



## Board of Trustees Meeting

July 12, 2023 3:00-5:00 PM

City Hall-Conference Room 122

203 S. Troy St.

Royal Oak, MI 48067

## Agenda

### Opening-

1. Call to Order/Welcome Guest(s)/Introductions
2. Public comment
3. Agenda adoption
4. Consent Agenda
  - Minutes approval – [June 14, 2023](#)
  - Financials receive and file – [Ending June 30th](#)
  - [Director's Report](#)
  - Payables
    - State of Michigan \$20 Nonprofit Annual Report 2023
    - Jonathan Witz & Associates \$1,000
  - Receivables
    - Network for Good \$10
    - PayPal Summary (Pending – Tax Season Treasurer Ofc)

### Unfinished business

5. Update on Blackbaud-E Tapestry
6. Update on ticket/sponsorship/ABE5 event
7. Five years' goals and annual calendar quick review

### New business

8. Next meeting agenda development- (August 9, 2023)

### Parking Lot

- A. Additional policies to consider: Investment policy (following financial set-up completion), Gift Acceptance Policy
- B. Soliciting donations from city vendors discussion
- C. Royal Oak branded merchandise sales (define project, priority/timing)
- D. City Attorney/Kitch/Rehmann- status of staff compensation/MOU
- E. Royal Oak branded merchandise sales (define project, priority/timing)
- F. Royal Oak city staff interface: chart functions and additional relationship development