



## Board of Trustees Meeting

May 10, 2023 3:00-5:00 PM

City Hall-Conference Room 122

203 S. Troy St.

Royal Oak, MI 48067

## Agenda

### Opening-

1. Call to Order/Welcome Guest(s)/Introductions
2. Public comment
3. Agenda adoption
4. Consent Agenda
  - Minutes approval – [April 12<sup>th</sup> Minutes](#)
  - Financials receive and file – [Ending April 30<sup>th</sup>](#)
  - [Director's Report](#)
  - Payables
    - \$2000 – Blackbaud
    - \$330 – Nature Society
    - Paypal Summary

### Unfinished business

5. Approval of 2023-2024 Budget
6. Update on marketing services provided by marketing subcommittee.
7. Five years' goals and annual calendar quick review
8. Continue fundraising discussion.

### New business

9. Next meeting agenda development- (June 14, 2022)

### Parking Lot

- A. Additional policies to consider: Investment policy (following financial set-up completion), Gift Acceptance Policy
- B. Soliciting donations from city vendors discussion
- C. Royal Oak branded merchandise sales (define project, priority/timing)
- D. City Attorney/Kitch/Rehmann- status of staff compensation/MOU
- E. Royal Oak branded merchandise sales (define project, priority/timing)
- F. Royal Oak city staff interface: chart functions and additional relationship development