



Agenda

Royal Oak Civic Foundation Board of trustees Meeting

August 14, 2024, 3:00-5:00 p.m.

City Hall - 122

203 S. Troy Street

Royal Oak, MI 48067

1. Call to order/welcome guests/introductions (5 minutes)
 2. Public comment
 3. Agenda Adoption
 4. Consent agenda
 - A. Approve July minutes <https://www.romi.gov/DocumentCenter/View/39088/July-10-2024-ROCF-Meeting-Minutes>
 - B. Financials receive and file
<https://www.romi.gov/DocumentCenter/View/39089/Financial-Package-June-2024-Posted>
 - C. Approve disbursements
 - City of Royal Oak (Directed Donations July 2024) \$375 Animal Shelter
 - State of Michigan (LARA Non-Profit) \$20
 - Jonathan Witz & Associates (ABE5th set up) \$5,000
 5. Five year plan (25 min.)
 6. Arts Beats and Eats on 5th (25 min.)
 - A. Sponsor status - All
 - B. Ticket sales
 - C. Charity beneficiaries - Collens
 - D. Operations
 7. Administrative issues (25 min.)
 - A. Directors and officers insurance
 - B. LARA
 8. Committee reports (25 min.)
 - A. Governance - Fike
 - B. Fundraising/stewardship/grants - Collens and Sears
 - C. Finance - Neubecker
 - D. Marketing - Bowers
 - E. Operations - Lyons Bricker
- Parking Lot
- A. Additional policies to consider: Investment policy (following financial set-up completion), Gift Acceptance Policy, 3rd Party Fundraising, Pass Through Policy and Practice
 - B. Partnering with Service Clubs (Rotary for example, Animal Shelter Friends, etc.)
 - C. Royal Oak branded merchandise sales {define project, priority/timing}
 - D. City Attorney/Kitch/Rehmann- status of staff compensation/MOU
 - E. Royal Oak city staff interface: chart functions and additional relationship development
 - F. Constant Contact Discussions