



**Board of Trustees Meeting
Sept 13, 2023 3:00-5:00 PM**

**City Hall-Conference Room 122
203 S. Troy St.
Royal Oak, MI 48067**

Agenda

Opening-

1. Call to Order/Welcome Guest(s)/Introductions
2. Public comment
3. Agenda adoption
4. Consent Agenda
 - Minutes approval – [August 9, 2023](#)
 - Financials- [Ending](#)
 - [Director's Report](#)
 - Payables
JWA \$27,808.74
 - Receivables
 - PayPal Summary (Aug)
 - Spreadsheets

Unfinished Business

5. Utilization of Blackbaud-E Tapestry (this event)
6. ABE5 event Totals
7. Five years' goals and annual calendar quick review

New business

8. Arts Beats & Eats Preview Event After Action
9. Next meeting agenda development- (Oct. 11, 2023)
10. Constant Contact Activities
11. Nominations
12. Annual Report to Member
13. Fall/Winter Calendar of Events (Shop w/Cop, etc.)

Parking Lot

- A. Additional policies to consider: Investment policy (following financial set-up completion), Gift Acceptance Policy
- B. Soliciting donations from city vendors discussion
- C. Royal Oak branded merchandise sales (define project, priority/timing)
- D. City Attorney/Kitch/Rehmann- status of staff compensation/MOU
- E. Royal Oak branded merchandise sales (define project, priority/timing)
- F. Royal Oak city staff interface: chart functions and additional relationship development