiscal impact
 Workload impact (details below)

Revenue impact (details below)
 Operations Impact (details below)

REVENUE IMPACT: *Provide a description of how this item will impact revenue. (Is this item expected to create additional/new revenue? Will this item have a negative impact on revenue? Which funds would be impacted? Provide additional details, as necessary.)*

WORKLOAD IMPACT: *If this item will require staff time to implement, operate or maintain, provide a description of the workload impact. (Will more staff be needed? Is this workload able to be absorbed by existing staff? If new FTE(s) are needed, provide details of position classification and duties. Provide additional details, as necessary.)*

OPERATIONS IMPACT: *If the item requires a budget adjustment, please identify source of additional funds and any proposed cuts to other operations, programs and services.*

ALIGNMENT WITH COMMISSION APPROVED PLANS, POLICIES, AND PROGRAMS

Provide a description of how this item aligns with the strategic plan, aging in place plan, and sustainability and climate action plans. Include any specific goals or action steps it supports.

S-CAP, Quality of Life, for a healthy and safe community.

COMMUNITY ENGAGEMENT

Provide a description of any community engagement efforts made for this item. Include information on tools used, participation information, and general sentiments.

BOARD AND COMMISSION FEEDBACK

Was an advisory board or commission engaged in discussion on this item? If yes, please provide a summary of feedback received:

The City Commission previously provided direction as to this proposed amendment.

LEGAL COMMENTS

PROPOSED COMMISSION RESOLUTION:

BE IT RESOLVED, the Royal Oak City Commission hereby approves, upon first reading, ordinance amendment 2024-12, Standards for Demolition, to update and modify the city's demolition regulations to control dust created from demolition activities in the city by requiring signage informing the public of required dust mitigation for all demolition sites in the city.

ATTACHMENTS:

- 1 - Proposed Ordinance Amendment 2024-12, Standards for Demolition (Redline Version)
- 2 - Proposed Ordinance Amendment 2024-12, Standards for Demolition (Clean Version)

ORDINANCE NO. 2024-12

**CITY OF ROYAL OAK,
OAKLAND COUNTY, MICHIGAN**

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak to amend: Part II: General Legislation; Chapter 264 Construction Sites; Article I Securing Construction and Demolition Sites; Section 264-3 Standards for securing construction sites, to update and modify the city's demolition regulations to control dust created from demolition activities in the city by requiring signage informing the public of required dust mitigation for all demolition sites in the city, pursuant to the city's police power to protect the public health, safety and welfare.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendment.

That Section 264-3 Standards for securing construction sites, of Article I Securing Construction and Demolition Sites, of Chapter 264 Construction Sites, of Part II: General Legislation, of the Code of Ordinances, City of Royal Oak, Michigan, is hereby amended, to read as follows:

264-3. Standards for securing construction sites.

All single-family and two-family residential construction sites and all demolition sites shall comply with the following standards while a building or structure is being erected, altered, repaired, removed or demolished under a valid permit for construction or demolition. Failure to comply is grounds for the Building Official to issue an order to stop work on the construction or demolition.

- A. **Fencing.** Prior to the commencement of construction or demolition, the construction site shall be enclosed with a stable chain-link fence not less than four feet in height. Any gates shall open inward, so as not to obstruct the public right-of-way. When there is not active construction on the site, the gate shall be secured. Temporary fencing may be removed after a complete insulation inspection has been approved. All temporary fencing (including the foundation) shall be removed prior to the issuance of a conditional certificate of occupancy.
- B. **Signage.** Prior to the commencement of construction or demolition, signage prepared by the City shall be attached to the required fencing with the permit holder's name and telephone number, and contact information for the City's Building Department. One sign shall be provided per street frontage.
- C. **Right-of-way maintenance.** Any activity expected to impact the public right-of-way, including but not limited to a tree within the right-of-way or an adjoining sidewalk, must first receive a right-of-way permit pursuant to the City of Royal Oak Right-of-Way Management Ordinance, as amended.¹
- D. **Portable toilets.** Any portable toilets on site shall be located within the construction site and no less than 15 feet from any existing structure on adjacent property.

E. Excavation. Excavations on a site shall not be open for more than 60 days.

F. Exemptions. This section shall not apply to the following:

- (1) New developments that have been through subdivision or site condominium approvals.
- (2) All renovations enclosed within the original building or structure.
- (3) Additions of less than 50% of the square footage of the original building or structure.
- (4) Detached accessory structures for single-family and two-family residential properties.

SECTION 2. Repealer.

All ordinances, or parts of ordinances, in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 3. Severability.

Should any section, subdivision, clause, or phrase of this ordinance be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

SECTION 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

SECTION 5. Effective Date.

This ordinance as ordered shall take effect ten (10) days after its adoption and after having been published within 7 days after passage.

SECTION 6. Inspection.

A copy of this ordinance may be inspected or purchased at the city clerk's office between the hours of 8:00 a.m. and 4:30 p.m. on regular business days and between the hours of 8:00 a.m. and 12:00 p.m. on Fridays.

Michael Fournier, Mayor

Melanie Halas, City Clerk

Date Adopted:

Date Published:

Effective Date:

ORDINANCE NO. 2024-12

CITY OF ROYAL OAK, OAKLAND COUNTY, MICHIGAN

AMENDMENT TO THE CODE OF ORDINANCES

An Ordinance to amend the 2008 Ordinance Adopting the Royal Oak Code of Ordinances, codifying and adopting a new Code of the City of Royal Oak to amend: Part II: General Legislation; Chapter 264 Construction Sites; Article I Securing Construction and Demolition Sites; Section 264-3 Standards for securing construction sites, to update and modify the city's demolition regulations to control dust created from demolition activities in the city by requiring signage informing the public of required dust mitigation for all demolition sites in the city, pursuant to the city's police power to protect the public health, safety and welfare.

THE CITY OF ROYAL OAK ORDAINS:

SECTION 1. Amendment.

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Michael Fournier, Mayor

Melanie Halas, City Clerk

Date Adopted:

Date Published:

Effective Date: